



The Woolston-Steen  
Theological Seminary

2025

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## **Welcome to WiccanSeminary.EDU (2023)**

Once you have set up your subscription and paid the first month's tuition, or you have paid for a single class, you will be set up with an Office365 wiccanseminary.edu e-mail account. Your e-mail address will be your preferred name as indicated on your application.

You will be informed of your wiccanseminary.edu e-mail address via an e-mail to the personal e-mail account you designated on your application. Your wiccanseminary.edu login information will also be your login information for Moodle. Class material is kept in Moodle, and it is there that you hand in your homework. The URL for WSTS Moodle is [moodle.wiccanseminary.edu](https://moodle.wiccanseminary.edu).

If you are a returning student, and you already have a Moodle account, your Moodle account will be merged with your Office365 wiccanseminary.edu account. Your new Moodle login will be with your wiccanseminary.edu login credentials.

We hold class labs, rituals, interviews, meetings, etc. in Microsoft Teams. Start your days off in Teams with magic and enchantment, at our daily devotionals. Come join in the communal energy, share your daily affirmation, and set your intent for the day. Devotionals are held on week days for your convenience.

Every week on Monday at 7 PM PT/10 PM Eastern is Campus Life: Orientation for those who have questions about the Seminary, classes etc. New students are automatically enrolled in this course.

Sunday night is our weekly Seminary Main Ritual at 6 PM PT, which is officiated by the Junior Ritual class. In 2023 we also have occasional rituals on Friday nights at 6 PM PT officiated by the Senior Ritual class. Sabbat Rituals are officiated by the Senior Ritual class on Sundays at 6 PM PT for all 8 Sabbats and on that week replace the usual Junior Ritual.

Please check WSTS events page (<https://www.wiccanseminary.edu/events>) and support the students as they learn.

**Again, Welcome to WiccanSeminary.EDU!**

## **Our Goal**

Woolston-Steen Theological Seminary offers the finest possible education to those identifying as Wiccan. It is dedicated to serving those who seek to learn the Craft of the Wise, and minister in the ways of the Old Gods. At Woolston-Steen, we are devoted to bringing you traditional, formal magical training, blended with modern day concepts that support a practitioner ministering in today's multi-cultural world.

Woolston-Steen is a state recognized Wiccan Seminary and was also the first to gain such recognition. The State of Washington's Higher Education Coordinating Board has granted us the ability to grant degrees and certifications in Wiccan Theology.

## **Legal Notices: Religious Exempt Status**

The Washington Student Achievement Council has determined that Woolston-Steen Theological Seminary qualifies for religious exempt status from the Degree-Granting Institutions Act for the following programs: Associate of Ministry (AM); Bachelor of Ministry (BM); Master of Ministry (MM); and Doctor of Ministry (DM). The Council makes no evaluation of the administration, faculty, business practices, financial condition or quality of the offerings by this institution. Any person desiring information about the requirements of the act or the applicability of those requirements to the institution may contact the Council at P.O. Box 43430, Olympia, WA 98504-3430 or by email at [degreeauthorization@wsac.wa.gov](mailto:degreeauthorization@wsac.wa.gov).

## **Non-discrimination Policy**

Woolston-Steen Theological Seminary admits students of any race, color, national, and ethnic origin, sex, or sexual orientation to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin, sex, or sexual orientation in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

## **Statement of Faith**

We are a Wiccan Seminary. We desire to be inclusive, however, we adhere to Wiccan beliefs. If you desire to get a degree from Woolston-Steen to prove you have attained some level of clerical education, so that you may apply those skills to other pagan paths, please be informed that we are a Wiccan Seminary and not a Pagan Seminary. Those of magical traditions that are not Wiccan often struggle with the curriculum, as it speaks specifically to those of the Wiccan faith.

## **Closing Policy (2023)**

The Seminary is closed on the 8 traditional Sabbat dates if they fall M-F

The Seminary is closed on U.S. Memorial Day, July 4<sup>th</sup>, U.S. Labor Day, and on U.S. Thanksgiving.

The Seminary observes 4 Session breaks for students, but Staff are still available.

The Seminary is closed for Spring Mysteries Festival (W-F), and the Monday after.

Some classes not affected may meet during this time.

The Seminary is closed for Hecate's Sickle (W-F). Some courses not affected may meet during this time.

The Seminary is closed on all Weekend days (Sat-Sun)

\* The Seminary reserves the right to amend this schedule in any given year for special circumstances. Note that many upper level core classes adhere to a separate schedule. Students are responsible for those schedules while they are taking that course.

### **\*\*\*\*NOTE FOR EXPERIENCED STUDENTS\*\*\*\***

For those students who have taken Wiccan course work in other schools or in coven training, WSTS offers a credit transfer program. Please email [education.dean@wiccanseminary.edu](mailto:education.dean@wiccanseminary.edu) for information and application process.

We do not offer any program that will confer a degree based on your experience solely. Ministerial Degrees require academic work and proven service under supervision. If you do not have a supervising High Priest/ess and desire academic recognition, we will be happy to supervise and validate your service while you are a student in the school. There is no other way to gain academic credentials. If you have skills, we promise to provide opportunities for you to share them in the school. We want to help you be successful, and we will not put unnecessary obstacles in your way. You will be able to perform rituals, do healings, and minister at the school to the level of your abilities, and you will be advanced based on these skills.

## Technology Requirements & Policies

This is an online school and as such you must have the ability to function with our technology. This is true of any online program that you would participate in. Please read the following and make sure that you can meet these requirements:

1. A secure high-speed internet connection (e.g., Cable or DSL) that can handle live-online interaction. Please contact your internet provider to determine if your modem and connection are compatible with these requirements.
2. A computer with a processor and graphics setup that can handle the amount of data and graphics that Teams live video requires.
3. The ability to hear sound and to use a microphone. A headset with an attached mic is very useful and can be purchased in many places for under USD\$30.
4. A webcam is also required, especially for the Bachelor's program. Similar to microphones, webcams of a decent quality can be purchased for under USD\$30.
5. The ability to interface with Moodle Class software. For their technical specs visit: <https://moodledev.io/docs/4.4/gettingstarted/requirements>
6. PLEASE NOTE: Internet Explorer can have problems with Moodle. You should install a different browser to view Moodle.wiccanSeminary.edu web pages.
7. Each student is assigned a wiccanseminary.edu e-mail address. Please check your e-mail frequently, as this is the address where all your official school communications will be sent.
8. Please note that it is school policy that all students need to keep copies of any class work you submit. WSTS is not responsible for lost work due to technical issues. We back up the server regularly, and you should backup up too!
9. Students are not allowed to keep personal or business files on their Microsoft Account. WSTS and the ATC reserve the right to delete accounts without notifying the student in advance. This account is for files related to your time as a student at WSTS.

If you have any questions about this, please contact our Technical Support Department and they will do their best to assist you. Their e-mail address is [HelpDesk@wiccanseminary.edu](mailto:HelpDesk@wiccanseminary.edu).

## Information Technology Department (I.T)

This checklist is to help you get set up and ready to take your classes. Please check off each of these steps as you go through them to help you get started. Please contact [helpdesk@wiccanseminary.edu](mailto:helpdesk@wiccanseminary.edu) if you need assistance.

- ☐ Sign into <https://office.com>
  - ☐ Set up your Multi-Factor Authentication ([MFA Setup Guide](#))
  - ☐ Access your email via Outlook on the Web. This is where your class call invites will be located. *Don't forget to accept them!*
  - ☐ Access your calendar
  - ☐ If possible, download and install Microsoft Teams
  - ☐ Access your class call on Microsoft Teams Calendar
  - ☐ Access your Word, Excel, and PowerPoint Online tools
    - ☐ Access and familiarize yourself with One Drive Online
    - ☐ Access and familiarize yourself with SharePoint Online, this is where you will find class files
- ☐ Sign into <https://moodle.wiccanseminary.edu>
  - ☐ Access your classes
  - ☐ Attend your first class
  - ☐ Turn in your first assignment
  - ☐ Look at your grades
- ☐ Meet fellow students. Come hang out with us in the [Virtual Fellowship Hall!](#)  
For more information, you can use the following resources:

[New Student Technology Guide](#)

[MFA Setup Guide](#)

[Cyber Security Awareness](#)

## Auditing Policy

Auditing a class is where a student attends, listens in on or otherwise accesses information to a class but does not complete the work or receive credit for the course. **This is *not* allowed. This includes people sitting by you at your computer.** Please note that WSTS has a “no outside auditing” policy.

Current students who have completed and passed a core class may *request* to audit that course only by special permission on a case-by-case basis.

Any student who has left the seminary and is found to be attending live labs or otherwise accessing O365 seminary groups, seminary chats in Teams, and/or class materials will risk having their wiccanseminary.edu account deleted and may not be allowed to return to the seminary in the future. Continued participation in ATC groups, chats, and events is encouraged.

## Tuition

Our special subscription rate greatly reduces the cost of attending school. We provide a sliding scale because we have compassion for those who cannot afford the regular rate of \$300 per class. This policy is agreed upon by your teachers and school officials, who wish you to have access to this fabulous curriculum but receive little to no pay for their work. Therefore, we limit the number of electives available because it is a hardship on the teachers and staff, who are sacrificing their time and pay for your educational benefit. Freshmen students are allowed **two** electives per year for their subscription fees. If any student would like to take an additional elective, s/he is welcome to do so at the non-refundable, regular class rate of \$300 per class.

WSTS expects all students to honorably offer a fair and balanced energy exchange where their education is concerned. Students are expected to maintain their subscription for the duration of the session/semester/year in order to receive credit for the course. Students lose access to the course work if they stop their subscription prior to the end of the session/semester/year.

WSTS utilizes PayPal for all tuition payments. The only other option for payment available is full tuition paid annually in January. Please contact [enroll@wiccanseminary.edu](mailto:enroll@wiccanseminary.edu) for any tuition issues you might have.

\* Please note that if you can afford to pay full price for extra electives, we expect that you can also afford to pay more than the minimum on the sliding scale and are not currently receiving a work scholarship. Students that are paying the minimum or receiving a work scholarship are not eligible for extra electives and must start/adjust their tuition payments to \$100\* a month or more, before consideration for extra electives will be given.



## **Student Work Study Information (2024)**

Students who do not have an income may apply for the Work Study Program. This can be done via the initial application

<https://www.wiccanseminary.edu/undergraduate-application> or by emailing [enroll@wiccanseminary.edu](mailto:enroll@wiccanseminary.edu) to start the process.

1. Students must have a financial need in order to receive a work scholarship. An intake interview is held with the Career Counselor (Dean of Ministry if they are not available) in order to determine this after their application is received.
2. All work scholarship students must complete 10 hours of work each week to remain in good standing and their work must be of quality and needed by the department they work under.
3. All work scholarship students must set up and maintain a monthly subscription of \$20.00 in order to remain in good standing.
4. Any student who refuses a work scholarship or leaves a work scholarship 3 times is no longer eligible to receive one in the future.
5. Work scholarship students must make viable progress each year in their academic studies in order to retain their work scholarship (IE pass their core classes). Monthly meetings are held with the Dean of Ministry/Career Counselor to oversee their progress, both academically and personally.
6. All work scholarship students must meet the same behavior and academic requirements contained in the student manual and WSTS catalogue.
7. Work Scholarship students must secure a permanent work position within a department within 30 days of being accepted into the program. All effort will be made to place students in a position within 30 days. Students are expected to be proactive in assisting this process by contacting department heads and working with the Ministry Department. If they have not found a viable position during that time, their Work Scholarship is terminated.
8. Work Study Students must complete four (4) weeks of full 10-hours of work before they can be put into any Core or Elective Classes. Exception: They can, during these first four weeks, be in Wicca 090.

## **Program Policies**

Work Scholarships are not intended to be for 4 years, but only to assist a student for a short time. Annual Reviews are conducted on each student for a continued need to receive the work scholarship. Exceptions are made by the Dean of Ministry, Career Counselor, and the Dean of Seminary on a case-by-case basis.

If student numbers are below 100, when the program reaches 10 students, A review will be held by the Career Counselor, Dean of Ministry, and the Dean of Education to assess the financial viability to adding more students.

## **Refund Policy (2024)**

Policy statement: Any student who wishes to withdraw, must send a written withdrawal request to enrollment ([enroll@wiccanseminary.edu](mailto:enroll@wiccanseminary.edu)). A student is not considered withdrawn until the withdrawal is received by the seminary. Withdrawal notices sent to any other person (such as an instructor) are not valid. A student who withdraws from all classes or drops one of more courses no later than the first day of classes for the quarter, semester, or annual session and has not opened the course on the website, may obtain a full refund of fees paid. The portion of fees is determined by the date on which the completed withdrawal is received by the seminary. Refunds for online classes are only available if the student has not opened any class materials. We cannot offer refunds if the student has accessed and had the opportunity to copy the class materials.

1. To receive a refund, a student must officially withdraw. Charges shall continue to the day the student starts the official withdrawal process. The student must contact the seminary to begin the withdrawal process.
2. Tuition will be refunded to the following schedule:
  - a. Before classes begin - 100%
  - b. During 1st week - 75%
  - c. During 2nd week - 50%
  - d. After 2nd week - 0%
3. No refund will be made for fees, purchased books or supplies.
4. No refund will be issued for any student choosing the Subscription Option.
5. No refund will be issued for any student dismissed due to behavior issues.
6. The Seminary has 60 days from receiving the refund to process the request.
7. This policy may be updated at any time.

## Exceptional Needs Students Policy (2022)

The Americans with Disabilities Act allows for a religious exemption to the Act as follows. Woolston-Steen Theological Seminary is exempt as a religious institution. Here is the relevant portion of the act:

Sec. 12187. Exemptions for private clubs and religious organizations

The provisions of this subchapter shall not apply to private clubs or establishments exempted from coverage under title II of the Civil Rights Act of 1964 (42 U.S.C. 2000-a(e)) or **to religious organizations or entities controlled by religious organizations, including places of worship.**

<http://www.ada.gov/pubs/adastatute08.htm#12187>

While WSTS is not legally obligated to provide accommodations as mandated by the Americans with Disability Act, we are committed to a supportive learning environment for all our students. Our religious tenets, above all, prescribe personal responsibility. The Regents of WSTS have discussed extensively how the school's policy can best reflect both the needs of our students as well as the needs of the seminary. As such our policy for special needs students is based on our religious beliefs and directly on Wiccan Law. To that end, we are open to individual conversations with students who might be struggling, and we provide the following supports:

WSTS education platform provides technology for special needs faculty, staff, and students. O365 offers the ability to users to change font, color, font size. It also supports voice dictation (voice-to-text) and Immersive Reader (text-to-voice). The font color can be changed from the Home menu. The page color is changed using Immersive Reader, under Text Options. Dictation is found as a blue microphone labeled 'Dictate' on the Home menu. Immersive Reader is found under the View menu in Microsoft documents.

Captioning for videos and presentations is also available. For more information on these and other special needs services please go to:

[https://www.microsoft.com/en-us/accessibility/office?activetab=pivot\\_1%3aprimar2](https://www.microsoft.com/en-us/accessibility/office?activetab=pivot_1%3aprimar2)

*\*Not all features are available in all Microsoft Office products.*

- A. For students who need interpreters/assistants, the following is allowed:
- B. Students must provide their own interpreter/assistant who is not a current member of WSTS
- C. The interpreter/assistant must sign a nondisclosure agreement with WSTS to protect our intellectual property.

(Continued on the next page)

- D. The interpreter/assistant may only be present during the student's assigned class times and may not attend on the student's behalf if the student must be absent.
- E. Interpretation/assistance must happen in private communication between the student and the interpreter and may not interrupt class.
- F. The interpreter/assistant may not interrupt class or ask questions on the student's behalf.
- G. Any costs related to having an interpreter/assistant are the responsibility of the student.
- H. Interpreters/assistants may not have their own accounts or access to any WSTS platforms.

### **Mental Health and Wiccan Clergy Statement**

From the Mental Health Policy: For more information, please contact the [Dean of Ministry](#) or the [Dean of Education](#). Due to the experiential nature of Wiccan, there are some mental health diagnoses that do not lend themselves to serving as clergy and facilitating experiences for others. Wicca as a religion promotes certain responsibilities for their clergy and requires that all students/clergy hold themselves responsible for their actions and impact. As Wiccan Law 80 states, "Choose the Priests and Teachers of the Wicca with diligence and with care. The qualities that you should search for within them are Faith, Belief, Knowledge, Ability, Patience, Leadership, Humility, and a loving nature — for they must lead and teach the children of the Goddess and will thereby have the power to do great good, or to cause great imbalance."

The Aquarian Tabernacle Church, WSTS's Sponsoring body, requires that students and clergy conduct themselves in a manner that is safe and professional.

## Academic Degrees

### Legal Notice: Religious exempt Status

The Washington Student Achievement Council has determined that Woolston-Steen Theological Seminary qualifies for religious exempt status from the Degree-Granting Institutions Act for the following programs: Associate of Ministry (AM); Bachelor of Ministry (BM); Master of Ministry (MM); and Doctor of Ministry (DM). The Council makes no evaluation of the administration, faculty, business practices, financial condition or quality of the offerings by this institution. Any person desiring information about the requirements of the act or the applicability of those requirements to the institution may contact the Council at P.O. Box 43430, Olympia, WA 98504-3430 or by email at [degreeauthorization@wsac.wa.gov](mailto:degreeauthorization@wsac.wa.gov).

The Seminary in accordance with the above policy offers the following academic degrees:

1. Associate of Ministry with a major in Wiccan Ministry. This is a two-year program.
2. Bachelor of Ministry with a major in Wiccan Ministry. This is a four-year program.
3. Master in Ministry with a major in Wiccan Ministry, Pastoral Counseling, or Education. This is a 2-year program. Currently on hiatus, but individual courses may be taken.
4. Graduate Certification Program in Wiccan Ministry. This is a 6-course program completed at the graduate level. Program Active as of January 2023.
5. Doctor in Ministry with a major in Wiccan Ministry. This is an individualized program. Currently on hiatus.

**\*\*Please note that no titles (Reverend, Lady/Lord, Minister, etc.) are conferred with the above diplomas. All such titles are conferred with ordination.**

### **Seminary Academic Degree Track Requirements Checklist for 2025**

**\*\*NOTE\*\*** The following classes are for the Academic Degree only. If you are seeking Initiation or Ordination requirements, please see the appropriate section on those topics in this document.

(Continued on the next page)

For those students who commence studies as of January 1st of the above year, successful completion of the following classes is required for graduation:

Required Classes for Freshman to Move to Sophomore Year

- ☐ Wicca 090 Orientation
- ☐ Wicca 101, 102, 103 Accelerated Wicca
- ☐ Wicca 106 Wheel of the Year
- ☐ Wicca 110 Wiccan History
- ☐ Wicca 130 Wiccan Law for All Wiccans
- ☐ Wicca 170 Introduction to Astrology
- ☐ Ritual 101 Ritual Construction: Creating Sacred Space
- ☐ 100 Level Elective: \_\_\_\_\_
- ☐ 100 Level Elective: \_\_\_\_\_

Required Classes for Sophomore to Move to Junior Year

- ☐ Successful completion of Freshman year. Application to enter bachelor program due November 1<sup>st</sup> at the end of Sophomore Year.
- ☐ Wicca 201 Your Year and a Day
- ☐ Magic 201 Crystals
- ☐ 100/200 Level Elective: \_\_\_\_\_
- ☐ 100/200 Level Elective: \_\_\_\_\_
- ☐ Successful completion of Out of Class Activities
- ☐ Cast/Call Performance,
- ☐ Hold/Call Quarters,
- ☐ Hold Ritual Roles,
- ☐ Devotional attendance

Required Classes for Junior to Move to Senior Year

- ☐ Successful completion of Sophomore year and recommendation to enter the Bachelor Program. Application to enter is due November 1<sup>st</sup> of each year.
- ☐ Magic 440 Tarot and Divination
- ☐ Ritual 301 Ritual Construction: Moons/Esbats
- ☐ Ritual 361 Helping the Self and Others through Guided Meditations
- ☐ Wicca 306 Wheel of the Year: Walking
- ☐ Wicca 330 Wiccan Law: Initiates
- ☐ 100/200/300 Level Elective: \_\_\_\_\_
- ☐ 100/200/300 Level Elective: \_\_\_\_\_
- ☐ Successful completion of Out of Class Activities
- ☐ Moon Ritual Participation,
- ☐ Tarot Readings

(Continued on the next page)

Required Classes for Senior Year:

\*Students may be completing their Junior requirements when they start Senior Year. They must meet individual course pre-requisites.

- ☐ Ritual 350 Healing Circles & Hands of Light
- ☐ Ritual 406 Turning the Wheel: Sabbats
- ☐ Ritual 403 Elemental Invocations
- ☐ Wicca 430 Wiccan Law for Leaders
- ☐ 100/200/300/400 Level Elective: \_\_\_\_\_
- ☐ 100/200/300/400 Level Elective: \_\_\_\_\_
- ☐ Successful completion of Out of Class Activities
- ☐ Sabbat Participation & Elemental Ritual Participation

\*This checklist may be revised yearly and **\*\*only\*\*** pertains to the year the student started/enrolled taking continuous classes at WSTS. If a student leaves school and returns, they will be responsible for the required classes in the year they return, NOT their original year. This includes Academic Suspension. Once a student has begun and stays in continuous enrollment, they are not required to complete any new requirements for their degree but may be required to meet new prerequisites for individual courses. Continuous enrollment is defined as continually taking courses each session without a break. WSTS is always adding and expanding our degree tracks as we are able to offer a more comprehensive education. All students should keep a copy of the degree requirements for the year they begin studies for their records.

## Freshmen Students

Our sessions are very flexible. There will be 8 live labs during each 11-week Session. Classes usually meet for 8 weeks in succession unless a teacher has an illness or internet issues. Please make sure to check with your teacher on the potential for any cancelled classes. Teachers have the option to have a substitute teach the class if they can't attend or they can cancel the class and continue meeting the next week. If you are ever confused on this issue, please ask so any miscommunications can be cleared up.

The way students register for classes is a little different than most other schools. At WSTS, once payment has been made, the student will be placed in the Freshman level core classes by Registration ([enroll@wiccanseminary.edu](mailto:enroll@wiccanseminary.edu)). At that point, the student can access their registered classes on the <https://moodle.WiccanSeminary.edu> site and via Teams.

Students must have completed Wicca 101/102/103 - Accelerated Wicca, Wicca 170 Introduction to Astrology, and Ritual 101 - Ritual Construction - Creating Sacred Space before they will be allowed to become Sophomores and the only time students can graduate to Sophomore Level is in January. If a student misses that deadline, they must wait until the next January to rise to Sophomore Level. So please take core classes first!

It is advised that students wait to begin elective classes until they have completed most of the core classes. To sign up for an elective, simply email [enroll@wiccanseminary.edu](mailto:enroll@wiccanseminary.edu) with an available Freshman elective. Then simply show up for the first Microsoft Teams lab. Class notices will be sent out via e-mail to let students know that their class will be available that session. Students can also access the available classes through the online Calendar on the .EDU website.

For each year, 2 electives are included in your tuition subscription. You can take additional electives by paying the per-class tuition. If you begin during the 4<sup>th</sup> session of the year, your first two electives will be available to you in the first session after you complete your senior year. Your subscription must remain active during this session. If you do not pass an elective, you may take the **same** elective again without it counting against your elective allowance for the year. Your total allowance for electives is 8 different electives during your four years.

Students who are subscription students and who elect to disenroll from all core classes may take 4 electives per year under their subscription, but no more than 2 per session. If such a student begins taking core classes, the electives restriction returns to normal, and the electives must be balanced out. If the student has taken all 4 electives for that year, the student must wait until the following year to begin core classes. Exceptions to this may be made on a case-by-case basis.



## **Sophomore Students**

Sophomores are allowed 2 electives, to be taken during the first session only. No electives, other than the Magic 261 Journey with the Chakra Animals class and Magic 262 Journey with the Chakra Herbal Spirits, are to be taken by sophomores in any other session without permission from the sophomore teacher. It is encouraged, and opportunities will be provided, for sophomores to participate in outside class activities, e.g., devotionals and rituals.

The sophomore year is challenging and transformational. It takes some students more than one year to do the shadow work required to pass the class. If, however, a student has taken the sophomore year 3 times without succeeding in passing the class, the student will not be allowed to move on with core studies. They may continue to take non-core classes and earn any certificate that the Seminary grants.

When a student is unable to successfully complete sophomore class after three years, it is a major indication that, for whatever reason, the student is not ready to receive, process, and incorporate the information, spiritual lessons, and energetics taught in that class. Because WSTS is a Seminary which prepares students to become members of the clergy, students must be able to pass this class in a timely fashion. If they cannot, then something in their lives is getting in their way, and we only set them up for failure if we allow them to attend a fourth year.

Any student who finds themselves in this situation should meet with the Sophomore teacher(s) and a dean in order to determine what options and next steps are available for their personal situation.

## Final Requirements to Apply for Entry to the Bachelor's Program

1. All pre-requisites for Sophomore and Junior years
  - a. Completed Wicca 106 – Wheel of the Year
  - b. Completed Wicca 130 - Wiccan Law for all Wiccans
  - c. On target to complete Magic 201 - Crystals
  - d. On target to complete Wicca 201 - Your Year and a Day
2. Have transcripts review from [transcripts@wiccanseminary.edu](mailto:transcripts@wiccanseminary.edu) - review takes at least two weeks.
3. Participated in at least 25 WSTS Devotionals and documented this in their W201 Homework.
4. Charge of the Goddess testing begins in summer/fall in Sophomore year. Any student who doesn't pass at that time is retested by the Junior teacher in January. Any student who doesn't have it memorized for their BTW Classic Ritual in Junior year will receive a 1 as their score. *This is not a requirement for graduation or entrance into the Bachelor program.*
5. Participated as HP/s, quarter caller or invoked Godform in at least 6 WSTS Teams rituals and have documentation thereof. (Can be waived if circumstances require – i.e., the school has not provided the opportunity for this to happen.)
6. Ready to take on the responsibility of acting as clergy in Seminary rituals.
7. Approved Circle cast and Quarter calls by Sophomore teacher.
8. Approval by Sophomore teacher.
9. Meets the spiritual and mental health requirements
10. Complete application form for Bachelor program by November 1 of Sophomore year.

The bachelor program is for students who have exhibited the qualities required for clergy.

**In order to rise to Junior**, you must be approved for acceptance into the Bachelor program by the Sophomore teacher. Students accepted into Junior year will be informed in December of their Sophomore year. Students who do not meet the requirements or who do not wish to meet the requirements may take any 400 level courses that they have completed the prerequisite for but will not be eligible to receive a bachelor's degree. Students are allowed to apply to the program a second time the following fall.

## **Post-Senior Undergraduate Students**

Students who have passed all core classes and have not completed one or more of their undergraduate electives can take the incomplete electives again after their Senior year if the student's subscription status is continuously active. Keeping the subscription continuously active allows the student 4 additional electives for the post-senior year as well. If the subscription is interrupted, the student must re-activate the subscription for the session when the previously incomplete is taken and may only take the elective(s) that are in the incomplete status. No more than 2 electives may be taken per session.

Students who have graduated and are remaining subscription students are allowed 4 electives per year, but no more than 2 per session, as long as their subscription remains active.

## **Homework Policy (2023)**

The general policy for session-based classes is as follows: In order to receive a score of 3, work must be turned in on time. A score of 2 may be earned as long as work is turned in by the beginning of the 10th week of the session. No work will be accepted after that point so that teachers can grade and file reports. Students who do not get their work in by the deadline will have to repeat the course when it is taught again.

**Core classes have different scheduling and energetic needs, therefore please see your core teachers for their individual deadlines.**

### **FAQs:**

1. What if I join for Session 4 and want to rise to sophomore in January?
  - a. You will be allowed to submit work for required courses that session only so that you are eligible to rise to sophomore.
2. Is the option to take Freshman year as a correspondence student still available?
  - a. Yes. Correspondence means you don't have to attend live labs. It does not mean you get to turn in work all year. As a correspondence student, you would take the class during its appointed session and work with the same deadlines as all the other students taking the course.
3. Do I need to turn in all my work by the end of each session?
  - a. Yes. All work must follow the policy above.

**Please contact your teacher** if you are confused by any announcement or notice made for a class. We want everyone to be successful at WSTS.

**If you have a question, please ask your instructor first.**

You will always be able to ask your instructors any question you may have. If they don't get back to you within a day or two, ask them again. They may have missed your email, or something may have fallen through the cracks.

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Email is our official medium for communication between students, faculty, and staff. Should you ever have a question or concern please ask and we will do our best to help you with your issue.

If for some reason you do not receive an answer to your question from your teacher, please email [helpdesk@wiccanseminary.edu](mailto:helpdesk@wiccanseminary.edu) with the subject "Re: Teacher Question" to make sure that your question is answered by the appropriate individuals.

## **Ordination and Initiation**

The Postulancy Program is an optional program for those seeking Wiccan Initiation. If Initiation is not your goal, please do **not** proceed with this program. The Postulancy Program is something that must be ***pursued by the student***. Neither your teachers, HP/S, nor WSTS will remind or encourage you to continue with this path. It is something you must desire enough to pursue of your own accord.

Initiation is a separate track of study that overlaps with our regular academic degree track. There are more requirements in seeking initiation that are determined between a student and their personal teacher (HP or HPs). WSTS does not set up personal student/teacher relationships nor does it oversee them. It is up to the student to pursue such a relationship with a teacher. We have many teachers here at the school who are open to taking students, it is the student's responsibility to initiate contact with a potential teacher. Initiation is between a student and their personal teacher.

Ordination is granted by a Church. The Aquarian Tabernacle Church (ATC) is the church with which WSTS is affiliated. Completing the Academic degree Track, either Associate Degree or Bachelor's Degree, does *not* guarantee Ordination within the ATC. WSTS does not grant Ordinations. If you have questions, please see your personal HPS or HP.

### **A Note on the use of Titles:**

Ministerial or Clergy titles are granted upon attaining the different levels of Initiatory Degrees. Many states have laws concerning who can and cannot use such titles without being in violation of the law and being considered an act of fraud. Initiatory Degrees come with official use of titles at the Second-Degree level.

Academic diplomas do not confer titles. In the academic and secular world, a student may put the diploma designation after their name if they so desire. (EX: Kara D. Williams, BM)

## Classification of Curriculum

100– 299 Associates in Ministry  
300—499 Bachelors in Ministry  
500—599 Masters in Divinity  
600—699 Doctorates in Divinity

## Grading System

Woolston-Steen Theological Seminary uses a portfolio-based assessment system instead of traditional numeric or letter grades. Classes are recorded as passed or failed and do not reflect a grade point average. It is the belief of the Seminary that spiritual lessons are cumulative and a result of personal growth. Students might well need to attempt a lesson or class multiple times before successfully incorporating that material and those spiritual lessons. Our system of grading allows for this important process.

Individual assignments are marked with a numerical system that reflects the above statement and result in a non-numeric pass or fail for the class as a whole. As much as possible, our system allows students to progress in their growth at their own pace.

Grades	Notations
Cr	Credit
F	Fail
I	Incomplete
NA	Not Applicable
NCr	Non-Credit
P	Pass
PB	Probation
UW	Unofficial Withdrawal
WF	Withdrawal Failing
WP	Withdrawal Passing

Numeric Grading	No.
Exceeds Expectations	3
Meets Expectations	2
Redo	1
Did Not Attempt	0

**WSTS Student Conduct Policy (2023)**  
(Link to the [Student Conduct Policy](#))

**Student Status:** Student status is subject to review at any time. A member of the faculty, staff or student body may request a review by the Dean's Office if a student demonstrates the inability to live in harmony within the community, or if characteristics presumed present for admission are lacking, such as moral character, relational skills, potential for effective ministry, and appropriate church involvement. The standards for student status always apply, and are not mitigated by calendar interruptions, geographic location or cultural and religious norms. Institutional policies for conduct and conscience are non-negotiable and always applicable during the tenure of enrollment.

Students who enroll at the Seminary assume an obligation to conduct themselves in a manner compatible with the Seminary's interests as a Wiccan educational institution. All students must be of legal age (in the United States this is 18 years old or older).

All students are expected to conduct themselves in a manner which would become the office of minister. Although not all students studying at the Seminary are preparing for professional ministry, the "office of minister" is the standard of conduct expected.

- Respect for others should be the foundation of all relationships.
- Students are expected to be fully acquainted with all published policies and will be held responsible for compliance with them.
- Students are expected to comply with all federal, state, and local laws.

Each student must make choices that preserve a safe and secure environment in which all individuals are able to pursue their academic endeavors. Each student is expected to practice responsible citizenship and to respect the rights of others. Each community member is responsible for her/his own actions and the conduct of her/his guests. Failure to uphold Seminary rules and expectations as well as district, and/or federal laws and regulations are serious infractions that will likely result in disciplinary action within the Seminary. "Student" means any person who is taking classes at the Seminary or who is matriculated in any Seminary program.

Applicants are required to disclose any moral or legal factor that could impede their effectiveness and faithfulness in ministry. Applicants and students alike are not eligible for active status while listed in state registries for sexual offenders.

The seminary will not grant student status for anyone who must comply with court-ordered probation for felony conviction or must register as a sex offender. Current students who are charged in federal, state or civil court must report this immediately to the Dean's Office and may be asked to withdraw until matters are resolved.

## Electronic Communications

Electronic mail (e-mail) is the primary means of communication about classes, registration, activities and campus functions, facilitating the exchange of information in support of and consistent with the mission of WSTS. All students are expected to check e-mails regularly.

Post only appropriate and respectful content anywhere that you post, e.g., Teams chats, O365 groups and e-mails, Facebook, etc.

Keep in mind that you are most likely to find positive resolution to Seminary related complaints by speaking directly with your teachers or the officers of WSTS.

Maintain the confidentiality of WSTS ministerial privileged, private or confidential information. Ministerial privileged information may include information regarding the development of systems, processes, campaigns, know-how and personal information regarding fellow students, teachers, practitioners, worshipers, or people working on behalf of WSTS.

No confidential information should be posted publicly (e.g., internal reports, policies, procedures or other internal business-related confidential communications.)

Information posted on the internet, in groups, chats, or sent in e-mails is no longer “private”. ***Even private e-mails*** can be copied and pasted or forwarded to other sources. Be careful only to post words that you wish to be seen by everyone.

Express only your personal opinions. Never represent yourself as a spokesperson for WSTS. If WSTS is a subject of the content you are creating, be clear and open about the fact that you are associated with the Seminary and make it clear that your views do not represent those of WSTS.

Students cannot make Seminary associated electronic groups without permission. As an example, electronic student study groups are not allowed.

## **Conduct Violations**

**Disciplinary Actions:** Students who engage in inappropriate conduct of any nature will face action up to and including criminal prosecution and expulsion from the Seminary. Students may be dismissed at any time at the will of the faculty. Disciplinary actions for less extreme violations of the code of conduct are described as follows: The Office of the Dean receives and reviews all complaints and concerns about a student's conduct. No anonymous charges will be given consideration. If the Office of the Dean finds that a student's behavior is harmful to others, creates an impediment to the teaching mission of the Seminary or violates Seminary policy and/or procedures, the Dean will discuss the behavior with the student. If the conduct is considered to be of a serious nature, the Office of the Dean has the option to:

- Suspend the student immediately for a period of time deemed appropriate for the misconduct.
- Impose non-academic probation for a specified time period not to exceed one year.
- If after the suspension/probationary period, it is found that the student has not corrected the behavior that resulted in the disciplinary action, the Dean may permanently suspend the student from his or her academic program.
- Summarily dismiss the student from the Seminary.

## **Prohibited Conduct**

The following are examples of prohibited behaviors and activities which may result in disciplinary action under this Code. Commission of or attempts to commit these acts, condoning, supporting or encouraging others in the commission of these acts, or failure to prevent one's guests from committing these acts may be treated as violations of this Code.

This list is not exhaustive. All items apply online where applicable as well as in-person. Consecrated ritual tools are not considered to be weapons.

A. Dangerous Conduct: Intentionally or carelessly engaging in conduct that threatens or endangers the health or safety or causes physical harm to any person, including the violator.

- a. Placing a person in fear of imminent physical danger or bodily harm.
- b. Causing bodily harm to a person or engaging in aggressive physical contact that would likely have caused bodily harm despite the lack of any measurable harm.

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## B. Harassment

1. Any actions, threats, gestures, and/or words directed toward another person which have the purpose, or which tend to incite a breach of the peace, create a hostile environment, or cause emotional distress to that person because of the humiliating, degrading, intimidating, insulting, coercive, ridiculing, and/or alarming nature of the conduct. It frequently, but not always, involves a pattern of conduct.
2. Any unsolicited, offensive behavior that inappropriately asserts sexuality over status as a student or an employee; unwelcome sexual advances; requests for sexual favors; and other verbal or physical conduct of a sexual nature when:
  - a. Submission to such conduct is made either explicitly or implicitly a term or condition of employment or academic admission or advancement.
  - b. Submission to or rejection of such conduct is used as the basis (or threatened to be used as the basis) for employment actions or academic decisions or evaluations; or
  - c. Such conduct has the purpose or effect of unreasonably interfering with an individual's work or educational performance or creating an intimidating, hostile, or offensive work, living, or learning environment.

## C. Dangerous Items: The use, possession or storage of any firearms, explosives, other weapons, fireworks or dangerous chemicals at any WSTS in-person sponsored event.

1. Firearms and ammunition - Firearms are defined as any gun, rifle, pistol, or handgun designed to fire bullets, BBs, pellets, or shots (including paint balls), regardless of the propellant used at any WSTS in-person sponsored event.
2. Explosives and fireworks including, but not limited to, firecrackers, cherry bombs, smoke bombs, and similar devices at any WSTS in-person sponsored event.
3. Unconsecrated knives or other weapons, objects that could be construed as weapons or items that pose a potential hazard to the safety or health of others. Other weapons are defined as any instrument of combat, or any object not designed as an instrument of combat but carried or used for the purpose of inflicting or threatening bodily injury or damaging/destroying Seminary property or the property of others at any WSTS in-person sponsored event.
4. Unauthorized hazardous materials or chemicals at any WSTS in-person sponsored event.

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#### D. Interfering with Fire Safety

1. Misusing, tampering or damaging fire safety equipment including, but not limited to, fire extinguishers, smoke alarms, sprinkler systems or exit signs at any WSTS in-person sponsored event.
2. Unauthorized burning of any material in any Seminary building, on Seminary property or on areas adjacent to Seminary property at any WSTS in-person sponsored event.
3. Disregarding a fire alarm signal or refusing to evacuate a building or a section of a building when a fire alarm is sounding at any WSTS in-person sponsored event.
4. Recklessly or intentionally activating an alarm when an emergency situation does not exist at any WSTS in-person sponsored event.

E. Sale, distribution or provision or attempts to sell, distribute or provide alcoholic beverages to and/or by anyone under 21 years of age at any WSTS in-person sponsored event. ("Distribution" means any form of exchange, gift, transfer or sale.)

F. Drugs: The use, possession, and/or distribution of any controlled substances, including those without a valid prescription, natural hallucinogens, and/or designer drugs ("prohibited substances"); possession of illegal drug paraphernalia at any WSTS in-person sponsored event.

1. Possession of illegal paraphernalia including any item typically used to inhale/ingest/inject/mask illegal substances, regardless of whether the item has been used for illegal purposes at any WSTS in-person sponsored event.
2. Possession of illegal prohibited substances at any WSTS in-person sponsored event.
3. Use of illegal prohibited substances at any WSTS sponsored event.
4. Students may not attend classes or rituals intoxicated.
5. Distribution (any form of exchange, gift, transfer or sale) of illegal prohibited substances at any WSTS in-person sponsored event.

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#### G. Theft/Unauthorized Possession of Property

1. Theft of property or of services or possession of stolen property.
2. Unauthorized possession of Seminary property or the property of others.
3. Plagiarism or Copyright Violation.
4. Auditing Classes without permission (this includes listening in or otherwise accessing class materials without payment)

#### H. Damage to or Misuse of Property:

1. Intentionally or carelessly destroying or damaging Seminary property or the property of others.
2. Unauthorized entry into Seminary facilities or property.
3. Unauthorized use or misuse of Seminary property or the property of others.

#### I. Disorderly Conduct:

1. Acting in a manner to annoy, disturb, interfere with, obstruct, or be offensive to another/others.
2. Verbally abusing Seminary officials (including students appointed to act as representatives of the Seminary) acting in the performance of their duties.
3. Behaving in a lewd or indecent manner.

#### J. Non-academic Dishonesty:

1. Knowingly furnishing false information to the Seminary or a member of the Seminary community, including at Seminary disciplinary proceedings.
2. Forgery, misuse, unauthorized alteration and/or creation of documents, records, identification cards, keys, or other objects.
3. Possession or use of false identification cards.
4. Fraud, through act or omission, committed against a member of the campus community (online or in real life) or others.
5. Knowingly initiating or causing to be initiated any false report, warning or threat.

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K. Interfering with Seminary Events online or in-person:

1. Interfering with any normal Seminary or Seminary-sponsored events, including but not limited to studying, teaching, research, sponsored social programs, and Seminary administration, fire, police or emergency services.
2. Any effort by conspiracy or omission to impede or hinder any disciplinary proceeding.

L. Violating Other Seminary Rules and Regulations:

1. Any violation of other published Seminary regulations, policies, and procedures, other Seminary publications, and those available at <http://www.wiccanseminary.us> and other Seminary websites and e-groups.
2. Being present or otherwise involved, in such a way as to condone, support or encourage any acts which would violate this Code. (Note: Students who observe acts in violation of this Code are expected to remove themselves and are encouraged to report the matter.)

M. Non-compliance: Failure to comply with reasonable directives of Seminary officials, including students appointed to act as representatives of the Seminary, acting in performance of their duties. Directives to provide identification and/or participate in a Seminary disciplinary process are included in the scope of this provision.

N. Sanction Violation: Violating the terms of any disciplinary sanction as imposed in accordance with student conduct procedures, including the failure to complete sanctions by the stated deadline.

P. Violation of Law: Violation of local, state or federal laws, regulations or ordinances.

Q. Sexual Offenses

1. Sexual Assault: Sexual contact without meaningful, explicit, ongoing consent.

\*\*\* *These policies are subject to update and revision at any time.* \*\*\*

## WSTS Course Expectations

Remember that in Microsoft Teams you are in a room filled with people, just like in real life. There may be as many as 40 people in a class or ritual space. Your discussion and interaction are requested. We do find it very helpful for students to attend, and develop the necessary relationships, social skills, and leadership qualities that are utilized in future year courses. With this in mind:

- Please keep chatter to a minimum.
- Please refrain from multitasking while in class.
- Please monitor the chat.
- If your video camera is live, please ensure that your background is not distracting to other students in the class. Always remember that you are on video, and your actions can be seen. Please monitor your own movements and actions to ensure that they are not distracting. You must wear clothes to class. All bits must be covered so that we do not violate Microsoft Education Platform requirements. Student live video is not required to attend class. You may keep your camera off, however, we encourage you to be on live video. Students who are on camera are more successful than students who keep their camera off. Teachers are not required to teach to a video call with all cameras off. Please check with your teacher for their individual class requirements for this.
- Please make sure that your microphone is on mute, unless you are speaking.
- Alumni of the classes are welcome to attend class, as always. Do not submit homework, nor participate in class chat. For access to the lab meeting and/or the classroom material, please contact [Enroll@wiccanseminary.edu](mailto:Enroll@wiccanseminary.edu)
- If you are late, please enter class quietly.
- Keep questions and comments on topic.
- Hold your questions until the teacher asks for them, unless stated otherwise.
- Outside of class, if you have a question about an assignment, please direct them in an email to the teacher. They post their email address in the class space for student convenience, if not, please ask.
- It will be important to get your class assignments in on time, if possible, so the teacher can monitor your “connections” and help as you advance further in the course. This will also help reduce student stress as the sessions progress.
- As stated above there are classes in this course that may not require your attendance. However, it is strongly encouraged that you attend the live labs so that nothing is missed, questions may be asked, etc.
- All classes use sound, so please test your speakers before you come to class.
- Remember: all classes are pass/fail, you will not receive a G.P.A. here, so receiving a 2 on an assignment is good, as it means you understand the material presented (we use a 3-point grading scale - see [Grading System](#))
- As this is an online school, it is the student's responsibility to maintain copies of all your homework. The school is not responsible for any lost, missing, and/or corrupted homework. It is suggested that you not type your homework directly into Moodle.

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- You have until December in the year you enroll to finish Wicca 101/102/103, Wicca 170 and Ritual 101. You may take these classes a second time during that year. If you do not finish your work by the end of the second-class session, you will need to begin again.
- Make sure to come to class prepared. This means that you have your reading done and any exercises or assignments completed so that you can ask questions, if need be, during class and fully participate in this experience.
- And most of all please be on time to class so you do not disrupt the other students and miss important information.
- All students should understand that Wiccan Training or any course offered at the seminary is not a substitute for medical treatment and that they should not change/discontinue their medical treatment without consulting a doctor.

Remember, these are fast-moving, college level courses. Pay attention to avoid missing important details.

WSTS strives to teach students the fundamentals of the Wiccan faith. This includes experiencing and learning about ritual forms and formats that are rooted in British Traditional Wicca. This includes sky clad rituals, traditional Maypole rituals, and Great Rite rituals. It is important that students be well educated in the rituals used by British Traditional Wicca practitioners. WSTS does not believe, encourage, or proclaim that these rituals, or their format, are necessary to the Wiccan faith. Each practitioner must make their own decision about their personal practice.

Individual teachers *may* amend any, or all, of these recommendations.

Please make sure you “friend” your teachers on Facebook so it is easier to communicate. Many teachers may look through your stories in Orientation class and your Facebook profile to familiarize themselves with you. We are here to help you succeed, and we are honored to pass our knowledge onto you. Please, feel free to ask us for help as you need to obtain the maximum potential of your spiritual growth.

## WSTS Plagiarism Policy (2023)

According to the Merriam-Webster Online Dictionary, to "plagiarize" means to:

- Steal and pass off (the ideas or words of another) as one's own
- Use (another's production) without crediting the source
- Commit literary theft
- Present as new and original an idea or product derived from an existing source.

In other words, plagiarism is an act of fraud. It involves both stealing someone else's work and lying about it afterward.

The act of Plagiarism is rampant in education and in online learning situations. Woolston-Steen Theological Seminary has a Zero Tolerance Policy for this act. Students committing such an act will face consequences from a Zero on the assignment all the way up to dismissal from the school. We take this seriously and expect our students to as well.

Now, let's discuss WHY we take this so seriously. Many people feel like using someone else's work is ok if they don't use too much or if it perfectly says/displays what they are trying to say or show. They just don't see it as a big deal and don't understand why it's a problem.

Let's remember our purpose here at WSTS - to educate and empower individuals to become Wiccan Clergy and be able to act as leaders in our community.

Plagiarism is theft. It's theft of someone else's work and then it's fraud because the work is then passed off as the thief's own work. It's the same as stealing a beautifully made desk and then selling it as if you were the carpenter who created the desk. The fact that the thief steals words and or images doesn't change the fact that someone else created that statement/presentation and the thief took it and tried to pass it off as their own work.

I've heard students say, "But I just copied one sentence!". To help people understand that it's not the amount stolen - theft is theft; consider the following: Is it ok to steal two apples instead of the entire apple cart? Two apples aren't theft as long as you don't take the whole cart. Most people quickly respond, "No. The amount stolen doesn't change the fact that it was stolen."

WSTS does not want to create leaders of our community that think theft and fraud are ok. That's really the bottom line. Especially when it's totally unnecessary for the student to take that path. Students can use other people's work - *AS LONG AS THEY GIVE CREDIT!* That's it - just put it in quotes and cite who actually created the work and there is no theft and there is no fraud. Simple really! \*\*Please note, this doesn't mean you can copy an entire book!

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Each teacher may ask students to cite their quotes differently, but as long as you DO cite them, you are not committing plagiarism. Please speak to your individual teachers about how they want you to do this and then take the time to do what they ask.

Some Resources to Help You:

<http://www.plagiarism.org/>

This site discusses this issue in depth.

<http://owl.english.purdue.edu/owl/>

This site helps with all sorts of grammar and citation issues. If your teacher doesn't have a specific method of citation - following this site will show you how to do it correctly.

<https://www.citationmachine.net/apa>

This site helps you to format your citations correctly.

Lady Kara and Lady Brenna host a writing workshop annually and the information from that can be found here: [Writing & Citing](#)



## How to Feel Involved and Included

Many students have trouble feeling involved and included in the online campus. This article will give you suggestions on how to make that happen faster and easier.

Go to events and chat with people! It's the best way to meet folks and make friends. Keep in mind that it's easy for a comment to get lost in chat - so please don't just try to chat once and give up! Keep chatting and try to private IM someone who you'd like to speak with. Private IMs are sort of like standing next to someone in a crowd and just talking to them. Keep in mind that many of our more experienced students will be receiving multiple private IMs and it might take a minute for them to get back to you.

Attend Devotionals during the week. The students at WSTS offer a time to focus and express gratitude each day. Please look for the schedule each Monday in the Student Union group or contact [devotional.coordinator@wiccanseminary.edu](mailto:devotional.coordinator@wiccanseminary.edu) for more information. This is an exciting time to share with your fellow students and become a part of our online community!

[Virtual Fellowship Hall](#)

[Aquarian Tabernacle Church - Daily Devotional Ritual](#)

[Wiccan Seminary Facebook Events](#)

Chat with folks after class! Mystic Smoking Table is available to everyone 24 – 7 as a space to hang out. Volunteer for opportunities that you are interested in as they come up in class - a project or to help at ritual or with an event. Most Facebook notices display who sent the notice - that is who you contact to volunteer to help. Friend your classmates on Facebook. Microsoft Teams offers class chat for all your courses, as well as Instant Messaging capability. Students are encouraged to chat with each other outside of class time via their Teams chat. Mystic Smoking Table is available to everyone 24 – 7 as a space to hang out. Volunteer for opportunities that you are interested in as they come up in class - a project or to help at ritual or with an event. Most Facebook notices display who sent the notice - that is who you contact to volunteer to help. Friend your classmates on Facebook. Microsoft Teams offers class chat for all your courses, as well as Instant Messaging capability. Students are encouraged to chat with each other outside of class time via their Teams chat.

Read your emails so that you don't miss notices. As an online school, e-mail is our official communication with our students. We send a lot of information out via email and notices so if you aren't reading them, you are missing out on much of what you need to know!

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Subscribe to affiliated newsletters:

- Panegyria <https://www.panegyria.com/>
- The Oracle: emailed weekly to the Student Union Groups and all Affiliates

Follow us on social media:

- Facebook <https://facebook.com/WiccanSeminary>
- X (Twitter) [https://twitter.com/wiccan\\_seminary](https://twitter.com/wiccan_seminary)
- Instagram <https://instagram.com/wiccanseminary>

Go to Orientation (Wicca 090)! This is a wonderful way to meet other new folks, it's a required class and you can ask lots of questions here. This is a great opportunity to connect!

The Seminary offers opportunities to be in Service to the Gods. Each student is asked to give at least 2 hours of their time every week performing Service for the seminary. Please email [volunteers@wiccanseminary.edu](mailto:volunteers@wiccanseminary.edu) or [Ministry.dean@wiccanseminary.edu](mailto:Ministry.dean@wiccanseminary.edu) when you are ready to volunteer.

Check out the events calendars:

- WSTS website: <https://www.wiccanseminary.edu/events>
- ATC Website: <https://www.atcwicca.org/church-events>

Students must meet us halfway - WSTS spends a lot of time attempting to communicate with our students. We need our students to meet us halfway, by reading our documents, website, notices and announcements and by showing up and participating in what's going on. Ultimately have patience! Making new friends takes time. We look forward to seeing you on Teams!

## WSTS Associated Events

### [ConVocation](#) – Ypsilanti, MI

ConVocation unites diverse mystical paths, fostering learning and fellowship among esoteric traditions. Hosted by Lord Solinox and Weavers of the Web, it offers classes and rituals—an ideal setting to connect in person.

### [Spring Mysteries Festival](#) – Seattle, WA

Since 1985, the Aquarian Tabernacle Church has revived the Eleusinian Mysteries from Ancient Greece. Alongside its workshops, diverse groups explore themes across gender and spirituality. The festival also features a vendor space for unique items and spaces for conversation or reflection, with WSTS hosting a student meet-and-greet.

### [Mystic South](#) – Atlanta, GA

Mystic South is an Atlanta-based conference celebrating Pagan and Pagan-adjacent mystical practices of the South and beyond. With global presenters, an academic track, workshops, and music, it's a vibrant gathering where Lady Kara and Lady Stacia are frequent attendees.

### [GodCon](#) – Index, WA

Experience the parade of Gods, Goddesses, Archetypes, Elementals, and Energies at GodCon! All pantheons are welcome—from First Nations to Greek, Celtic, Norse, Asian, Hindu, and beyond. Join us to honor and give thanks to the divine for all they bring into our lives!

### [Hekate's Sickle Festival](#) – Seattle, WA

Join us to learn magical leadership from Craft Elders, celebrate service at the Awards Ceremony, and honor Hekate, Queen of All Witches. Workshops and rituals on Hekate and leadership, along with a WSTS student meet-and-greet, will be featured.

### [Phoenix Festivals](#) – Apopka, FL

Each March and September Equinox, Phoenix Festivals hosts a five-day outdoor event in North Florida, welcoming all ages. Attendees enjoy workshops, community meals, live entertainment, rituals, drumming, and dancing in a fun, safe, and spiritual setting. Lady Trish is a regular attendee.

### [Summer Magick Fest](#) – Orlando, FL

Held each June, Summer Magick Festival is an earth-based spirituality convention featuring workshops, rituals, and entertainment in a comfortable hotel setting. With a focus on tolerance among earth-based faiths and planetary stewardship, it's a gathering Lady Trish often attends.

## Who Can Help Me? Who Do I Ask?

Wondering who you can ask about different issues that you may encounter during your time with WSTS? Here's a quick list to help you get the help you need!

### **We are here for you! Ask us first!**

1. **Help Desk** - Technical issues & general non-class related questions

[helpdesk@wiccanseminary.edu](mailto:helpdesk@wiccanseminary.edu)

2. **Staff** - Questions about their area of expertise

- a. Volunteer Coordinator: [volunteers@wiccanseminary.edu](mailto:volunteers@wiccanseminary.edu)
- b. Devotional Coordinator: [devotional.coordinator@wiccanseminary.edu](mailto:devotional.coordinator@wiccanseminary.edu)
- c. Dean of Education: [education.dean@wiccanseminary.edu](mailto:education.dean@wiccanseminary.edu)
- d. Dean of Ministry: [ministry.dean@wiccanseminary.edu](mailto:ministry.dean@wiccanseminary.edu)
- e. Dean of Graduate Program: [graduate.administration@wiccanseminary.edu](mailto:graduate.administration@wiccanseminary.edu)
- f. Faculty Director: [facultydirector@wiccanseminary.edu](mailto:facultydirector@wiccanseminary.edu)
- g. Transcripts: [transcripts@wiccanseminary.edu](mailto:transcripts@wiccanseminary.edu)

3. **Faculty** - Questions about their classes. Faculty contact can be found at the top of the course they teach.

4. **Enrollment** - Answers all questions about enrollment in core and elective classes; and tuition subscriptions: [enroll@wiccanseminary.edu](mailto:enroll@wiccanseminary.edu)

5. **Healers & Readers** - Heal 310 and Magic 440 teachers.

[Karadwilliams@wiccanseminary.edu](mailto:Karadwilliams@wiccanseminary.edu) and [trish@wiccanseminary.edu](mailto:trish@wiccanseminary.edu) Events happen throughout the year and will be announced in Student Union.

6. **Student Ambassador** - Student Ambassadors are current students selected to assist new students as they join the seminary. Their primary role is to support WSTS's mission by fostering positive relationships with new students and providing valuable insights into WSTS culture for new students.

#### Key Responsibilities:

- Student Ambassadors are current students selected by the Student Ambassador Coordinator and the Dean of Ministry to represent WSTS to new and incoming students.
- Student Ambassadors serve as a less formal contact for new students as the students acclimate to seminary life and classes.
- Guidance - Offer assistance and information to students about WSTS's programs, events, and campus life.
- For inquiries regarding the Student Ambassador Program, including how to become a Student Ambassador, or to ask for assistance please contact the Student Ambassador Coordinator Petras Maygar:  
[petras.maygar@wiccanseminary.edu](mailto:petras.maygar@wiccanseminary.edu)

## **Frequently Asked Questions (FAQ)**

### **Q: Are you a real school?**

A: Yes. We are sponsored by the Aquarian Tabernacle Church and are recognized by the State of Washington Board of Higher Education as a Religious Seminary able to grant degrees in Wiccan Ministry. You can verify this by going to the Washington Board of Higher Education's website, where we are listed.

### **Q: So, can I get a real degree here?**

A: Yes, you can get an Associate or Bachelor's in our undergraduate programs. You can also earn a Wiccan traditional First, Second and Third Degree, if you choose the Initiatory Path, and are accepted into the program with the Aquarian Tabernacle Church.

### **Q: So, you are accredited, then?**

A: No. Recognition from the state is what is needed for a school to be a legal degree granting body. Accreditation comes from a group of recognized schools forming an Accreditation Board and deciding on a standard for all schools to follow. We have made attempts with current non-recognized schools to form an Accreditation Board and the biggest thing holding us back as a collective community is finances. Wicca just doesn't generate enough money yet, to allow for that type of progress. Our own college, which is the oldest, biggest and best in the nation, does not yet generate enough money to offer a reasonable wage to the teachers. Our staff is completely made up of volunteers. Therefore, Wiccans will need to share more of their money with their religious institutions, churches, covens and schools before Wicca can have any Accredited Colleges.

### **Q: Will credits at this school be accepted at other schools should I desire to transfer to another program?**

A: The acceptance of any school's credits by another school is totally up to the school you are considering attending. Some schools will accept our credits and others won't. This is true of any school you might choose to attend whether a Seminary, Vocational, or traditional Liberal Arts University.

### **Q: It costs money to go to this school?**

A: Yes. It is extremely costly to run a college, pay for teachers, the campus, administration, etc. Students receive the benefits of their education; it is only magically appropriate that they offer an energy exchange equal to what they receive. Tuition information can be found on the school web site at <https://www.wiccanseminary.edu/tuition>

### **Q. Can I Audit Classes for free?**

A. No. Students are not allowed to Audit/Sit in on Classes. Auditing a class is where a student attends, listens in on or accesses a class but does not complete the work or receive credit for a course that they are not enrolled in. WSTS expects all students to be willing to be in a fair and balanced energy exchange where their education is concerned as per Wiccan Law.

(Continued on the next page)

**Q. What about books and other tools, are they provided? If not, which ones are needed, how much do they cost and how do you obtain them?**

A. As this is a strictly online school, it is up to the student to provide his/her own tools and books, both online and out. Many classes do not require books or tools. Each class will list what tools are required or recommended on the class page. To procure the necessary materials, some can be found in your own home. Books can be purchased either at your local bookstore, online through such stores as [www.barnesandnoble.com](http://www.barnesandnoble.com), or [www.amazon.com](http://www.amazon.com), or even your local library, so the cost of them will vary. WSTS also runs a seminary store [www.moonstonesgifts.com](http://www.moonstonesgifts.com), where you can find some of these items. If you experience problems gathering your materials, please contact the teacher directly.

**Q. I don't have money to attend school. What can I do?**

A. You can apply for a service scholarship. There are usually opportunities available throughout the year, with varying degrees of knowledge and skills required. Service Scholarships are offered to those who really need it. If you have an income and can re-budget your money to go to your training, please do so. Service scholarships are for those who do not have an income and require a 10 a week commitment outside of class.

**Q. How often and when are classes offered?**

A. Most classes meet once a week for an hour of live class time. Some freshman core courses are offered twice a year in most cases so if you miss the earlier session, you can take a later session.

**Q. How Much Time will I need each week to do well in school?**

A. This varies and depends on your own talents and abilities. It also depends on the class and year of study you are in. As a Freshman student, you will need to be online at the very least for your class lab(s) each week (approximately 1 hour per class). You should also plan for at least 1 hour to complete homework each week both online and offline. At this level, the other activities are optional, but the more time you can spend interacting with your classmates and teachers – the better! It is necessary for us to get to know you. The actual homework consists of readings, and work to turn in. They have due dates, but you can work on them at your own pace. The average Freshman student spends about 5 hours on homework each week.

**Q. What happens if I can't complete my homework each week?**

A. Your core homework must be complete before you elevate to the next year. For Wicca 101/102/103 and Ritual 101, you have until December of the year to do this. Meeting deadlines is part of your training. Your homework for Wicca 101/102/103, Wicca 170, and Ritual 101 must be complete before you can become a Sophomore, and Sophomore work must be on time for you to move on to Junior year.

(Continued on the next page)

**Q. Ok, I've solved my money issues and signed up for classes. How do I know what is going on?**

A. We keep a calendar that lists Seminary Class events. You can access the calendar here: <https://www.wiccanseminary.edu/term-schedule>

WSTS posts event notices on Facebook, and you can follow us there. We also have events listed on our website: <https://www.wiccanseminary.edu/events>

Visit the Aquarian Tabernacle Calendar for links to other Church events:  
<https://www.atcwicca.org/church-events>

**Q: I think it's nice that you provide symposiums, gatherings, and other live learning opportunities. But why do you require face-to-face training for initiations? I live a long way away and cannot afford to travel.**

A: Quality! That is the best answer I can offer. We as Wiccans absolutely do not do those types of elevations over the Internet. It would degrade the potency of the position, the respect the community has for our clergy, and the impact of the mysteries gleaned from those holy rites. We do not foresee ever changing this policy.

**Q: Will I have access to the Lectures if I miss a class?**

A: Yes. All classes are held in Teams and recorded so that you can access them if you miss a class. WSTS is not responsible for technical issues with recordings.

**Q: I'm not Wiccan, is this program still for me?**

A: The Seminary mission is to prepare students to become Wiccan Priests and Priestesses. The application requires a statement of faith.

**Q: I'm Wiccan, but I don't want to be Clergy - can I still take classes?**

A: Yes, you can! The student does not have to follow the program in order to take classes and the Associates Degree is perfect for you. While the second year will require a bit more leadership work, it does not get into the more advanced clergy work. You may even advance to the clergy specific training if you understand that you will be required to participate fully in that even if you don't plan to be clergy once you graduate.

**Q: I am already an initiate. Can I get advanced placement?**

A: Initiatory degrees are not a replacement for academic studies. We recommend that all students start in Freshman year.

**Q. What can I do with a degree in Wiccan theology?**

A: Anything you could do with any other religious degree. People with religious degrees serve their chosen communities, teach, and minister in social programs such as prison ministry, etc.

## Online Resources

Main school website: <http://www.wiccanseminary.edu>

Moodle/Classroom site: <https://moodle.wiccanseminary.edu/>

Registration Issues: [enroll@wiccanseminary.edu](mailto:enroll@wiccanseminary.edu)

WSTS Class Schedule: <https://www.wiccanseminary.edu/term-schedule>

Student Supplies: Moonstone's Gifts: <https://moonstonesgifts.com/>

Technical Issues: [HelpDesk@wiccanseminary.edu](mailto:HelpDesk@wiccanseminary.edu)

Moodle Training: <http://www.moodle.org> (look under About for FAQ, Moodle docs, community forums, etc. As of December 2022, our Moodle ver. 3.10.11)

Aquarian Tabernacle Church (ATC): <https://www.atcwicca.org/>

## Glossary of Terms

### ABUSE

Technically, violations of the **Microsoft Service Agreement**.

<https://www.microsoft.com/en-us/servicesagreement> It is best to familiarize yourself with this document, but in general, you can probably recognize abusive actions or language.

### HASH TAG

Used before a word or phrase to assist in a search for the topic.

### IO

Greek word for Hail

### MOODLE

Moodle is a Course Management System (CMS), also known as a Learning Management System (LMS) or a Virtual Learning Environment (VLE). It is a free web application that educators can use to create effective online learning sites.



## **POPULAR ACRONYMS**

### **AFK**

Away From Keyboard

### **BRB**

Be Right Back

### **TY**

Thank You

### **YW**

You're Welcome

### **BB**

Bright Blessings

Blessed Be

### **SMIB**

So Mote It Be

### **MMMPMMA**

Merry Meet, Merry Part, and Merry Meet Again

### **GM**

Good Morning

(Continued on the next page)

### **IM**

Instant Message

### **TTYL**

Talk To You Later

### **DM**

Direct Message

### **PM**

Private Message