

Going on a job interview?

Here's some absolute basics ...

And yes, people often get these wrong



DRESS FOR SUCCESS

**DRESS CODE - BUSINESS SUIT / DRESS TIGHTS OR STOCKINGS FOR THE LADIES
CLEAN AND TIDY APPEARANCE**



FORGET THE MUNCHIES

**NO FOOD OR DRINK
DON'T CHEW GUM
AVOID STOMACH-RUMBLING SITUATIONS BY EATING BEFORE**



PLANNING IS KEY

**PLAN YOUR INTERVIEW TO GO WELL
RESEARCH THE COMPANY
GET A THOROUGH BRIEF FROM YOUR RECRUITER
PLAN KEY COMPONENTS EG TRAVEL, QUESTIONS / ANSWERS
DON'T LEAVE THINGS TO CHANCE**



LOSE THE SHADES

IT'S NOT NECESSARY AND LOOKS DISRESPECTFUL



READ YOUR RÉSUMÉ **AGAIN**

**READ YOUR RÉSUMÉ THOROUGHLY BEFORE THE INTERVIEW
GIVE YOURSELF A CHANCE TO MAKE CORRECTIONS**



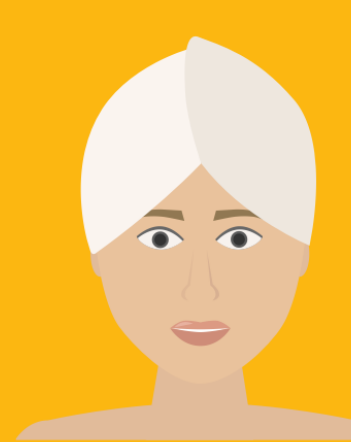
NO PIERCINGS, DUDE

**GROOMING IS ESSENTIAL
FACIAL PIERCINGS SHOULD ALWAYS BE REMOVED**



NOBODY LIKES A LIMP HANDSHAKE

**A FIRM, DRY HANDSHAKE IS ALWAYS WELCOME
IT FEELS GOOD AND EXUDES CONFIDENCE - YOUR 'BEST FRIEND' IN THIS SITUATION**



GIVE 'EM THE EYEBALL

**GOOD EYE CONTACT IS A POWERFUL SIGN
IT BUILDS TRUST, SHOWS YOU ARE LISTENING AND IN CONTROL
ON THE OTHER HAND, STARING IS WEIRD!**



No, No, No PUT IT AWAY

**TURN OFF YOUR MOBILE/ELECTRONIC DEVICES
PUT THESE AWAY
FOCUS ON THE JOB IN HAND
DON'T GET CAUGHT CHATTING OR TEXTING**



GIVE US A SMILE, SUNSHINE

**SMILE
WHY NOT? IT MAKES YOU LOOK GOOD AND ENSURES A POSITIVE NOTE
YOUR INTERVIEWER WILL APPRECIATE IT**



STAND AND GREET

**ALWAYS STAND WHEN YOU ARE GREETED BY YOUR INTERVIEWER
THIS SHOWS RESPECT**



NEVER, EVER BE LATE!!

**SOMETIMES THINGS HAPPEN, BUT, YOU SHOULD ALWAYS ENDEAVOUR TO BE ON TIME
PUNCTUALITY IS CRITICAL FOR INTERVIEWS**