

CITY OF LINDEN
Minutes for the Special Meeting of the Historic District Commission
Held at 6:30 P.M. on Wednesday, November 19, 2025

CALL TO ORDER

The Special Meeting of the Linden Historic District Commission was called to order at 6:32 p.m. by Chairperson John Hartranft. The meeting was held at The Linden Community Center, located at 150 Mill Street, Linden, Michigan 48451.

ROLL CALL

PRESENT: Tom Hicks, Jon-Claude Howd, Jason Conn, Joel Pounds, John Hartranft

ABSENT: None.

OTHERS PRESENT: Arthur Mullen, Wade-Trim Consultant; Nicole Weissenborn, Deputy Clerk; Kristyn Kanyak, City Clerk

APPROVAL OF MINUTES

Howd requested an amendment to the minutes to reflect that he was not absent. Weissenborn clarified that the minutes accurately confirmed the time Mr. Howd entered the meeting and that he was absent during the roll call.

Motion by Pounds, second by Howd to approve the October 16, 2025 special meeting minutes with the amendments as discussed. Roll call. Motion carried 5-0.

AYES: Hartranft, Conn, Pounds, Howd, Hicks

NAYS: None

ABSENT: None

PUBLIC HEARING

None.

PUBLIC COMMENTS – NON-AGENDA ITEMS ONLY

None.

CORRESPONDENCE

None.

UNFINISHED BUSINESS

Hartranft requested status of the mural previously presented to the commissioners. Kanyak addressed. Commissioners discussed briefly amongst each other.

NEW BUSINESS

None.

PRESENTATIONS

(A) Historic District Commissioner Training – Wade-Trim

Arthur Mullen, Wade Trim Consultant, shared a presentation, welcoming the City of Linden to the Michigan Historic District Commissioner Training. Mullen presented on the three-tier preservation system in the United States and provided additional information regarding the establishment of preservation at the local level in Michigan. Additionally, Mullen took questions regarding the presentation from the Commissioners and City Staff.

Mullen briefly discussed recent sign applications for Certificate of Appropriateness and interpretations regarding SOI standards. He requested this topic be further discussed at the next meeting. Mullen concluded presentation.

Mullen left meeting at 8:04 pm.

DISCUSSION

(A) 123 N. Bridge Street, Jack's Record Stache

Hartranft requested status of preserving the Linden Mills National Registry. Kanyak addressed. Commissioners discussed further the Linden Mills renovation, grant, and the process of the National Registry.

Hartranft requested assurance regarding the continued status of the Mill Buildings on the National Register following completion of the Mill Building renovation.

Weissenborn requested for Commissioners to discuss further the application among themselves and will report to Mullen. Commissioners continued to discussed application further including signage, location, and guidelines.

Hartranft motioned, second by Hicks, to postpone application decision on Jack's store pending a resubmittal without the illustrations. Brief discussion among commissioners. Kanyak clarified that this is a discussion item only and advised that staff will reach out to applicant regarding their suggestions.

STAFF LIAISON REPORTS & COMMISSIONER COMMENTS/DISCUSSION ITEMS

- **Administrative Approvals:**

1. 123 N. Bridge Street, Mae Designs (Sign Permit)

Weissenborn reviewed the administrative approvals with staff.

Kanyak discussed the 2026 Meeting schedule approved by City Council.

ADJOURN

The meeting was adjourned by Chairperson Hartranft at 8:36 p.m.

Respectfully submitted,

Nicole Weissenborn, Deputy Clerk

Approved: _____