

Paratransit Service is a specialized transportation service for persons with disabilities, seniors with disabilities, handicapped and who are unable to independently use PAT fixed routes.

Paratransit is provided by public transportation systems as part of the requirements of the Americans with Disabilities Act (ADA).

In order to use ADA Paratransit service, you must first be certified as eligible. Please read the following instructions before filling out the attached application form. All information that you supply will be kept strictly confidential.

1. Please FULLY answer all questions on the form and return it to the transit system (Incomplete applications will not be processed and will be returned to you for completion)
2. Your application will be reviewed, and an eligibility determination will be made within 21 days of receiving a COMPLETE application. Presumptive eligibility is granted on the 22nd day until and unless the application is denied in writing. You will receive a letter as to whether/or not you are eligible.
3. Eligible for all your travel needs on Paratransit **may be full eligibility or conditional eligibility** depending on the nature of your disability or circumstances.
4. Petersburg Area Transit, Paratransit, reserves the right to make the final determination as to an applicant's eligibility.

NOTE:

"Use of a wheelchair does not imply automatic eligibility, for example, since many individuals who use wheelchairs are able to use fixed route services for many or all of their trips. Nor is ADA paratransit eligibility based on age, income, or whether or not individuals can drive or have access to private automobile transportation."

Thank you!

If you have a disability that prohibits you from riding our standard Petersburg Area Transit fixed route bus system, you may be eligible to receive Paratransit Services. Paratransit Services is an ADA (Americans with Disabilities) door-to-door bus service. This means transportation will take you from the pickup location to your drop off location. This application will be used to determine the extent of your disability as it relates to being able to utilize our standard public transit fixed route system.

A few items to remember as you read, understand, and complete this application:

1. A friend or relative may fill out the application on your behalf. If someone fills out the application for you, they must also complete Part D of the application.
2. It is important that you answer every question on the application. Give as much detail as possible. We understand that some of your answers may be personal. Any information received is confidential and will not be provided to any other agent that is not directly related to this certification process.
3. Evaluation of your request cannot begin until we have received the completed form. This must include Part E signed, Authorization to Release Personal Information.
 - a. Upon approval you may go to the Petersburg Transit Station at 100 West Washington St., on the second Tuesday of every month from 9am until 12pm and receive an AD photo identification card.
 - o **Note:** Riders are currently **not** using ID cards. PAT will notify riders when we resume issuing AD photo ID cards.

Please remember:

- Drivers can offer stabilization assistance when a passenger is loading and unloading the vehicle, when securing a mobility device and at seat belt securement.
- Drivers are not trained to act as Personal Care Assistants (PCA). Please indicate on your Paratransit application if you require and will have a PCA (Personal Care Assistant) or a companion rider with you. A PCA with an employer issued ID will be allowed to travel for FREE. A companion rider must pay the same fare as the applicant.

After all sections below are filled out by the applicable person(s), mail the finished application to:

Petersburg Area Transit
ATTN: Paratransit Supervisor
100 W Washington St
Petersburg, VA 23803

Español

El servicio de paratransito es un servicio de transporte especializado para personas con discapacidades, personas mayores con discapacidades, discapacitados y que no pueden utilizar de forma independiente las rutas fijas de PAT.

Los sistemas de transporte público proporcionan paratransito como parte de los requisitos de la Ley de Estadounidenses con Discapacidades (ADA, por sus siglas en inglés).

Para utilizar el servicio de paratransito de la ADA, primero debe estar certificado como elegible. Por favor, lea las siguientes instrucciones antes de rellenar el formulario de solicitud adjunto. Toda la información que proporcione se mantendrá estrictamente confidencial.

1. Responda **COMPLETAMENTE** todas las preguntas en el formulario y devuélvalo al sistema de tránsito (las solicitudes incompletas no se procesarán y se le devolverán para que las complete)
2. Su solicitud será revisada y se tomará una determinación de elegibilidad dentro de los 21 días posteriores a la recepción de una solicitud **COMPLETA**. La elegibilidad presunta se otorga el día 22 hasta que la solicitud sea denegada por escrito. Recibirá una carta en la que se le indicará si es elegible o no.
3. Elegible para todas sus necesidades de viaje en Paratransit puede ser elegibilidad completa o elegibilidad condicional dependiendo de la naturaleza de su discapacidad o circunstancias.
4. Petersburg Area Transit, Paratransit, se reserva el derecho de tomar la determinación final en cuanto a la elegibilidad de un solicitante.

NOTA:

"El uso de una silla de ruedas no implica la elegibilidad automática, por ejemplo, ya que muchas personas que usan sillas de ruedas pueden usar los servicios de ruta fija para muchos o todos sus viajes. Tampoco la elegibilidad para el paratransito de la ADA se basa en la edad, los ingresos o si las personas pueden o no conducir o tener acceso al transporte privado en automóvil".

¡Gracias!

New Application Recertification

Please write clearly. All questions MUST be answered.

PART A: APPLICATION DATA

1. Name _____ Birth Date ____/____/____
2. Social Last 4: 000-00- _____
 - a. Male _____ Female _____
3. Street Address _____
City: _____ State: _____ Zip: _____
4. Home Phone: (____) _____ Cell Phone / Other: (____) _____
5. Emergency Contact _____ Phone Number (____) _____
6. Indicate race status below:

White or Caucasian Only Black / African American Only Hispanic / Spanish Only

Native Hawaiian or Pacific Islander Only Asian Only

Two or More Races Combined Race Unknown or Unreported

7. Do you normally use any of the following mobility aids? Yes _____ No _____
 Manual Wheelchair Electric Wheelchair Powered Scooter (3 or 4 wheels)
 Walking Cane White Cane (visually impaired) Crutches Walker
 Service Animal Portable Oxygen Other: _____

Do you have a handicap ramp that meets Commonwealth of Virginia "Uniform State-Wide Building Code" for wheelchair ramps? Yes _____ No _____

Total Weight of Person + Mobility Aid / Wheelchair _____ lbs. (cannot exceed 800 lbs. total)

8. Do you require a personal care assistant that you will provide (someone other than the operator of the passenger lift) to assist you to board, ride or disembark from an accessible Paratransit vehicle? Yes _____ No _____ Sometimes _____

8a. Please explain when an attendant is needed:

Petersburg Area Transit: ADA PARATRANSIT ELIGIBILITY APPLICATION

9. Can you read informational signs? Yes _____ No _____
10. Can you deal with unexpected situations / changes in routine? Yes _____ No _____
11. When you travel can you move around by yourself? Yes _____ No _____
12. Can you ask for, understand, and follow directions? Yes _____ No _____
13. If you cannot climb the steps, can you hold onto the handrails and ride lift up into the bus on a wheelchair on the buses that are equipped to do so? Yes _____ No _____
14. What weather conditions, if any, affect your ability to ride a regular fixed route bus?

15. All Paratransit rides are currently fare **FREE** until further notice. Rides were \$1.75 per one-way trip prior to the announcement of fare FREE services. You will be notified if, and when, fare prices go back into effect.

16. To obtain an ADA Paratransit identification card, you must show proof of your age by submitting a copy of **one** of the following:

- o Baptismal Certificate
- o Birth Certificate
- o Driver's License / State Issued ID Card
- o Other (Military ID, Voter Registration Card, etc.)

-----OFFICE USE ONLY-----

Approval Date: _____

Attendant: _____

Denial Date: _____

Photo I.D. Date: _____

Denied By: _____

Expiration: _____

Please write clearly. All questions MUST be answered.

PART B: FUNCTIONAL INFORMATION

1. Describe your physical, sensory and/or mental limitation that prevents you from using the regular fixed-route bus services.

2. Are your disabilities: _____ Permanent _____ Temporary _____ Variable Until _____
3. What is the maximum time period you can wait without support? _____ Minutes
Is this time period affected by extremes of hot or cold weather? Yes _____ No _____

If yes, please describe your situation below:

PART C: APPLICANT SIGNATURE

I hereby certify the information given in this application is correct:

Signature: _____ Date: _____

PART D: PERSON OTHER THAN APPLICANT COMPLETING FORM

Printed Name: _____

Address: _____

Phone Number: _____

Relationship to Applicant: _____

Sign: _____

Date: _____

(Signature of Person Completing Form for Applicant)

PART E: AUTHORIZATION OF PROFESSIONAL TO RELEASE PERSONAL INFORMATION

Incomplete forms will not be considered. A physician must verify your disability, prognosis, and date of occurrence. Verification can be obtained directly from your physician or an agency that has a record of the physician statement on file. This information must be submitted with the application and written on the physicians' official letterhead or on the Physician Verification or Disability Form. The information you provide is confidential. It will not be shared with any other organization except as allowed by the Virginia Freedom of Information Act.

Verification of Information: I verify that all statements are true and correct to the best of my knowledge. I understand that supplying false information can disqualify my application and/or subsequent registration. I authorize Petersburg Area Transit to obtain verification of any information given in this application and to obtain essential medical information necessary for determination of Paratransit eligibility. I also agree to submit myself an in-person evaluation by PAT and/or its acting agent for determination of Paratransit eligibility.

I also certify that to be transported, my mobility device may not exceed a maximum of 800 lbs. total weight when occupied and fit into a designated space. (Ex: body weight + chair weight cannot exceed 800 lbs. total.

I hereby authorize the limited release of information to PAT Paratransit about my functional travel abilities. The information released will be used solely to determine my eligibility for ADA Paratransit Services. **THE APPLICANT MUST FILL OUT THIS SECTION.**

Name of Professional: _____

Agency/Organization: _____

Phone Number: _____

Authorized Signature: _____

I realize that I have the right to receive a copy of this authorization. I understand that I may revoke this authorization at any time. **THE APPLICANT MUST FILL OUT THIS SECTION.**

Name of Applicant (Print Please) _____ **Date** _____

Signature of Applicant _____

Note: Verifying "Professional" may be a rehabilitation specialist, disability evaluator, mental health case worker, physician or other such individual knowledge of your disability or disabilities and functional travel abilities.

Physician Verification of Disability Form - Under the Americans with Disabilities Act of 1990 (ADA)



(READ HERE  **Page 8 & 9 are to be completed by the PHYSICIAN ONLY)**

Doctor: Please complete, sign, and mail this Verification of Disability form as soon as possible.) Your patient is being considered. For enrollment in Petersburg Area Transit Paratransit service. The information provided in this form is intended to verify any conditions/diseases that prevent your patient,

Patient First and Last NAME, _____ from using standard public Petersburg

Area Transit / fixed-route services.

Mail to Petersburg Area Transit, Attn: Paratransit Supervisor, 100 W. Washington St., Petersburg, VA 23803 or Fax to: 804-733-2468.

Does the patient use mobility aids? Yes ___ No ___ Explain: _____

If using mobility aid, how far can the patient travel without help (one block = approx. 500ft.)? _____ blocks

Patient DOB _____/_____/_____

Name of condition/disease: _____

Date of Onset: _____

Prognosis: _____

Will the patient require any assistance while traveling on our vehicle? _____

Does this patient have a **HEARING IMPAIRMENT**? Yes ___ No ___ Explain: _____

***** PHYSICIAN CONTINUE TO NEXT PAGE AND COMPLETE*****

In your professional opinion does this person's disability prevent him / her from getting to or from, boarding, riding, or disembarking a regular bus Fixed Route Service? Yes _____ No _____

Please explain what prevents your patient from using regular bus service on a fully accessible vehicle (i.e., wheelchair lift equipped, holding rails):

Does the patient require a travel aid or attendant? Yes _____ No _____

Explain: _____

Disability Status (select one):

____ Patient will be temporarily disabled.

o *Expected duration, please specify date range:* _____ to _____

____ Patient is considered permanently disabled.

____ Patient is not disabled.

FOR VISUAL IMPAIRMENT

____ Right Eye ____ Left Eye

Please specify visual impairment:

My signature below certifies that the above information is accurate (**Must be signed by a licensed physician**)

Signature of Physician and Credentials (M.D., O.D.)

Date

Physicians' Office Phone Number: (____) _____

License Number (required): _____

State: _____