

**LINCOLN PARK DISTRICT
BOARD MEETING MINUTES
MAY 13, 2026**

CALL TO ORDER – At 6:01 PM, Don Peasley called to order the Lincoln Park District Board of Commissioners’ monthly business meeting.

ROLL CALL – Commissioners attending were Don Peasley, Gary Nodine, Dave Perring, Bob Thomas, and Sam White. None were absent. Staff in attendance included Becky Strait, Vern Haseley, William Hutchison, Allison Baker, and Angie Coombs. Jennifer Prather was absent.

MINUTES OF MEETING – Minutes of the meeting in April were presented. Don asked if there were any questions, comments, or suggested amendments. Angie mentioned that Gary had pointed out a discussion point that cited Vern (who was absent), when it should have been Becky, which she will amend. Dave Perring made the motion to approve the minutes as presented, with the exception of the singular name change. Gary Nodine moved to second the motion, which then passed after a unanimous roll-call vote.

VISITORS – NONE

ACCOUNTS PAYABLE – The operating expenses were submitted for approval in the following funds:

| | | | |
|---------------------|---|----|------------------|
| GENERAL | - | \$ | 2,540.97 |
| RECREATION | - | \$ | 13,467.72 |
| AUDIT | - | \$ | 3,685.00 |
| CAPITAL IMP. | - | \$ | 17,536.27 |

Don asked if anyone had any questions about expenses listed. Angie informed the Board that another invoice had arrived that day from the Auditor’s, which was detailed on the Cash Flow sheet. Angie asked the Board for permission to pay this invoice instead of waiting until next month’s meeting. Gary Nodine made the motion to approve Accounts Payable as presented, including the most recent MH, CPA invoice for \$25,613.00. The motion was seconded by Sam White, and passed after a unanimous, roll-call vote.

CASH FLOW –

Angie informed the Board that another PPRT payment was received, and the report was included in the cash flow report. The annual to-date total is calculated to be \$600 more than the same payment schedule/receipts for 2025. Angie updated the amount that Recreation owes General Fund for payroll expenses, which is also listed on the Cash Flow report. Also included, is the status of expenses owed to General Fund from Audit pertaining to the Fiscal Year 2024 Audit & Report.

EXECUTIVE DIRECTOR – BECKY STRAIT

- A Slideshow presentation was displayed:
- Becky stated that staff have switched to “summer mode”:
 - o Summer ball leagues are in full swing and both Travel and LCHS have held games here at LPD’s complex.

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- The Open House was on the 25th, which opened registration for summer programming and pool party scheduling. Becky is planning to reconfigure the event next spring.
- Adult Prom was held on the evening of the 25th, which was a successful with around \$700 raised for the Foundation.
- July 4th Celebration is being planned:
 - Becky informed the Board that the City donated \$7,500 to this year's firework show.
 - She did relay LPD's plan to have a bigger show to the City Administration, which resulted in budgeting more than the previous year's budget.
 - ME Realty has also contributed \$1,000 towards the fireworks show this year.
 - Several other businesses and entities have also contributed towards other activities, such as Rotary contributing \$500 this year.
- Approval from State to replace Pool Grates:
 - Becky shared that she had received official approval from the State to replace the grates.
 - The pool is still scheduled to open June 1st.
- ADA Improvement Project:
 - The Pre-Construction meeting was held with Dustin.
 - Work is scheduled to start May 18th and should be completed by June 7th.
 - Dustin will be coordinating the project, which has multiple contractors and various components to manage between them all.
 - Becky will be putting out public notice regarding the upcoming construction.
- Plumbing Improvement Project:
 - Becky met with Dustin, of Givisco, to review the plan and discuss the bid timeline.
 - Dustin advised that LPD start the bid specification development now, to send out for bids early enough to allow companies to not only schedule the work but also allow time to order supplies.
 - The previous estimate was roughly 2 years old, so Dustin was able to provide a more accurate and current estimate for the project.
 - Becky included in the packet the most recent estimate and scope provided by Dustin for each Board member's review.
 - The cost was a little higher than originally expected, but inflation has affected costs.
 - After reviewing the information, Becky discussed with Dustin the possibility of postponing some of the originally planned work for the Craft Room until next year, when it might be more cost effective to order a larger quantity of flooring (e.g.) at one time.
 - Dustin agreed that it would be more prudent to update the flooring in the Craft Room when the Railer Room floors are redone.
 - This fall, the plan will be to focus on the plumbing and cabinetry in the Craft Room, the kitchen and the rest of the plumbing as planned.
 - Per Becky, which she confirmed with Dustin, LPD staff can do a portion of removal to save some money for the actual plumbing, which will total around \$150,000.00.
 - Gary asked if all the plumbing would be replaced in the Administrative Office.
 - Vern verified that the plumbing from the road to the building has already been updated.
 - He reminded the Board about installing the shut off valve up front.
 - Vern reiterated his concern about the original internal shut off valves being at risk of breaking.
 - Becky reviewed the scope of the project, specifying that sewer work was not included in the current project, freshwater only.
 - Vern stated that the project can't just be done in pieces here and there, and that it's best to replace the plumbing at one time.

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- Bob Thomas made the motion to approve Givscó's Plumbing project proposal, with the cost of \$150,000.00, and to start the bid process.
 - Gary Nodine moved to second the motion.
 - The motion passed after a unanimous, roll-call vote.
- Staffing:
 - Becky informed the Board that the 2 new summer crew have been hired; Carson Fuiten and Karson Komnick will be the diamond and mowing crew.
 - Becky is in the process of finalizing the aquatic crew; returning guards will be doing training on the 16th, and new guard training is scheduled for Memorial Day weekend.
- Group Fitness Class participants' utilization of the Aquatic Center:
 - It has been proposed for consideration to change the added benefit of memberships including water fitness classes the same as regular group fitness classes.
 - The pool is its own entity, separate from the rest of the Sports Complex, as it is seasonal.
 - The issue arises when patrons refuse to clear the deck after water aerobics, which is meant to then have patrons re-check in with either their pool pass or pay the daily fee.
 - This results in patrons that only have a Health Insurance Plan gaining access to the pool, which is not covered by the insurance programs, resulting in a loss of that income.
 - Dave asked about the annual pool pass cost for an individual, which was verified by Becky as \$95 (for individuals aged 3-59 years) and \$70 (for individuals aged 60 and older).
 - Gary Nodine made the motion to remove the Water Aerobics Classes from the membership benefit in 2027, requiring patrons to purchase a pool pass or pay the daily fee to participate.
 - Dave Perring moved to second the motion.
 - The motion passed after a unanimous, roll-call vote.
- Security System Upgrade:
 - Becky informed the Board that the new burglar panel had been installed.
 - Becky reported to finally receiving a response from George Alarm about her November 2025 inquiry into the buyout cost and to verify any early termination fees associated.
 - Becky explained that Angie had followed up as well, since their automated system kept sending invoices after service was to have been terminated.
 - The representative of George Alarm apologized for the delay.
- Memorial Park / Elks boundary issue:
 - Becky informed the Board that she had included a draft letter to send to the Elks for review.
 - Vern and William had met with Elks' Maintenance Supervisor and discussed the issue.
 - There is currently a verbal agreement in place that the Elks' staff will monitor the situation.
 - Vern suggested that the problem arose due to the Elks' staff change over the past few years.
 - Becky stated that the encroaching burn pile is currently the size of a small house.
 - Dave asked if it would be burned.
 - Vern pointed out that a Fire Dept. tanker would need to be nearby due to the size.
 - Gary asked if the Elks had acknowledged that they had created a hazard and if they seemed worried about the corresponding liability.
 - Vern stated that the Elks Maintenance staff were currently working on keeping the pile down, but residents keep adding to the pile.
 - Don suggested that Becky write a letter to Dea Welsh on the matter, as she prepares a monthly newsletter for the residents surrounding the Elks.

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- The Board's consensus was that the Elks needs to move the burn pile off LPD property, that the boundary lines need to be conveyed upon staff changeover, and residents need to stop dumping there.
 - Gary pointed out that trash needs to also be removed prior to burning.
 - William stated that the visible trash had already been removed, but there may be more buried within the pile.
- Vern stated that there are a few pieces of equipment currently being parked on LPD property, to which the Board asked that they be moved off LPD property and back onto that of the Elks.
- Becky stated that she will amend the drafted letter per the Board's input.
 - Gary suggested that item #1 be removed entirely.
 - Bob suggested that LPD provide a donation to pay for fire department labor for the burn, but others believe that the Elks should be responsible for the cost.
- Fiscal Year 2025 Audit:
 - The Auditors are still working on the information provided by Angie.
 - Angie is contacted occasionally with a question or request for further documentation.
- Policy Update:
 - Becky previously asked the Board to review the proposed document, but no action was taken on the matter during previous meetings.
 - Gary Nodine made the motion to approve the proposed document detailing Financial Procedures and Protocol.
 - Sam White moved to second the motion.
 - The motion passed after a unanimous, roll-call vote.
- Paid Time Off Policy:
 - Becky had previously asked for a little more time to review standard policy and protocol associated with the administration of Paid Time Off (PTO).
 - Becky relayed to the Board that the common practice is that hours worked take precedence over utilizing PTO benefits to avoid "buying compensatory time" (i.e. "comp time").
 - Last month, Becky included a copy of the existing Employee Manual that discussed the matter for review.
 - The language was vague, and Becky was asking that the Board provide clarification on the matter, specifically towards "comp earnings".
 - Becky had added a sample policy based on researched standard practices.
 - The Board will review.

SUPERVISOR OF OPERATIONS – Vern Haseley

- The HVAC for the Weight Room (both units) had to be serviced. Entec technicians found that both compressors were burned up and suspect a lightning strike, but there is no proof to be submitted for an insurance claim. The two units share an oil pan, which could have transferred the charge from a strike. Or, extreme cold over winter could have damaged the units, but it is unknown which caused the issue.
- John Andrews has been teaching Garrett how to keep the fields and prepare them for games.
- The State Inspector flagged an issue that needs to be remedied sooner rather than later or be fined. Vern has contacted Tripplett's to schedule the service. The issue is a regulator that was installed sideways, and needs to be properly vented, but that is how it was installed and has previously been reviewed by the State Inspector.

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- Vern reported that the plunge pool had an issue while replacing the grates, where anchors were causing installation problems, but it was resolved.
- The Front Office grass is scheduled to be reseeded as the fall attempt did not take. Some areas need dirt added to level them prior to seeding.
- The Range grass was fried by last summer's heat towards the end of the season. Vern did fertilize in the fall and early this spring. He plans to try and reseed that area as well.

PROGRAM COORDINATOR: ALLISON BAKER

- Allison reported that summer camp registrations opened on April 25th during the Open House. For the 5 different camps, there have been 38 registrations so far.
- Adult Kickball has already had 1 team registered.
- Travel ball teams have been playing on LPD's triplexes, and we have received several positive comments on the field conditions.
- Austin has been working hard to get the concession stands up and running.
- Rec ball league games started today. A total of 135 kids registered for Baseball, Softball and Tee ball leagues. We were able to add a second 12U boys' team. Over \$2,000 in sponsorship funds have been received for this program.
- The first 3rd Friday event is in May this summer, on the 15th.
- Allison has been busy working on seasonal staff shirts.

CORRESPONDENCE: None

UNFINISHED BUSINESS:

- A. Capital Improvements:
 - 1. ADA Entry Upgrade: See Executive Director's Report.
 - 2. Plumbing Improvement & Craft Room Remodel Project: See Executive Director's Report.
- B. Aquatic Center: See Executive Director's Report.
- C. Memorial Park Property Line / Lincoln Elks: See Executive Director's Report.
- D. Authorization of sale/conveyance of Park District Property: None.

Don verified that LPD still has the tree spade listed for sale, which Vern confirmed.

NEW BUSINESS:

- A. Group Fitness Classes; regarding pool usage: See Executive Director's Report.
- B. Sports Complex HVAC repair: See Supervisor of Operation's Report.
- C. Route 66 Balloon Festival:
 - 1. Becky explained that the listed visitors were expected to attend and discuss the possibility of LPD hosting a few balloons for the Glow portion one or both evenings.
 - 2. Don stated that unless the Balloon Committee was willing to pay for police to help with traffic, that he didn't feel it would be possible.
 - 3. Becky stated that perhaps there had been further developments in the planning process that precluded the anticipated guests' attendance tonight.
 - 4. Dave stated that traffic and parking were horrendous at last year's event, which was held out at Open Arms grounds.

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Executive Session: None.

ADJOURNMENT: Seeing no further business, Gary Nodine moved to adjourn the meeting, Sam White moved to second the motion. Motion carried. Adjournment: 6:45 P.M.

NEXT MEETING: The next meeting will be held on Wednesday, June 10, 2026 at 6:00 PM.