

MEETING OF THE BOARD OF COMMISSIONER OF THE  
JACKSON COUNTY EMERGENCY SERVICES DISTRICT NO. 3

The Board of Commissioners of the Jackson County Emergency Services District No. 3 (the "District") convened on September 10, 2024, at 6:00 o'clock, p.m., at 315 W. Main St., Edna, Texas with the following District member's present, to-wit: DJ Bell, Loyd Chase, Lawrence Prince and Jake Srp were all present at the meeting.

Jake Srp, President, presided over the meeting. Noting that a quorum was present, the President called the meeting to order and upon motions duly made, seconded, and adopted, the following proceedings were had:

1. The minutes of the District's August 13, 2024, meetings were approved.
2. Visitors present at the meeting were Administrative Assistant Marisa Gonzalez and Fire Chief Kurt Janica.
3. Fire Chief reported the district had twenty-two fire responses and no medical assists for the month of August. Chief has been having FEMA meetings weekly from Hurricane Beryl. These meetings are for filing for reimbursements for the Hurricane. All fire gear has been received except one piece. Firefighter Cory Mekush's pants are missing. The guys have been working on CE to stay caught up and not do all at once. Metro has been working on the new engine. Inspections have been pretty busy. Firefighter Shannon Goebel still has another month before he can start physical therapy. Still waiting on a quote from DE Webworks for upgrading our computer system. No further business was discussed.
4. Administrative Assistant Marisa Gonzalez reported that the district has a starting balance of \$-608,798.53 for Last Month. The district had \$9,622.77 deposits this month. Accounts Payable totaled up to \$152,570.90 and that leaves funds available in the amount of \$-751,746.66 for Fiscal Year 2023-2024. Commissioner DJ Bell made the motion to pay the Accounts payable in the amount of \$152,570.90, Commissioner Loyd Chase seconded the motion, and all were in favor and the motion was approved.
5. Fire Chief asked the board to table agenda item #5 which is to adopt personnel policy manual and for it to be approved in the October meeting.
6. Fire Chief asked the board to table agenda item #6 which is to discuss short term and long-term goals.

7. Fire Chief would like to approve the engagement letter for the fiscal year ending on September 30, 2024, audit from Harrison, Waldrop and Uherek, LLP. The auditors are estimating the cost to do the audit would be around \$7,250.00. Commissioner Loyd Chase made the motion to approve the engagement letter to have Harrison, Waldrop and Uherek, LLP do our annual audit, Commissioner Lawrence Prince seconded the motion, and all were in favor and motion was approved.
8. Fire Chief has presented the board with the Holiday Schedule for 2025. Commissioner DJ bell made the motion to approve the Holiday Schedule for 2025, Commissioner Lawrence Prince seconded the motion, and all were in favor and motion was approved.
9. Fire Chief requested the board to consider approval of the adoption of the Districts Tax Rate for 2024 and to approve Order Setting for 2024 tax rate. Commissioner DJ Bell made the motion to approve the Order Setting 2024 tax rate for JCESD3, Commissioner Loyd Chase seconded the motion, and all were in favor and motion was approved.
10. President Jake Srp has scheduled the next board meeting to be on October 15, 2024, at 6pm.
11. President Jake Srp called the meeting to adjourn.

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President of the Board of Commissioners of the  
Jackson County Emergency Services District No. 3