

**CITY OF LINDEN
MEETING MINUTES
DOWNTOWN DEVELOPMENT AUTHORITY MEETING**

Thursday, July 24, 2025

8:30 A.M.

CALL TO ORDER

The regular meeting of the Linden Downtown Development Authority (DDA) Board was called to order at 8:30 a.m. by Vice Chairperson Jones. The meeting was held within the Linden Community Center, located at 105 Mill Street Linden, Michigan 48451.

ROLL CALL

Present: Tod Fisher, Michelle Robins, Brandon Raudebaugh, Marta Wright, Greg Jones

Absent: Keri Burns, Ryan McDonald, Denise Miller, Jeanine Sapelak

Others Present: Tessa Sweeney, Director of Senior Services and Community Engagement; Don Grice, Director of Public Works, Nicole Weissenborn, Deputy Clerk

APPROVAL OF MINUTES

(A) Approve Minutes of the June 26, 2025 Regular Meeting
Motion by Wright, second by Fisher to approve minutes of the June 26, 2025 Meeting. Motion carried 5-0.

McDonald entered at 8:31.

CITIZENS' COMMENTS – Non-Agenda Items Only

Robins requested to read a letter from the eye doctor regarding parking on Broad Street. Discussion among Sweeney, Grice and Board Members regarding parking and signage options.

CORRESPONDENCE

None.

FINANCIAL REPORTS

(A) Check Register
Sweeney reviewed budget items to Board members.

Motion by Fisher, second by Wright to approve the bills in the amount of \$ 1,186.67. Roll call.
Motion carried 6-0.

Ayes: Jones, Raudebaugh, MacDonald, Fisher, Robins, Wright

Nays: None

Absent: Miller, Burns, Sapelak

PUBLIC HEARING/PRESENTATION

None.

DISCUSSION

(A) American Legion/VFW Veterans Tribute Banner Discussion
Sweeney informed the Board members that the Mayor requested this item be brought forward for discussion. Sweeney explained that DDA would need to purchase banner brackets compatible with the dual bracket system that is currently used by the City. A brief discussion followed among Board members and Sweeney. It was ultimately agreed that further discussion should be postponed until a representative is present to provide additional information and clarification.

UNFINISHED BUSINESS

(A) Linden Mill Pond Sidewalk Project: Pavement Color Selection

Grice advised Board members that the sidewalk project is underway and they will need to pick a color. DDA reviewed the color options. Board members went outside to the area to discuss the color options from 9:09 and returned at 9:18.

Motion by Wright, second by Jones to approve the color of currant for the Linden Mill Pond Sidewalk Project. Roll call. Motion carried 6-0.

Ayes: Wright, Fisher, Raudebaugh, MacDonald, Jones, Robins

Nays: None

Absent: Burns, Sapelak, Miller

Jones requested that the railing be repaired as part of the project. Grice stated that he would bring the matter forward as an agenda item.

NEW BUSINESS

None.

Community Engagement Report

Sweeney discussed the following items:

- New businesses Houndstooth & Harlequinn & Mae Designs XO
- Business spotlights on social media
- Mural on Bridge cost sharing
- App options for small businesses
- Evers & Ollies Ribbon cutting August 24, 2025

XI. MANAGER'S REPORT

None.

BOARD MEMBER COMMENTS

Board members discussed options to provide recognition to Glass for all of her accomplishments.

Jones suggested a drone show, car show canceled tonight, approximately 60 cars each show with various organization booths, and river roast being fun.

ADJOURNMENT

Sapelak shared the date and time of the next meeting at Thursday, August 28, 2025 at 8:30 a.m. The meeting was adjourned by Vice Chairperson Jones at 9:42 a.m.

Respectfully submitted,

Nicole Weissenborn, Deputy Clerk

Approved: _____