



Collisionprosomaha.com  
5911 F Street Omaha, NE 68117  
402-715-5905

**CUSTOMER/VEHICLE**  
**CHECK-IN FORM** (FORMULARIO  
DE INSCRIPCIÓN DEL VEHÍCULO)

DATE (FECHA)

EMPLOYEE (EMPLEADO)

CLAIM# (NUMERO DE RECLAMO)

INSURANCE COMPANY (COMPAÑIA ASEGURADORA)

NAME (NOMBRE)

ADDRESS (DIRECCION)

PHONE NUMBER (NUMERO DE TELEFONO)

EMAIL (CORREO ELECTRÓNICO)

YEAR (AÑO)

MAKE (MARCA)

MODEL (MODELO)

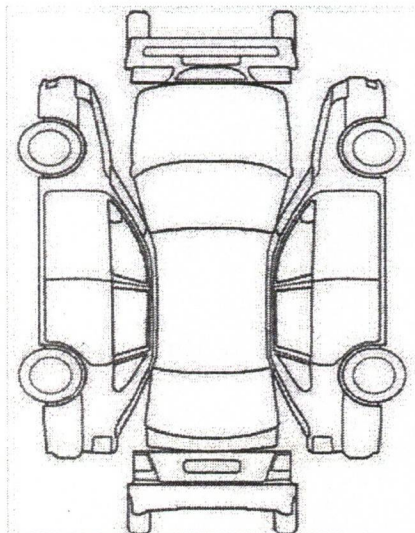
VIN#

COLOR (COLOR)

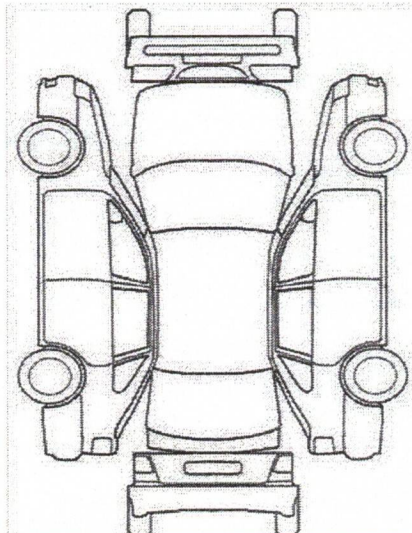
**CUSTOMER REMINDERS** (RECORDATORIOS PARA EL CLIENTE)

- |   |  |
|---|--|
| <input type="checkbox"/> GARAGE DOOR OPENER (ABRIDOR DE PUERTA DE GARAJE) | <input type="checkbox"/> PARKING PERMIT (PERMISO DE ESTACIONAMIENTO)     |
| <input type="checkbox"/> CAR SEAT (asiento de seguridad para niños)       | <input type="checkbox"/> ITEMS IN TRUNK (ARTÍCULOS EN EL MALETERO)       |
| <input type="checkbox"/> PHONE CHARGER (CARGADOR DE TELÉFONO)             | <input type="checkbox"/> ANY VALUABLES (OBJETOS DE VALOR EN EL VEHÍCULO) |

INDICATE **CURRENT** DAMAGE HERE  
(INDIQUE LOS DAÑOS ACTUALES AQUÍ)



INDICATE **PRIOR** DAMAGE HERE  
(INDIQUE DAÑOS ANTERIORES AQUÍ)



PRIOR DAMAGE NOTES  
(NOTAS DE DAÑOS ANTERIORES)

---

---

---

---

---

ANY WARNING LIGHTS?  
(¿ALGUNAS LUCES DE ADVERTENCIA?)

---

---

---

---

---

X= DENT (abolladura)

<= SCRATCH OR CHIP  
(RAYADO O ASTILLA)

O= MISSING PIECE  
(PIEZA FALTANTE)

FUEL LEVEL

E \_\_\_\_ 1/2 \_\_\_\_ F

**CUSTOMER COMMENTS TO SHOP:** INCLUDE UNUSUAL NOISES MECHANICAL, STEERING ISSUES ETC.  
(COMENTARIOS DE CLIENTES AL COMPRAR: INCLUYEN RUIDOS INUSUALES MECÁNICOS, PROBLEMAS DE DIRECCIÓN, ETC.)

**OFFICE REMINDERS:**

- |   |                               |                                    |   |
|---|-------------------------------|------------------------------------|---|
| <input type="checkbox"/> MENTION SURVEY   | <input type="checkbox"/> KEYS | <input type="checkbox"/> AUTH FORM | <input type="checkbox"/> DEDUCTIBLE AMOUNT? |
| <input type="checkbox"/> TEAR DOWN PHOTOS |                               |                                    |   |

I ACKNOWLEDGE THAT CONDITION OF VEHICLE AS INDICATED ABOVE IS ACCURATE TO THE BEST OF MY KNOWLEDGE.  
(RECONOZCO QUE LA CONDICIÓN DEL VEHÍCULO INDICADA ARRIBA ES EXACTA A LO MEJOR DE MI CONOCIMIENTO)

SIGNATURE (FIRMA)





## AUTHORIZATION FOR DISASSEMBLY:

I have identified and reviewed with the repair shop the damaged area(s) to be repaired on the vehicle in question and hereby authorize the repair shop to disassemble such area(s) of the vehicle for the purpose of inspecting and estimating the cost of repairs. After receiving the estimate, I understand that I may authorize the repair orally or in writing by text, fax, or email. I understand that disassembly could prevent the restoration of the vehicle or component to the condition in which it was provided. If I choose not to proceed with the recommended repairs, I understand that the repair shop will charge me a fee of not less than \$500 and more, depending on the extent of the disassembly process, and that if the vehicle can be reassembled, it will be reassembled in 30 days from the date of my signing.

## CUSTOMER ACKNOWLEDGEMENTS:

1. I represent and warrant that I am the owner, or the owner's authorized agent, of the referenced vehicle.
2. I have had the opportunity to remove any personal items from the vehicle and agree that the repair shop will not be responsible for any loss or damage to any personal items left in the vehicle.
3. I confirm that I have reviewed all damage to the vehicle with the repair shop and that the repair shop's records accurately reflect any damage to the vehicle that existed prior to the incident for which I am seeking current repairs. I understand that any previous damage will not be included in the repairs.
4. All parts used in the repair process will be original equipment manufacturer (OEM) parts unless otherwise noted.
5. I acknowledge that some portions of repairs may be provided by one or more subcontractors hired by the repair shop, and I hereby authorize all subleased repairs that the repair shop, in its sole discretion, may deem necessary.
6. I understand that the repair shop, at its expense, may transfer the vehicle to another repair shop location if it determines that doing so will expedite the repair process. The vehicle will be returned to the originating location for delivery after the completion of the repairs, unless I am notified and agree to an alternate pick-up location.
7. I hereby authorize the repair shop's employees and subcontractors to operate the vehicle on roads and highways for the purpose of transporting it between the repair shop premises, and for testing, inspection, sublease repairs, or as deemed necessary by the repair shop.
8. I acknowledge that under certain circumstances, including fire, theft, severe weather conditions, and other causes beyond the control of the repair shops, the repair shop will not be liable for damage to the vehicle while in the repair shops or on the subcontractor's premises.
9. I understand that any quoted delivery date and repair time is only an estimate and may change based on the availability of labor, parts and materials, or other factors beyond the control of the repair shop.
10. I agree to receive the vehicle within 24 hours of notification that it is available for pickup and understand that a daily storage fee may be charged thereafter.
11. I understand that I am responsible for the entire repair bill, including the insurance and deductible portions, and that all insurance deductibles and repairs paid by the customer must be paid in full prior to delivery of the vehicle. I acknowledge that payment must be made using one of the accepted payment methods.
12. It is my responsibility to inform the repair shop when payment by insurance check is due and to whom the check will be paid. A power of attorney (POA) will be required from the customer authorizing the repair to be carried out in the workshop and a deposit will be required at the time of delivery.
13. In consideration of the performance of the repairs, if covered by insurance, I hereby direct the insurance company to pay the repair shop directly, and further appoint the repair shop and its authorized agents as my actual attorneys-in-fact, with power and authority in my name and place, to (i) endorse any check or money order payable to me in payment for damage to the vehicle, and/or (ii) sign a vehicle title for the transfer of the vehicle in the event that the vehicle is abandoned or repossessed by the repair shop in accordance with applicable law. I understand and agree that this power of attorney is accompanied by interest and cannot be revoked until the repair shop has received full payment for the vehicle repairs.
14. To secure full payment for repairs and all other amounts due hereunder, I grant the repair shop a security interest and acknowledge that the repair shop will have the rights granted under a statutory lien on the vehicles provided by law.
15. The repair shop offered a lifetime warranty on repairs made. This warranty is valid for as long as the customer owns the vehicle and is non-transferable. Excluded from this warranty are: defects resulting from misuse, neglect, lack of proper maintenance, prior unrelated and unrepaired damage, subsequent damage, modifications, accidents, fires, or other victims; normal wear and tear and exposure of elements; rust or rust repairs, defects, damage or deterioration caused by extreme environmental conditions; repair and/or replacement of tires, batteries, mechanical parts, electrical parts, wiper blades, oils, lubricants and air conditioning recharging, although some of the above may have a specific manufacturer's warranty; stone chips in paintwork, recalls, squeaks, rattles, and other sound vibrations. THE REPAIR SHOP DISCLAIMS ALL OTHER WARRANTIES, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

16. In the event that the repair shop takes legal action to enforce this contract or your security interest and/or lien with respect to the vehicle, in addition to any other amounts owed hereunder, I agree to pay reasonable attorneys' fees, court costs, and out-of-pocket expenses incurred by the repair shop in connection with such action.

#### VEHICLE SCAN AUTHORIZATION:

I agree that the vehicle will perform pre- and post-repair diagnostic scans. In the process of performing a diagnostic scan, the repair shop will collect important historical vehicle data, including in some cases the date, time, and mileage of when a diagnostic trouble code (DTC) occurred. This information clarifies whether a problem is accident-related or pre-existing. I understand that this information may be shared with an insurance company responsible for paying for repairs and subleased to vendors who perform repairs on the vehicle. No personally identifiable information is collected during scans.

I acknowledge the following disclaimers:

- In some cases, modified vehicles may give fake DTCs
- The customer is responsible for the removal of ANY device in the OBDII port (used by high-performance vehicles to track performance) and any telematics device (insurance company tracking device linked to the discount). The repair shop will not be liable for any damage to the vehicle during scanning resulting from the customer's failure to remove such devices.
- Insurance may not cover problems detected but not related to the repair of the collision.
- Variations between vehicles, depending on make, model, and trim level, can limit the information captured during a pre- or post-repair diagnostic scan.
- Depending on the condition of the vehicle, the extent of the damage, and other factors beyond the control of the repair shop, a factory scan tool may not access all of the systems on the vehicle being scanned.
- The repair shop is not responsible for any changes made to the vehicle after the vehicle leaves the shop.

#### AUTHORIZATION TO CALL/SEND A TEXT MESSAGE:

I consent and authorize the repair shop to contact me by phone call or text message at the cell phone number, which I provided and/or confirmed for the repair shop upon completion of this Work Authorization. I understand that such calls or text messages may be made using automated technology and/or an artificial or pre-recorded voice. I authorize the repair shop to contact this number to provide information about their products or services. I understand that my consent is not required as a condition of purchasing products or services from the repair shop.

#### AUTHORIZATION FOR BODYWORK/MECHANICAL REPAIR:

By signing below, I hereby authorize the repair shop to pre order parts for the repairs. (there is a 25% restocking fee for selected parts if repairs aren't performed). Also to perform the repairs to the vehicle documented in the estimate to repair with me. I acknowledge that I will approve increases/decreases from the original estimate orally or in writing via text, fax or email.

Customer's printed name: \_\_\_\_\_

Customer's signature: \_\_\_\_\_