



Now Hiring Substitute Teachers Join our Dynamic Team of Educators!

Since 1989, Casa di Mir Montessori School has provided rich experiences that support the development of essential life skills and empower students to be engaged citizens. We encourage independence, support collaboration, nurture leadership, and provide tools for social/emotional competence.

Casa di Mir is comprised of a dedicated group of professionals, both in and out of the classroom. Casa encourages ongoing professional development, as well as diversity in the workplace and in the classroom. We are located in the South Bay area, approximately one hour south of San Francisco. The Bay Area is wonderfully diverse, and provides a plethora of outdoor activities, as well as museums, festivals, and cultural experiences.

Position Summary:

The Substitute Teacher co-creates an environment that is conducive to the growth and development of children in the realization of their fullest learning potential. She or he is responsible for assisting the teacher in the day-to-day teaching and functioning of the class. The Substitute Teacher provides a fun and enriching program in accordance with Montessori philosophy and ensures the safety of participants at all times. The Substitute Teacher makes a positive contribution to the character of the school community, helps maintain a respectful and cooperative atmosphere and cooperates in the administration of Casa di Mir's policies and procedures.

Substitute Primary Teacher Job Description

- Carries out plans and directives of teachers
- Ensures the physical and emotional safety of children at all times
- Assists children with questions or problems, provides redirection as needed
- Maintain a clean and organized classroom
- Helps maintain an environment conducive to learning
- Uses positive discipline and redirection in handling behavior issues
- Helps with lunch and recess supervision, paper correcting and material preparation
- Reports to teachers any concerns with children or their work
- Prepared to creatively manage Circle Time/large group activities
- Welcomes parents and visitors to the classroom; directs parent questions to guides

Qualifications

- Ability to relate to children and adults with maturity, respect and compassion.
- Completion of 12 units Early Childhood Education
- Minimum of 1 year experience at the appropriate age level
- Excellent communication skills
- First Aid and CPR certification

Physical Requirements and Work Environment

- Frequently bend, stoop, kneel and crouch in order to assist children; routinely sit on the floor with children. Walk and stand routinely.
- Occasionally lift up to 50 lbs.
- Work in a demanding environment dealing with a wide variety of challenges and a varied and diverse array of contacts.
- Work intermittently in outside weather conditions, including heat and cold.
- Sensory Requirements: this job requires visual and auditory perception and the ability to communicate orally.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.