



2025 School Catalog

CFI Truck Driving School

11853 US 301 Thonotosassa, FL 33592

(813)413-5132

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INFORMATION SHEET

OWNER/OFFICE MANAGER

Bradley Boardwine – President (51% Owner) – Bachelor's from University of South Florida

Maxwell Brieden – Executive/Investor (49% Shareholder) – Masters from Embry Riddle University

SALES MANAGER/RECRUITING

Cheryl Boardwine – Bachelor's from Stevenson University

INSTRUCTORS

Matthew Lowe – Yard and Road Instructor, CDL Licensed from Florida Department of Motor Vehicles, CDL Instruction Class Certificate from Florida Safety Council, High School Diploma from Osborne High School in GA.

Florencio Campos – Yard and Road Instructor, CDL Licensed from Florida Department of Motor Vehicles, CDL Instruction Class Certificate from Florida Safety Council, High School Diploma from M. Hostos High School in Puerto Rico.

EQUIPMENT SPECIALIST

Gerardo Berrios – CDL Licensed, High School Diploma from Central High in Bridgeport, CT.

Certified True and Correct in Content and Policy

Bradley Boardwine, Owner/Manager

DISCLOSURE STATEMENTS

Our goal at CFI Truck Driving School is to provide adequate ELDT Behind-the-Wheel training in yard and on the road for the Class A CDL Licensing that students need to excel in successful careers as truck drivers. CFI's program consists of hands-on, individualized training which allows students to receive the appropriate amount of training to prepare them as Class A CDL drivers. We as a school strive to ensure students receive the best possible training to advance their career and follow safety guidelines on the road.

CFI Truck Driving School is a special purpose educational facility. The purpose of CFI Truck Driving School is to provide efficient and honorable entry level training to qualified students interested and seeking to learn the skills to obtain their Class-A CDL, to become a certified Truck Driver. CFI Truck Driving School is a d.b.a. of Commercial Training Services LLC (the parent company) and all rights and/or legal control is handled by the parent corporation. CFI Truck Driving School does not guarantee any student can successfully complete the training program, pass the CDL skills exam or can obtain a job/employment at the end of the program.

CFI Truck Driving School, in compliance with Florida Rule 6E-7.001, Florida Administrative Code (F.A.C.), Designation of Restrooms and Changing Facilities in Private Postsecondary Educational Institutions, Section 553.865, F.S., the Safety in Private Spaces Act. Restrooms are designated for the exclusive use by males or females. Biological males may only enter male restrooms, and biological females may only enter female restrooms. Unisex restrooms are for males or females and are not to be improperly entered. All CFI employees, students, guests, and anyone on the CFI premises must adhere to this protocol. Anyone who improperly enters a restroom of the opposite biological sex will face disciplinary measures, including suspension and/or expulsion of the student, suspension and/or termination of the employee or team member, and removal of the guest from premises. Failure to adhere to disciplinary measures will result in contacting local authorities.

This catalog is to clarify CFI's detailed educational program and is not to be mistaken as a contract. CFI is under no responsibility for clerical, print errors or any future changes that may occur as they will be followed the Florida State Law.

CFI Truck Driving School is licensed by the Commission for Independent Education, Florida Department of Education. Pursuant to Rule 6E2.004(11)(b)2.f., F.A.C: Licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this institution may be obtained by contacting the Commission at 325 West Gaines Street, Suite 1414, Tallahassee, FL 32399-0400, toll-free telephone number (888) 224-6684.

CFI Truck Driving School respects your privacy. We will not sell any information to outside parties and any transfer of personal information for pre-hire purposes will be done so with the student's written approval.

TRANSFERABILITY OF CREDITS

CFI Truck Driving School provides all the necessary training to become a certified CDL Class-A holder in the State of Florida. Students earn a total of 165 clock hours for successfully completing the course with CFI Truck Driving School and passing the CDL skills examination. Clock hours refer to a period of 60 minutes of instruction in the presence of an instructor with appropriate breaks. Credits earned at another institution may not be accepted by CFI Truck Driving School. You should obtain confirmation that CFI Truck Driving School will accept any credits you may have earned at another institution before enrolling into a program with CFI Truck Driving School. CFI Truck Driving School will review the credits earned at another facility to determine placement of the student during their enrollment. If student successfully transfers its online theory credit hours, CFI Truck Driving School will allow the student to skip/fast-track the first week, in-classroom training taught by CFI Truck Driving School, and will place the student in the RG and RD 101 courses.

The ability to transfer credits from CFI Truck Driving School to another educational institution may be very limited. Your credits may not transfer, and you may have to repeat courses previously taken at Tampa Truck Driving School if you enroll in another educational institution

It is highly recommended, and you are advised to make certain that you know the transfer of credit policy of CFI Truck Driving School and of any other education institutions you may in the future want to transfer the credits earned at CFI Truck Driving School to before you execute an enrollment contract or agreement.

ENROLLMENT PROCESS

General requirements:

- Must be at least 18 years of age.

- Must have a valid US driver's license.
- Per the FMCSA (Federal Motor Carrier Safety Administration) law 49 C.F.R Section 391.11(b)(2) students must have basic and fundamental skills to speak, read and write in English.
- Must be a US Citizen.
- No DUI within the past 5 years or more than 2 DUI's in a lifetime.
- Motor Vehicle Record with no convictions in the past 3 years.
- Not be under suspension, cancellation or disqualification in Florida or any other state.

Students will be required to obtain the DOT (Department of Transportation) physical card and Class A CDL permit by their first class. CFI can provide recommended companies nearby for the DOT physical. This DOT physical will require a drug test to be administered. Students can enroll and be placed on the schedule prior to receiving the DOT card and Class A CDL permit. All students are accepted if they are within the general requirements listed above.

All students must meet the United States Department of Transportation physical qualifications as stated in Section 391 of the Federal Motor Carrier's Safety Regulation Handbook. The school may require written documentation from a physician regarding an applicant's health in addition to the DOT Medical Card. Students are required to disclose contagious diseases. Once these requirements are met, applicants are asked to contact the school and take part in an admissions interview. Upon acceptance, the applicant will then need to complete the enrollment agreement and provide payment for tuition. The Federal Motor Carrier Safety Administration requires every driver to be able to read, write and speak the English language therefore, CFI Truck Driving School will administer an Ability to Benefit test to each applicant.

Once the requirements are met the potential student will need to establish the form of payment and payment plan they would like to use for tuition, after payment is made, the enrollment agreement will need to be signed in order to schedule their classes.

Any one of the following conditions may be cause for non-admittance:

Traffic Violations

- More than one at fault accident in the past three years
- If your current license is suspended, cancelled, or revoked in the State of Florida or any other state
- More than one careless and/or reckless driving convictions in the past three years

- Any alcohol/drug related violations in a motor vehicle in the last five years
- More than three moving violations in the last three years

Criminal Convictions

- A felony criminal record in the past five years. Felonies over five years are reviewed on a case-by-case basis
- A misdemeanor record in the past will be reviewed by the Director who may waive the time limit on a misdemeanor charge depending on the circumstances of each case
- Parole or restricted probation

STUDENT OBLIGATIONS & DISMISSALS

- The student must obtain a CDL Class-A Learner's Permit and DOT medical card before their first (1st) class and have both documents with them during every class and testing.
- The student will be dismissed from classes and charged according to the refund policy if found to be under the influence of alcohol or non-prescription drugs.
- The student will also be dismissed from the contract and charged according to the refund policy if any disrespect is given to our staff, school, or students including:
 - Assaulting, harassing, intimidating, or threatening another individual or group.
 - Endangering the health or safety of others.
 - Stealing, misusing, destroying, defacing, or damaging the school's property or property belonging to someone else.
 - Making false accusations against any member of the school.
 - Using school facilities, equipment, services, or computers without authorization.
- According to FMCSA and DOT regulations, students are to not have any alcohol or controlled substances, defined in 49 CFR Part 40 Subpart F DOT regulations, on them or present at time of CDL training or driving. Failure to adhere to this policy will result in immediate dismissal of classes and all sessions charged to the student in accordance with the refund policy outlined in this agreement. The student will not be able to contest their dismissal from classes because of this policy.
- Food and beverages are not allowed in the school's vehicles, except for water. To provide quality service to everyone, trash must not be left in vehicles.
- Cell phones and video recording are not allowed to be used during training sessions.
- Only the student and instructors are permitted in the instructional area.

- Appropriate attire must be worn to the class that cannot be loose or interferes with the equipment or safety of the student or staff. No open-toed shoes/sandals/flops are permitted. The class could be canceled at the student's expense due to inappropriate attire.
- The student must complete all necessary classes and theory-based training to graduate from the program and perform the CDL skills exam.

ATTENDANCE POLICY

Class attendance and punctuality are part of the commitment a student makes when deciding to attend CFI Truck Driving School. It is the student's responsibility to arrive for classes on time, return from breaks on time and remain in class until dismissed.

- Attendance is monitored daily by all instructors as well as the administrative staff.
- Attendance will be documented in quarter hour increments for late arrivals and early departures.
- Each student is required to sign in when arriving and sign out when leaving.
- All signatures must be legible and in ink only. Sign-in sheets become the official source document for recording attendance. No alteration may be made on the attendance record without an instructor's approval and signature.

All students are required to make up time lost due to any kind of absence, excused or unexcused. Any student having three (3) or more days of unexcused absences will be dismissed from class. No student will be allowed to re-enter class without the approval of the Director of Training or the School Director.

Excused Absences

The following will be considered excused absences:

- Death in the immediate family
- Sickness that would disrupt or spread to the rest of his/her class or affect their ability to operate school equipment. A doctor's excuse for missed school will be required to obtain make up work and any prolonged illness will require that the student re-start the program once well enough.
- Accident

- All students are required to make up any and all time lost due to any kind of absence, excused or unexcused. Any student having three (3) or more days of unexcused absences will be dismissed from class. We will try and work with everyone and understand that events do occur that prevent students from being able to attend school. But for the best overall education we will maintain a strict policy in hopes to allow for the best training possible for our students.

PROGRESS CARDS & STANDARDS

CFI Truck Driving School will provide progress cards for each enrolled student showing what the student has worked on in each class and notes from their instructor.

Student's progress is recorded at the completion of each area. Students may obtain a copy of their progress cards from the Student Records Office/Office Manager. Progress cards will be marked with the following grading criteria: Progress "P", "N", or "I" is not considered passing. The following marks reflect the student's work:

O Outstanding	N Needs Improvement
S Satisfactory	I Incomplete
P Progressing	W Withdrawal

Students are required to obtain a Satisfactory or Outstanding performance in every area to advance to the road portion of training. CFI Truck Driving School will not put a student on the road until they are able to perform each set of skill safely and correctly. Students must score an 80% or better on their CDL Permit Test and an 80% or higher on their theory ELDT (Entry-Level Driver Training), through an outside provider, training to proceed to take their CDL skills examination.

The mark "P" signifies that the student is near to meeting grade level expectations and will require more training to become "S" or "O."

The mark of "N" signifies the student does not meet grade level expectations and will require more training to satisfy the grading requirement.

The mark of "I" signifies that the student incomplete because of illness or circumstances beyond the control of the student or because an instructor feels further evaluation is needed before the grade can be determined.

The mark of “W” signifies that the student is withdrawn from instruction due to areas in control of the student, i.e. unexcused absences, no-show.

Each section of the program must be graded “S” or higher to be considered successfully completed in that section. If a student cannot complete the section at “S” or higher, additional training will be required to get their score to that threshold. A progress report is available to each student for viewing at the completion of each phase of training. All progress reports are stored in the student’s file.

CFI Truck Driving School will provide up to 24 hours of additional in-yard training at no additional cost (roughly 3 days of training). Additional training over the 24 hours will be charged at \$250 per day. CFI Truck Driving School will provide additional road training to a student at the cost of \$250 per road class and is scheduled at the convenience of CFI Truck Driving School.

To graduate, students must meet the following criteria:

1. Obtain an “S” or higher in every training curriculum as outlined below.
 - a. CL 101 - Week 1 – CDL Preparation & Rules of the Road – 55 Hours - Student must be pass CL 101 Week 1 with a Satisfactory “S” grade in order to move onto RG 101 Week 2. “S” grading is determined based off full attendance, and an 80% or higher on the end of week’s written test based off the specific training given by the instructors.
 - b. RG 101 - Week 2 – In-Yard Training (Monday-Friday) – 55 Hours - Student must be pass RG 101 Week 2 with a Satisfactory “S” grade in order to move onto RD 101 Week 3. “S” grading is determined by the successful completion of all in-yard maneuvers listed below and evaluated by the instructors at the end of the week. The instructors will evaluate if the student goes over any cones, goes over any white painted lines, misses end boxes when backing, and successfully places the truck and trailer in the proper maneuver boxes as intended. Once student gets a check box on every maneuver skill, the grade will be marked as “S” and can proceed safely to RD 101 Week 3.
 - c. RD 101 - Week 3 – Road & Range Training (Monday-Friday) – 55 Hours – 1:1 Ratio - In order to pass RD 101 Week 3, students must receive a Satisfactory, “S”, grade from the instructors. Students must be able to safely perform all skills listed below without posing a danger to the public, safely turn the vehicle, slow and stop the vehicle, practice safe defensive driving, proper shifting techniques, and speed management. Once a student gets a check box on each skill below, they will be listed as “S.”

2. Complete a minimum of 165 clock hours
3. Completion of theory-based ELDT training with an 80% or above and shown to CFI
4. Successful completion/passing of the CDL skills examination without losing more than 10 points on Pre-trip examination, 10 points on in-yard skills and 10 points on the road.
5. Student must pay all fees associated with their learning in order to graduate and participate in the final, CDL skills examination

NOTICE OF WITHDRAWAL, CANCELLATION POLICY & REFUNDS

This portion of the catalog outlines the obligations and entitlements of both the school and the student if the student does not begin the program, withdraws from school before completing the full course of study, or is discharged from the program in which he or she is enrolled.

Any applicable refund will be returned to the student or individual whom payment was received within **thirty days after a signed withdrawal form is completed** or dismissal for cause. Failure to show up for class does not constitute withdrawal. An official withdrawal form is required in order to be eligible for any refund.

Should a student's enrollment be terminated or canceled for any reason, all refunds will be made according to the following refund schedule:

1. Cancellation can be made in person, by electronic mail, by Certified Mail or by termination.
2. All monies will be refunded if the school does not accept the applicant or if the student cancels within three (3) business days after signing the enrollment agreement and making initial payment.
3. Cancellation after the third (3rd) business day, but before the first class, results in a refund of all monies paid, minus the administrative fee (not to exceed \$150.00).
4. Cancellation after attendance has begun, through 40% completion of the program, will result in a Pro-Rata refund computed based on the number of hours completed to the total program hours. Start date begins once student enrolls into the training program.
5. Cancellation after completing more than 40% of the program will result in no refund.
6. Termination Date: In calculating the refund due to a student, the last date of actual attendance by the student is used in the calculation unless earlier written notice is received.
7. Refunds will be made within 30 days of termination of student's enrollment or received of Cancellation Notice from student.

CLASS OUTLINES & REIMBURSEMENTS

Students will be receiving a class outline and schooling materials at the time of enrollment. Please note that due to students learning factors that CFI Truck Driving School and the student cannot control, the outline could be altered. The in-the-yard training must be completed before any student is allowed to train on the road. It is the responsibility of each student to learn a subject in full.

At enrollment, students are given a binder from CFI Truck Driving School listing pre-trip information, the course outline, and any other necessary information. It is the student's responsibility to bring this binder with them for every class.

AUTOMATIC VS MANUAL TRAINING

CFI Truck Driving School offers either automatic or manual transmission training as part of the ELDT Behind-the-Wheel Class-A CDL training. At the time of enrollment, students will be offered and encouraged to train in a manual transmission tractor-trailer. Training and testing in a manual transmission tractor-trailer will result in a CDL after successful testing without a class F restriction. A class F restriction is placed on the student's CDL after schooling and successful testing if the student trains and tests in an automatic transmission tractor-trailer. If a student trains and tests in an automatic tractor trailer, the student can only drive an automatic transmission tractor-trailer after graduating and obtaining their CDL per Federal Law.

At time of enrollment, the student determines which transmission type they would prefer to train and test on, and the schedule is made with the student based on such. At any point throughout the training, a student may decide to switch from a manual transmission to an automatic transmission tractor-trailer, however; their schedule is subjected to change based on availability of the automatic transmission tractor-trailers, and they will be placed at the bottom of the list compared to students who have already been training on the automatics.

If a student graduates and obtains their CDL with a class F automatic transmission restriction and wishes to have that removed, student will be required to re-obtain their CDL permit

without restrictions, and re-test at a certified testing facility in a manual transmission tractor-trailer per Florida state law.

2025 ELDT Behind-the-Wheel CDL CLASS A PROGRAM COSTS & TESTING FEES

Manual Transmission Program	\$3,495
Automatic Transmission Program	\$2,995
Administrative Cost	\$150

Students will have the option to choose the Manual transmission program or the Automatic transmission program. The fees listed above are the only fees CFI Truck Driving School will charge unless there is a need for extra classes, extra tests, no show fee or a new binder.

Extra classes are at a cost of \$250 per day and the retest fee will be \$525. The re-test fee is a straight set fee charged by the CDL Third-Party Administrator. CFI Truck Driving School does not set the pricing nor has control over the pricing of the test/retest fee. The retest fee is paid directly to the CDL Third-Party Administrator, not to CFI Truck Driving School. It will be the student's responsibility to contact the third-party examiner to reschedule their test. There can also be a \$300 no show/cancellation fee if the student does not show for their skills and road test collected by the third-party examiner.

Students will be required to obtain their DOT cards and CDL Class A permit on their own, which can result in a range of \$100-\$200, depending on the facility the students use.

STUDENT FINANCING OPTIONS

Due to the short nature of our training program, incoming students do not qualify for Federal Financial Aid programs. Payment and/or a signed financing agreement must be received prior to enrollment. We have the following options available to those who qualify.

1. Full Payment: All prospective students are eligible to pay for the tuition in full.
2. Financing provided by Climb Credit for those who qualify: Climb credit performs a soft-pull credit inquiry on the student to determine eligibility for financing. Terms and repayment structures are set by Climb Credit at time of approval.
3. WIOA Benefits through CareerSource: Prospective students eligible for WIOA benefits may opt to use those benefits to aid in paying for tuition. Any amount not covered by CareerSource must be paid by the student.

Students who qualify for financing must repay their loan in accordance with the terms and conditions in effect at the time of their enrollment.

COURSE NUMBERING SYSTEM

The courses are numbered using a letter/number system. The alphabetic characters represent the steps of training in the program whereas the numbers represent the progression within each step. “RG” refers to Range Training, “RD” refers to Road Training.

Curriculum Schedule

Students will be required to show up for classes on-site Monday-Friday for 3 weeks to complete the program.

Please note this schedule can be adjusted depending on the students’ progress throughout the program.

CL 101 - Week 1 – CDL Preparation & Rules of the Road – 55 Hours

Week 1 consists of a theory-based training session for CDL preparation and goes over topics that include CDL permit preparation, safety on the road, and orientation for your CDL and the school. Course is offered in English only. Student must be pass CL 101 Week 1 with a Satisfactory “S” grade in order to move onto RG 101 Week 2. “S” grading is determined based off full attendance, and an 80% or higher on the end of week’s written test based off the specific training given by the instructors. The theory-based training will consist of:

- | | |
|---|---|
| A. Orientation | I. Distracted & Night Driving |
| B. Control Systems/Dashboard | J. Extreme Conditions & Hazards |
| C. Pre- and Post-Trip Inspections | K. Skid Control & Emergencies |
| D. Basic Control & Speed/Space Management | L. Railroads & Roadside Inspections |
| E. Shifting/Operating Transmissions | M. Malfunctions & Maintenance |
| F. Backing & Docking | N. Cargo, Hours of Service & Crashes |
| G. Coupling & Uncoupling | O. Wellness & Drugs/Alcohol |
| H. Visual Search, Communication, Fatigue,
External Communications & Medical Requirements | P. Whistleblower/Coercion &
Q. Environmental & Trip Planning |

Hours

Monday	8:00am-6:00pm
Tuesday-Thursday	6:00am – 6:00pm
Friday	6:00am – 5:30pm

RG 101 - Week 2 – In-Yard Training (Monday-Friday) – 55 Hours

Starting Monday, students will become familiar with the policies and procedures of the school and go over the expectations for the next 2 weeks. Student must be pass RG 101 Week 2 with a Satisfactory “S” grade in order to move onto RD 101 Week 3. “S” grading is determined by the successful completion of all in-yard maneuvers listed below and evaluated by the instructors at the end of the week. The instructors will evaluate if the student goes over any cones, goes over any white painted lines, misses end boxes when backing, and successfully places the truck and trailer in the proper maneuver boxes as intended. Once student gets a check box on every maneuver skill, the grade will be marked as “S” and can proceed safely to RD 101 Week 3. The in-yard ELDT Behind-the-Wheel Class-A training will consist of:

- | | |
|-------------------------------------|---------------------------------|
| I. Pre-Trip Inspection (Done Daily) | E. Offset Back – Left & Right |
| J. Straight-line Backing | F. Parallel Park/Reverse Offset |
| K. Double Clutch | F. Coupling & Uncoupling |
| L. 90 Degree Alley Dock | G. ELDT Range |
| | H. Range Practice Exam |

Hours	
Monday-Thursday	6:00am – 6:00pm
Friday	6:00am – 5:30pm

Course is offered in English only.

RD 101 - Week 3 – Road & Range Training (Monday-Friday) – 55 Hours – 1:1 Ratio

The second week will be on-road ELDT Behind-the-Wheel training as well as in-yard practice maneuver training. Each student receives a 1:1 ratio on-road training with the instructor. Once on-road training is completed, students will receive in-yard practice skills training that corresponds to week 2 training. In order to pass RD 101 Week 3, students must receive a Satisfactory, “S”, grade from the instructors. Students must be able to safely perform all skills listed below without posing a danger to the public, safely turn the vehicle, slow and stop the vehicle, practice safe defensive driving, proper shifting techniques, and speed management. Once a student gets a check box on each skill below, they will be listed as “S.” Students will drive on a variety of roads, such as highways, city and rural. The training consists of:

- | | |
|---------------------------------------|---------------------------------|
| A. Highway Driving & Vehicle Controls | I. Defensive Driving Techniques |
|---------------------------------------|---------------------------------|

- B. City Driving
- C. Right and Left Turns
- D. Safety Procedures, Space and Speed Management
- E. Communications/Signaling
- F. Railroad-Highway Grade Crossing
- G. Hours of Service (HOS) Requirements
- H. Ski Control/Recovery, Jackknifing & Other Emergencies
- J. ELDT Road Training
- K. On-Road Practice Exam
- L. Visual Search & Hazard Preparation
- M. Night Operation & Extreme Driving

Hours	
Monday-Friday	7:00am – 6:00pm
Friday	6:00am – 5:30pm

Course is offered in English only.

FACILITY, EQUIPMENT AND STAFF

School Owner/Manager: Bradley Boardwine, Bachelor of Science (University of South Florida)

Recruiter: Cheryl Boardwine, Bachelor of Science (Stevenson University)

Yard Instructor: Matthew Lowe, CDL Licensed (State of Florida)

Road Instructor: Florencio Campos, CDL Licensed (State of Florida)

Equipment Specialist: Gerardo Berrios, CDL Licensed (State of Florida)

CFI Truck Driving School ensures we hire experienced instructors. Our instructors each offer a range of knowledge from their own experiences out on the road, along with the experience of educating others.

Students will be training on our Single Axel Day cabs and our 28ft trailers. We have found this size of equipment to be more challenging for our students as it is much more difficult to back up a 28ft trailer as opposed to the 56ft ones. Once students master the skills on the lot with this equipment, they will be taken out on the road to practice in rural, cities and highways.

On-the-road, training will be done in school-owned, well-maintained equipment that is similar to what is on the road today. Students will drive with our Road Instructors on all types of roads

such as city routes, interstate/highways, and rural routes. Initial driving will be done during the day but as the training progresses, some nighttime driving will be done as well. Set driving routes will be established and they will maintain a 50-mile radius from the school.

Our one-acre campus includes a training yard, break area, administrative office and covered seating/viewing areas for students to watch and learn. There is plentiful room for maneuvers and viewing.

Classes will be conducted at:

CFI Truck Driving School

11853 US 301 Thonotosassa, FL 33592

STUDENT SERVICES

Students at CFI Truck Driving School are supported by the entire faculty and staff. CFI Truck Driving School maintains an open-door policy, with regular communication and contact, to ensure every student is provided with help, guidance and any resources needed to help the student succeed. Our administrative staff is available Monday-Friday 8:00am – 5:00pm to assist students with any concerns or questions.

Student Advisement

Our office manager, recruiter, and owner are experienced in preparing students for the real-world when it comes to holding a CDL and working in the trucking industry. The students are updated continuously throughout their program with their academic standing, grading, and any improvements needed.

Financial Services Advisement

Our recruiter, office manager, and owner are there to help students with any financial assistance may be needed to go to our program. When speaking with students, we consider several financial aspects with the student's specific situation and help the student make the best decision the student feels comfortable with when enrolling. We inform the student of several financial assistance options at CFI Truck Driving School, and keep students informed of job openings and any other benefits that comes across to us.

JOB PLACEMENT ASSISTANCE SERVICES

CFI Truck Driving School provides job placement services to all students who are successful in the completion of the Class A CDL Training program and obtain a commercial driver's license in accordance with federal and state government regulations upon program completion. To ensure CFI Truck Driving School is successful in assisting current or past students with job placement services, CFI Truck Driving School may ask students to fully disclose all pertinent information regarding their driving, background, and work history. CFI Truck Driving School will assist students with resume building, mock interviews and job searching. CFI Truck Driving School cannot guarantee a perfect resume or interview practice and is not a hiring agent. Resume building and mock interviews are a benefit to being a student at CFI Truck Driving School and not a guarantee of placement.

CFI Truck Driving School cannot guarantee employment or that students will get a job. Our job placement assistance services are designed to serve students, guide them, and assist them, however; jobs or career opportunities are not guaranteed and are solely based on the availability and discretion of the trucking companies used in the search. Students are welcomed to apply to other trucking companies that they find on their own. Trucking companies can run background checks, credit inquiries, driver record inquiries and verify all previous employment prior to offering a job.

CDL Class-A Licensing is not guaranteed by CFI Truck Driving School nor is any student guaranteed to pass each subject and move onto the next subject. We will provide all necessary tools and resources to all students to assist them with their schooling and licensing, but it is the student's responsibility to perform well during the training and testing.

STUDENT COMPLAINTS

Schools authorized by the Commission for Independent Education must have policies and procedures for handling student complaints. If ever a student has a complaint concerning any staff or faculty member of CFI Truck Driving School or if the student would like to appeal an academic or disciplinary action, the student is directed to first attempt resolution with the staff or faculty member directly who is at the source of the complaint. If this first attempt does not resolve the difficulty, the student complainant should proceed with the steps outlined below.

1. Contact the office manager, Gage Burdick, immediately for a resolution to the complaint.

2. If the office manager cannot satisfactorily resolve the complaint, the complainant shall file a formal written, signed and dated complaint against said staff, faculty member, or other student with the school's owner Bradley Boardwine at bboardwine@cfitruckschools.com. Bradley will have fourteen (14) business days to respond to the complaint.
3. Once the matter is resolved, the documentation will be filed within the students file for CFI Truck Driving Schools records.
4. Should this not satisfactorily resolve the complaint, the complainant may consider contacting the Commission for Independent Education, which authorizes schools to operate in the State of Florida. The Commission's address and phone number is as follows: State of Florida The Commission for Independent Education, Department of Education 325 West Gaines Street, Suite 1414 Tallahassee, FL 32399 (888) 224-6684

Please note formal complaints are only accepted via email, it is important that CFI Truck Driving School has documented all communications.

2025

Calendar

Red – Observed Holidays

Blue – Class Start Dates

Open Enrollment Every Day in 2025

January 01

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 02

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 03

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 04

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 05

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 06

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 07

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 08

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 09

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 10

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 11

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 12

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			