



CHRIST OUR LIGHT
FAMILY OF PARISHES

PARENT/STUDENT REGISTRATION

HOW DO I SIGN UP?

1. Go to: <https://christourlight-oh.finalforms.com>
2. Locate the **PARENT ICON** and click **NEW ACCOUNT** below.

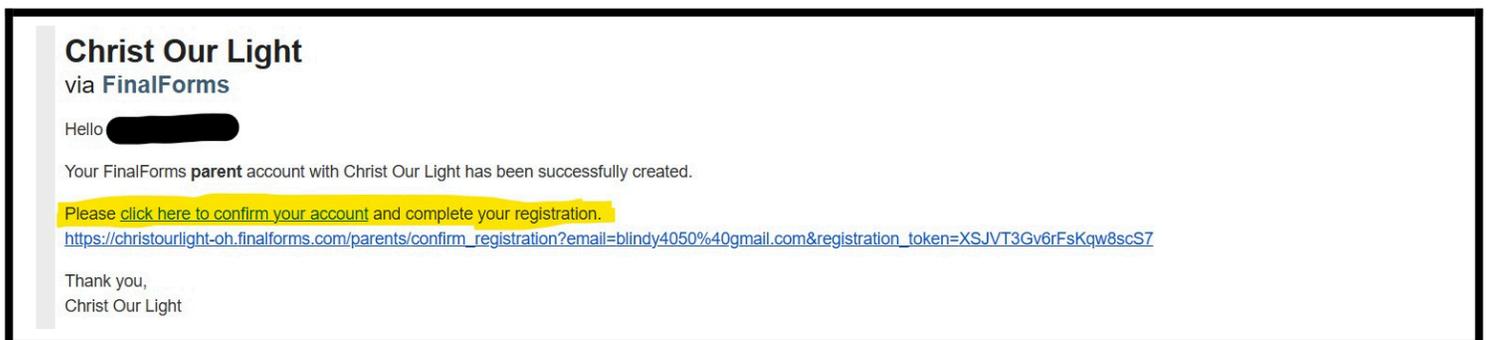
NOTE: If you use Final Forms for School information, you **CAN** use the same EMAIL, but you will need to use a different password to login into CHRIST OUR LIGHT Final Forms.

NOTE: We cannot legally share information that you have given the school. You will have to reenter your student's information into the CHRIST OUR LIGHT Final Forms.

3. Type your NAME, DATE OF BIRTH, and EMAIL, Ignore Enable Translation, Next, check **I'M NOT A ROBOT**, Click **REGISTER**.

NOTE: You will receive an email within 2 minutes prompting you to confirm and complete your registration. If you do not receive an email, then check your spam folder. If you still cannot locate the FinalForms email, then email support@finalforms.com to inform our team of the issue.

4. Check your email for an **ACCOUNT CONFIRMATION EMAIL** from the FinalForms Mailman. Once received and opened, click, **CLICK HERE TO CONFIRM YOUR ACCOUNT** in the email text.



5. Create your new FinalForms password. Next, click **CONFIRM ACCOUNT**.
6. **HOW TO ADD & MANAGE YOUR STUDENTS** screen will pop up, feel free to watch the video or click **CLOSE**.
7. Click **ADD STUDENT** for your first child.

WHAT INFORMATION WILL YOU NEED?

- Basic Medical History and Health Information
- Insurance Company and Policy Number



- Contact Information for Doctors, Dentists, and Medical Specialists
- Hospital preference and contact information

HOW TO REGISTER YOUR FIRST STUDENT?

1. Locate and click the **ADD STUDENT** button.
2. Type in the **LEGAL NAME** and **STUDENT PREFERRED NAME**.
3. **DO NOT Check Enable Translation**
NOTE: This was not able to be removed from the final forms platform and is not needed.
4. **DO NOT fill in STUDENT EMAIL**
NOTE: This was not able to be removed from the final forms platform and is not needed.
5. Type in **DATE OF BIRTH, GENDER, GRADE** entering for school year 2025-2026.
6. Type in **HOME ADDRESS**
7. Under **NEW ENROLLMENT**, Select - **No, Currently Attending**
NOTE: This was not able to be removed from the final forms platform.
8. Click **CREATE STUDENT**.

SELECT SCHOOL

1. Under School Attending: Select the Parish that your child will be attending Religious Education.
 - Holy Redeemer, Nativity of the Blessed Virgin, Precious Blood, St. Augustine/St. Joseph, St. John, St. Rose or St. Sebastian
 - Click **SUBMIT SELECTION**
2. Check any activity that you would like your child to participate in through your parish.
3. Click **UPDATE ACTIVITIES**

STUDENTS FORMS

1. Complete each form and sign your full name (*i.e.*, 'Jonathan Smith') in the parent signature field on each page.
2. Click **SUBMIT FORM** and move onto the next form.
When all forms are complete, you will see a 'Forms Finished' message.
3. You will then be directed to payment online. You can also bring Cash/Check to your respective Religious Education office by July 15, 2025

HOW DO I REGISTER ADDITIONAL STUDENTS?

1. Click **MY STUDENTS**. Then, repeat steps for each additional student.

HOW DO I UPDATE INFORMATION?

1. Log in at any time and click **UPDATE FORMS** to update information for any student.

If you have any additional questions, please contact your religious education coordinator for help.