

Pastorate Steering Committee Meeting Minutes

Meeting May 5, 2025

Attendees: Fr. Mike Boehm, Fr. Steve Lian, Diana Parker, Sarah Reed, Pat Butner, Jim Sparling, Cathy Johns, Carey Filer, Debbie Geringer, Jane Rumping

Topic of Business	Discussion	Decisions	Action Items
Prayer - Easter Reflection	<p>Members shared their reflections from Lent, Holy Week and Easter</p> <p>Reflections included: Three Easter Candles processing in at the Easter Vigil. The priests, deacons, and acolyte all together. Parishioners from SH and OL singing in the choir together. 25 OCIA candidates and catechumens. The large numbers of people attending Easter Mass. The music ministry at all three parishes. FIAT 90 group hosted Stations of the Cross through Mary's Eyes on Easter Monday. Divine Mercy Sunday.</p>		
Review of Lent and Easter Schedules and Events	<p>Overall, it was well received, and members heard very positive comments.</p> <p>Even those upset about Easter Vigil still showed up and celebrated.</p> <p>Sharing traditions like the OCIA social went very well.</p> <p>Parishes & Ministries are always welcome to hold Stations of the Cross.</p>	<p>Next year, all three parishes will have penance services.</p> <p>Encounter will be at OL. It was suggested that we always have Encounter on the Wednesday of Holy Week. Easter 2026 is on April 5, so Encounter would need to be the first Wednesday of the Month (4/1) instead of the third for April.</p>	<p>We need better signage for Encounter. List the priest's name and use an arrow to show where their line starts. The lines got confusing about where they began and where they ended.</p> <p>Move the "confessional" to the left of the altar to the</p>

			<p>back sacristy for privacy. The back sacristy may also have plexiglass dividers to help with sound.</p> <p>Use the spotlight on the step so people can see it.</p> <p>Maybe designate “ushers” to help people know where to go.</p>
Sacramental Record Keeping	According to Canon Law, wherever a sacrament takes place, that parish logs the sacrament in their registrar, servant keeper, and PHOL.	<p>There is concern that the parish's Status Animarum reports will not be accurate. They will appear to show an increase in OL's number and a decrease in SH and GS.</p> <p>This is being discussed at the Priest councils and Archdiocesan Level.</p> <p>A new Status Animarum is being developed, but we do not have confirmation of what that will or will not include.</p>	<p>GS and SH will log their sacraments. OL will log all sacraments in their registrar.</p> <p>Continued discussions at the Archdiocese and Priest Councils.</p>
Stewardship	A pastorate stewardship plan is a long-term plan.	A Stewardship Plan at OL will continue with the current relational focus and the events timeline.	Continued promotion in the Bulletin, Flocknote and Stewardship Sunday.