

ST KILLIAN'S SCHOOL PARENTS, GUARDIANS and VISITORS POLICY



Policy Statement

This document sets out the Parents, Guardians and Visitors Policy for St Killian's School.

Scope

This policy has been drawn up in consultation with the Board of Management and Staff of St Killian's School and has been approved and adopted by the Board of Management. The policy applies to all staff/parents/pupils/visitors within the school.

Relationship to the School's Mission Statement

"If this child doesn't learn the way we teach, can we teach him/her the way he/she learns, and can we extend his learning options?"

Dr. Harry Chasty

School Philosophy

Each child's uniqueness is valued within the school, which fosters a secure, caring and positive environment, to enable each child to develop to their full potential.

Introduction

St. Killian's provides a co-educational, inter-disciplinary educational service to children with a range of diagnosed educational difficulties.

The school depends on grants provided by the Department of Education and Skills and the school operates within the regulations laid down, from time to time, by the Department.

Within the context and parameters of the Department regulations and programmes, the rights of the patron as set out in the Education Act (1998) and the funding and resources available, the school supports the principles of:

- Equality of access and participation
- Parental choice in relation to enrolment
- Respect for diversity of values, beliefs, traditions, language and ways of life.

The psychological services are provided by National Educational Psychological Services.

Aims:

- (a) To create a secure and caring environment so that each child may develop self-awareness, self-confidence and self-discipline.
- (b) To provide an atmosphere conducive to efficient, sustained and productive learning.
- (c) To enable staff and parents to work collaboratively together to support the learning of all pupils.

Principles:

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1. A high standard of behaviour requires a strong sense of community within the school and a high level of cooperation among staff and between staff, parents and pupils.
2. To maintain confidentiality about school and associated stakeholders, pupils, parents and staff.
3. This policy will be implemented in line with St. Killian's Health and Safety Policy.

In St Killian's School we are very fortunate to have supportive and friendly parents/guardians. Our parents/guardians recognise that educating children is a process that involves partnership between home and school and understand the importance of a good working relationship to equip children with the necessary skills for adulthood.

The purpose of this policy is to provide a reminder to all parents/guardians and visitors to our school about expected conduct so that we can work together to ensure a safe and positive school environment for our children.

Child Protection/Safeguarding

We ask that all parents/guardians and visitors to the school, sign in and out of the school.

We ask that parents/guardians inform the school of early collection of their child by letter or phone call, and identify who will be collecting the child.

We ask that parents/guardians keep us fully informed of collection/communication arrangements for their child, and advise us in confidence of any concerns/legal issues in this area.

We ask visitors such as Psychologists/SLT/OT and other professionals to provide confirmation that their garda-vetting and professional registration is in place. A register of such professions is compiled and stored on google drive.

We ask any visitors whilst on school grounds/in the building to maintain confidentiality and to promote the dignity and well-being of all pupils and other parents if they are also on school premises.

Whilst on School Premises

We ask that parents/guardians and visitors show respect and concern for others by:-

Supporting the respectful ethos of our school by setting a good example in their own speech and behaviour towards all members of the school community;

Working together with teachers for the benefit of children. This includes approaching the school to resolve any issues of concern and to discuss and clarify specific events in order to bring about a positive solution;

Reinforcing the school's policy on Behaviour;

Respecting the learning environment appropriately (both in school and off site),

Parking with consideration and respect for others when delivering and collecting children from school.

Leave mobile phones away whilst in the school building.

In order to support a peaceful and safe school environment, the school does not tolerate:-

Disruptive behaviour which interferes with the operation of a classroom, an office area or any other part of the school grounds;

Use of loud and/or offensive language or displaying temper;

Threatening harm or the use of physical aggression towards another adult or child.

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Damaging or destroying school property;
Abusive/Threatening emails or phone calls
Daily/Throughout the day, frequent emails/phone calls raising issues without using the appropriate structures in place to deal with these concerns.

Such behaviours on school premises will be reported to the appropriate authorities and the Board of Management may prohibit an offending adult from entering the school grounds to safeguard our school community.

Such behaviours carried out on the phone/email will be reported to the Board of Management and the Board may intervene on the behalf of staff/stakeholders members of the school community.

We trust that parents, guardians and visitors will fully support this Policy.

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Related Documents/Policies

Safeguarding Statement
Health and Safety Policy
Code of Conduct

Additional Resources/Information

Definitions / Acronmys

NEPS	National Educational Psychological Services
BOM	Board Of Management
DES	Department of Education and Skills

Policy Approval

This policy has been reviewed and accepted by the school Board of Management

Chairperson of BOM – Margaret O Keefe

Date- October 2024

Policy Review

It is acknowledged and accepted by all parties that this policy may be revised/modified annually or more frequently as required in light of on-going evaluation of statutory requirements or situations that arise during the school year.

Next Policy Review Date – AutumnTerm 2027