

Finance Council Minutes

St. John the Baptist Parish, Seymour / October 7, 2025

Present: Paula Helms, Dennis Dercks, Kevin Reese, Debbie Rusch, Dan VanBoxtel, Sue Keysers, Karen Reed, Lee Rynish and Jack Carter

Absent: Father Sengole and Margie Marcks

Meeting began in prayer (Hail Mary)

With the usual notetaker absent, Kevin Reese agreed to take minutes for this meeting.

Minutes from the Aug 19th meeting were approved with a correction suggested by Lee Rynish. In the August minutes it stated "...resealing, will last 15-20 years". Discussion at the August meeting was that a well maintained parking lot that follows a schedule of sealing and crack filling can last in this climate 15-20 years. The minutes were corrected to say "...resealing, should last 6-7 years." Motion to approve with the suggested edit was made by Dan VanBoxtel, seconded by Sue Keysers.

Committee Picture was taken for the parish website, photo credits to Lee Rynish. Lee will share picture with Kim.

CEMETERY COMMITTEE – Lee Rynish stated there was nothing new to report this month.

BUILDING & GROUNDS REPORT

- School Desks: Lee Rynish reported that we are down to 20 of the old school desks, he will continue to set more out and see if they get claimed.
- Parking Lot: Parking lot has now been resealed. Lee Rynish reported that they did a great job in his opinion with the patching that needed to be done. Lee added that safety concerns at handicap accessibility ramps were satisfactorily addressed during the patching process, which should be helpful for parishioners and guests with wheel chairs or walkers. Lee was especially pleased with the asphalt company's flexibility in working around a funeral that was using parish facilities that day while the work was being done.
- 1965 section of school roof update: Lee Rynish reported that the rubber roofing is on year 24 of its expected 20 year life. At places where the weight of ballast stretches the rubber more (at mounds and valleys and where it meets up

with the older portion of the building) are developing holes where some of the leaking is taking place. There is also a large section that was once patched that is also the source of some additional leaking. We are going to continue to have issues in these areas, and Osborn Roofing has been helping him locate and manage these leaks, and they will continue to do so if we accept the bid until the time the roofing project can be completed. Lee clarified that this is only the newer, 1965, portion of the school building. A motion was made by Dan VanBoxtel to accept Osborn Roofing's \$39,000 bid to replace the rubber layer, reuse the current ballast, reuse the current insulation, and help us maintain leaks until time that the project can be completed. Seconded by Karen Reed. Motion passed

- Hoffman analysis of existing facilities: Jack Carter presented the proposal from Hoffman Planning Design and Construction, Inc. for Hoffman to provide an analysis of the existing school building. The finance committee is interested in gaining information on the cost of preserving and maintaining the existing school building to be able to compare it to the cost of our Phase III addition to the church building to be able to best inform our parishioners and seek their input for the direction of the future of our parish facilities. Jack discussed how Hoffman proposed two Phases. Phase A - High Level Facility Overview will allow Hoffman to take a general look at the structural, mechanical, electrical and plumbing, including the existing known masonry crack, and come up with a preliminary estimate. Phase B would be much more detailed plan advising how to address the issues and also recommend ways to address ADA updates. Jack clarified that we can do only Phase A, or do Phase A and later choose to do Phase B, but cannot do Phase B without first doing Phase A. A motion was made by Dan VanBoxtel to proceed with Phase A. Seconded by Sue Keyzers. Motion passed to proceed with pursuing Phase A of Hoffman's proposal.

FINANCE UPDATE:

- Fundraising: Paul Helms, Trustee Treasurer, discussed the desire to begin and yet to be officially titled "needs list" to share in the bulletin and website to give parishioners and donors a better idea of what specifically donations could go towards. General discussion was that this would be a good thing to have in place.
- Annual Meeting to be held on October 18-19, 2025: Dan VanBoxtel will meet with Penny ahead of the Annual Meeting and he will provide Mass attendees with a summary of the state of our finances prior to the beginning of Mass at both weekend masses that weekend.

A motion was made by Kevin Reese to adjourn the meeting at 7:54 p.m., seconded by Dan VanBoxtel.

Next meeting will be Tuesday, December 9, 2025

Closing Prayer (Hail Mary)