



132 E. Broad Street P.O. Box 507 Linden, MI 48451 (810) 735-7980

## PARK RENTAL APPLICATION & AGREEMENT

The City of Linden has established a policy that requires a rental fee and deposit for use of the gazebo and park areas. After use you are required to leave the parks, gazebo and the immediate area free of damage and litter.

**ABSOLUTELY NO STAPLES, TACKS, NAILS, GLUE OR ANY MATERIAL THAT MAY DAMAGE THE GAZEBO CAN BE USED!**

### KIMBLE-SHARP GAZEBO & PARK

Rental Fees Half Day: \$250.00

Rental Fees Full Day: \$300.00

### EAGLE'S WOODEN PARK PAVILION

Rental Fees Half Day: \$150.00

Rental Fees Full Day: \$275.00

**Effective for Gazebo Rentals beginning January 2026 until completion, as part of the Linden Mills Rehabilitation Project and additional Gazebo Park enhancements, I acknowledge there may be construction activity and construction equipment near and within the Gazebo Park area during my reservation date, including, but not limited to, intermittent noise and disruptions. I agree to this acknowledgement as part of my reservation.**

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

Staff signature \_\_\_\_\_

Date of Reservation: \_\_\_\_\_ Park Requesting: \_\_\_\_\_

Name of Responsible Party: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Time frame: 11 a.m. to 3 p.m. or 4 p.m. to 8 p.m. or Full Day  
(Circle One)

Gazebo use: \_\_\_\_\_

Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

I have received, read and signed the Rental Guidelines & Agreement

**DEPOSIT: \$100 (due at the time of booking)  
(Please Allow 30 Days from Event Date for Refund of Deposit)**

### OFFICE USE ONLY

Deposit Paid     Paid In Full     Cash     Check # \_\_\_\_\_     Credit Card

City Official: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Site Visit: \_\_\_\_\_ City Staff: \_\_\_\_\_ Deposit Return Date: \_\_\_\_\_

**RENTAL GUIDELINES & AGREEMENT:**

1. Decorations are permitted; however, **ABSOLUTELY NO STAPLES, TACKS, NAILS, GLUE OR ANY MATERIAL THAT MAY DAMAGE THE GAZEBO OR RISER/STEPS CAN BE USED!**
2. There are no public restrooms available at the Kimble-Sharp Gazebo & Park.
3. There is an electrical source near the gazebo and at Eagle's Wooden Park Pavilion.
4. Non-reservable: Playscapes, restrooms, play equipment and trails.
5. Please note that on the first Saturday of each month there is an emergency siren test at 1:00 p.m. This siren is very loud and located in the area immediately adjacent to the gazebo. You may want to take this into consideration when planning your ceremony.
6. Please be aware that these are public parks and the parks are open to the public during your reservation. There may be people using the park during your event.
7. Public parks are closed from sunset to sunrise.
8. City Ordinances pertaining to controlled substances, intoxicants and disorderly conduct will be strictly enforced. No alcoholic beverages are permitted.
9. Rice, confetti and bird seed are not allowed in the parks.
10. Mobile Food and Beverage vendors attending your event must fill out a Special Event: Mobile Food and Beverage Application 15 days prior to your reservation date.
11. Parking and all motorized vehicles are restricted to the designated areas.
12. If you have rented the City facilities for a half day rental, my entire party must vacate the area at the assigned time or I will forfeit my security deposit.
13. The remaining facility rental fee (made payable to the City of Linden) are due within 30 days of the time of commitment.
14. A Security Deposit of \$100 must be paid at the time of booking the gazebo.
15. Security Deposits will be refunded **30** business days after your event date, provided there are no damages. If excessive cleaning is required all security deposits will be forfeited.
16. Any cancellations must be made two (2) weeks prior to event date. All cancellations are subject to a \$20.00 cancellation fee.
17. There are absolutely no refunds due to weather, power failures, mechanical failures or for any other reason beyond our control.
18. IF THERE ARE PROBLEMS AT THE PARKS, CALL 911.

In consideration of the City of Linden allowing me and my guests to use its equipment, facilities and services, in park designated, I agree and recognize as follows: That myself and my guest's participation is completely voluntary and I have familiarized myself with the activities in which I and my guests will be participating and any rules, regulations and procedures that are involved. I am aware that certain hazards, risks and dangers are inherent and present in the activities in which I and my guests may be participating in and in the equipment, facilities and grounds that we may be using. I acknowledge that although the City of Linden has taken measures to minimize the risk of injury to me and my guests, the City of Linden cannot and does not ensure nor guarantee that the participants, equipment, facilities, grounds, and/or activities will be free of hazards, accidents and/or injuries. I agree and recognize that my and my guest's participation in such activities and/or use of such equipment, facilities and grounds may result in injury, illness or death and I agree to assume all risks and dangers and all responsibility for any losses, damages, and injuries arising out of my own or any invited guest's participation in activities in location checked above and/or the use of any equipment, facilities, servicing and/or grounds at the parks. On behalf of myself and my guests, I agree to release, waive and discharge any and all liability against the City of Linden and their agents and employees, and to hold harmless, indemnify and defend the City of Linden and their agent, officers, officials, employees and volunteers from and against any and all claims, actions, losses, liabilities, injuries, damages, wrongful death, fee, expenses and attorney fees, which may arise out or be related to myself and my groups participation in the above described activities and/or the use of any equipment, facilities and/or grounds in park designated above in the City of Linden, whether or not caused in whole or in part by the negligence and/or gross negligence of the agents, employees, officers, officials and/or volunteers of the City of Linden.

**THE ABOVE WAIVER, RELEASE AND INDEMNITY AGREEMENT HAS BEEN READ BY ME AND BY SIGNING THIS AGREEMENT I ACKNOWLEDGE THAT I UNDERSTAND AND I HAVE READ THE RULES REGARDING THE PARK/GAZEBO USE, AND I AGREE TO ADHERE TO THEM AND AGREE TO BE BOUND BY ITS TERMS.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature