

830 West Lauridsen Boulevard
Port Angeles, Washington 98363



www.clallamtransit.com
360-452-4511

Rideshare Application

Rideshare Group

This application will be used to establish your eligibility as a driver of a Clallam Transit Public Rideshare. The information you provide helps us assure you, your rideshare group, and the public that the highest standards of safety and accountability are maintained. We appreciate your cooperation and interest in our public rideshare program. Return completed application with a copy of your Washington State Driver's License and Proof of Insurance to your Rideshare Coordinator.

This application is for a new: Driver Coordinator/Bookkeeper Rider

This section to be completed by ALL applicants:

Name: Cell Phone:

Address: Work Phone:

City/State/Zip: E-Mail:

Date of Birth:

This section to be completed by DRIVER and COORDINATOR/BOOKKEEPER applicants only:

Do you have a current and valid Washington State Driver's License? Yes No

If not, please explain:

How long have you had a driver's license? Years Months

Driver's License Number

Expiration Date:

Are there any restrictions on your driver's license? Yes No

If Yes, state type (including vision) and date of restriction:

Have you ever had your driving privileges suspended, revoked, or refused? Yes No

If Yes, please explain:

Name of your automobile insurance company:

Policy Number:

Has an insurance company ever refused, cancelled, not renewed, or given notice of intention to refuse automobile insurance to you? Yes No

If Yes, list company's and agent's name and phone:

Indicate which (circle one): Cancelled Refused Non-Renewal

Date: _____

Reason:

Do you have any conditions that may affect your ability to perform all requirements of operating the rideshare vehicle?

Yes No • If Yes, please explain:

This section to be completed by DRIVER applicants only:

Have you ever been convicted of driving while intoxicated or under the influence of drugs?

Yes No

If Yes, please explain (date, charge, jurisdiction, etc.):

Indicate all driving violations or citations (other than parking) that you have been convicted of, forfeited bail, or paid any fines for during the past three years. Please give full details, including dates, below:

Can you provide off-street parking for the van? Yes No

Other:

Have you taken a defensive driving course in the past?

Yes No

If Yes, please provide the following information and a copy of your certificate:

Name of Course:
Date Completed:

This section to be completed by DRIVER and COORDINATOR/BOOKKEEPER applicants:

By signing below, I understand that this application warrants a verification of information provided. Applications for Volunteer Driver authorize Clallam Transit to obtain as often as desired my driving record, including all Department of Licensing actions that have taken place regarding the driver's license I now hold, have held, or in the future may obtain.

This release continues in effect as long as I continue to serve as a volunteer driver on a Clallam Transit rideshare vehicle.

Print Name: _____

Signature: _____ Date: _____

DRIVER APPLICANTS:

Please include a photo copy of your current driver's license with this application

Prohibited Substances Policy

Clallam Transit System does not allow the driving of a rideshare vehicle under the influence of any illegal drugs. An illegal drug is any drug or substance identified in Schedule I through V of Section 202 of the Controlled Substance Act (21 U.S.C. 812) and is further defined by 21 CFR 1300.11 through 1300.15. This includes, but is not limited to: marijuana, amphetamines, opiates, phencyclidine (PCP), and cocaine, as well as any drug not approved for medical use by the U.S. Drug Enforcement Administration or the U.S. Food and Drug Administration. Illegal use includes the use of any illegal drug, the misuse of legally prescribed drugs, or the use of illegally obtained prescription drugs at any time. Marijuana is considered a banned substance per the federal government.

This policy does not prohibit the appropriate use of legally prescribed drugs and non-prescription medications. However, it is the responsibility of the volunteer rideshare driver to inform his/her physician when being prescribed medication(s) that they are driving a vanpool vehicle and ask about driver impairment and possible side effects. The volunteer driver should only use medically authorized drugs or over the counter medications in a manner which will not impair their driving or elect not to drive when using prescribed drugs or over the counter impairing drugs. It is also the responsibility of the volunteer driver to remove themselves from service if they are not able to drive because of any adverse effects due to medications.

You may not drive the rideshare vehicle after consuming beverages or substances containing alcohol, including any medication, food, candy, or any other substance that contains alcohol.

VOLUNTEER RIDESHARE DRIVER FUNCTION LIST

As a Volunteer Driver you must be able to:

- Understand and adhere to state traffic laws.
- Understand and adhere to transit agency rideshare policies and procedures.
- Understand and apply the principles of defensive driving.
- Safely operate a 15' to 21' van
 - Carrying up to 15 passengers;
 - In potentially heavy traffic;
 - Over a variety of roadways, including narrow city streets;
 - On a planned route; and
 - While adhering to an established time schedule.
- Meet the requirements of the state law, which requires that seatbelts be properly worn at all times by you and your passengers.
- Enter and exit the vehicle's driver seat, sit upright in seat, bend, reach, kneel, stretch, and turn as appropriate to inspect all items on the vehicle that you are going to operate.
- Bend, reach, stretch, and turn as appropriate to manipulate all vehicle controls while safely operating the vehicle.
- Read vehicle instrument panel/gauges, traffic signs, and look for pedestrians, and take prompt effective action to deal with them safely.
- Provide for the well-being of yourself and passenger in emergencies and special situations.
- Communicate effectively with public, public rideshare participants, transit agency representatives, and if necessary, public safety officers.
- Ensure that written and verbal reports are completed accurately and on-time.
- Ensure that daily pre-trip inspections, weekly and monthly vehicle maintenance inspections are performed in accordance with established checklists and vehicle receives servicing at established intervals.
- Ensure the vehicle interior and exterior is cleaned at established intervals.
- Ensure that vehicle is safely fueled at self-service pumps and check tire pressure and wear every fueling.
- Be reachable by cell, telephone, or email during normal business hours.
- Be able to recognize when a physical or mental condition or required medication may impair the ability to safely operate a rideshare vehicle and take appropriate action to find a substitute or make other arrangements.

Print Name: _____

Signature: _____ Date: _____