

MEETING OF THE BOARD OF COMMISSIONER OF THE  
JACKSON COUNTY EMERGENCY SERVICES DISTRICT NO. 3

The Board of Commissioners of the Jackson County Emergency Services District No. 3 (the "District") convened on June 27, 2024, at 6:00 o'clock, p.m., at 315 W. Main St., Edna, Texas with the following District member's present, to-wit: DJ Bell, Loyd Chase, Lawrence Prince, and David Johnson were all present at the meeting.

DJ Bell, Treasurer, presided over the meeting. Noting that a quorum was present, the President called the meeting to order and upon motions duly made, seconded, and adopted, the following proceedings were had:

1. The minutes of the District's May 14, 2024, meetings were approved.
2. Visitors present at the meeting were Administrative Assistant Marisa Gonzalez and Fire Chief Kurt Janica.
3. Fire Chief reported the district had thirty-four fire responses and five medical assists for the month of May. The Fire Chief reported David Johnson is now on the ESD3 Board. At the next meeting we will assign new officer positions and bank cards will need to be updated. Fire fighter Shannon Goebel had surgery and is looking to be out on workers comp for the next 6-9 months. Everyone has been working a lot to fill shifts. The district did hire Gary Kemper as a full-time employee, and he will be the new captain for "C" Shift. Ryan Hessong will hopefully be released sometime in August, and he will go to "B" shift. With the AFG grant we will order six sets of bunker gear and six sets will have to be out of the new budget year. ESD3 attended a PR event at Brackenridge Park. Fire inspections have been busy but staying on top of it. Chief has gotten with Brannon Clark to upgrade the PA system here at the station. The district also received a Thank you letter from Chief Brooks. He was very appreciative of everything we have done. No further business was discussed.
4. Administrative Assistant Marisa Gonzalez reported that the district has a starting balance of \$-420,957.60 for Last Month. The district had \$31,015.83 deposits this month. Accounts Payable totaled up to \$81,590.94 and that leaves funds available in the amount of \$-471,532.71 for Fiscal Year 2023-2024. Commissioner Lawrence Prince made the motion to pay the Accounts payable in the amount of \$81,590.94, Commissioner David Johnson seconded the motion, and all were in favor and motion was approved.
5. The board has decided to table review draft policy manual. No further business was discussed.

6. The board has decided to table discussion on short term and long-term goals. No further business was discussed.
7. Fire Chief Kurt Janica reviewed with the Board the LNRA CDPP grant for rescue tool replacement. Engine one needs to replace the rescue tools. Commissioner Loyd Chase made the motion to match up to 20% of received grant funds and be used from the apparatus reserve account, Commissioner Lawrence Prince seconded the motion, and all were in favor and motion was approved.
8. Fire Chief Kurt Janica discussed the TCFP audit results. Ryan Hessong has been overseeing all the documents that are needed for the audit. The district passed the inspection. The only remarks that were made were gear cleaning needs to be documented better and the online daily checks need to be printed instead of being only kept on the computer. Also, the SCBA fill station needs a diaphragm for clean air intake. No further business was discussed.
9. Treasurer DJ Bell has scheduled the next board meeting to be on July 15<sup>th</sup> or 16<sup>th</sup>, 2024, at 6pm.
10. Treasurer DJ Bell called the meeting to adjourn.

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President of the Board of Commissioners of the  
Jackson County Emergency Services District No. 3