

**LOOSE BOARD OF DIRECTORS MEETING MINUTES**  
**LOCATION: LOOSE SENIOR CENTER, 707 NORTH BRIDGE STREET, LINDEN, MI 48451**

Monday, December 9, 2024

6:30 P.M.

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by Loose Board of Directors President Elizabeth Armstrong. The meeting was held at The Loose Senior Center located at 707 North Bridge Street, Linden, MI 48451.

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

The Pledge of Allegiance was recited by all present. A moment of silence was observed for First Responders.

**ROLL CALL AND INTRODUCTIONS**

**Board of Directors Present:** President Elizabeth Armstrong, Pamela Howd, Denise Miller Thomas Hicks, Brad Dick, Brenda Simons, Jerry Link

**Absent:** None

**Others Present:** Ellen Glass, City Manager; Tessa Sweeney, Director of Senior Services & Community Engagement; Dotti Tynes, Program Director; Gwen Fannon, Loose Travel Coordinator; Scott Sutter, Chief of Police; Don Grice, Director of Public Works; Brian Will, Fire Chief; Brooke Card, City Treasurer; Kristyn Kanyak, City Clerk; Michael Gildner, City Attorney

**APPROVAL OF MINUTES**

(A) November 13, 2024 Meeting Minutes

Motion by Howd, second by Miller to approve the November 13, 2024 meeting minutes. Motion carried 7-0.

**PUBLIC HEARINGS/SPECIAL PRESENTATIONS**

None.

**CORRESPONDENCE**

None.

**PUBLIC COMMENT**

Public comment welcoming new Mayor and City Councilors. Commented on looking forward to the new alert system for communication; asked why there wasn't an application for the Loose Board; requested updates on the mold remediation and details on the addition, for Loose Center.

Public comment on upcoming performance at Loose Center, the Chorus will be singing Christmas Music and are looking for people wanting to sing, shared dates and times.

**DISCUSSION ITEMS**

None.

**UNFINISHED BUSINESS**

None.

## **NEW BUSINESS**

### **(A) 2025 Southern Lakes Parks & Recreation (SLPR) Agreement**

Sweeney reviewed the agreement between the Loose Center and Southern Lakes Parks and Recreation. Glass provided background on the topic and relationship with SLPR.

No comment was received from the public.

Simons commented on sitting on the Southern Lakes Parks and Recreation Board and a good relationship. Dick commented on the agreement over the years that's been enhanced.

No comment was received from Hicks, Miller, Howd, Link or Armstrong.

Motion by Miller, second by Howd to approve the 2025 SLPR Agreement. Roll call. Motion carried 7-0.

**AYES:** Dick, Miller, Hicks, Simons, Link, Amstrong, Howd

**NAYS:** None

**ABSENT:** None

### **(B) 2024 Budget Amendments**

Sweeney reviewed proposed budget amendment items and reasoning.

No comment was received from the public.

Dick clarified this is not the budget approved by the current Board. Glass confirmed the budget was adopted in 2023, and briefly discussed staffing.

No comment was received from Howd, Link, Simons, Hicks, Miller or Armstrong.

Motion by Howd , second by Simons to approve the 2024 fiscal year budget amendments. Roll call. Motion carried 7-0.

**AYES:** Amstrong, Link, Simons, Howd, Dick, Miller, Hicks

**NAYS:** None

**ABSENT:** None

Howd and Staff discussed the increased number of unduplicated visitors.

### **(C) TGI Direct Contract**

Sweeney reviewed various contract lengths and pricing scenarios for the Loose Center's monthly newsletter. Glass explained Staff's and TGI's roles regarding the newsletter.

Simons and Sweeney discussed current cost.

Public comment asking about getting the newsletter emailed and how to sign up. Sweeney shared methods for signing up and receiving.

Dick and Sweeney discussed the monthly mailing requirement, assembly and mailing costs and ad revenue.

Howd commented on the newsletter's length.

No comment was received from Miller, Hicks, Link or Armstrong.

### **DEPARTMENT UPDATE**

Tynes updated and shared details for upcoming activities and events: the Flint Barbershop Chorus will be here; members' crafts will be on display; the Loose Chorus' upcoming show, Christmas Dinner next Thursday with skit from Wishing Well Productions; and Fenton Arts Council Activities. In 2025, looking forward to having High School students here to help seniors after school for IT help. Discussed upcoming Cooking for One Program, also future comedian and Irish Dance shows. Tynes commented on the phenomenal changes by the City over the last year.

Fannon provided an update on travel and shared details about trip to New York City for a Christmas experience, also trips to the Meadow Brook Mansion trip and to the Applewood Lecture Series.

### **DIRECTOR REPORT**

Sweeney provided an update the following items:

- Meeting with Genesee District Library to discuss programming at Loose
- Loose Chorus event
- Great turnout for Thanksgiving lunch
- Working with AARP to bring back tax programming
- Reviewed activity reports and unduplicated visitors

### **BOARD OF DIRECTORS COMMENTS AND REPORTS**

Howd commented on excellent programming and participation this past year.

Simons thanked the staff for all the wonderful things happening here.

Link commented things are moving forward, looking better, congratulated and thanked staff.

Hicks commented he is looking forward to working with the Organization.

Miller thanked Staff for all the opportunities available.

Dick commented it's been a great year, the Center is looking good with more things to get done in the future and thanked staff.

Armstrong thanked the staff for their hard work and diligence.

### **FINANCIAL REPORTS**

Armstrong acknowledged receipt of financial reports. There were no comments received from Board Members or from the public.

Motion by Simons, second by Howd to approve the financial reports from November 9 through December 6. Roll call. Motion carried 7-0.

**AYES:** Link, Hicks, Armstrong, Miller, Howd, Dick, Simons

**NAYS:** None

**ABSENT:** None

**CLOSED SESSION**

None.

**ADJOURNMENT**

The meeting was adjourned by Board President Armstrong at 6:56 p.m.

Respectfully Submitted,

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Kristyn Kanyak, City Clerk

Approved: \_\_\_\_\_