

CITY OF TRINIDAD

Special Session Minutes

Thursday, August 7, 2025

A special session of the governing body of the City of Trinidad was held on the 7<sup>th</sup> of August 2025 beginning at 6:00 p.m. at the City Hall in Trinidad, Texas, at which time the following subjects were discussed:

1. **Call to order and establishment of quorum:** Councilmember Jeff McClintock called the meeting to order at 6:00 p.m. The following members were present: Jeff McClintock, Marie Bannister, Melvin Thompson and Velma Womack. Mayor Pro Tem Clayton Gaddis was absent.
2. **Invocation:** Invocation was led by Lisa Hebrank. In the absence of the Mayor and Mayor Pro Tem, according to Texas Local Government Code 22.037, a motion must be made to appoint a councilmember to preside over the meeting. A motion to nominate Jeff McClintock to preside over the meeting was made by Melvin Thompson and a second by Marie Bannister. Three (3) for and none (0) opposed. Motion carried.
3. **Citizen Comments:**
  - Jerry Bannister spoke regarding being on the EDC in prior years, and he now wishes to join the Planning & Zoning Committee. He has been a business owner for a number of years and feels he would be an asset. He is requesting the council revisit the ordinance pertaining to the residency requirements of said committee so as to allow him the opportunity to be appointed to the Planning & Zoning Committee.
4. **Convene into executive session pursuant to Texas Local Government Code 551.074, to interview and discuss hiring a City Administrator/City Secretary from the following applicants:**
  - Dusty Bryant
  - Jennifer Carmon
  - Shelley Fitzgerald
  - Anabel Garza
  - Lisa Hebrank
  - Lindsey Patterson
  - Kimberly Perry
  - Donna Mathis

The councilmembers convened into executive session at 6:07 p.m.

5. **Reconvene from executive session:** The councilmembers reconvened at 7:21 p.m. No action was taken.
6. **Discuss current and proposed city ordinances regarding planning and zoning, and compliance with state and county laws and regulations – Lindsey Patterson:** Ms. Patterson looked online at our ordinances and nothing appears to have been updated since 2022. She said that business owners should be afforded the opportunity to serve on the Planning & Zoning Committee

because they have a vested interest in what happens in this community. She is requesting that ordinance be amended to include business owners.

7. **Consider accepting the bid and purchasing from Sys Logic labor and parts for a new desktop computer and security firewall for the city water plant:** Sys Logic presented a bid in the councilmembers packets for the water plant operator's new computer and firewall. Jeff McClintock said the current computer is over 30 years old and is desperate need of an upgrade. The total amount is \$2,790.00 and includes WatchGuard T-25 three (3) Basic Security Suite, configure and install one (1) at \$1,495.00. Lenovo Think Station P360 Desktop (12-core intel i-12700, Intel UHD 770, 32GB DDR5 RAM, 1TB PCIe SSD, Wi-Fi 6E, Bluetooth 5.1, USB KYB and mouse, Win. 11 Pro), at \$1,295.00. Marie Bannister made the motion to accept the bid from Sys Logic to replace and install the new computer for the water plant operator, and Velma Womack second the motion. Four (4) for, none (0) opposed. Motion carried.
8. **Update on hiring auditors to conduct the city's audit for FY 2025, upcoming budgetary deadlines, budget meetings, and amending the previous year's budget:** Lisa Hebrank updated the council on audit information she obtained from reaching out to several different firms. Marie Bannister made the motion to table this agenda item for now, and Melvin Thompson second the motion. Four (4) for, none (0) against. Motion carried.
9. **Discuss next steps and updates from Henderson County Voter Registration Office for ordering and conducting city elections for November 2025:** Jeff Mc Clintock said the next step is to order the election and that deadline is August 18, 2025. This will be placed on the next agenda.
10. **Council Members Inquiry Time: Pursuant to Tex. Gov. Code Sec. 551.042 the mayor or Council Members may inquire about a subject not specifically listed on this agenda. Responses are limited to a recitation of existing policy, or a statement of specific information given in response to the inquiry:** Jeff McClintock asked if anyone has noticed the difference in the water. Melvin Thompson said he has noticed there is no longer a smell. Melvin Thompson said all the council should get copies of the ordinances and look through them so revisions can be made at a future meeting.
11. **Adjournment:** Marie Bannister made the motion to adjourn and Velma Womack second the motion. Four (4) for and none (0) opposed. The motion carried. The meeting was adjourned at 7:36 p.m.

Signed: \_\_\_\_\_

Clayton Gaddis, Mayor Pro Tem

Attest: \_\_\_\_\_

Lindsey Patterson, Interim City Secretary