

PARISH COUNCIL MEETING MINUTES – February 11, 2026

In attendance - Father Michael, Deacon Eric, Deacon Ken, Shelly Bohrmann, Jim Carey, Linda Garner, Jared Houchin, Steve Hunter, Maria Lopez, Meg Maas, Pat and Lenice Nagle, Duc Nguyen, Wynona Vaz

Guests: Bob Baemmert

December 10, 2025 and January 14, 2026 meetings were cancelled.

November minutes were approved.

Review of Action Items – Father Michael has included information on the importance of registering with the parish in the bulletin. Continue to consider direction on fence and sidewalk projects. Everything else is included in agenda items.

Mid-Year Budget Review – Bob Baemmert – Thanks to our bookkeeper, Bianca Medina, we now have our entire budget in QuickBooks. This will make creating future budgets more efficient, straight forward and easier for Ministry Heads to get information when they have questions about their spending. Also, we will be able to collect yearly budget history so that those interested in a few years' performance may be able to do that easily as well.

Our total income is above budget, but it includes a hefty ACA rebate, and some nice donations. Although the rebate and the donations are nice, they are one-time events. Sunday Collections are truly the most significant income generators. This most important figure was down 2.5% but it would be normal for that to catch up in the next few months, so we can watch that.

Our Total Expenses are down right now, but we still owe a large balance on our Diocesanum. This is usually paid in full already, but our interim bookkeeper only paid the monthly amount. Bianca is back and she has written the check this month for the balance, and that will bring our expenses up closer to our budgeted amount.

Another observation is that almost all the budget categories still have money to spend. There may be some categories that will overspend this year, but we will just raise the budget in those areas to cover the increases. There is plenty of flexibility in this budget to handle those variances. All in all, I think we are in great position to have a successful year.

Parish Council Annual Assessment – Jim – No major opportunities were identified for improvement as a council. We are fairly effective in our purpose and accomplish what we set out to do. A discussion was had about a method for archiving meeting minutes, agendas, photos, and more for future use. We are planning to celebrate our parish's 50 anniversary in 2030 and this could be a great resource for this sort of event.

****ACTION ITEM: Consider ways in which we can preserve parish records and photos for use in the future.**

Hospitality Ministry – new leadership needed – Current ministry heads Mac and Judy Urritia are looking to hand over leadership for this ministry. Responsibilities include buying and stocking cookies and scheduling and training the hospitality ministry volunteers for weekend Masses. They also manage the church kitchen freezer and work with Bekki to ensure coffee and lemonade supplies are adequate in both the church and PCC kitchens. We will first publish a bulletin announcement soliciting new leaders. We will also work to approach people within our community who may be a good fit for this role. If neither approach works, we will consider if Mac and Judy would consider Instacart or some delivery service to aid in the purchase and delivery of the cookies to the church. This will remain an agenda item for next meeting.

Jubilee of St. Francis – The Jubilee Year of St. Francis was established by Pope Leo XIV to honor the 800th anniversary of St. Francis of Assisi's passing on October 3, 1226. The year will run from January 10, 2026, to January 10, 2027. It strives to encourage the faithful to follow St. Francis's example of holiness and act as witnesses of peace in the world. During this time, the Apostolic Penitentiary has granted a **plenary indulgence** to those who fulfill certain conditions. These include **Sacramental confession** and **Eucharistic Communion, Prayers for the intentions of the Pope, interior detachment from sin** and participation in **pilgrimages to Franciscan churches** or **involvement in Jubilee celebrations**. The indulgence is available to all the faithful.

We will provide information for those interested in the bulletin.

Liturgical Ministries Committee – Discussion and work continue to better organize our liturgical ministries. The Stewardship Committee continues to identify leadership and confirm active ministries within the parish. We continue to work toward creating guidelines for liturgical ministry positions, identifying and training leadership and finding volunteers to assist with the organization and staffing of our Sunday Masses and special Masses. We continue to consider the need for something like a "Parish Ministerial Group" that can lead when it comes to keeping our Liturgies organized and staffed with the appropriate people. This will also assist when we have special Masses or different needs at particular Masses. This agenda item will be pushed to the April meeting.

****ACTION ITEM: Jared will obtain usher guidelines from Deacon Ken.**

****ACTION ITEM: Jared will obtain slide operator/videographer guidelines from Robin Rego/Bill Retterer.**

****ACTION ITEM: Jared and Trish will communicate together about the creation of a "Parish Ministerial Group" and consider possible leadership for this team. They will determine which liturgical ministries are to be a part of this group. They will help determine key people to lead the groups without any leader. They will also help to obtain existing guidelines, determine guidelines needing review/updating, and the appropriate people to work on these guidelines. They will also determine how to organize and format**

the guidelines and ministerial leadership contact information for easy access for new and old volunteers (possibly on our website).

****ACTION ITEM: Deacon Ken will look to see what ministry guidelines he can find and when they were most recently updated.**

****ACTION ITEM: Deacon Ken will look for a copy of the most recent Stewardship booklet.**

Report on Projects – Deacon Ken

Church Roof – Work is almost complete. We are still waiting on the curved caps for the roof and replacing a few vents to meet the manufacturer specifications on the membrane of the roof. The rest of the roof is complete. The vent system is to help keep our 20-year warranty intact.

The water damaged sustained by the roof in the December rain is still in the process of being remedied. Our insurance and the roofing company are still determining who will take responsibility for the cost of the repairs. Regardless, we are still finding out from the insurance company and the adjuster on what exactly will be covered.

-Carpet in the narrow hallways around the front will need to be replaced. We are still waiting to hear on how much of the carpet will be covered by insurance. This gives us the opportunity to consider if we should switch to a different kind of flooring. We can do a polished concrete floor with a protective covering, or a quartz epoxy floor which is a more rubberized type of material. We can even do carpet again.

-The insurance will only pay for the classroom ceilings that sustained damage. So, we will end up paying out of pocket to ensure that all of the rooms match.

-Hallway ceiling tiles will need to be replaced.

-Insulation will need to be replaced.

Up-coming project - the Church floor – We put in the new church floor about 2 years ago at the cost of ~\$23,000. The floor is already starting to have big issues through normal use, especially in the classrooms. The company was called back to site and they told us that customers are starting to go away from using the type of flooring we chose. We are considering going with a new company who would buff out the floor and simply stain the concrete to finish it or use an epoxy finish. Continuing to entertain ideas on what to do about the flooring, especially now that the hallways need to be done.

Up-coming project - the Church floor – We put in the new church floor about 18 months ago at the cost of ~\$23,000. The floor is already starting to have big issues through normal use, especially in the classrooms. The company was called back to site and they told us that customers are starting to go away from using the type of flooring we chose. We are going to look into the warranty on the floor and see if we can recoup anything from that install. Considering

going with a new company who would buff out the floor and simply stain the concrete to finish it or use an epoxy finish. Entertaining ideas on what to do about the flooring.

****ACTION ITEM: Consider ideas on refinishing the Church building floors and halls.**

****ACTION ITEM: Shelly will contact Amy Lynne Darling who works in the field of commercial interior design to get her thoughts on improvements to the church building as a result of the rain damage.**

The sidewalk project – Discussion continued on the possibilities for this project. Deacon Mike suggested a larger vision of beautifying the “side” or West entrance to create a second “main entrance” concept. Possible targets for improvement are the AC unit fenced area, the courtyard, upgrading the entrance doors, a curved sidewalk along the PCC parking lot. Jim and Terrance Casey measured the distance between the curb and the electrical box and determined that we could still have a side walk. If we do a larger beautification project and alter the side entrance structure of the building, will that trigger code compliance? Something costly to consider. Continued prayer and investigation of possibilities is needed. Project is tabled until the spring.

Tithe – Sep - Nov 2025 AFTER \$1000 previously allocated at Council meetings – \$2,689.33

This is the \$1000 amount agreed upon in November while Bianca was on maternity leave.

\$200 – Meals on Wheels

\$300 – St. Vincent de Paul

\$250 – Soul Soup

\$250 – Food Bank

New total to distribute: \$2,689.33

\$750.00 – Dylan Howard – for mission trip to Honduras

\$1,000.00 – Mirror Ministries Gala Bronze Sponsorship

\$939.33 – Knights of Columbus Ukraine Solidarity Fund

****ACTION ITEM: Shelly is the liaison with St. Joseph’s School regarding sponsorship of their annual Golf Tournament at Zintel Creek. To be considered at the March meeting. Sponsorship levels include \$250 hole sponsorship, \$600 team sponsorship, \$800 food sponsorship, and \$1000 prize sponsorship.**

Round the Table –

Pat Nagle: Stewardship Committee is nearly done verifying parish ministries and leadership.

Lenice Nagle: Parish celebration will be May 30th after the 4pm Mass.

Name Tag Sunday is February 28/March 1.

Big “thank you” to Maria for organizing all of the stewardship ministry data!

Duc Nguyen: Provided an update on how our recent monetary contributions are serving Soul Soup and Blue Dragon organizations. Lots of people are being served and saved!

Meg Maas: Those who have taken a bag of Easter eggs, please return at our next meeting or to the office before Easter.

Linda Garner: The upcoming Catholic Daughters bake sale will support Soul Soup ministry. The March Alm's Dinner will feature Soul Soup and Blue Dragon as charities to support.

Overall Action Items:

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****ACTION ITEM:** Consider ideas on refinishing the Church building floors and halls.

****ACTION ITEM:** The Council Members will continue to pray and investigate possibilities for the sidewalk enhancement/beautification ideas.

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NEXT MEETING: March 11, 2026 at 7pm after Soup Supper