



## City of Linden

### Department of Public Works

#### **Director of Public Works / Public Services Director**

The City of Linden is seeking an experienced, motivated and forward-thinking leader to serve as its next Director of Public Works. Linden is a vibrant community in southwest Genesee County known for its historic charm. Linden is primarily a residential community with a growing traditional downtown commercial district. The city is strongly committed to outdoor recreation, reflected in its parks, trails, and extensive access to the Shiawassee River.

Our small-town community values a safe, healthy well-being and family-center atmosphere. Employees are empowered to make positive changes in the community and grow in their field. We are an organization that encourages change; strongly believes in growth of technology in our industry and values our partnerships with our customers, peers and neighbors.

#### **Why Join the City of Linden?**

We Prioritize:

- Innovation and modernization in public works operations
- Strong teamwork and positive workplace culture
- Work-life balance and employee growth
- Making a visible and immediate impact in a close-knit community
- Providing professional, cost-effective public service

The City offers:

- Competitive salary (based on qualifications)
- Health, dental, and vision insurance
- MERS retirement (8% employer contribution)
- Generous paid time off

#### **About the Role**

Reporting to the City Manager, the Director of Public Works oversees all public services operations, including water, wastewater, roads, parks, facilities, and cemetery services. This is a hands-on leadership role responsible for guiding a dedicated team while ensuring the reliability, safety, and long-term sustainability of the City's infrastructure.

The department includes:

- Four full-time staff and two part-time (plus seasonal part-time support)
- 20 miles of water main, 17 miles of sanitary sewer, and 13 miles of storm sewer
- Four lift stations, 17 miles of roads, parks, facilities, and a cemetery
- Support from various City departments

#### **Key Responsibilities**

- Lead and supervise Public Works staff and daily operations
- Plan and oversee infrastructure projects and capital improvements
- Prepare and manage departmental budgets
- Ensure compliance with EGLE, EPA, MDOT, and other regulations



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- Coordinate with engineers, community members, contractors, and developers
- Oversee water and sewer systems, roads, and city facility operations
- Prepare reports, specifications, and bid documents
- Advise the City Manager and City Council on infrastructure needs
- Prepare and present information to City Council, boards, community members, and other organizations
- Respond to emergencies and support after-hours operations as needed

#### **What We're Looking For**

We're looking for a leader who is:

- Professionalism
- Solution-focused and capable of managing complex infrastructure challenges
- Skilled at balancing field operations with administrative responsibilities
- A strong and effective communicator who can work with staff, elected officials, and community members
- Forward-thinking with a focus on efficiency, technology, and long-term planning

#### **Preferred Qualifications**

- A minimum of five years of experience in public works, utilities, or related field
- Leadership or supervisory experience
- Experience with water and wastewater systems
- S-2 Water Distribution (or ability to obtain)
- CDL (or ability to obtain)
- Background in engineering, construction management, or municipal operations

*Equivalent combinations of education and experience will be considered.*

#### **How to Apply**

Submit a City of Linden application, resume, and cover letter to:

City of Linden  
Attn: Human Resources  
132 E Broad St  
Linden, MI 48451  
[tsweney@lindenmi.us](mailto:tsweney@lindenmi.us)

Position open until filled.

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