

## NOTICE OF SPECIAL EDC MEETING

Thursday, December 18, 2025-6:00 P.M.

**NOTICE IS HEREBY GIVEN** that a Special Session of the Economic Development Corporation will be held on **Thursday, 18<sup>th</sup> day of December 2025 at 6:00 p.m. at City Hall**, 100 Park Street, Trinidad, Texas at which time the following subjects will be discussed.

**Notice of Possible Quorum:** Notice is hereby given that a quorum of the City Council may attend this City Council meeting.

1. Call to order and establishment of quorum. - *L. Hebrank established a quorum at 6:00p.m. and called the meeting to order.*
2. Invocation, Pledges -*D. Haws led the invocation. Pledges were said by the committee.*
3. **Citizen comments:** Comments from citizens are limited to five (5) minutes each. No action may be taken. Any person desiring to speak must fill out the comment form prior to the gaveling to order of the meeting. Any person desiring to speak must come to the podium and be recognized by the presiding officer. *\*No citizen comments were made.*
4. Discuss and consider the resignation of Rebekah Pok from the TEDC- *D. Haws made the motion to accept. R. Pok's resignation. J. Bannister second the motion. The motion passed unanimously.*
5. Discuss and consider the resignation of Betty Sanders as the treasurer of the TEDC. – *B. Sanders submitted an oral resignation as the treasurer of the TEDC. J. Bannister made the motion to accept the oral resignation of B. Sanders. L. Melton seconded the motion. The motion passed unanimously.*
6. Discuss, consider, and accept the letter submitted from Steven Haynes/Whistlestop in regard to the Performance Agreement/year 2 with the TEDC.- *J. Bannister made the motion to accept the performance agreement letter/report from Steven Haynes/Whistlestop for the second year's Performance Agreement. D. Haws seconded the motion. The motion passed unanimously.*
7. Discuss and consider bids received for the mowing of the TEDC property on Hwy. 31. *D. Haws made the motion to accept Jaime Dunklin's bid to mow the EDC property on Hwy. 31. L. Melton seconded the motion. The motion passed unanimously.*
8. Discuss and consider hiring Chris Turner to do the EDC budget for 2025-26 at 350\$/hour. *No action was taken on this agenda item.*

9. Discuss and consider adopting 2024-25 budget until the budget for 2025-26 is finished. *J. Bannister made the motion to table this item. L. Melton seconded the motion. The motion passed unanimously.*

10. **Board Members Inquiry Time:** Pursuant to Tex. Gov. Code Sec. 551.042 the Members may inquire about a subject not specifically listed on this agenda. Responses are limited to a recitation of existing policy, or a statement of specific information given in response to the inquiry. Any deliberations or decisions shall be limited to a proposal to place the subject on the agenda of a future meeting. *L. Hebrank discussed with committee the information found out about choosing Quicken or Quick Books for the accounting program for the EDC. Recommendations were made by CPA Chris Turner to keep Quick Books rather than Quicken. The board discussed a bond and who should be included on it. Hebrank shared what she had learned from the agent. The contract the EDC had for the bond was not the appropriate one. We are waiting for the appropriate one. The committee discussed that the president and treasurer should be the ones to be covered under the bond. Item will have to be added to the agenda. The members discussed applications (2) for the EDC board. The members decided to add them to the next meeting in January. The members discussed approaching the council with a proposed contract for the 2026 rental of the EDC room. L. Melton discussed changing the lock on the EDC room to a door lock with a code to enter so that any member of the EDC could enter without any problems. The documentation of entry would be collected by the Police Chief of who and time of entry for monitoring purposes.*

11. **Consent Agenda:** All matters listed under Consent Agenda are considered to be routine by Economic Development Board and will be enacted by one motion. If discussion is required, that item will then be removed from the Consent Agenda and will be considered separately.

1. **Approval of the following invoices:**

October 31, 2025

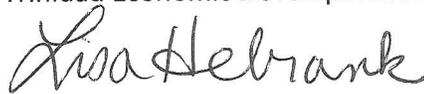
November 28, 2025

2. **Approval of the following minutes:** December 9, 2025

*The motion to accept the invoices (bank statements) for Oct. 31 2025 and Nov. 28, 2025 was made by D. Haws. J. Bannister seconded the motion. The motion passed unanimously.*

10. **Adjournment-** *J. Bannister made the motion to adjourn the meeting. L. Melton seconded the motion. The motion passed unanimously. The meeting ended at 7:24 p.m.*

Trinidad Economic Development Corp.



Lisa Hebrank, President TEDC

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Board of Directors of the Trinidad Economic Development Corporation is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the front window in the City Hall at 100 Park Street, Trinidad, Texas, a convenient and readily accessible to the general public at all times, and said Notice was posted on December 12, 2025 at 6 o'clock p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact Lindsey Patterson at (903)778-2525 five (5) work days prior to the meeting so that appropriate arrangements can be made.

Dated this the 12<sup>th</sup> day of December 2025.

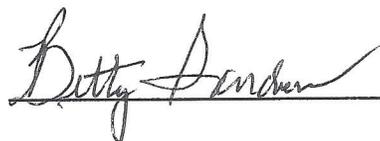


**Trinidad Economic Development Corporation**

Approved Date: 2-10-26

Approved:  Lisa Hebrank, President

Attest:

 Betty Sanders, Secretary