



## MOVE OUT CLEANING CHECKLIST

### GENERAL (THROUGHOUT):

- All carpets must be professionally cleaned (Pet Enzyme **AND** flea treatment - if pets were allowed) with paid receipt provided to Property Manager upon move out.
- Wipe down washer/dryer inside and out, if applicable. \*Empty lint trap
- Wash all windows, sills, blinds, and sliding doors inside and out – including sliding door tracks. Do NOT use WD40!
- Wash, dust, clean interior and exterior all doors (both sides).
- For Wood Burning Fireplaces - Clean out fireplace, have it professionally inspected and provide receipt to Property Manager upon move out.
- Wipe down walls, removing smudges, fingerprints, etc. - including light switches.
- Vacuum all carpeted areas of the home prior to having the carpet cleaning completed. Mop and wash all other flooring, even under appliances.
- All trash must be removed from the premises – including inside of the home, the garage, and exterior of home.
- Clean all light fixtures and ceiling fans throughout the house. Replace any burned out light bulbs.
- Replace air conditioner and/or furnace filters. **Clean filter grates.**
- Replace garage remote, keypad, and fan/light remote batteries, if necessary.
- **Remove nails, hooks, etc., that you installed throughout the home. Patch holes and touch up paint.**
- Dust all baseboards and door trim.
- Remove all cobwebs.
- Wipe down closet shelves.

## **KITCHEN:**

- Clean refrigerator and freezer inside and outside, wipe out all drawers as well as underneath drawers, (defrost if necessary.) **EMPTY ICE TRAY/BUCKET- TURN OFF ICE MAKER**
- Clean oven, top of range, under burners, vent hood, broiler pans, and storage drawer under oven. Replace drip pans if they do not come clean.
- Wipe interior and exterior of microwave.
- Clean sink and all counter tops.
- Replace any burned out light bulbs (refrigerator, vent-hood, oven and fan).
- Clean dishwasher inside and out (attention to door and seals).

## **BATHROOMS:**

- Scrub the bathtub/shower (including shower door), toilets and sinks in all bathrooms.
- Clean medicine cabinets, mirrors, ceiling exhaust fan, and shelves.
- Wipe light fixtures, and replace burned out light bulbs.

## **EXTERIOR/STORAGE/GARAGE:**

- Mow and edge lawn. Trim bushes and shrubs. Weed flower beds. Ensure all gutters are clear of debris.
- Sweep out and/or vacuum all storage areas, garages and/or basements.
- Remove cobwebs and wasp nests from front/back porch and all around exterior of home.
- Spray off/wash exterior using NO bleach or chemicals.

### **LEAVE ALL ITEMS LEFT FOR TENANT USE (IE. Lawnmowers, washer/dryer, etc.).**

If used, clean and make sure items are operable, if applicable.

Thank you for leaving the home as good, if not better, than when you moved in! The Owner, Property Manager and next Tenants appreciate it!

**\*\* This list is intended for reference only and not meant to be all inclusive. Please see ADDENDUM B, MOVE OUT CLEANING INSTRUCTIONS of your lease for reference.**