

Mahalia Jackson Court Rental Policy & Rate Sheet

Mahalia Jackson Court is a beautiful outdoor venue located at 1 E. 79th Street, Chicago, IL 60619. It is available for community events, private gatherings, pop-up markets, concerts, performances, and more. The space offers a unique, culturally rich setting perfect for both large and intimate gatherings.

Event Space & Capacity:

- **Venue Size:** 8,500 sq. ft.
- **Capacity:** Up to 300 guests

Rental Requirements:

- All rentals require a minimum of **2 hours**.
- Rental time must include setup and breakdown.
- All events must end by **8:00 PM**.
- Tent set-up and breakdown must occur within the rental timeframe.
- Renter must provide **proof of event insurance** listing Greater Chatham Initiative as the additional named insured.

Rental Rates:

Rental Duration	Rate
2-Hour Minimum	\$350 (Base Rate)
Additional Hour(s)	\$100 per hour
Half-Day (Up to 4 hrs)	\$400 flat rate
Full-Day (Up to 8 hrs)	\$650 flat rate
Add-On (2 hrs)	\$150 (only available with full-day rental)

****All timeframes include setup and breakdown.**

Discounted Rates Available:

A \$50 discount will be applied *per rental* for the following categories:

- Nonprofit organizations (proof required)
- Community-based events with no admission fees
- Recurring rentals or long-term agreements

Included in Rental (Inventory):

- (10) 10' x 10' Tents
- (50) Chairs
- (8) 6' Foldable Tables
- (9) Picnic Bench Tables
- (3) Children's Picnic Tables
- (1) Port-a-Potty
- (1) 4500-Watt Generator

Please note: There is no access to running water or built-in electrical power at the venue. The 4500-watt generator is provided, or renters may bring their own power source if additional electricity is needed.

Maintenance & Set-Up:

- Includes basic cleaning of rented areas. All setup and teardown must occur during the rental period.

Food & Beverage:

- Renters are responsible for providing their own food and beverage services.
- All food must be prepackaged. No food assembly on site is allowed.
- Renters must comply with local food service regulations and are encouraged to hire licensed vendors.

Electricity:

- No built-in electricity is available. A 4500-watt generator is included, or renters may bring additional generators if needed.

Insurance & Indemnification:

- Renter must provide proof of event insurance before the event date.
- Insurance policy must list Greater Chatham Initiative as an additional named insured.
- Renter shall indemnify, defend, and hold harmless Greater Chatham Initiative (including officers, directors, agents, employees, owners, and contractors) from any and all damages, costs, liabilities, or expenses due to personal injury or property damage associated with the event, except in cases of gross negligence or willful misconduct by Greater Chatham Initiative.

Booking & Deposits:

- Rental fee is due 30 days prior to the event.
- A non-refundable deposit of 50% is required to secure your date.

Cancellations:

- Renter may cancel 15 days before the start of the event.
- If canceled 15 or more days before the event, all paid fees will be refunded except for the 50% non-refundable deposit.
- No refunds will be issued for cancellations made less than 15 days before the event.
- Cancellations must be submitted in writing and delivered to Greater Chatham Initiative.

Parking:

- Fenced-in adjacent parking lot with space for up to 40 cars.
- Metered parking available along 79th Street.
- Renters are encouraged to provide alternative transportation arrangements for guests (e.g., shuttles or rideshare options).

To Book:

To reserve Mahalia Jackson Court, submit the following:

1. Signed rental agreement
2. 50% non-refundable reservation deposit
3. Proof of event insurance
4. Remaining balance due 30 days prior to the event

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