



GENERAL COLLISION CENTER

5720 Reisterstown Road
Baltimore, MD 21215
443-478-5000
TAX ID: 33-5060710

Best contact number: _____

I hereby authorize General Collision Center ("repair facility") to commence repairs on my vehicle and agree that the repair facility is not responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond their control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant the repair facility employees' permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or inspection.

I understand the following:

Estimate of Repair includes parts, labor, diagnosis, and any applicable fees and taxes. If, upon further inspection, additional parts or repairs are needed, I will be contacted for authorization.

Authorization: The repair contract will be between General Collision Center and the person that initially signs the Work Order Authorization. Please note that all additional authorizations and updates will only be directed to the contracted person. When the vehicle is ready for pick up, it will only be released to the contracted party unless General Collision has been given in writing prior authorization for approval of the release.

Body Damage Checklist: Prior to leaving your vehicle for repairs, a checklist may be filled out for all damages to your vehicle, including chips, scratches, prior dings, etc. Please note that this is not a list of damages that will be repaired. Signing this list only acknowledges that you are aware of the existence of these items prior to leaving your vehicle for repairs.

Length of repairs: Due to the many variables in each repair process, we regret that we are unable to guarantee a completion date. Supplements, parts, discovery of additional or hidden damages, extensive damages, and other factors can affect repair times.

Parts: Please note that General Collision Center cannot guarantee the color match between plastic panels (i.e., bumpers, mirrors, spoilers, moldings, flares etc.) from the rest of the sheet metal parts. The policy purchased with insurance may state repairs are to be done with non-OEM parts. General Collision recommends the use of OEM parts. I understand if there is a difference in the price, I would be responsible to pay out of pocket.

Supplements: During the course of repairs, additional or hidden damage may be found. In such cases, repairs to the vehicle may be stopped until a representative from the insurance company has the opportunity to inspect the additional damage. Repairs will not continue until General Collision has confirmation of funding to proceed.

Sharing diagnostic information: In the event the vehicle needs to have a diagnostic scan performed, I authorize General Collision Center to access the information and share the information contained therein with the paying insurance company and/or third-party payee to assist in explaining any required action and/or repair determined by the diagnostic scan.

Cancellation of Repairs or Total Loss: If for any reason your vehicle is not repaired, or if you decide to cancel the authorized repairs, cancellation fees, reassembly charges, storage, work performed, administration fees, parts restocking, and shop supplies may apply.

Storage Charges: No storage charges will be accrued for a period of (7) days from the date the repairs are completed. After that date, the daily storage fee may be applied. If your vehicle is considered a "Total Loss" or if for whatever reason the vehicle is not repaired at our facility, a per diem storage charge will be assessed from the first day the vehicle was dropped off, until the vehicle is removed from our premises.

Rental: Some repairs may take longer than the number of days covered by your insurance company and/or by policy limits. General Collision Center assumes no responsibility for rental car cost or expenses related to loss of use.

Method of Payment: Full payment is due upon completion of vehicle's repairs. No vehicle will be released without full payment, and I authorize General Collision Center to retain possession of your vehicle if the repairs are not paid for. Failure to make payment within 10 days of notification of the completion of repairs will result in the commencement of the auction process to satisfy the implied mechanic's lien.

Limited Power of Attorney: I grant General Collision Center a limited Power of Attorney for the purpose of signing, endorsing, and negotiating any checks received for payment on customer's behalf of General Collision Center charges. I authorize all supplements to be paid directly to General Collision Center.

Communication: I consent to receiving texts on my cell phone. I agree that you may contact me regarding updates or offers via text. I understand I may Opt Out at any time by replying STOP to any text message.

The intent of this form is to advise you of the repair process and to avoid any confusion or misunderstanding. It is our intention to provide you with the best quality service possible. We value you as a customer and appreciate your business. Our goal is to exceed your expectations and to ensure that you are completely satisfied.

I have read and fully understand everything listed on this form

Owner signature: _____ Date: _____

Printed Name: _____