

**CITY OF LINDEN
MEETING MINUTES
DOWNTOWN DEVELOPMENT AUTHORITY MEETING**

Thursday, July 23, 2026

8:30 A.M.

CALL TO ORDER

The regular meeting of the Linden Downtown Development Authority (DDA) Board was called to order at 8:30 a.m. by Chairperson Sapelak. The meeting was held within the Linden Community Center, located at 105 Mill Street Linden, Michigan 48451.

ROLL CALL

Present: Brandon Raudebaugh, Marta Wright, Ryan McDonald, Jeanine Sapelak, Greg Jones

Absent: Tod Fisher, Michelle Robbins, Keri Burns, Elizabeth Armstrong

Others Present: Ellen Glass, City Manager; Tessa Sweeney, Director of Senior Services and Community Engagement; Nicole Weissenborn, Deputy Clerk

Excused Absence(s): Michelle Robbins, Keri Burns

APPROVAL OF MINUTES

(A) Approve Minutes of the June 25, 2026 Regular Meeting
Fisher entered meeting at 8:31 a.m.

Motion by Wright, second by Jones to approve minutes of the June 25, 2026. Motion carried 7-0.

CITIZENS' COMMENTS – Non-Agenda Items Only

None.

CORRESPONDENCE

None.

FINANCIAL REPORTS

(A) Check Register
Sweeney reviewed budget items with Board Members. There was brief discussion amongst Board Members.

Motion by Raudebaugh, second by Sapelak to approve the bills in the amount of \$ 2,177.92. Roll call. Motion carried 7-0.

Ayes: Jones, Raudebaugh, MacDonald, Fisher, Wright, Sapelak

Nays: None

Absent: Armstrong, Robbins, Burns

PUBLIC HEARING/PRESENTATION

None.

DISCUSSION

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

(A) Downtown Day Basket – September 26, 2026

Sweeney reviewed with Board Members the request for funding of up to \$ 200.00 for the Downtown Day Giveaway contest basket and \$ 50.00 for posters and bags. There was brief discussion between Board Members and Sweeney regarding collaboration with Mae Designs.

Motion by Sapelak second by Jones to approve funding up to \$ 200.00 for the Downtown Day Giveaway contest basket and \$ 50.00 for posters and bags. Roll call. Motion carried 7-0.

AYES: Wright, Fisher, Sapelak, Raudebaugh, MacDonald, Jones

NAYS: None

ABSENT: Burns, Robins, Armstrong

COMMUNITY ENGAGEMENT REPORT

Sweeney discussed the following items:

- Michigan Downtown Association regarding Social Media Takeover
- Michigan Downtown Association summer bucket list challenge

MANAGER'S REPORT

Glass provided a verbal update on the following items:

- Mill Building renovation timeline
- Music by the Mill ambiance and suggestions encouraged
- Broad Street project
- Flint Genesee Group collaboration for social media website
- Lindenwood Project
- DPW Director announcement
- Parking lot with church collaboration regarding fund balance
- Trailer for downtown area

BOARD MEMBER COMMENTS

Sapelak advised that Wylde Child is leaving their business location. Board Members briefly discussed with Glass.

Raudebaugh advised that there is cracking in the new pavement installed by the Mill. Glass responded and also provided an update regarding the amphitheater ADA platform.

Jones advised that the Music by the Mill is enjoyable and encouraged everyone to come out. Board members briefly discussed regarding collaboration to bring additional businesses to downtown with Music by the Mill.

Sapelak advised that Mae Designs had their 6th anniversary party and nice to see patrons visiting additional establishments afterwards.

Jones advised of car show attendance and cancelations due to weather conditions.

Wright advised that Linden Mills work appears to be mostly on the inside daily. Board members briefly discussed with Glass.

Jones advised that Linden Historical Society released a book regarding the history of Linden.

ADJOURNMENT

Sapelak shared the date and time of the next meeting is Thursday, August 27, 2025 at 8:30 a.m. The meeting was adjourned by Chairperson Sapelak at 8:53 a.m.

Respectfully submitted,

Nicole Weissenborn, Deputy Clerk

Approved: _____