

Date: 8/6/25

To: All Holy Family Parish and School Employees & Volunteers who have clearances on file

From: Florinda Meli, Safe Environment Coordinator



The Allentown Diocese has made changes to their Social Media & Electronic Communications Policy. Some highlighted changes are listed below. **All employees and volunteers must sign off on the new acknowledgement form regardless of when you last signed it. This is new for everyone.**

Review the updated policy following the link on our Parish Website. Please sign and return the acknowledgement form via email to hfp23@rcn.com or to the Parish Office.

Social Media and Electronic Communications Policy

- Adult employees/volunteers **shall not** communicate directly with an unrelated minor unless he/she uses platforms or applications approved by the Diocese of Allentown.
- The definition of “student” is any individual, whether or not a Minor, who is or has been or will be enrolled in any Diocesan school within twelve (12) months of the date of the Electronic Communication or Social Media interaction.
- Minor employees and volunteers must have a parent/guardian sign off on the policy.

DIOCESE OF ALLENTOWN
SOCIAL MEDIA and ELECTRONIC COMMUNICATIONS POLICIES
ACKNOWLEDGMENT and CONSENT FORM

To be signed by all clergy, religious, employees, volunteers, aspirants, and seminarians of the Diocese of Allentown

By signing below, I acknowledge and agree to the following:

- 1) I have received, read, and understand the Diocese of Allentown's "Social Media and Electronic Communications Policies" (the "Policies").
- 2) I agree to abide by the Policies, as they may be updated from time to time.
- 3) I understand that any violation of the Policies may result in disciplinary action, including termination of employment or removal from ministry or other service.

Printed Name: _____ Date: _____

Signature: _____

Diocesan Location: _____