



CITY COUNCIL MEETING AGENDA

LOCATION: LOOSE SENIOR CENTER, 707 NORTH BRIDGE STREET, LINDEN, MI 48451

Monday, May 11, 2026

6:30 P.M.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

III. ROLL CALL & INTRODUCTIONS

(A) Excuse Absent Member(s)

IV. SPECIAL PRESENTATIONS

V. PUBLIC HEARINGS

(A) City of Linden Fiscal Year 2026-2027 Budget

VI. CORRESPONDENCE

(A) Letter Received from Mass Transportation Authority (MTA)

VII. PUBLIC COMMENT

Any person wishing to address the City Council during a meeting will get 3 minutes under Public Comment. When the Public Comment is approached on the Agenda, individuals wishing to speak will be called upon utilizing the filled-out comment forms. Remarks should be addressed to the presiding officer and is not time for debate, but for questions or comments for Council and/or Staff. Questions will be answered if the information is readily available. If answers are not available during the meeting, Council or Staff will contact the individual within 48 hours and respond to the questions within 10 days or when the information becomes available.

VIII. CONSENT AGENDA

The following item(s) are considered routine and will be enacted by one motion. No separate discussion will occur unless a Council Member or citizen requests such discussion, in which event the item(s) will be removed from the Consent Agenda and considered in the normal sequence of business.

(A) City Council Meeting Minutes from April 27, 2026

(B) Financial Reports

IX. UNFINISHED BUSINESS

(A) Monthly Grant Updates: All Pending & Newly Applied for Grants

X. NEW BUSINESS

(A) Resolution No. 05-26 Adoption of the Fiscal Year 2026-2027 Budget

(B) Resolution No. 06-26 Adoption of City of Linden Fiscal Year 2026-2027 Fee Schedule

(C) Resolution No. 07-26 Authorizing Compensation for all City Officers, Employees and Volunteer Fire Department

(D) Resolution No. 08-26 Adoption of Fiscal Year 2026-2027 Purchasing Resolution

(E) 2026-2027 Road Overband/Crack Fill Program

XI. MANAGER'S UPDATE

XII. CITY ATTORNEY'S UPDATE

XIII. DEPARTMENT REPORTS

(A) Police Department

(B) Code Enforcement

(C) Fire Department

(D) Loose Center Senior Services Department

(E) Clerk's Department Election Recap

(F) Treasurer's Department Update

XIV. COUNCIL COMMENTS & REPORTS

XV. CLOSED SESSION

XVI. ADJOURNMENT



**CITY OF LINDEN
CITY COUNCIL
NOTICE OF PUBLIC HEARING FOR FISCAL YEAR 2026-2027 BUDGET
MONDAY, MAY 11, 2026**

NOTICE IS HEREBY GIVEN, the City of Linden City Council will conduct a public hearing as part of its regular meeting agenda Monday, May 11, 2026 at 6:30 p.m. within The Loose Senior Center located at 707 North Bridge Street, Linden, Michigan 48451. The purpose of the hearing is to hear citizens' comments on the proposed Fiscal Year 2026-2027 Budget for the City of Linden.

The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.

Copies of the proposed Fiscal Year 2026-2027 Budget are available for public review at City Offices located at 132 East Broad Street, Linden, MI, 48451 during regular business hours Monday through Thursday from 8:00 a.m. to 5:00 p.m. (closed 12:30 p.m. to 1:30 p.m. for lunch), and Friday from 8:00 a.m. to 1:00 p.m. Please contact the City Clerk by 4:00 p.m. the day of the meeting by phone at (810) 735-7980 or by email at clerk@lindenmi.us should you have any special needs or requests for accommodations. Persons wishing to comment may do so during the hearing. Written comments may also be submitted prior to 4:00 p.m. on May 11, 2026 via email to clerk@lindenmi.us or addressed to:

City Clerk's Office
132 East Broad St.
P.O. Box 507
Linden, MI 48451

Post: April 30, 2026
Publish: May 3, 2026

MICHAEL T. JOLIAT & ASSOCIATES, PLC ATTORNEY AT LAW

8517 JOSEPH STREET, GRAND BLANC, MI. 48439

rec'd APR 23 2026

(810) 241-7800

MICHAELT.JOLIAT@GMAIL.COM

April 23, 2026

Domonique Clemons
Genesee County Clerk - Election Division
324 S Saginaw Street
Flint, MI 48502

HAND DELIVERED
TIME SENSITIVE

RECEIVED
BY: [Signature]
APR 28 2026

**Re: Mass Transportation Authority Millage Proposal
AUGUST 4, 2026**

Dear Mr. Clemons:

As you know, the Mass Transportation Authority Millage previously submitted Certified Resolution #26-19 as amended calling for an election on a 1.70 millage at the August 2026 primary election. Current economic uncertainty caused the MTA to reconsider the amount of the millage request.

April 23, 2026 the Mass Transportation Authority Board of Directors rescinded Resolution 26-19, as amended and adopted the attached Resolution 26-30 certifying a 1.5158 millage ballot proposal question to the County Clerk and calling for an election on the attached ballot question to the electorate of Genesee County on August 4, 2026.

The Ballot Proposal contains the language required by MCL 211.24f (1) and was previously submitted to Equalization Director Mellissa Hayduk and Attorney Brian D. MacMillan for review before the MTA Board decision to reduce the amount of the millage proposal.

Copies of this letter and the attachments are being mailed to all of the City, Township, and Village Clerks in Genesee County.

Please contact me with any questions.

Very truly yours,
Michael T. Joliat & Associates, PLC

Michael T. Joliat

Michael T. Joliat
Direct dial (810) 241-7800

Attachment

cc: Mellissa Hayduk
Brian D. MacMillan
Municipal clerks - see matrix

**RESOLUTION CALLING FOR AN ELECTION ON THE
MASS TRANSPORTATION AUTHORITY
MILLAGE RENEWAL PROPOSAL**

WHEREAS, on August 6, 2024 Genesee County voters authorized the Mass Transportation Authority to levy a millage of 1.225 mills to support mass transportation services including demand response (“Your Ride”) and related services for the elderly, persons with disabilities, the disadvantaged and other members of the public throughout Genesee County; (This millage has been reduced by the required rollback to 1.2158 mills) and

WHEREAS, the Governing Committee of the Mass Transportation Authority, (the “Board”) has determined that there is a continuing need for additional local tax revenue to fund the transportation services provided for in the MTA Strategic Plan for Public Transportation in the Genesee County service area;

NOW, THEREFORE, BE IT RESOLVED by this Board, the Governing Committee of the Mass Transportation Authority, that the Millage Proposal on attached Exhibit A, shall be submitted to a vote of the electorate of Genesee County at the August 4, 2026 Primary Election.

BE IT FURTHER RESOLVED, that the General Manager is authorized to take the action necessary to have the Mass Transportation Authority Millage proposal submitted to the electorate of Genesee County as provided for in 1963 PA 55.

BE IT FURTHER RESOLVED that the preceding question hereby is certified to the County Clerk and to the Board of Election Commissioners of Genesee County.

BE IT FURTHER RESOLVED the County Clerk hereby is requested to seek approval by the County Election Scheduling Committee of the previously mentioned proposed election date, which proposed date hereby is submitted to said Committee through the County Clerk.

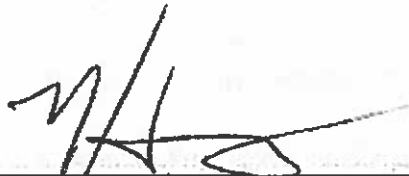
BE IT FURTHER RESOLVED that notice of the aforesaid election and of registration therefor shall be given, the ballots therefor shall be prepared, said election shall be conducted and the results thereof shall be canvassed and certified, all as required by law, by the County Clerk, the Board of County Canvassers and other election officials.

BE IT FURTHER RESOLVED that the General Manager is authorized to approve, on behalf of this Board, changes in the precise wording of either the caption or the principal text of the above ballot proposal as long as the proposal is substantially unchanged for each of the years 2026–2030, and otherwise substantially conforms to the proposal as worded on the attached Exhibit A.

CERTIFICATION

The undersigned duly qualified and acting Secretary of the Mass Transportation Authority certifies that the foregoing is a true and correct copy of the resolution adopted at a legally convened meeting of the Mass Transportation Authority Board held on April 23, 2026.

April 23, 2026



Nathan Henry

EXHIBIT A

**MASS TRANSPORTATION AUTHORITY
MILLAGE RENEWAL PROPOSAL**

Shall the current Mass Transportation Authority Millage, set to expire in 2029, which has been reduced to 1.2158 mills pursuant to MCL 211.34d, be replaced and increased by .30 mills to the amount of 1.5158 mills (\$1.5158 per \$1,000 of taxable property valuation) upon the taxable valuation of property within Genesee County, as finally equalized, for each of the five years from 2026 – 2030 inclusive, to support mass transportation services including demand response (“Your Ride”) and other related services for the elderly, persons with disabilities, the disadvantaged and other members of the public throughout Genesee County.

The estimated revenue that will be collected in the first year this millage replacement and increase is authorized and levied is \$ 20,520,379. If this proposal is approved the Mass Transportation Authority would no longer levy the previously approved millage.

YES

NO

In Genesee County, there are local authorities that capture and use for authorized purposes tax increment revenues from property taxes levied by the Authority. Such captured revenue would include a portion of the proposed millage levy. The total amount of captured tax increment revenues from the proposed millage levy in the first calendar year of the levy is estimated to be \$705,901. The following such local authorities presently are expected to capture and receive disbursement of a portion of the County’s property tax levy:

City of Clio Corridor Improvement Authority (“CIA”), Downtown Development Authority (“DDA”), and Neighborhood Improvement Authority (“NIA”); City of Davison DDA and Local Development Finance Authority (“LFDA”); City of Fenton DDA and LFDA; City of Grand Blanc DDA; City of Linden DDA; City of Montrose DDA; City of Swartz Creek DDA; Genesee County Brownfield Redevelopment Authority and Land Bank Authority; Davison Township DDA; Flint Township DDA, Beecher Road CIA, and Bristol Road CIA; Grand Blanc Township DDA; Mt. Morris Township Business Development Authority (“BDA”); Mundy Township Hill Road CIA; Vienna Township BDA; Village of Lennon DDA; Village of Otisville DDA; and Village of Otter Lake DDA.

Other such local authorities could be created in the future.



**CITY OF LINDEN
CITY COUNCIL MEETING
MONDAY, APRIL 27, 2026 AT 6:30 P.M.**

LOCATION: LOOSE SENIOR CENTER, 707 NORTH BRIDGE STREET, LINDEN, MI 48451

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Mayor Elizabeth Armstrong. The meeting was held at The Loose Senior Center located at 707 North Bridge Street, Linden, Michigan 48451.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present. A Moment of Silence was observed for service members overseas.

City Council Present: Mayor Elizabeth Armstrong, Mayor Pro tem Jerry Link, Brad Dick, Pam Howd, Denise Miller

Absent: Tom Hicks, Brenda Simons

Others Present: Ellen Glass, City Manager; Scott Sutter, Police Chief; Brian Will, Fire Chief; Don Grice, Director of Public Works; Tessa Sweeney, Director of Senior Services & Community Engagement; Brooke Card, City Treasurer; Kristyn Kanyak, City Clerk

a. Excuse Absent Member(s)
Armstronge excused Hicks and Simons.

SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

(A) Brodie Killian, PFM Financial Advisors LLC – Water Review
Killian presented a recap, shared findings pertaining to water rates and usage over the last year and next steps. Grice further explained reasoning for rate pause, provided an update on water main loop completion project on Ripley Road, as well as an update on system response to pressure increases and reasoning. Killian further reviewed next steps, brief discussion with Miller about no increases for this budget.

Public comment asking about current water pressure, Grice explained.

Armstrong asked about potential funding from the State, Killian explained. Glass further explained their recommendation.

CORRESPONDENCE

None.

PUBLIC COMMENT

Public comment about Council and staff went to Lansing and requested clarification about funding use.

Public comment shared speeding, parking and safety concerns. Armstrong explained public comment procedure.

Public comment about rumors and speeding concern.

Brooke Tucker, candidate for 67th District Judge, provided an introduction, shared professional experience, community involvement and requested support.

Public comment on behalf of American Legion Auxiliary about Poppy Month; explained mission and Poppy significance.

CONSENT AGENDA

- (A) City Council Meeting Minutes from April 13, 2026
- (B) Amended Rules of Procedure (Unfinished Business Items)
- (C) Financial Reports
- (D) Application to Use Public Property - Linden Brewing Company: May 22-24, 2026

Motion by Miller, second by Armstrong to approve the consent agenda. Roll call. Motion carried 5-0.

AYES: Dick, Miller, Link, Armstrong, Howd

NAYS: None

ABSENT: Hicks, Simons

UNFINISHED BUSINESS

- (A) Monthly Grant Updates: All Pending & Newly Applied for Grants
- (B) Meeting Recording
- (C) Contract Statuses - Museum and Library in Mill Building
- (D) Loose Van Update
- (E) Comment Cards Update

Link explained item removal, once closed. Brief discussion with Armstrong and Glass regarding addressing public comments. Kanyak and Glass provided an update on meeting recordings to satisfy microphone and sound need, Glass explained technical difficulties and reason meeting was moved into annex.

Sutter addressed public comment regarding speeding and parking concerns with construction projects and also addressed public comment regarding speeding concern on North Bridge. Glass addressed public comment about potential water funding, fund use and request. Glass acknowledged public comments made about rumors and Poppy Month.

- (F) Fiscal Year 2026-2027 Draft Budget (Discussion Only)

Glass explained draft budget purpose and referenced previous budget item priority discussions with Council; reviewed water fund budget amendment; update on Mill project and funding; wage comparison study information; major and local road fund gas increase; and solution for

facilities. Card reviewed General Fund revenues; discussed Mill parking lot. Glass reviewed increases in City Council budget items and reasoning; no significant changes in City Manager. Kanyak reviewed Clerk's Department and Elections budget request categories and reasoning, shared goals and areas of concentration for department. Sweeney discussed training budget category. Card reviewed Treasurer's Department budget requests in detail, Glass discussed health insurance.

Chief Sutter presented the Police Department budget requests, focus areas and discussed facilities and appropriations request, shared images of current condition, needs and current safety concerns. Chief Will presented budget item request for truck replacement and shared recruitment information. Sutter discussed appropriations request for two vehicles. Glass explained how fire truck is built into budget and bidding process, and facilities needs would be brought back. Glass and Sweeney reviewed Senior Services budget, explained budget, wages, equipment requests, and a staffing change. Glass and Sweeney also explained DDA budget areas of appropriations.

Grice reviewed sewer fund budget items; Glass and Grice explained camera use and reasoning; reviewed water fund will update based on PFM's presentation; water reliability study requirement. Brief discussion with Councilors and Grice about water main locations; camera details and Ripley Road Project engineer's estimate and approach.

Councilors and staff discussed the comment card updates; meeting recordings and funding; Sutter and Will's budget presentations requests and safety concerns.

NEW BUSINESS

(A) Resolution No. 04-26 Approving Amended MI-MABAS Agreement

Will reviewed the resolution request, reason and purpose, brief discussion with Councilors.

Motion by Howd, second by Armstrong to approve Resolution No. 04-26 Approving Amended MI-MABAS Agreement. Roll call. Motion carried 5-0.

AYES: Armstrong, Link, Howd, Dick, Miller

NAYS: None

ABSENT: Simons, Hicks

(B) 2026 Roadway Mill and Overlay Repair Program

Grice reviewed memo within packet and request in detail, brief discussion with Councilors about the project/program details and timeline.

Motion by Miller, second by Howd to approve the 2026 Roadway Mill and Overlay Repair Program. Roll call. Motion carried 5-0.

AYES: Link, Armstrong, Miller, Howd, Dick

NAYS: None

ABSENT: Hicks, Simons

CITY MANAGER'S REPORT

Glass provided a verbal update on the following items:

- Road closures, Grice updated on bridge projects
- Safe Routes to School project
- DPW Director Position being advertised
- Box City reminder and shared dates
- Upcoming Hydrant Flushing
- Utility Billing Survey responses
- Parks and Recreation event flyers
- DDA and snow removal discussion
- Draft Budget

CITY ATTORNEY'S REPORT

Absent, none.

DEPARTMENT REPORTS

Armstrong thanked the Departments for their reports which included reports from the Police Department, Code Enforcement, Fire Department and Senior Services Department.

COUNCIL COMMENTS AND REPORTS

Howd commented on FISH pantry items donation need, referenced item in Senior Services Department Report; brief discussion with Grice regarding road closure signage.

Miller and Sutter briefly discussed radar sign and reason; meeting etiquette, plan to meet with Glass to review budget and thanked all departments and facilities needs.

Dick commented on e-bikes, brief discussion with Sutter about the current ordinance language and Police monitoring.

Link commented on House Appropriation Committee presentation by Glass and Grice and acknowledged Miller and Armstrong; and funding use for expenses.

Armstrong welcomed students to come up.

CLOSED SESSION

None.

ADJOURNMENT

Motion by Howd, second by Miller to adjourn. The meeting was adjourned by Mayor Armstrong at 8:15 p.m.

Respectfully Submitted,

Kristyn Kanyak, City Clerk

Approved: _____

CHECK REGISTER FOR CITY OF LINDEN

CHECK DATE 04/23/2026 - 05/06/2026

BANK CODE: SBGEN - STATE BANK (3140) - CHECK TYPE: PAPER CHECK

Check Date	Check	Vendor Name	Description	Amount
Bank SBGEN STATE BANK (3140)				
04/24/2026	13971	MCINTYRE SOFT WATER SERVICE	WATER COOLERS X 9	69.75
04/24/2026	13972	ROWE PROFESSIONAL SERVICES	FOREST RIDGE PLAN REVIEW	180.00
			LINDEN SAFE ROUTES TO SCHOOL MARCH 2026	7,473.75
			LINDEN MILL RESTORATION	2,180.00
				<u>9,833.75</u>
04/24/2026	13973	FENTON & LINDEN REGIONAL CHAM	DEPOSIT REFUND LCC RENTAL 4.8.2026	200.00
04/24/2026	13974	CHARTER TOWNSHIP OF FENTON	USE OF VACTOR TRUCK	2,285.00
04/24/2026	13975	GENESEE VALLEY VAULT	FOUNDATIONS X 8	2,083.20
			GRAVE OPENINGS	2,900.00
				<u>4,983.20</u>
04/24/2026	13976	REBECCA VANDRIESSCHE	RETIREE HEALTH REIMBURSEMENT MAY 2026	761.19
04/24/2026	13977	LEORTC	LED TRAINING SPRING 2026	1,353.10
04/24/2026	13978	BECKS PEST CONTROL	PEST CONTROL 4.23.26	65.00
04/24/2026	13979	MID TOWN ACQUISITION LLC	GASOLINE MARCH 2026	3,019.72
04/24/2026	13980	PFM FINANCIAL ADVISORS LLC	FILING OF FYE 2025 ANNUAL DISCLOSURE	1,200.00
04/24/2026	13981	SME	LINDEN MILLS PROJECT MARCH 2026	16,899.30
04/24/2026	13982	PRIORITY WASTE, LLC	TRASH SERVICE MAY 2026	23,763.06
04/24/2026	13983	CINTAS	REFILL DPW 4.20.26	18.65
			HARD SURFACE DISINFECT SVC 4.20.2026	7.53
				<u>26.18</u>
04/24/2026	13984	HARRY REED	DEPOSIT REFUND LCC RENTAL 4.18.2026	200.00
04/24/2026	13985	567 WORKSHOPS	DEPOSIT REFUND LCC RENTAL 4.21.26	200.00
04/24/2026	13986	VC3, INC	APRIL 2026 MICROSOFT 365	518.99
			MONTHLY BILLING APRIL 2026	1,150.00
				<u>1,668.99</u>
04/24/2026	13987	CHARTER COMMUNICATIONS	FIBER INTERNET 4.13.26-5.12.26	650.00
			LCC INTERNET 4.13.26-5.12.26	109.99
			CITY HALL 4.13.26-5.12.26	359.27
				<u>1,119.26</u>
04/24/2026	13988	CHASE CARD SERVICE	DEPARTMENT CHARGES	3,240.59
04/24/2026	13989	FRONTIER	ARSENICE TREATMENT PLANT 4.16.26-5.15.2	100.31
04/24/2026	13990	VERIZON WIRELESS	PHONE USE 2.24.26-3.23.26	1,225.59
SBGEN TOTALS:				
Total of 20 Checks:				72,213.99
Less 0 Void Checks:				0.00
Total of 20 Disbursements:				<u>72,213.99</u>

Total: \$72,213.99

CHECK REGISTER FOR CITY OF LINDEN

CHECK DATE 04/23/2026 - 05/06/2026

BANK CODE: SBSRC - LOOSE SENIOR CENTER (4822) - CHECK TYPE: PAPER CHECK

Check Date	Check	Vendor Name	Description	Amount
Bank SBSRC LOOSE SENIOR CENTER (4822)				
04/24/2026	13992	BECKS PEST CONTROL	PEST CONTROL 4.23.26	51.00
04/24/2026	13993	CHARTER COMMUNICATIONS	CABLE/INTERNET LOOSE 4.10.26-5.9.26	375.80
04/24/2026	13994	CINTAS	REFILL SUPPLIES 4.20.26	14.48
04/24/2026	13995	CHASE CARD SERVICE	LOOSE DEPARTMENT CHARGES	1,458.92
04/24/2026	13997	SONITROL TRI-COUNTY	BATTERY-ALARM SYSTEM	339.20
04/24/2026	13998	VERIZON WIRELESS	LOOSE PHONE USE 2.24.26-3.23.26	185.95
SBSRC TOTALS:				
Total of 6 checks:				2,425.35
Less 0 Void Checks:				0.00
Total of 6 Disbursements:				<u>2,425.35</u>

General: \$72,213.99

Loose: \$2,425.35

Total: \$74,639.34

CITY OF LINDEN

RESOLUTION NO. 05-26

**A RESOLUTION ADOPTING THE CITY OF LINDEN
FISCAL YEAR 2026-2027 BUDGET**

PRESENT: _____

ABSENT: _____

The following Resolution was offered by _____, and supported by _____:

WHEREAS, the City properly advertised and conducted, on May 11, 2026, a public hearing in accordance with §7.4 of the City Charter and Michigan Public Act 41 of 1995 to consider the proposed 2026-2027 budget and general tax levy; and,

WHEREAS, §7.5 of the City Charter requires the City Council to adopt the City’s budget for the ensuing year by the first regular meeting in May;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Linden, Michigan, as follows:

1. The City Council hereby adopts the City of Linden’s 2026-2027 budget to cover the period, inclusive, of July 1, 2026 to June 30, 2027, as summarized below:

General Fund

	2026-27
	REQUESTED
REVENUES	BUDGET
TAXES	\$ 1,575,350.00
LICENSES/PERMITS	\$ 16,800.00
INTERGOVERNMENTAL	\$ 563,231.00
CHARGE FOR SERVICES	\$ 359,409.00
INTEREST	\$ 75,000.00
MISCELLANEOUS	\$ 72,668.00
TRANSFERS IN	\$ 195,377.00
	2,857,835.00

		2026-27
		REQUESTED
DEPARTMENT	DESCRIPTION	BUDGET
101	CITY COUNCIL	\$ 21,700.00
172	CITY MANAGER	\$ 144,039.00
215	CITY CLERK	\$ 176,526.00
219	COMMUNITY CORDINATOR/HUMAN RESOURCE	\$ 32,360.00
247	BOARD OF REVIEW	\$ 850.00
253	TREASURER	\$ 176,456.00
257	ASSESSING	\$ 31,000.00
263	ELECTION WORKERS	\$ 97,186.00
265	BUILDING AND GROUNDS	\$ 332,610.00
271	GENERAL GOVERMENT	\$ 146,600.00
371	BUILDING DEPARTMENT	\$ 23,840.00
441	DEPARTMENT OF PUBLIC WORKS	\$ 312,374.00
447	ENGINEERING	\$ 2,000.00
448	STREET LIGHTING	\$ 61,000.00
528	SOLID WASTE	\$ 289,044.00
567	CEMETERY	\$ 156,700.00
701	PLANNING/ZONING	\$ 30,050.00
703	CDBG	\$ 26,000.00
751	PARKS	\$ 47,500.00
900	CAPITAL OUTLAY	\$ 341,481.00
905	DEBT SERVICE	\$ 18,519.00
965	OPERATING TRANSFERS	\$ 390,000.00
	APPROPRIATION-GENERAL FUNDS	\$ 2,857,835.00

All Funds

		2026-27
		REQUESTED
Fund	DESCRIPTION	BUDGET
101	GENERAL FUND:	2,857,835.00
202	MAJOR STREET FUND:	467,400.00
203	LOCAL STREET FUND:	408,000.00
205	PUBLIC SAFETY FUND:	1,276,560.00
211	SENIOR CITIZENS CENTER FUND:	425,113.00
248	DOWNTOWN DEVELOPMENT AUTHORITY:	209,000.00
405	POLICE EQUIPMENT FUND	15,000.00
406	FIRE EQUIPMENT FUND	7,500.00
590	SEWER FUND:	954,000.00
591	WATER FUND:	1,865,881.00
868	SADDLEBROOK FARMS:	45,000.00
869	LINDENWOOD SPECIAL ASSESSMENT:	114,787.00
871	W. ROLSTON SPECIAL ASSESSMENT:	94,200.00
	TOTAL ESTIMATED REVENUES - ALL FUNDS	8,740,276.00

		2026-27
		REQUESTED
FUND	DESCRIPTION	BUDGET
101	GENERAL FUND	2,857,835.00
202	MAJOR STREET FUND	467,400.00
203	LOCAL STREET FUND	408,000.00
205	PUBLIC SAFETY FUND	1,276,560.00
211	SENIOR CITIZENS CENTER FUND	425,113.00
248	DOWNTOWN DEVELOPMENT AUTHORITY	209,000.00
590	SEWER FUND	954,000.00
591	WATER FUND	1,865,881.00
868	SADDLEBROOK FARMS	61,132.50
869	LINDENWOOD SPECIAL ASSESSMENT	114,475.00
871	W. ROLSTON SPECIAL ASSESSMENT	86,200.00
TOTAL APPROPRIATIONS - ALL FUNDS		8,725,596.50

2. A copy of the complete and itemized FY 2026-2027 budget shall be made available at City Hall;
3. The City Council hereby levies 9.7590 mills as reduced by Headlee for general government operational purposes to finance the 2026-2027 budget and two (2) additional millages (as approved by voters) of 0.3550 mills as reduced by Headlee for mosquito control and 4.8851 mills as reduced by Headlee for Police and Fire Services;
4. The City Council hereby authorizes the City Manager to expend funds as adopted in the FY 2026-2027 budget in accordance with existing policies, resolutions and ordinances; and
5. The City Manager is authorized to perform budgetary transfers between departments within the same fund in an amount not to exceed \$20,000 without prior City Council approval.

CONSIDERED AND APPROVED this 11th day of May 2026, by the City Council of the City of Linden, Michigan.

YEAS: _____

NAYS: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED.

Elizabeth Armstrong, Mayor

ATTEST:

Kristyn Kanyak, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Linden, County of Genesee, and State of Michigan, at a regularly scheduled meeting held this 11th day of May, 2026 and that notice of said meeting was given in accordance with the Open Meetings Act, as amended.

Kristyn Kanyak, City Clerk



- ▶ Budget
- ▶ Fiscal Year 2027



Linden City Council

2026-2027 FY Budget



Elizabeth Armstrong
Mayor



Brad Dick
Councilor



Pam Howd
Councilor



Tom Hicks
Councilor



Jerry Link
Mayor Pro tem

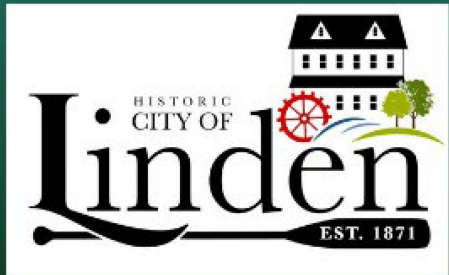
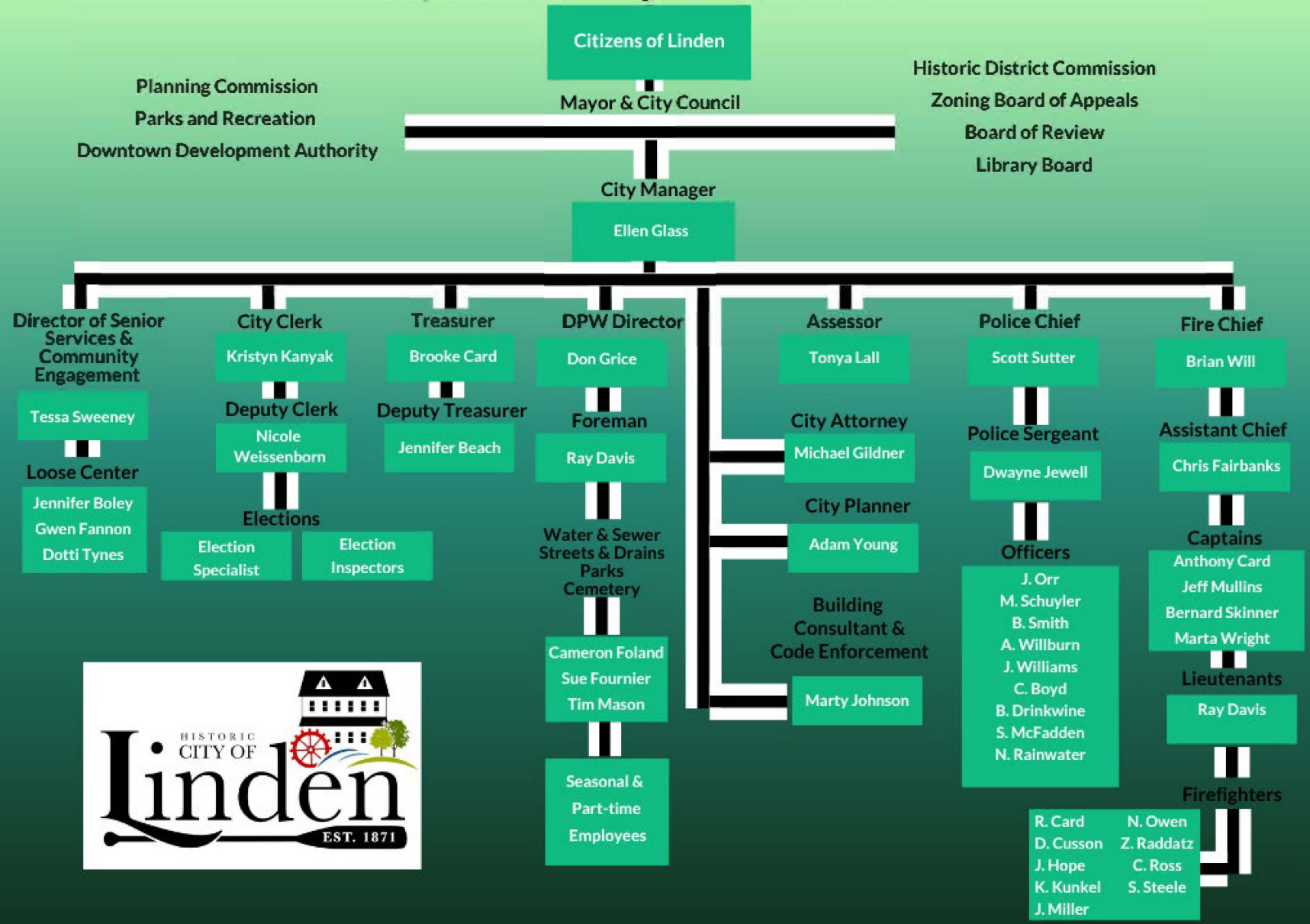


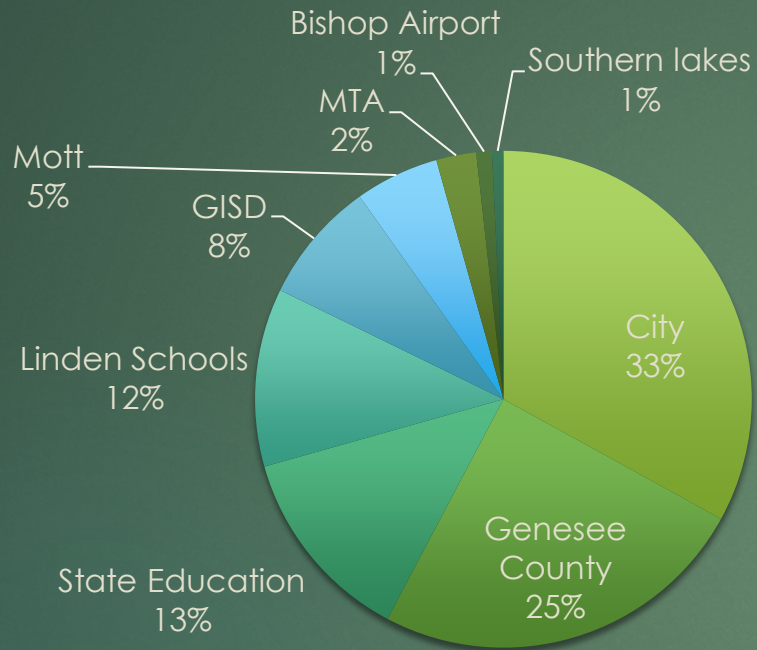
Denise Miller
Councilor



Brenda Simons
Councilor

City of Linden Organizational Chart

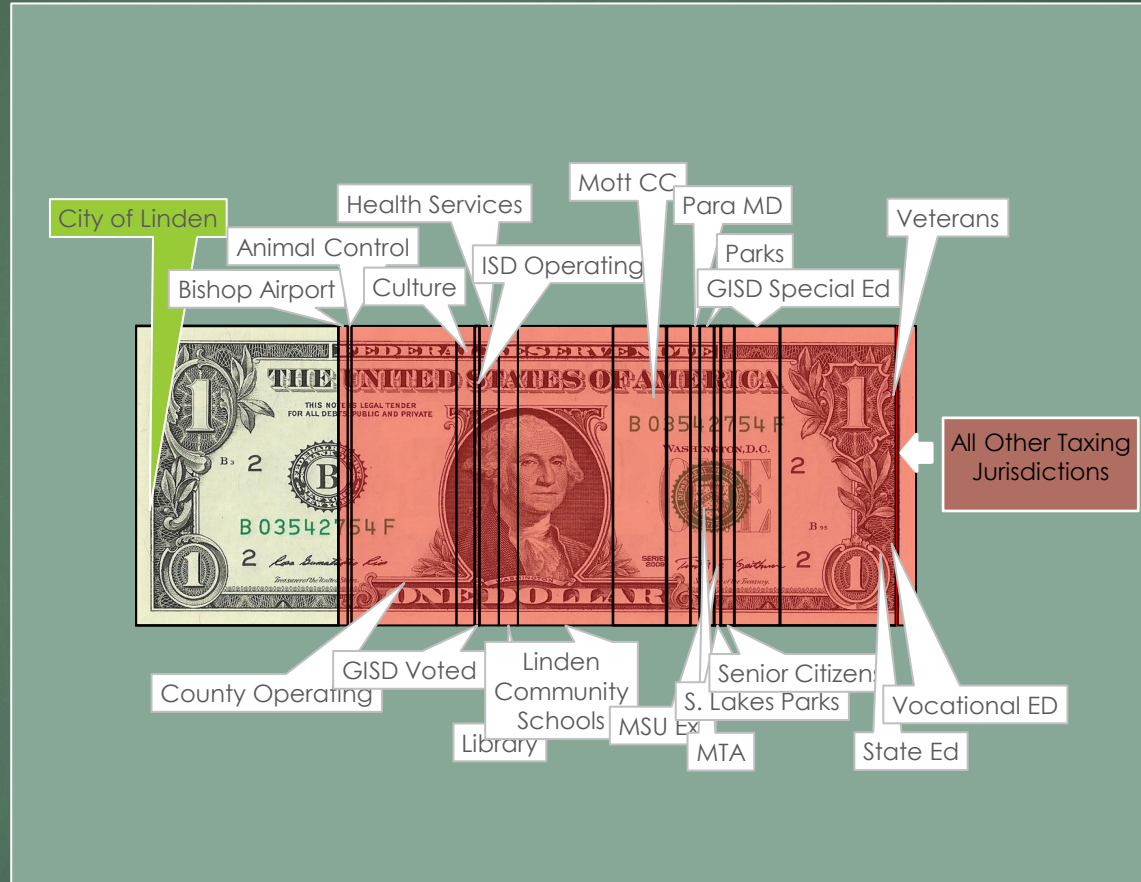




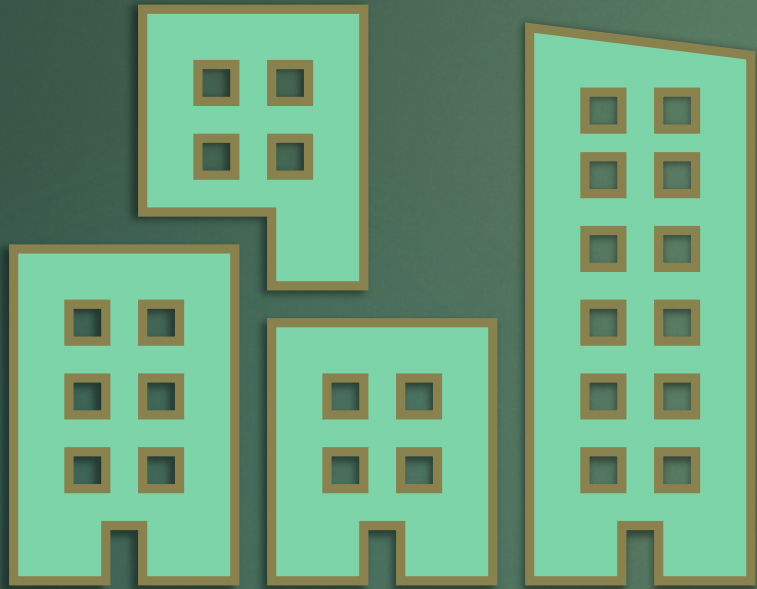
DISTRUBUTION OF TAX DOLLARS

- City
- Genesee County
- State Education
- Linden Schools
- GISD
- Mott
- MTA
- Bishop Airport
- Southern lakes

► Tax Dollar Breakdown



TOP 10 TAXPAYER



- ▶ Symphony of Linden
- ▶ Consumers Energy
- ▶ Shiawassee Shores Retirement
- ▶ Yono Capital Investments
- ▶ Spring Meadows County Club
- ▶ Wax Real Estate Holdings LLC
- ▶ Ripley Tickner LLC
- ▶ Shevock Real Estate Holding
- ▶ Parkside Place Investments
- ▶ DG2Lin LLC



Fund	Estimated Revenues
General Fund	\$2,857,835
Major Street Fund	\$467,400
Local Street Fund	\$408,000
Public Safety Fund	\$1,276,560
Senior Citizens Fund	\$425,113
DDA Fund	\$290,000
Sewer Fund	\$954,000
Water Fund	\$1,865,881

REVENUES BY FUND



Fund	Estimated Expenditures
General Fund	\$2,857,835
Major Street Fund	\$467,400
Local Street Fund	\$408,000
Public Safety Fund	\$1,276,560
Senior Citizens Fund	\$425,113
DDA Fund	\$209,000
Sewer Fund	\$954,000
Water Fund	\$1,865,881

EXPENDITURES BY FUND



- ▶ Budget
- ▶ Fiscal Year 2027
- ▶ Fee Schedule

CITY OF LINDEN

RESOLUTION NO. 06-26

A RESOLUTION ADOPTING THE CITY OF LINDEN FEE SCHEDULE

PRESENT: _____

ABSENT: _____

The following Resolution was offered by _____, and supported by _____:

WHEREAS, the City of Linden, through enacted ordinances and adopted resolutions, may require fees to be paid for certain procedures and reviews;

WHEREAS, the City of Linden has previously adopted a Fee Schedule describing the procedures and reviews which require a fee and which furthermore states the amount of those fees;

WHEREAS, it is necessary to periodically review and if necessary amend, the adopted Fee Schedule;

THEN NOW, THEREFORE, BE IT RESOLVED, by the Linden City Council of the City of Linden, Michigan, that the amended and attached Fee Schedule be adopted and effective July 1, 2026.

CONSIDERED AND APPROVED at a regular meeting of the Linden City Council on this 11th day of May 2026.

YEAS: _____

NAYS: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED.

Elizabeth Armstrong, Mayor

ATTEST:

Kristyn Kanyak, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Linden, County of Genesee, and State of Michigan, at a regularly scheduled meeting held this 11th day of May, 2026 and that notice of said meeting was given in accordance with the Open Meetings Act, as amended..

Kristyn Kanyak, City Clerk



Fee Schedule FY 26/27

RESOLUTION NUMBER 06-26

General

Garbage	
\$17.46/mth/unit (July 2026-Dec 2026)	
\$52.38/qtr/unit (July 2026-Dec 2026)	
\$17.98/mth/unit (Jan 2027-June 2027)	
\$53.94/qtr/unit (Jan 2027-June 2027)	
Additional Container Fee	\$125
(May be purchased through Priority Waste)	

Wedding Ceremony Fee	\$100
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Mobile Food & Beverage Vending	
Annual Vendor	\$500
Special Event Fee	\$50

Liquor License Application Fee	\$250
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Yard Sales	\$10
*2 weeks/calendar year	

NSF Checks	\$35/check
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Police Department	
Breathalyzer (PBT)	\$10
<i>Reports</i>	
All reports	\$10
K Packages (Fatal)	\$25
<i>Vehicle Restoration</i>	
Original	\$25 each
Renewal (up to 3)	\$25 each
Vehicle Impound Release Fee	\$125
FOIA Fees *Refer to FOIA policy, mandated by State of Michigan	

Fire Department	
Burn Permit	\$10
*per calendar year	
Reports	\$10
*\$.25 for each additional page after 5	

*All City transactions that are paid with a Debit/Credit Card will be charged a Processing fee of 3% with a minimum of \$2.00



Fee Schedule FY 26/27

RESOLUTION NUMBER 06-26

Facility Rentals

Kimble/Sharp Gazebo	
Half Day	\$250.00
Full Day	\$300.00
*ALL PARK RENTALS REQUIRE \$100 SECURITY DEPOSIT	

Community Center	
Monday - Thursday	\$50.00
Weekend Daily Rental	\$500.00
Whole Weekend (Friday - Sunday)	\$1,200.00
*ALL COMMUNITY CENTER RENTALS REQUIRE \$200 SECURITY DEPOSIT	

Eagles Pavilion	
Half Day	\$150.00
Whole Day	\$200.00
*ALL PARK RENTALS REQUIRE \$100 SECURITY DEPOSIT	

Wedding Ceremony	
	\$100.00

*All City transactions that are paid with a Debit/Credit Card will be charged a Processing fee of 3% with a minimum of \$2.00

Loose Senior Center	
Annex	\$70 per hour/\$500 daily rate
Margie Hall (Catered only)	\$80 per hour/\$850 daily rate
Full Center	\$150 per hour/\$1,200 daily rate
*ALL LOOSE RENTALS REQUIRE \$200 SECURITY DEPOSIT	



Fee Schedule FY 26/27

RESOLUTION NUMBER 06-26

Building

The total cost of improvement is based on construction value per the Bureau of Construction Codes Square Foot Construction Cost Table with the exception of single-family dwellings being figured at the rate of \$120.00 per square foot, accessory structures at the rate of \$120.00 per square foot, accessory structures at the rate of \$35.00 per square foot and decks at the rate of \$21.00 per square foot. Premanufactured unit fees are based upon 50% of the normal on-site construction permit fee. The first \$75.00 of an application fee is non-refundable.

Permit fee

(includes one (1) inspection only)

Up to \$1,000	\$75.00	
\$1,000 to \$10,000	\$75.00	plus \$10 per \$1,000 over \$1,000
\$10,000 to \$100,000	\$165.00	plus \$3 per \$1,000 over \$10,000
100,000 to 500,000	\$435.00	plus \$2 per \$1,000 over \$100,000
\$500,000+	\$1,235.00	plus \$3 per \$1,000 over \$500,000

Additional Inspections	\$75.00
Demolition	\$150
Plan Review & Admin Base Fee	\$150.00
Certificate of Occupancy	\$50.00

Commercial Permits

Permanant Sign Permit	\$50
Temp Sign Permit	\$25
Commercial Building	\$.60/sq. ft.
Other-minimum	\$50
6 month extention	50% of org fee
Unpermitted work permit	\$100+ Permit fee
Historic District Certificate of Appropriateness	\$50

*All City transactions that are paid with a Debit/Credit Card will be charged a Processing fee of 3% with a minimum of \$2.00

Planning & Zoning

Preliminary Site Plan	\$500
Final Site Plan	\$750
Combination Prelim & Final	\$750
Admintrative Site Plan Review, which includes:	\$200
*New/change of use	
*Home occupations	
PUD (plus site plan rev fee)	\$400

Zoning & Land Use Permit

Lot Splits	\$150
Zoning Permit, which includes:	\$50
*Fences	
*Signs	
*Sheds (under 200 sq. ft.)	
*Keeping of chickens	
Rezoning (+\$5.00 per acre)	\$750
Special Land Use (plus site plan rev fee)	\$600
Zoning Board of Appeals	\$300
Subdivision Plat Review	
Prelim Plat (+\$5.00 per lot)	\$500
Final Plat (+\$2.00 per lot)	\$450

Point of Sale Inspection	\$50
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*NOTE a \$4,000 deposit will be required by the City to pay for consultations, engineers, traffic engineers, and/or the City Attorney to conduct reviews if needed. Additional fees may apply. All costs to review applications shall be paid by owner or applicant.



Fee Schedule FY 26/27

RESOLUTION NUMBER 06-26

Cemetery

Grave Sites	
Resident	\$750
Non-Resident	\$900
Grave Transfer Fees	
Transfer of Grave	\$35
Replacement Deed	\$100
Certificate of Heir Transfer	\$35.00 for first
Each Additional Certificate of Heir	\$15.00 each additional

Grave Opening Fees	
<i>Traditional Burial 8am-4pm</i>	
Weekday Monday-Friday	\$743
Saturday	\$900
<i>Cremation Burial 8am-4pm</i>	
Weekday Monday-Friday	\$357
Saturday	\$468
<i>*No Sunday or Holiday burials</i>	

Additional Cemetery Fees	
Disinterment	\$715
Burials after 4pm	\$100 per hour
Foundation	
\$.50/sq. inch \$150 minimum	
Veteran Marker	\$31.00

*All City transactions that are paid with a Debit/Credit Card will be charged a Processing fee of 3% with a minimum of \$2.00



Fee Schedule FY 26/27

RESOLUTION NO. 06-26

Sewer use Rates/Quarterly

County Un-metered Rate	\$114/unit
County Metered Rate	\$21.60+\$2.45/100cf of water used
Plus	
City Metered rate	\$44.88+\$3.09/100Cf of water used over 3,750cf

Misc Water Fees

Water Shut Off	\$100
After Hour Shut Off	\$200
Reinstall Water Meter	\$85 plus the cost of material

(Unusable or missing meters may result in an additional fee depending on meter size)

Bulk Water

0-750 Gallons	\$70
Plus \$15 for each additional 500 gallons or any amount beyond the first 750 gallons.	

Meter cost

Lawn water meter	\$400
Additional valve	\$65
Base Fee for lawn water acct	*see usage rate table
Meter & Inspection for well 5/8"	\$480
Water Service Inspection Only	\$50
Water Meter Upgrade Opt. Out	\$35 per quarter

Usage Rates effective 7/1/2026-6/30/2027

In city-Single Unit-	\$7.25/100 cf	Debt Fee
Plus Base Fee <1" meter	\$28.26 unit	\$52.75
1" Meter	\$70.65/unit	\$131.88
2" Meter	\$226.08/unit	\$422.00
3" Meter	\$423.90/unit	\$791.25
4" Meter	\$706.50/unit	\$1,318.75

Multiple Commercial units

Meter Base Fee plus	7.25/100 cf
Duplex/Multi-Family base fee- (Regardless of # of meters) plus	\$28.26 per unit/meter size \$7.25/100 cf
Out of City Use Rates-	\$9.10/100cf + 1.5x base charge

Water Tap Fees

In-City	\$4,100
Outside City	\$5,200
Capital Dept Service	\$5,200

Sewer Tap In Fees (Additional REU fees may apply)

Connection Fee	\$4100 per unit
Riser	\$1,000 per tab
Inspection	\$50 per tab
Water/Sewer Combination	\$50 per unit
Sewer Installer	
License Fee	\$50.00
Renewal Fee	\$25.00

*All City transactions that are paid with a Debit/Credit Card will be charged a Processing fee of 3% with a minimum of \$2.00



- ▶ Budget
- ▶ Fiscal Year 2027
- ▶ General Fund 101

Council

Elizabeth Armstrong	Mayor
Jerry Link	Mayor Pro-Tem
Brad Dick	Councilor
Tom Hicks	Councilor
Pamela Howd	Councilor
Denise Miller	Councilor
Brenda Simons	Councilor

CITY
COUNCIL



Department Staff

Budget FY27

1- Full Time Manager	Ellen Glass
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CITY MANAGER



Department Staff

Budget FY27

1- Full Time Clerk

Kristyn Kanyak

1- Full Time Deputy

Nicole Weissenborn

CLERK DEPARTMENT



Department Staff

Budget FY27

1- Full time CC/HR	Tessa Sweeney
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COMMUNITY CORDINATOR/ HUMAN RESOURCE



Department Staff

Budget FY27

1- Full time
Treasurer

Brooke Card

1- Full time Deputy

Jennifer Beach

TREASURER DEPARTMENT



Department Staff

Budget FY27

1- Assessor

Tonya Lall

1- Deputy Assessor

Jen Zaagman

ASSESSING DEPARTMENT



Department Staff

Budget FY27

1- Full Time Clerk

Kristyn Kanyak

1- Full Time Deputy

Nicole Weissenborn

1-Part-time Election
Specialist

Kelly Dietz

23- Election Inspector

ELECTION DEPARTMENT



Department Staff

Budget FY27

1- Building Inspector	Marty Johnson
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BUILDING DEPARTMENT

Department Staff

Budget FY27

1- Full Time Director	Don Grice
1- Full Time Foremen	Ray Davis
4- Full Time	Cameron Foland
	Sue Fournier
	Tim Mason
3- Part Time	Roger Card
	James May
	Vacant
2- Summer Help	Jon-Claude Howd
	Vacant

DEPARTMENT OF PUBLIC WORKS



PLANNING & ZONING DEPARTMENT

Department Staff	Budget FY27
1- Planning/Zoning	Adam Young
1- Preservation Planner	Arthur Mullen

CITY OF LINDEN

RESOLUTION NO. 05-26

**A RESOLUTION ADOPTING THE CITY OF LINDEN
FISCAL YEAR 2026-2027 BUDGET**

PRESENT: _____

ABSENT: _____

The following Resolution was offered by _____, and supported by _____:

WHEREAS, the City properly advertised and conducted, on May 11, 2026, a public hearing in accordance with §7.4 of the City Charter and Michigan Public Act 41 of 1995 to consider the proposed 2026-2027 budget and general tax levy; and,

WHEREAS, §7.5 of the City Charter requires the City Council to adopt the City’s budget for the ensuing year by the first regular meeting in May;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Linden, Michigan, as follows:

1. The City Council hereby adopts the City of Linden’s 2026-2027 budget to cover the period, inclusive, of July 1, 2026 to June 30, 2027, as summarized below:

General Fund

	2026-27
	REQUESTED
REVENUES	BUDGET
TAXES	\$ 1,575,350.00
LICENSES/PERMITS	\$ 16,800.00
INTERGOVERNMENTAL	\$ 563,231.00
CHARGE FOR SERVICES	\$ 359,409.00
INTEREST	\$ 75,000.00
MISCELLANEOUS	\$ 72,668.00
TRANSFERS IN	\$ 195,377.00
	2,857,835.00

		2026-27
		REQUESTED
DEPARTMENT	DESCRIPTION	BUDGET
101	CITY COUNCIL	\$ 21,700.00
172	CITY MANAGER	\$ 144,039.00
215	CITY CLERK	\$ 176,526.00
219	COMMUNITY CORDINATOR/HUMAN RESOURCE	\$ 32,360.00
247	BOARD OF REVIEW	\$ 850.00
253	TREASURER	\$ 176,456.00
257	ASSESSING	\$ 31,000.00
263	ELECTION WORKERS	\$ 97,186.00
265	BUILDING AND GROUNDS	\$ 332,610.00
271	GENERAL GOVERMENT	\$ 146,600.00
371	BUILDING DEPARTMENT	\$ 23,840.00
441	DEPARTMENT OF PUBLIC WORKS	\$ 312,374.00
447	ENGINEERING	\$ 2,000.00
448	STREET LIGHTING	\$ 61,000.00
528	SOLID WASTE	\$ 289,044.00
567	CEMETERY	\$ 156,700.00
701	PLANNING/ZONING	\$ 30,050.00
703	CDBG	\$ 26,000.00
751	PARKS	\$ 47,500.00
900	CAPITAL OUTLAY	\$ 341,481.00
905	DEBT SERVICE	\$ 18,519.00
965	OPERATING TRANSFERS	\$ 390,000.00
	APPROPRIATION-GENERAL FUNDS	\$ 2,857,835.00

All Funds

		2026-27
		REQUESTED
Fund	DESCRIPTION	BUDGET
101	GENERAL FUND:	2,857,835.00
202	MAJOR STREET FUND:	467,400.00
203	LOCAL STREET FUND:	408,000.00
205	PUBLIC SAFETY FUND:	1,276,560.00
211	SENIOR CITIZENS CENTER FUND:	425,113.00
248	DOWNTOWN DEVELOPMENT AUTHORITY:	209,000.00
405	POLICE EQUIPMENT FUND	15,000.00
406	FIRE EQUIPMENT FUND	7,500.00
590	SEWER FUND:	954,000.00
591	WATER FUND:	1,865,881.00
868	SADDLEBROOK FARMS:	45,000.00
869	LINDENWOOD SPECIAL ASSESSMENT:	114,787.00
871	W. ROLSTON SPECIAL ASSESSMENT:	94,200.00
	TOTAL ESTIMATED REVENUES - ALL FUNDS	8,740,276.00

		2026-27
		REQUESTED
FUND	DESCRIPTION	BUDGET
101	GENERAL FUND	2,857,835.00
202	MAJOR STREET FUND	467,400.00
203	LOCAL STREET FUND	408,000.00
205	PUBLIC SAFETY FUND	1,276,560.00
211	SENIOR CITIZENS CENTER FUND	425,113.00
248	DOWNTOWN DEVELOPMENT AUTHORITY	209,000.00
590	SEWER FUND	954,000.00
591	WATER FUND	1,865,881.00
868	SADDLEBROOK FARMS	61,132.50
869	LINDENWOOD SPECIAL ASSESSMENT	114,475.00
871	W. ROLSTON SPECIAL ASSESSMENT	86,200.00
TOTAL APPROPRIATIONS - ALL FUNDS		8,725,596.50

2. A copy of the complete and itemized FY 2026-2027 budget shall be made available at City Hall;
3. The City Council hereby levies 9.7590 mills as reduced by Headlee for general government operational purposes to finance the 2026-2027 budget and two (2) additional millages (as approved by voters) of 0.3550 mills as reduced by Headlee for mosquito control and 4.8851 mills as reduced by Headlee for Police and Fire Services;
4. The City Council hereby authorizes the City Manager to expend funds as adopted in the FY 2026-2027 budget in accordance with existing policies, resolutions and ordinances; and
5. The City Manager is authorized to perform budgetary transfers between departments within the same fund in an amount not to exceed \$20,000 without prior City Council approval.

CONSIDERED AND APPROVED this 11th day of May 2026, by the City Council of the City of Linden, Michigan.

YEAS: _____

NAYS: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED.

Elizabeth Armstrong, Mayor

ATTEST:

Kristyn Kanyak, City Clerk

CERTIFICATION

I do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Linden, Genesee County, Michigan, at a regularly scheduled meeting held on May 11, 2026, and that notice of said meeting was given in accordance with the Open Meetings Act, as amended.

Kristyn Kanyak, City Clerk

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
GENERAL FUND					
Estimated Revenues					
101-000-402.000	CURRENT REAL PROPERTY TAXES	1,458,263.76	1,473,530.00	1,473,530.00	1,512,804.00
101-000-403.000	MOSQUITO CONTROL	53,005.57	53,607.00	53,607.00	55,046.00
101-000-412.000	DELINQUENT PERSONAL PROP TAX	644.05	500.00	500.00	500.00
101-000-432.000	PILOT PROPERTY REVENUE	5,403.44	2,200.00	2,200.00	2,200.00
101-000-434.000	TRAILER PARK FEES	1,390.00	1,668.00	1,668.00	1,668.00
101-000-445.000	INTEREST/PENALTY (TAX)	9,372.30	7,000.00	7,000.00	7,000.00
101-000-447.000	ADMIN/COLLECTION FEES	78,883.20	70,000.00	70,000.00	70,000.00
101-000-476.000	BEER AND LIQUOR LICENSES	2,726.35	3,500.00	3,500.00	2,500.00
101-000-477.000	CABLE FRANCISE FEE	23,417.27	56,000.00	56,000.00	40,000.00
101-000-477.001	PEG FEES	9,366.90	22,400.00	22,400.00	18,952.00
101-000-485.000	YARD SALE/LICENSES	140.00	300.00	300.00	300.00
101-000-556.000	GRANTS	27,502.92	0.00	0.00	0.00
101-000-569.000	OTHER STATE GRANTS	10,816.28	0.00	0.00	0.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION	3,740.40	4,000.00	4,000.00	4,000.00
101-000-574.000	STATE REVENUE SHARING	233,856.00	449,471.00	449,471.00	441,194.00
101-000-574.001	METRO RIGHT OF WAY REVENUE	0.00	15,750.00	15,750.00	16,000.00
101-000-574.002	CVTRS	10,440.00	20,885.00	20,885.00	20,885.00
101-000-626.000	ZONING PERMITS AND FEES	6,353.00	6,500.00	6,500.00	7,000.00
101-000-627.000	BUILDING PERMITS-BUILD	3,030.00	15,000.00	15,000.00	7,000.00
101-000-629.000	SOLID WASTE	284,957.94	289,044.00	289,044.00	289,409.00
101-000-633.000	FOUNDATIONS	7,501.10	6,000.00	6,000.00	6,000.00
101-000-634.000	GRAVE OPENINGS	27,243.50	25,000.00	25,000.00	25,000.00
101-000-643.000	SALE OF CEMETERY LOTS	24,555.00	25,000.00	25,000.00	30,000.00
101-000-645.001	ADMIN. FEES FROM DDA	0.00	12,122.00	12,122.00	10,770.00
101-000-645.002	ADMIN. FEES FROM WATER FUND	0.00	90,000.00	90,000.00	115,000.00
101-000-645.003	ADMIN. FEES FROM SEWER FUND	0.00	51,830.00	51,830.00	69,607.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
GENERAL FUND					
Estimated Revenues					
101-000-654.000	GENERAL REVENUE	22,135.24	10,000.00	10,000.00	10,000.00
101-000-665.000	INTEREST ON INVESTMENTS	52,810.00	50,000.00	50,000.00	75,000.00
101-000-667.000	FACILITY RENTALS	15,435.00	20,000.00	20,000.00	20,000.00
101-000-687.000	CLAIMS AND REBATES	0.00	0.00	0.00	0.00
101-000-690.000	PROCEEDS FROM BOND SALE	0.00	0.00	0.00	0.00
Total Department :		<u>2,372,989.22</u>	<u>2,781,307.00</u>	<u>2,781,307.00</u>	<u>2,857,835.00</u>
Estimated Revenues		<u>2,372,989.22</u>	<u>2,781,307.00</u>	<u>2,781,307.00</u>	<u>2,857,835.00</u>

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
GENERAL FUND					
Appropriations					
CITY COUNCIL					
101-101-703.004	SALARY - COUNCIL	5,100.00	5,500.00	5,500.00	5,500.00
101-101-715.000	PAYROLL TAXES	390.15	0.00	0.00	400.00
101-101-722.000	MILEAGE	165.30	300.00	300.00	300.00
101-101-805.000	MEMBERSHIPS	170.00	1,500.00	1,500.00	1,500.00
101-101-826.000	LEGAL FEES	4,925.00	3,000.00	3,000.00	6,000.00
101-101-831.000	TRAINING	9,373.13	6,500.00	6,500.00	8,000.00
Total Department CITY COUNCIL:		20,123.58	16,800.00	16,800.00	21,700.00
CITY MANAGER					
101-172-703.006	SALARY - MANAGER	92,068.28	109,719.00	109,719.00	109,719.00
101-172-703.009	DEFERRED COMPENSATION-MANAGER	8,333.40	10,000.00	10,000.00	10,000.00
101-172-706.000	COMMUNITY CORDINATOR/HUMAN	0.00	0.00	0.00	0.00
101-172-712.000	OPT OUT HEALTH INSURANCE	4,500.00	6,000.00	6,000.00	6,000.00
101-172-715.000	PAYROLL TAXES	6,310.11	8,868.00	8,868.00	8,900.00
101-172-718.000	RETIREMENT EXPENSES	0.00	0.00	0.00	0.00
101-172-720.000	EMPLOYEE INSURANCE-COMMUNITY	0.00	0.00	0.00	0.00
101-172-721.000	WORKMANS COMPENSATION	423.04	406.00	406.00	420.00
101-172-722.000	MILEAGE	1,164.80	3,000.00	3,000.00	3,000.00
101-172-805.000	MEMBERSHIPS	441.95	2,000.00	2,000.00	2,000.00
101-172-831.000	TRAINING	1,265.60	4,000.00	4,000.00	4,000.00
Total Department CITY MANAGER:		114,507.18	143,993.00	143,993.00	144,039.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
GENERAL FUND					
Appropriations					
CITY CLERK					
101-215-703.002	SALARY - CLERK	49,356.19	59,740.00	59,740.00	69,000.00
101-215-706.000	DEPUTY CLERK WAGES	35,880.04	44,991.00	44,991.00	46,800.00
101-215-715.000	PAYROLL TAXES	4,369.21	8,260.00	8,260.00	8,562.00
101-215-718.000	RETIREMENT EXPENSES	5,708.55	7,030.00	7,030.00	7,549.00
101-215-720.000	EMPLOYEE INSURANCE	32,221.92	33,415.00	33,415.00	38,918.00
101-215-721.000	WORKMANS COMPENSATION	376.58	389.00	389.00	337.00
101-215-722.000	MILEAGE	327.32	900.00	900.00	870.00
101-215-805.000	MEMBERSHIPS	475.00	995.00	995.00	875.00
101-215-831.000	TRAINING	2,069.78	2,709.00	2,709.00	3,615.00
Total Department CITY CLERK:		130,784.59	158,429.00	158,429.00	176,526.00
COMMUNITY CORDINATOR/HUMAN RESOURCE					
101-219-703.012	COMMUNITY CORD/HUMAN RES WAGES	18,542.63	16,750.00	16,750.00	18,800.00
101-219-715.000	PAYROLL TAXES	1,569.61	1,300.00	1,300.00	1,440.00
101-219-718.000	RETIREMENT EXPENSES	1,448.85	691.00	691.00	1,550.00
101-219-720.000	EMPLOYEE INSURANCE	6,057.84	5,668.00	5,668.00	5,500.00
101-219-721.000	WORKMANS COMPENSATION	18.59	65.00	65.00	70.00
101-219-722.000	MILEAGE	8.40	1,500.00	1,500.00	1,500.00
101-219-805.000	MEMBERSHIPS	0.00	500.00	500.00	500.00
101-219-831.000	TRAINING	0.00	500.00	500.00	3,000.00
Total Department COMMUNITY CORDINATOR/HUMAN		27,645.92	26,974.00	26,974.00	32,360.00
BOARD OF REVIEW					
101-247-703.007	SALARY - BOARD OF REVIEW	500.00	350.00	350.00	350.00
101-247-831.000	TRAINING	0.00	500.00	500.00	500.00
Total Department BOARD OF REVIEW:		500.00	850.00	850.00	850.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
GENERAL FUND					
Appropriations					
TREASURER					
101-253-703.003	SALARY - TREASURER	57,857.50	66,950.00	66,950.00	73,000.00
101-253-706.000	DEPUTY TREASURER WAGES	38,865.46	47,989.00	47,989.00	52,000.00
101-253-712.000	OPT OUT HEALTH INSURANCE	4,500.00	6,000.00	6,000.00	6,000.00
101-253-715.000	PAYROLL TAXES	6,549.50	9,333.00	9,333.00	9,590.00
101-253-718.000	RETIREMENT EXPENSES	6,640.49	7,757.00	7,757.00	8,500.00
101-253-720.000	EMPLOYEE INSURANCE	18,087.65	18,700.00	18,700.00	21,000.00
101-253-721.000	WORKMANS COMPENSATION	446.48	430.00	430.00	466.00
101-253-722.000	MILEAGE	0.00	800.00	800.00	900.00
101-253-805.000	MEMBERSHIPS	502.00	600.00	600.00	700.00
101-253-831.000	TRAINING	749.00	3,600.00	3,600.00	4,300.00
Total Department TREASURER:		134,198.08	162,159.00	162,159.00	176,456.00
ASSESSING					
101-257-808.000	ASSESSOR FEES	25,000.00	22,200.00	22,200.00	25,000.00
101-257-817.003	PROFESSIONAL SERVICES	0.00	5,000.00	5,000.00	5,000.00
101-257-956.000	GENERAL EXPENSES	2,658.90	1,000.00	1,000.00	1,000.00
Total Department ASSESSING:		27,658.90	28,200.00	28,200.00	31,000.00
ELECTION WORKERS					
101-263-707.000	WAGES - ELECTION WORKERS	0.00	16,800.00	16,800.00	18,130.00
101-263-715.000	PAYROLL TAXES	0.00	1,285.00	1,285.00	1,286.00
101-263-721.000	WORKMANS COMPENSATION	0.00	0.00	0.00	100.00
101-263-727.000	ELECTION EXPENSES	4,895.03	6,570.00	6,570.00	70,870.00
101-263-730.000	POSTAGE	1,339.38	10,736.00	10,736.00	6,800.00
Total Department ELECTION WORKERS:		6,234.41	35,391.00	35,391.00	97,186.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
GENERAL FUND					
Appropriations					
BUILDING AND GROUNDS					
101-265-825.000	COMMUNITY CENTER EXPENSE	8,853.96	20,000.00	20,000.00	20,000.00
101-265-827.000	MILL BUILDING EXPENSE	24,604.45	35,000.00	35,000.00	35,000.00
101-265-827.002	LIBRARY EXPENSE	0.00	0.00	0.00	10,000.00
101-265-828.000	MILL BLDG - CAPITAL PROJECTS	0.00	0.00	0.00	200,000.00
101-265-853.000	TELEPHONE	2,283.62	3,720.00	3,720.00	3,720.00
101-265-853.001	INTERNET SERVICE	6,766.74	8,040.00	8,040.00	8,040.00
101-265-921.000	ELECTRICITY & HEAT	18,977.42	22,850.00	22,850.00	22,850.00
101-265-927.000	WATER AND SEWER	2,137.52	2,250.00	2,250.00	3,000.00
101-265-930.000	REPAIRS & MAINTENANCE	17,605.65	151,200.00	151,200.00	30,000.00
Total Department BUILDING AND GROUNDS:		81,229.36	243,060.00	243,060.00	332,610.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
GENERAL FUND					
Appropriations					
GENERAL GOVERNMENT					
101-271-728.000	OFFICE SUPPLIES	2,578.73	6,000.00	6,000.00	6,000.00
101-271-730.000	POSTAGE	6,715.78	5,000.00	5,000.00	5,000.00
101-271-804.000	INSURANCE	16,315.09	15,000.00	15,000.00	18,000.00
101-271-805.000	MEMBERSHIPS	6,492.12	2,500.00	2,500.00	6,000.00
101-271-807.000	AUDIT FEES	3,500.00	7,500.00	7,500.00	3,500.00
101-271-817.000	CONSULTANT/PROFESSIONAL SERVICES	5,700.00	7,500.00	7,500.00	7,500.00
101-271-826.000	LEGAL FEES	7,875.00	18,000.00	18,000.00	18,000.00
101-271-831.000	TRAINING	0.00	500.00	500.00	500.00
101-271-881.000	COMMUNITY PROMOTIONS	8,200.50	15,000.00	15,000.00	15,000.00
101-271-881.004	BEAUTIFICATION	1,394.54	2,500.00	2,500.00	2,500.00
101-271-900.000	PUBLICATIONS	5,823.95	5,000.00	5,000.00	5,000.00
101-271-930.003	OFFICE EQUIP. MAINT/SUPPORT	36,862.20	70,000.00	70,000.00	25,000.00
101-271-956.000	GENERAL EXPENSES	4,174.38	20,000.00	20,000.00	20,000.00
101-271-957.000	PEG EXPENSE	0.00	12,000.00	12,000.00	12,000.00
101-271-957.001	PUBLIC EDUCATION COORDINATOR	1,383.96	1,000.00	1,000.00	1,400.00
101-271-985.000	EQUIPMENT	416.36	1,200.00	1,200.00	1,200.00
Total Department GENERAL GOVERNMENT:		107,432.61	188,700.00	188,700.00	146,600.00
BUILDING DEPARTMENT					
101-371-706.001	WAGES - BUILDING INSPECTOR	14,937.21	20,000.00	20,000.00	20,000.00
101-371-715.000	PAYROLL TAXES	1,142.69	1,530.00	1,530.00	1,530.00
101-371-721.000	WORKMANS COMP	719.91	810.00	810.00	810.00
101-371-775.000	SUPPLIES	0.00	0.00	0.00	500.00
101-371-956.000	GENERAL EXPENSES	377.06	1,000.00	1,000.00	1,000.00
Total Department BUILDING DEPARTMENT:		17,176.87	23,340.00	23,340.00	23,840.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
GENERAL FUND					
Appropriations					
DEPARTMENT OF PUBLIC WORKS					
101-441-703.010	DPW DIRECTOR WAGES	22,465.37	17,510.00	17,510.00	18,211.00
101-441-706.000	GENERAL WAGES	52,174.42	63,000.00	63,000.00	80,161.00
101-441-712.000	OPT OUT HEALTH INSURANCE	4,500.00	1,200.00	1,200.00	1,200.00
101-441-715.000	PAYROLL TAXES	4,870.85	5,800.00	5,800.00	7,527.00
101-441-718.000	RETIREMENT EXPENSES	3,849.97	3,600.00	3,600.00	4,350.00
101-441-720.000	EMPLOYEE INSURANCE	18,887.99	21,000.00	21,000.00	22,000.00
101-441-721.000	WORKMANS COMPENSATION	1,268.79	1,800.00	1,800.00	2,960.00
101-441-722.000	MILEAGE	0.00	500.00	500.00	300.00
101-441-751.000	GASOLINE	0.00	0.00	0.00	12,000.00
101-441-766.000	SMALL TOOLS AND SUPPLIES	4,290.45	7,500.00	7,500.00	7,500.00
101-441-768.000	UNIFORMS	0.00	2,500.00	2,500.00	2,500.00
101-441-804.000	INSURANCE	10,746.51	12,000.00	12,000.00	12,000.00
101-441-805.000	MEMBERSHIPS	744.00	500.00	500.00	500.00
101-441-810.000	MOSQUITO CONTROL	11,413.65	32,165.00	32,165.00	32,165.00
101-441-817.000	CONSULTANTS FEES	0.00	0.00	0.00	10,000.00
101-441-831.000	TRAINING	0.00	4,500.00	4,500.00	4,500.00
101-441-853.000	TELEPHONE	3,597.94	5,000.00	5,000.00	5,000.00
101-441-921.000	ELECTRICITY & HEAT	9,240.25	7,000.00	7,000.00	7,000.00
101-441-930.000	REPAIRS & MAINTENANCE	27,559.66	12,000.00	12,000.00	10,000.00
101-441-938.000	STORM DRAIN MANAGEMENT	12,563.54	40,000.00	40,000.00	40,000.00
101-441-956.000	GENERAL EXPENSES	8,061.06	5,000.00	5,000.00	5,000.00
101-441-985.000	EQUIPMENT	6,491.69	8,500.00	8,500.00	2,500.00
101-441-995.736	CONT.-EMP. HEALTH CARE TRUST	0.00	25,000.00	25,000.00	25,000.00
Total Department DEPARTMENT OF PUBLIC WORKS:		202,726.14	276,075.00	276,075.00	312,374.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
GENERAL FUND					
Appropriations					
ENGINEERING					
101-447-817.001	ENGINEERING FEES	4,470.00	2,000.00	2,000.00	2,000.00
Total Department ENGINEERING:		4,470.00	2,000.00	2,000.00	2,000.00
STREET LIGHTING					
101-448-926.000	STREET LIGHTING	39,634.59	60,000.00	60,000.00	61,000.00
Total Department STREET LIGHTING:		39,634.59	60,000.00	60,000.00	61,000.00
SOLID WASTE					
101-528-809.000	SOLID WASTE	260,534.25	289,044.00	289,044.00	289,044.00
Total Department SOLID WASTE:		260,534.25	289,044.00	289,044.00	289,044.00
CEMETERY					
101-567-829.000	GRAVE OPENINGS	22,050.00	20,000.00	20,000.00	20,000.00
101-567-830.000	FOUNDATIONS	5,441.80	7,500.00	7,500.00	9,200.00
101-567-930.000	REPAIRS & MAINTENANCE	33,261.04	80,000.00	80,000.00	52,500.00
101-567-956.000	GENERAL EXPENSES	2,095.42	4,000.00	4,000.00	75,000.00
Total Department CEMETERY:		62,848.26	111,500.00	111,500.00	156,700.00
PLANNING/ZONING					
101-701-805.000	MEMBERSHIPS	0.00	50.00	50.00	50.00
101-701-817.000	CONSULTANTS FEES	28,167.50	25,200.00	25,200.00	25,200.00
101-701-817.004	CONSULTANT FEES-HDC	0.00	0.00	0.00	4,800.00
Total Department PLANNING/ZONING:		28,167.50	25,250.00	25,250.00	30,050.00
CDBG					
101-703-817.010	CDBG-SENIOR CITIZEN OPERATIONS	0.00	0.00	0.00	26,000.00
101-703-817.011	CDBG- IMPROVEMENTS	0.00	0.00	0.00	0.00
Total Department CDBG:		0.00	0.00	0.00	26,000.00
PARKS					
101-751-811.000	TREE PROGRAM	3,381.51	9,500.00	9,500.00	9,500.00
101-751-932.001	PARKS	53,085.50	35,000.00	35,000.00	35,000.00
101-751-959.001	GRANT EXPENSE-SRWTC	100.00	0.00	0.00	0.00
101-751-985.000	PARKS EQUIPMENT	108.06	3,000.00	3,000.00	3,000.00
Total Department PARKS:		56,675.07	47,500.00	47,500.00	47,500.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
GENERAL FUND					
Appropriations					
CAPITAL OUTLAY					
101-900-975.000	CAPITAL OUTLAY	46,740.86	477,593.00	477,593.00	341,481.00
Total Department CAPITAL OUTLAY:		46,740.86	477,593.00	477,593.00	341,481.00
DEBT SERVICE					
101-905-991.000	PRINCIPAL PAYMENTS ON DEBT	4,802.00	54,726.00	54,726.00	10,290.00
101-905-993.000	INTEREST ON PAYMENT	2,241.50	49,723.00	49,723.00	8,229.00
Total Department DEBT SERVICE:		7,043.50	104,449.00	104,449.00	18,519.00
OPERATING TRANSFERS					
101-965-995.203	CONT. TO MAJOR/LOCAL STREETS	100,000.00	100,000.00	100,000.00	0.00
101-965-995.205	CONT. TO PUBLIC SAFETY FUND	260,000.00	260,000.00	260,000.00	390,000.00
Total Department OPERATING TRANSFERS:		360,000.00	360,000.00	360,000.00	390,000.00
Appropriations		1,736,331.67	2,781,307.00	2,781,307.00	2,857,835.00
Fund 101 - GENERAL FUND:					
TOTAL ESTIMATED REVENUES		2,372,989.22	2,781,307.00	2,781,307.00	2,857,835.00
TOTAL APPROPRIATIONS		1,736,331.67	2,781,307.00	2,781,307.00	2,857,835.00
NET OF REVENUES & APPROPRIATIONS:		636,657.55	0.00	0.00	0.00



- ▶ Budget
- ▶ Fiscal Year 2027
- ▶ Major 202
- ▶ Local 203

Department Staff

Budget FY27

1- Full Time Director	Don Grice
1- Full Time Foremen	Ray Davis
4- Full Time	Cameron Foland
	Sue Fournier
	Tim Mason
3- Part Time	Roger Card
	James May
	Vacant
2- Summer Help	Jon-Claude Howd
	Vacant

MAJOR & LOCAL STREETS

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
MAJOR STREET FUND					
Estimated Revenues					
202-000-546.000	ACT 51 FUNDS MAJOR	208,851.46	377,000.00	377,000.00	389,400.00
202-000-665.000	INTEREST ON INVESTMENTS	4,446.27	5,000.00	5,000.00	5,000.00
202-000-681.000	GENERAL REVENUE	0.00	0.00	0.00	73,000.00
Total Department :		213,297.73	382,000.00	382,000.00	467,400.00
Estimated Revenues		213,297.73	382,000.00	382,000.00	467,400.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
MAJOR STREET FUND					
Appropriations					
202-000-703.010	DPW DIRECTOR WAGES	13,638.03	17,510.00	17,510.00	18,211.00
202-000-706.000	GENERAL WAGES	57,854.55	64,000.00	64,000.00	80,161.00
202-000-712.000	OPT OUT HEALTH INSURANCE	0.00	1,200.00	1,200.00	1,200.00
202-000-715.000	PAYROLL TAXES	4,556.17	6,300.00	6,300.00	7,527.00
202-000-718.000	RETIREMENT EXPENSES	3,614.09	3,549.00	3,549.00	4,350.00
202-000-720.000	EMPLOYEE INSURANCE	18,185.36	15,800.00	15,800.00	21,235.00
202-000-721.000	WORKMANS COMPENSATION	1,226.92	3,700.00	3,700.00	2,952.00
202-000-807.000	AUDIT FEES	3,000.00	3,000.00	3,000.00	3,000.00
202-000-817.001	ENGINEERING FEES	106,053.25	50,000.00	50,000.00	32,000.00
202-000-930.000	REPAIRS & MAINTENANCE	15,383.57	80,000.00	80,000.00	82,000.00
202-000-931.001	ROAD MAINTENANCE	0.00	2,500.00	2,500.00	2,500.00
202-000-934.001	TRAFFIC SERVICES	223.11	2,500.00	2,500.00	2,500.00
202-000-956.000	GENERAL EXPENSES	3,297.16	6,741.00	6,741.00	27,264.00
202-000-962.001	SNOW REMOVAL	38,960.54	31,200.00	31,200.00	32,500.00
202-000-977.000	ROAD CONSTRUCTION	137.94	0.00	0.00	0.00
202-000-995.203	CONT. TO LOCAL STREETS	0.00	94,000.00	94,000.00	150,000.00
Total Department :		266,130.69	382,000.00	382,000.00	467,400.00
Appropriations		266,130.69	382,000.00	382,000.00	467,400.00
Fund 202 - MAJOR STREET FUND:					
TOTAL ESTIMATED REVENUES		213,297.73	382,000.00	382,000.00	467,400.00
TOTAL APPROPRIATIONS		266,130.69	382,000.00	382,000.00	467,400.00
NET OF REVENUES & APPROPRIATIONS:		(52,832.96)	0.00	0.00	0.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
LOCAL STREET FUND					
Estimated Revenues					
203-000-546.000	ACT 51 FUNDS LOCAL	85,005.44	154,400.00	154,400.00	151,000.00
203-000-556.000	GRANTS	0.00	406,745.00	406,745.00	0.00
203-000-665.000	INTEREST ON INVESTMENTS	7,173.59	7,000.00	7,000.00	7,000.00
203-000-681.000	GENERAL REVENUE	0.00	0.00	0.00	100,000.00
203-000-699.101	CONTRIBUTION FROM GENERAL FUND	100,000.00	100,000.00	100,000.00	0.00
203-000-699.202	CONTRIBUTION FROM MAJOR ST. FD	0.00	94,000.00	94,000.00	150,000.00
203-000-699.999	APPROPRIATED FUND BALANCE LOCAL	0.00	61,620.00	61,620.00	0.00
Total Department :		192,179.03	823,765.00	823,765.00	408,000.00
Estimated Revenues		192,179.03	823,765.00	823,765.00	408,000.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
LOCAL STREET FUND					
Appropriations					
203-000-703.010	DPW DIRECTOR WAGES	13,637.18	17,510.00	17,510.00	18,211.00
203-000-706.000	GENERAL WAGES	62,885.51	69,400.00	69,400.00	87,131.00
203-000-712.000	OPT OUT HEALTH INSURANCE	0.00	1,200.00	1,200.00	1,200.00
203-000-715.000	PAYROLL TAXES	4,934.87	6,750.00	6,750.00	8,060.00
203-000-718.000	RETIREMENT EXPENSES	3,910.09	3,600.00	3,600.00	4,602.00
203-000-720.000	EMPLOYEE INSURANCE	20,060.48	18,700.00	18,700.00	23,081.00
203-000-721.000	WORKMANS COMPENSATION	1,333.64	3,090.00	3,090.00	3,162.00
203-000-807.000	AUDIT FEES	3,000.00	3,000.00	3,000.00	3,000.00
203-000-817.000	ENGINEERING FEES	100,421.75	205,600.00	205,600.00	20,000.00
203-000-930.000	REPAIRS & MAINTENANCE	29,655.61	58,342.00	58,342.00	127,788.00
203-000-930.002	RENTAL EXPENSE	538.79	0.00	0.00	0.00
203-000-934.001	TRAFFIC SERVICES	0.00	2,500.00	2,500.00	2,500.00
203-000-956.000	GENERAL EXPENSES	1,136.08	0.00	0.00	0.00
203-000-962.001	SNOW REMOVAL	16,525.19	7,000.00	7,000.00	10,000.00
203-000-972.000	CAPITAL PROJECTS	489,289.73	0.00	0.00	0.00
203-000-977.000	ROAD CONSTRUCTION	261,437.51	352,745.00	352,745.00	0.00
203-000-985.000	EQUIPMENT	0.00	3,500.00	3,500.00	3,000.00
203-000-991.000	PRINCIPAL PAYMENTS ON DEBT	0.00	40,000.00	40,000.00	53,490.00
203-000-993.000	INTEREST ON PAYMENT	15,584.80	30,828.00	30,828.00	42,775.00
Total Department :		1,024,351.23	823,765.00	823,765.00	408,000.00
Appropriations		1,024,351.23	823,765.00	823,765.00	408,000.00
Fund 203 - LOCAL STREET FUND:					
TOTAL ESTIMATED REVENUES		192,179.03	823,765.00	823,765.00	408,000.00
TOTAL APPROPRIATIONS		1,024,351.23	823,765.00	823,765.00	408,000.00
NET OF REVENUES & APPROPRIATIONS:		(832,172.20)	0.00	0.00	0.00



- ▶ Budget
- ▶ Fiscal Year 2027
- ▶ Public Safety 205

DEPARTMENT STAFF**BUDGET FY27**

1- Full Time Chief	Scott Sutter
1- Full Time Sargent	Dwayne Jewel
4- Full Time Officer	Joseph Orr
	Michael Schuyler
	Brandon Smith
	Andrew Wilburn
1- School Resource Officer	Jeremy Williams
5- Part Time Officer	Christopher Boyd
	Bryan Drinkwine
	Stephen McFadden
	Nicholas Rainwater

POLICE DEPARTMENT

Department Staff	Budget FY27
1- Part time Chief	Brian Will
1- On Call Assistant Chief	Chris Fairbanks
4- On Call Captains	Anthony Card
	Jeff Mullins
	Harold Skinner
	Marta Wright
2- On Call Lieutenants	Raymond Davis
	Vacant
- On Call Firefighters	Roger Card, Dan Cusson, Jim Hope, Kennedy Kunkel, John Miller, Nick Owen, Zach Raddatz, CJ Ross, Steve Steele
1- On Call Trainee	Owen Burke

FIRE DEPARTMENT



BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
PUBLIC SAFETY FUND					
Estimated Revenues					
205-000-402.000	CURRENT REAL PROPERTY TAXES	745,731.53	759,910.00	759,910.00	790,000.00
205-000-543.001	P.A.302 TRAINING FUNDS	1,467.20	2,560.00	2,560.00	2,560.00
205-000-543.002	STATE OF MI LAW ENFORCMENT	7,000.00	7,000.00	7,000.00	7,000.00
205-000-556.001	GRANTS-POLICE	0.00	0.00	0.00	0.00
205-000-574.000	STATE REVENUE SHARING	12.90	0.00	0.00	0.00
205-000-581.000	SRO REIMBURSEMENT	47,851.92	60,537.00	60,537.00	66,000.00
205-000-656.000	DISTRICT COURT FINES	5,980.32	5,000.00	5,000.00	5,000.00
205-000-665.000	INTEREST ON INVESTMENTS	8,043.19	8,000.00	8,000.00	10,000.00
205-000-674.301	DONATIONS-POLICE	50.00	0.00	0.00	0.00
205-000-674.336	DONATIONS-FIRE	719.92	0.00	0.00	0.00
205-000-681.301	GENERAL REVENUE-PD	1,926.45	10,000.00	10,000.00	5,000.00
205-000-681.336	GENERAL REVENUE-FIRE	920.00	0.00	0.00	1,000.00
205-000-699.101	CONTRIBUTION FROM GENERAL FUND	260,000.00	260,000.00	260,000.00	390,000.00
Total Department :		<u>1,079,703.43</u>	<u>1,113,007.00</u>	<u>1,113,007.00</u>	<u>1,276,560.00</u>
Estimated Revenues		1,079,703.43	1,113,007.00	1,113,007.00	1,276,560.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
PUBLIC SAFETY FUND					
Appropriations					
POLICE					
205-301-703.001	SALARY & WAGES - POLICE CHIEF	74,717.54	87,550.00	87,550.00	92,750.00
205-301-706.000	GENERAL WAGES	395,810.89	492,706.00	492,706.00	508,960.00
205-301-706.008	WAGES-PD CPE	2,641.97	0.00	0.00	0.00
205-301-712.000	OPT OUT HEALTH INSURANCE	4,500.00	6,000.00	6,000.00	6,000.00
205-301-715.000	PAYROLL TAXES	25,449.80	44,900.00	44,900.00	40,000.00
205-301-718.000	PENSION EXPENSES	44,685.83	50,000.00	50,000.00	52,000.00
205-301-720.000	EMPLOYEE INSURANCE	133,831.36	117,510.00	117,510.00	141,000.00
205-301-721.000	WORKMANS COMPENSATION	13,845.10	14,608.00	14,608.00	15,500.00
205-301-728.000	OFFICE SUPPLIES	1,334.32	1,500.00	1,500.00	1,500.00
205-301-751.000	GASOLINE	12,786.50	15,000.00	15,000.00	15,000.00
205-301-768.000	UNIFORMS	3,365.30	3,000.00	3,000.00	5,500.00
205-301-775.000	SUPPLIES	1,553.37	2,500.00	2,500.00	2,000.00
205-301-804.000	INSURANCE	23,047.53	24,000.00	24,000.00	26,400.00
205-301-805.000	MEMBERSHIPS	2,040.20	385.00	385.00	450.00
205-301-806.000	CONTRACT SERVICES	286.20	3,750.00	3,750.00	4,000.00
205-301-826.000	LEGAL FEES	5,350.00	8,000.00	8,000.00	7,000.00
205-301-831.000	TRAINING	3,420.30	4,000.00	4,000.00	4,000.00
205-301-853.000	TELEPHONE	1,359.86	1,600.00	1,600.00	1,600.00
205-301-930.000	REPAIRS & MAINTENANCE	19,589.85	12,000.00	12,000.00	15,000.00
205-301-956.000	GENERAL EXPENSES	5,050.51	1,000.00	1,000.00	7,000.00
205-301-956.500	GENERAL EXPENSES-SRO OFFICER	0.00	500.00	500.00	500.00
205-301-985.000	EQUIPMENT	14,392.84	16,200.00	16,200.00	20,000.00
205-301-995.405	TRANSFER OUT TO POLICE EQUIP	0.00	15,000.00	15,000.00	15,000.00
205-301-995.736	CONT.-EMP. HEALTH CARE TRUST	0.00	15,000.00	15,000.00	15,000.00
Total Department POLICE:		789,059.27	936,709.00	936,709.00	996,160.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
PUBLIC SAFETY FUND					
Appropriations					
FIRE					
205-336-703.000	SALARIES AND WAGES	80,872.70	99,698.00	99,698.00	100,000.00
205-336-715.000	PAYROLL TAXES	5,927.87	7,700.00	7,700.00	8,000.00
205-336-721.000	WORKMANS COMPENSATION	4,908.16	4,450.00	4,450.00	5,000.00
205-336-722.000	MILEAGE	333.80	500.00	500.00	500.00
205-336-751.000	GASOLINE	281.83	600.00	600.00	500.00
205-336-768.000	UNIFORMS	781.95	1,500.00	1,500.00	1,500.00
205-336-775.000	SUPPLIES	2,582.90	3,500.00	3,500.00	3,500.00
205-336-804.000	INSURANCE	7,831.23	8,700.00	8,700.00	9,000.00
205-336-805.000	MEMBERSHIPS	829.00	350.00	350.00	500.00
205-336-831.000	TRAINING	0.00	1,000.00	1,000.00	1,000.00
205-336-853.000	TELEPHONE	382.18	700.00	700.00	700.00
205-336-881.000	COMMUNITY PROMOTIONS	0.00	0.00	0.00	500.00
205-336-930.000	REPAIRS & MAINTENANCE	7,338.58	10,000.00	10,000.00	15,000.00
205-336-944.000	HYDRANT RENTAL	7,800.00	7,600.00	7,600.00	7,700.00
205-336-956.000	GENERAL EXPENSES	2,590.41	5,000.00	5,000.00	11,000.00
205-336-985.000	EQUIPMENT	9,963.08	10,000.00	10,000.00	39,500.00
205-336-991.000	PRINCIPAL PAYMENTS ON DEBT	0.00	0.00	0.00	38,000.00
205-336-993.000	INTEREST ON PAYMENT	0.00	0.00	0.00	31,000.00
205-336-995.406	TRANSFER OUT TO FIRE EQUIP FUND	0.00	15,000.00	15,000.00	7,500.00
Total Department FIRE:		132,423.69	176,298.00	176,298.00	280,400.00
Appropriations		921,482.96	1,113,007.00	1,113,007.00	1,276,560.00
Fund 205 - PUBLIC SAFETY FUND:					
TOTAL ESTIMATED REVENUES		1,079,703.43	1,113,007.00	1,113,007.00	1,276,560.00
TOTAL APPROPRIATIONS		921,482.96	1,113,007.00	1,113,007.00	1,276,560.00
NET OF REVENUES & APPROPRIATIONS:		158,220.47	0.00	0.00	0.00



- ▶ Budget
- ▶ Fiscal Year 2027
- ▶ Senior Citizen Fund



Department Staff	Budget FY27
1- Senior Director	Tessa Sweeney
1- Program Director	Dotti Tynes
1- Office/Travel Coordinator	Gwen Fannon
1- Front Desk Reception	Jen Boley
1- Building Maintenance	Roger Card

SENIOR CITIZENS FUND

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
SENIOR CITIZENS CENTER FUND					
Estimated Revenues					
211-000-522.000	CDBG	1,659.00	92,659.00	92,659.00	26,000.00
211-000-556.003	GRANTS- SENIOR CENTER	100,000.00	100,000.00	100,000.00	0.00
211-000-556.004	SOUTHERN LAKES MILLAGE	37,500.00	50,000.00	50,000.00	50,000.00
211-000-556.005	COUNTY SENIOR MILLAGE	146,750.69	206,330.00	206,330.00	216,646.00
211-000-651.001	SENIOR PROGRAM/ACTIVITY	23,429.00	29,000.00	29,000.00	29,000.00
211-000-651.002	TRAVEL PROGRAM	73,111.10	115,000.00	115,000.00	78,500.00
211-000-654.000	GENERAL REVENUE	77,227.37	0.00	0.00	3,367.00
211-000-667.004	RENTAL INCOME	4,514.00	1,000.00	1,000.00	10,000.00
211-000-675.000	DONATIONS	4,531.46	15,000.00	15,000.00	6,000.00
211-000-675.009	FUNDRAISING/MISCELLANEOUS	0.00	1,000.00	1,000.00	0.00
211-000-677.000	COMMUNITY FOUNDATION	0.00	5,600.00	5,600.00	5,600.00
Total Department :		468,722.62	615,589.00	615,589.00	425,113.00
Estimated Revenues		468,722.62	615,589.00	615,589.00	425,113.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
SENIOR CITIZENS CENTER FUND					
Appropriations					
SENIOR CENTER					
211-752-703.013	SENIOR DIRECTOR WAGES	25,594.17	36,000.00	36,000.00	37,600.00
211-752-706.000	GENERAL WAGES	95,068.94	112,000.00	112,000.00	122,237.00
211-752-712.000	OPT OUT HEALTH INSURANCE	0.00	0.00	0.00	6,000.00
211-752-715.000	PAYROLL TAXES	11,809.92	9,000.00	9,000.00	12,591.00
211-752-718.000	RETIREMENT EXPENSES	6,757.88	7,400.00	7,400.00	6,772.00
211-752-720.000	EMPLOYEE INSURANCE	19,442.51	15,000.00	15,000.00	23,500.00
211-752-721.000	WORKMANS COMPENSATION	165.05	0.00	0.00	1,361.00
211-752-722.000	MILEAGE	784.78	1,500.00	1,500.00	1,500.00
211-752-728.000	OFFICE SUPPLIES	2,008.07	10,000.00	10,000.00	5,000.00
211-752-804.000	INSURANCE	6,726.00	8,500.00	8,500.00	7,500.00
211-752-805.000	MEMBERSHIPS	1,057.20	0.00	0.00	316.00
211-752-817.003	PROFESSIONAL SERVICES	2,642.25	16,000.00	16,000.00	2,500.00
211-752-826.000	LEGAL FEES	0.00	8,000.00	8,000.00	1,000.00
211-752-831.000	TRAINING	15.00	1,500.00	1,500.00	1,500.00
211-752-850.000	COMMUNICATIONS-NEWSLETTERS	7,665.69	12,000.00	12,000.00	9,000.00
211-752-853.000	TELEPHONE	5,384.98	2,000.00	2,000.00	6,000.00
211-752-853.001	INTERNET SERVICE	3,497.43	2,000.00	2,000.00	4,000.00
211-752-881.009	MARKETING	959.00	1,500.00	1,500.00	2,800.00
211-752-881.010	PROGRAM/ACTIVITY EXPENSE	14,481.28	10,000.00	10,000.00	12,000.00
211-752-921.000	ELECTRICITY & HEAT	13,929.09	14,500.00	14,500.00	15,000.00
211-752-927.000	WATER AND SEWER	3,807.28	2,500.00	2,500.00	3,000.00
211-752-930.000	REPAIRS & MAINTENANCE	249,350.96	227,000.00	227,000.00	55,786.00
211-752-930.003	OFFICE EQUIP. MAINT/SUPPORT	4,334.98	21,000.00	21,000.00	20,000.00
211-752-930.009	SENIOR CENTER LICENSES	422.60	450.00	450.00	450.00
211-752-956.000	GENERAL EXPENSES	2,263.04	739.00	739.00	0.00
211-752-957.002	VOLUNTEER EXPENSE	0.00	1,000.00	1,000.00	1,000.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
SENIOR CITIZENS CENTER FUND					
Appropriations					
SENIOR CENTER					
211-752-957.003	TRAVEL EXPENSE	56,067.79	86,000.00	86,000.00	60,000.00
211-752-957.004	SENIOR OUTREACH TECHNOLOGY	1,500.00	1,000.00	1,000.00	1,500.00
211-752-985.000	EQUIPMENT	1,391.19	9,000.00	9,000.00	5,200.00
Total Department SENIOR CENTER:		537,127.08	615,589.00	615,589.00	425,113.00
Appropriations		537,127.08	615,589.00	615,589.00	425,113.00
Fund 211 - SENIOR CITIZENS CENTER FUND:					
TOTAL ESTIMATED REVENUES		468,722.62	615,589.00	615,589.00	425,113.00
TOTAL APPROPRIATIONS		537,127.08	615,589.00	615,589.00	425,113.00
NET OF REVENUES & APPROPRIATIONS:		(68,404.46)	0.00	0.00	0.00



- ▶ Budget
- ▶ Fiscal Year 2027
- ▶ DDA 248



Board Members	Budget 24/25
1- Chairperson	Jeanine Sapelak
1- Vice Chairperson	Greg Jones
1- City Council Rep	Denise Miller
6- Board Members	Keri Burns
	Tod Fisher
	Ryan McDonald
	Brandon Raudebaugh
	Michelle Robins
	Marta Wright

DOWNTOWN DEVELOPMENT AUTHORITY

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
DOWNTOWN DEVELOPMENT AUTHORITY					
Estimated Revenues					
248-000-402.000	CURRENT REAL PROPERTY TAXES	223,836.47	190,000.00	190,000.00	205,000.00
248-000-665.000	INTEREST ON INVESTMENTS	4,648.04	3,000.00	3,000.00	4,000.00
248-000-675.000	DONATIONS & SPONSORSHIPS	20,000.00	0.00	0.00	0.00
Total Department :		248,484.51	193,000.00	193,000.00	209,000.00
Estimated Revenues		248,484.51	193,000.00	193,000.00	209,000.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
DOWNTOWN DEVELOPMENT AUTHORITY					
Appropriations					
248-000-703.012	DIRECTOR/COMMUNITY ENGAGE WAGES	14,798.67	17,252.00	17,252.00	18,800.00
248-000-706.000	GENERAL WAGES	660.65	0.00	0.00	0.00
248-000-715.000	PAYROLL TAXES	866.43	1,330.00	1,330.00	1,500.00
248-000-718.000	RETIREMENT EXPENSES	1,161.75	1,380.00	1,380.00	1,700.00
248-000-720.000	EMPLOYEE INSURANCE	5,165.47	1,500.00	1,500.00	4,800.00
248-000-721.000	WORKMANS COMPENSATION	11.65	500.00	500.00	200.00
248-000-817.000	CONSULTANTS FEES	0.00	2,500.00	2,500.00	1,500.00
248-000-881.003	EVENTS	27,462.99	27,658.00	27,658.00	32,700.00
248-000-881.009	MARKETING	2,175.74	8,800.00	8,800.00	10,500.00
248-000-956.000	GENERAL EXPENSES	29,425.65	9,958.00	9,958.00	26,530.00
248-000-959.000	GRANT EXPENSE-DOWNTOWN FACADE	5,000.00	10,000.00	10,000.00	10,000.00
248-000-974.003	CAPITAL PROJECT	112,725.27	100,000.00	100,000.00	90,000.00
248-000-991.000	PRINCIPAL PAYMENTS ON DEBT	0.00	0.00	0.00	0.00
248-000-993.000	INTEREST ON PAYMENT	0.00	0.00	0.00	0.00
248-000-995.101	ADMIN. FEES TO GENERAL FUND	0.00	12,122.00	12,122.00	10,770.00
Total Department :		199,454.27	193,000.00	193,000.00	209,000.00
Appropriations		199,454.27	193,000.00	193,000.00	209,000.00
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:					
TOTAL ESTIMATED REVENUES		248,484.51	193,000.00	193,000.00	209,000.00
TOTAL APPROPRIATIONS		199,454.27	193,000.00	193,000.00	209,000.00
NET OF REVENUES & APPROPRIATIONS:		49,030.24	0.00	0.00	0.00



- ▶ Budget
- ▶ Fiscal Year 2027
- ▶ Police Equipment 405

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
POLICE EQUIPMENT FUND					
Estimated Revenues					
405-000-699.205	CONTRIBUTION FROM PUBLIC SAFETY FUND	0.00	15,000.00	15,000.00	15,000.00
Total Department :		0.00	15,000.00	15,000.00	15,000.00
Estimated Revenues		0.00	15,000.00	15,000.00	15,000.00
Fund 405 - POLICE EQUIPMENT FUND:					
TOTAL ESTIMATED REVENUES		0.00	15,000.00	15,000.00	15,000.00
TOTAL APPROPRIATIONS					
NET OF REVENUES & APPROPRIATIONS:		0.00	15,000.00	15,000.00	15,000.00



- ▶ Budget
- ▶ Fiscal Year 2027
- ▶ Fire Equipment 406

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
FIRE EQUIPMENT FUND					
Estimated Revenues					
406-000-699.205	CONTRIBUTION FROM PUBLIC SAFETY FUND	0.00	15,000.00	15,000.00	7,500.00
Total Department :		0.00	15,000.00	15,000.00	7,500.00
Estimated Revenues		0.00	15,000.00	15,000.00	7,500.00
Fund 406 - FIRE EQUIPMENT FUND:					
TOTAL ESTIMATED REVENUES		0.00	15,000.00	15,000.00	7,500.00
TOTAL APPROPRIATIONS					
NET OF REVENUES & APPROPRIATIONS:		0.00	15,000.00	15,000.00	7,500.00



- ▶ Budget
- ▶ Fiscal Year 2027
- ▶ Sewer 590

Department Staff

Budget FY27

1- Full Time Director	Don Grice
1- Full Time Foremen	Ray Davis
4- Full Time	Cameron Foland
	Sue Fournier
	Tim Mason
3- Part Time	Roger Card
	James May
	Vacant
2- Summer Help	Jon-Claude Howd
	Vacant

SEWER FUND

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
SEWER FUND					
Estimated Revenues					
590-000-445.000	PENALTY FEES	0.00	0.00	0.00	11,000.00
590-000-607.000	TAP-IN FEES	0.00	30,000.00	30,000.00	30,000.00
590-000-607.001	SEWER CONNECTION CHARGES	229.90	12,000.00	12,000.00	10,000.00
590-000-642.000	USAGE FEES	856,267.42	870,000.00	870,000.00	890,000.00
590-000-665.000	INTEREST ON INVESTMENTS	15,721.31	12,000.00	12,000.00	13,000.00
Total Department :		<u>872,218.63</u>	<u>924,000.00</u>	<u>924,000.00</u>	<u>954,000.00</u>
Estimated Revenues		872,218.63	924,000.00	924,000.00	954,000.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
SEWER FUND					
Appropriations					
590-000-702.001	GENERAL WAGES	35,215.93	40,000.00	40,000.00	48,800.00
590-000-703.000	SALARIES AND WAGES	0.00	0.00	0.00	0.00
590-000-703.010	DPW DIRECTOR WAGES	13,638.37	17,510.00	17,510.00	18,211.00
590-000-712.000	OPT OUT HEALTH INSURANCE	0.00	1,200.00	1,200.00	1,200.00
590-000-715.000	PAYROLL TAXES	2,852.04	4,600.00	4,600.00	5,127.00
590-000-718.000	RETIREMENT EXPENSES	2,282.12	2,800.00	2,800.00	3,218.00
590-000-720.000	EMPLOYEE INSURANCE	11,765.21	11,000.00	11,000.00	12,926.00
590-000-721.000	WORKMANS COMPENSATION	746.84	2,300.00	2,300.00	2,011.00
590-000-801.000	COUNTY SEWER CHARGE	537,306.65	490,000.00	490,000.00	490,000.00
590-000-804.000	INSURANCE	2,069.08	2,000.00	2,000.00	2,000.00
590-000-807.000	AUDIT FEES	3,000.00	3,000.00	3,000.00	3,000.00
590-000-921.000	ELECTRICITY & HEAT	4,495.12	4,760.00	4,760.00	4,900.00
590-000-930.000	REPAIRS & MAINTENANCE	120,991.61	85,000.00	85,000.00	85,000.00
590-000-956.000	GENERAL EXPENSES	2,152.46	3,000.00	3,000.00	3,000.00
590-000-972.000	CAPITAL PROJECTS	0.00	0.00	0.00	0.00
590-000-985.000	EQUIPMENT	0.00	205,000.00	205,000.00	205,000.00
590-000-995.101	ADMIN. FEES TO GENERAL FUND	0.00	51,830.00	51,830.00	69,607.00
Total Department :		736,515.43	924,000.00	924,000.00	954,000.00
Appropriations		736,515.43	924,000.00	924,000.00	954,000.00
Fund 590 - SEWER FUND:					
TOTAL ESTIMATED REVENUES		872,218.63	924,000.00	924,000.00	954,000.00
TOTAL APPROPRIATIONS		736,515.43	924,000.00	924,000.00	954,000.00
NET OF REVENUES & APPROPRIATIONS:		135,703.20	0.00	0.00	0.00



- ▶ Budget
- ▶ Fiscal Year 2027
- ▶ Water 591

Department Staff

Budget FY27

1- Full Time Director	Don Grice
1- Full Time Foremen	Ray Davis
4- Full Time	Cameron Foland
	Sue Fournier
	Tim Mason
3- Part Time	Roger Card
	James May
	Vacant
2- Summer Help	Jon-Claude Howd
	Vacant

WATER FUND

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
WATER FUND					
Estimated Revenues					
591-000-445.000	PENALTY FEES	17,314.46	9,000.00	9,000.00	14,281.00
591-000-607.000	TAP-IN FEES	0.00	30,000.00	30,000.00	30,000.00
591-000-642.001	WATER SALES	1,688,238.72	1,682,500.00	1,682,500.00	1,800,000.00
591-000-665.000	INTEREST ON INVESTMENTS	6,787.60	9,000.00	9,000.00	9,000.00
591-000-667.001	HYDRANT RENTAL	0.00	7,600.00	7,600.00	7,600.00
591-000-681.000	GENERAL REVENUE	12,494.28	3,000.00	3,000.00	5,000.00
591-000-690.000	PROCEEDS FROM BOND SALE	0.00	0.00	0.00	0.00
Total Department :		<u>1,724,835.06</u>	<u>1,741,100.00</u>	<u>1,741,100.00</u>	<u>1,865,881.00</u>
Estimated Revenues		<u>1,724,835.06</u>	<u>1,741,100.00</u>	<u>1,741,100.00</u>	<u>1,865,881.00</u>

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
WATER FUND					
Appropriations					
591-000-702.003	GENERAL WAGES	37,732.33	41,000.00	41,000.00	52,280.00
591-000-703.010	DPW DIRECTOR WAGES	13,636.90	17,510.00	17,510.00	18,211.00
591-000-712.000	OPT OUT HEALTH INSURANCE	0.00	1,200.00	1,200.00	1,200.00
591-000-715.000	PAYROLL TAXES	3,041.33	4,546.00	4,546.00	5,394.00
591-000-718.000	RETIREMENT EXPENSES	2,430.08	2,909.00	2,909.00	3,344.00
591-000-720.000	EMPLOYEE INSURANCE	12,426.61	10,300.00	10,300.00	13,849.00
591-000-721.000	WORKMANS COMPENSATION	800.17	2,184.00	2,184.00	2,116.00
591-000-730.000	POSTAGE	1,036.00	1,500.00	1,500.00	1,500.00
591-000-757.000	WATER METERS PURCHASED	0.00	4,000.00	4,000.00	7,500.00
591-000-775.000	SUPPLIES	495.41	3,500.00	3,500.00	3,500.00
591-000-787.000	WATER TREATMENT SUPPLIES	0.00	3,500.00	3,500.00	3,500.00
591-000-801.500	COUNTY WATER CHARGE	461,752.95	827,000.00	827,000.00	810,000.00
591-000-804.000	INSURANCE	5,022.08	5,000.00	5,000.00	0.00
591-000-807.000	AUDIT FEES	3,000.00	3,000.00	3,000.00	3,000.00
591-000-817.000	CONSULTANTS FEES	31,881.52	71,250.00	71,250.00	30,000.00
591-000-817.002	BOND ISSUANCE COSTS	0.00	0.00	0.00	0.00
591-000-826.000	LEGAL FEES	300.00	0.00	0.00	0.00
591-000-831.000	TRAINING	0.00	1,000.00	1,000.00	1,000.00
591-000-853.000	TELEPHONE	2,372.48	900.00	900.00	0.00
591-000-921.000	ELECTRICITY & HEAT	6,378.68	10,000.00	10,000.00	10,000.00
591-000-930.000	REPAIRS & MAINTENANCE	49,104.33	143,609.00	143,609.00	400,000.00
591-000-930.008	WATER TESTS & LICENSE	6,121.34	4,000.00	4,000.00	4,000.00
591-000-956.000	GENERAL EXPENSES	1,194.07	1,500.00	1,500.00	1,500.00
591-000-968.000	DEPRECIATION	0.00	160,000.00	160,000.00	0.00
591-000-972.000	CAPITAL PROJECTS	73,140.99	0.00	0.00	0.00
591-000-985.000	EQUIPMENT	0.00	10,000.00	10,000.00	0.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
WATER FUND					
Appropriations					
591-000-991.000	PRINCIPAL PAYMENTS ON DEBT	277,118.94	201,681.00	201,681.00	259,645.00
591-000-993.000	INTEREST ON PAYMENT	65,714.01	120,011.00	120,011.00	119,342.00
591-000-995.101	ADMIN. FEES TO GENERAL FUND	0.00	90,000.00	90,000.00	115,000.00
Total Department :		1,054,700.22	1,741,100.00	1,741,100.00	1,865,881.00
Appropriations		1,054,700.22	1,741,100.00	1,741,100.00	1,865,881.00
Fund 591 - WATER FUND:					
TOTAL ESTIMATED REVENUES		1,724,835.06	1,741,100.00	1,741,100.00	1,865,881.00
TOTAL APPROPRIATIONS		1,054,700.22	1,741,100.00	1,741,100.00	1,865,881.00
NET OF REVENUES & APPROPRIATIONS:		670,134.84	0.00	0.00	0.00



- ▶ Budget
- ▶ Fiscal Year 2027
- ▶ Saddlebrook 868

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
LINDENWOOD SPECIAL ASSESSMENT					
Estimated Revenues					
869-000-451.000	SPECIAL ASSESSMENTS	110,535.84	116,000.00	116,000.00	111,787.00
869-000-665.000	INTEREST ON INVESTMENTS	50,253.06	3,000.00	3,000.00	3,000.00
Total Department :		160,788.90	119,000.00	119,000.00	114,787.00
Estimated Revenues		160,788.90	119,000.00	119,000.00	114,787.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
LINDENWOOD SPECIAL ASSESSMENT					
Appropriations					
869-000-991.000	PRINCIPAL PAYMENTS ON DEBT	75,000.00	75,000.00	75,000.00	75,000.00
869-000-993.000	INTEREST ON PAYMENT	22,550.00	43,225.00	43,225.00	39,475.00
Total Department :		97,550.00	118,225.00	118,225.00	114,475.00
Appropriations		97,550.00	118,225.00	118,225.00	114,475.00
Fund 869 - LINDENWOOD SPECIAL ASSESSMENT:					
TOTAL ESTIMATED REVENUES		160,788.90	119,000.00	119,000.00	114,787.00
TOTAL APPROPRIATIONS		97,550.00	118,225.00	118,225.00	114,475.00
NET OF REVENUES & APPROPRIATIONS:		63,238.90	775.00	775.00	312.00



- ▶ Budget
- ▶ Fiscal Year 2027
- ▶ Lindenwood 869

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
LINDENWOOD SPECIAL ASSESSMENT					
Estimated Revenues					
869-000-451.000	SPECIAL ASSESSMENTS	110,535.84	116,000.00	116,000.00	111,787.00
869-000-665.000	INTEREST ON INVESTMENTS	50,253.06	3,000.00	3,000.00	3,000.00
Total Department :		160,788.90	119,000.00	119,000.00	114,787.00
Estimated Revenues		160,788.90	119,000.00	119,000.00	114,787.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
LINDENWOOD SPECIAL ASSESSMENT					
Appropriations					
869-000-991.000	PRINCIPAL PAYMENTS ON DEBT	75,000.00	75,000.00	75,000.00	75,000.00
869-000-993.000	INTEREST ON PAYMENT	22,550.00	43,225.00	43,225.00	39,475.00
Total Department :		97,550.00	118,225.00	118,225.00	114,475.00
Appropriations		97,550.00	118,225.00	118,225.00	114,475.00
Fund 869 - LINDENWOOD SPECIAL ASSESSMENT:					
TOTAL ESTIMATED REVENUES		160,788.90	119,000.00	119,000.00	114,787.00
TOTAL APPROPRIATIONS		97,550.00	118,225.00	118,225.00	114,475.00
NET OF REVENUES & APPROPRIATIONS:		63,238.90	775.00	775.00	312.00



- ▶ Budget
- ▶ Fiscal Year 2027
- ▶ Rolston 871

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
W. ROLSTON SPECIAL ASSESSMENT					
Estimated Revenues					
871-000-451.000	SPECIAL ASSESSMENTS PAYMENT	112,782.97	107,769.00	107,769.00	91,200.00
871-000-665.000	INTEREST ON INVESTMENTS	142.28	0.00	0.00	3,000.00
Total Department :		<u>112,925.25</u>	<u>107,769.00</u>	<u>107,769.00</u>	<u>94,200.00</u>
Estimated Revenues		<u>112,925.25</u>	<u>107,769.00</u>	<u>107,769.00</u>	<u>94,200.00</u>

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
W. ROLSTON SPECIAL ASSESSMENT					
Appropriations					
871-000-991.000	PRINCIPAL PAYMENTS ON DEBT	0.00	40,000.00	40,000.00	58,000.00
871-000-993.000	INTEREST ON PAYMENT	15,413.70	30,827.40	30,827.40	28,200.00
Total Department :		15,413.70	70,827.40	70,827.40	86,200.00
Appropriations		15,413.70	70,827.40	70,827.40	86,200.00
Fund 871 - W. ROLSTON SPECIAL ASSESSMENT:					
TOTAL ESTIMATED REVENUES		112,925.25	107,769.00	107,769.00	94,200.00
TOTAL APPROPRIATIONS		15,413.70	70,827.40	70,827.40	86,200.00
NET OF REVENUES & APPROPRIATIONS:		97,511.55	36,941.60	36,941.60	8,000.00

CITY OF LINDEN

RESOLUTION NO. 06-26

A RESOLUTION ADOPTING THE CITY OF LINDEN FEE SCHEDULE

PRESENT: _____

ABSENT: _____

The following Resolution was offered by _____, and supported by _____:

WHEREAS, the City of Linden, through enacted ordinances and adopted resolutions, may require fees to be paid for certain procedures and reviews;

WHEREAS, the City of Linden has previously adopted a Fee Schedule describing the procedures and reviews which require a fee and which furthermore states the amount of those fees;

WHEREAS, it is necessary to periodically review and if necessary amend, the adopted Fee Schedule;

THEREFORE, BE IT RESOLVED, by the Linden City Council, that the amended and attached Fee Schedule be adopted and effective July 1, 2026.

CONSIDERED AND APPROVED at a regular meeting of the Linden City Council on this 11th day of May 2026.

YEAS: _____

NAYS: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED.

Elizabeth Armstrong, Mayor

ATTEST:

Kristyn Kanyak, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Linden, County of Genesee, and State of Michigan, at a regularly scheduled meeting held this 11th day of May, 2026 and that notice of said meeting was given in accordance with the Open Meetings Act, as amended.

Kristyn Kanyak, City Clerk

**CITY OF LINDEN
RESOLUTION NO. 07-26**

**A RESOLUTION AUTHORIZING THE COMPENSATION FOR ALL CITY OFFICERS,
EMPLOYEES AND VOLUNTEER FIRE DEPARTMENT**

PRESENT: _____

ABSENT: _____

The following Resolution was offered by _____, and supported by _____:

WHEREAS, the City Council must determine the compensation for all city officers and employees per City Charter Section 3.4 and Ordinance No. 148;

NOW, THEREFORE, BE IT RESOLVED, the Linden City Council resolves that the compensation for city officers, employees and volunteer fire department effective July 1, 2026 to be as follows:

City Manager	\$109,719.72 Salary
Police Chief	\$92,750 Salary
Fire Chief	\$35.00 Hourly (PT 25 Hours Weekly)
City Clerk	\$69,000 Salary
City Treasurer	\$73,000 Salary
Deputy Treasurer	\$21-25.00 Hourly
Deputy Clerk	\$21-25.00 Hourly
Director of Senior Services and Community Engagement	\$73,000 Salary
Loose Center Staff	
Travel/Special Event Coordinator	\$37,000 Salary
Administrative Assistant/Receptionist	\$37,000 Salary
Program Coordinator	\$18-20.00 Hourly
Custodial/Building Maintenance	\$16-18.00 Hourly
DPW Director	\$91,100 Salary
DPW Foreman	\$27-29.00 Hourly
DPW Maintenance Tech.	\$23-26.00 Hourly
DPW Part-Time	\$16.00-18.00 Hourly
Seasonal DPW Maintenance Tech.	\$14.00 Hourly
DPW Scheduled on Call Pay	\$150 Weekly
Department Head Cellphone Stipend	\$50 Monthly
Full-Time Employees Cellphone Stipend	\$20 Monthly
Firefighters	\$20.00 for first hour
<i>(Minimum of 1 hour; quarter hour increments after first hour); wages calculated from individual time of response to individual time of clear (number of runs not considered). Firefighters will be paid \$19.00 per hour after first hour.</i>	
Fire Training Sessions	To be paid at hourly rate
Firefighters in Training <i>(Non-Certified)</i>	\$10 per hour <i>(calculated same as firefighter)</i>
Assistant Fire Chief	\$3,000.00 yearly stipend
Captain	\$750.00 yearly stipend
Lieutenant <i>(2 positions)</i>	\$750.00 yearly stipend
Medical Officer	\$750.00 yearly stipend
Equip. Maintenance	\$250.00 yearly stipend
Fire Dept. Records Maintenance	\$850.00 yearly stipend

Fire Training Officers (2 positions)

\$250.00 yearly stipend

Elected and Appointed Positions:

City Councilors	\$500.00 per year with no certification
Certification of Elected Officials Academy through MML	
Level I -	\$600.00 per year
Level II -	\$700.00 per year
Level III -	\$800.00 per year
Mayor	\$1,600.00 per year with no certification
Certification of Elected Officials Academy through MML	
Level I -	\$1,700.00
Level II -	\$1,800.00
Level III -	\$1,900.00
Board of Review	\$25.00 per meeting
Election Chairperson	\$13.00 per hour plus \$25 per election
Election Workers	\$13.00 per hour
Election Workers Training	\$25.00 per training session

Employee Contributions for Premiums

Health Insurance	20%
Dental Insurance	50%

457 Deferred Compensation Plan and Roth IRA Contribution

City Contribution (For Eligible Department Heads)	8%
City Contribution (For Eligible Full Time Employees)	5%

This resolution supersedes any preceding resolutions which may have conflicting language and does not apply to any employee within a collective bargaining agreement or contract.

CONSIDERED AND APPROVED at a regular meeting of the Linden City Council this 11th day of May 2026.

YEAS: _____

NAYS: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED.

Elizabeth Armstrong, Mayor

ATTEST:

Kristyn Kanyak, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Linden, County of Genesee, and State of Michigan, at a regularly scheduled meeting held this 11th day of May, 2026 and that notice of said meeting was given in accordance with the Open Meetings Act, as amended.

Kristyn Kanyak, City Clerk

CITY OF LINDEN

RESOLUTION NO. 08-26

ADOPTION OF FISCAL YEAR 2026-2027 PURCHASING RESOLUTION

PRESENT: _____

ABSENT: _____

The following Resolution was offered by _____, and supported by _____:

Pursuant to Ordinance No. 394, City Council resolves as follows for Fiscal Year 2026-2027:

- (A) Transactions less than \$5,000.00.** The City Manager shall have full authority to enter into contracts for the purchase or sale of city property or materials for amounts not in excess of \$5,000.00, provided he or she has, prior to consummation of any sale or purchase, obtained at least two comparative prices;
- (B) Transactions between \$5,000.00 and \$15,000.00.** The City Manager is authorized to make purchases of materials and equipment in an amount between \$5,000.00 and \$15,000.00, without prior approval of the City Council, provided the City Manager has, prior to consummation of any sale or purchase, secured quotations from no less than three (3) sources with comparative prices; and
- (C) Transactions exceeding \$15,000.** The City Manager shall secure bids in all transactions involving an expenditure of \$15,000.00 or more.

CONSIDERED AND APPROVED this 11th day of May 2026, by the City Council of the City of Linden, Michigan.

YEAS: _____

NAYS: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED.

Elizabeth Armstrong, Mayor

ATTEST:

Kristyn Kanyak, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Linden, County of Genesee, and State of Michigan, at a regularly scheduled meeting held this 11th day of May, 2026 and that notice of said meeting was given in accordance with the Open Meetings Act, as amended.

Kristyn Kanyak, City Clerk



CITY OF LINDEN

CITY COUNCIL AGENDA MEMO

MEETING DATE: MAY 11, 2026

DEPARTMENT: DPW

To: Mayor and City Council
From: Ellen R. Glass, City Manager; Don Grice, Public Works Director
Submitted: May 6, 2026
Subject: Approval of the 2026-2027 Road Overband/Crack Fill Program

INTRODUCTION/ HISTORY/EXPLANATION OF TOPIC

As City Council knows, one of the best methods to preserve and extend the life of aging roadways is to prevent the infiltration of water and non-compressible materials into and through the road surface. In the warm season, non-compressible materials such as dirt, sand, and stone fill in cracks which can cause additional damage to roadways as warm weather expands the roadway surface causing further fracturing. The infiltration of water can be even more damaging by contaminating the road base and creating structural problems that can quickly deteriorate a roadway surface leading to potholes and other structural deformities. While roadway deterioration is inevitable, crack filling programs are designed to keep roadway surfaces somewhat impermeable to these foreign materials which helps to preserve the roadway.

Once again, the City of Linden had the opportunity to piggyback on to a competitively bid crack filling program made up of a consortium of five governmental agencies. The City of Wixom generously organized and facilitated the bid on behalf of the consortium. On March 5, 2026, they conducted a bid opening for the project with the following results:

Contractor	Overband/Crack Fill Price (Per Pound Applied)
Thompson Construction	\$1.30
Scodeller Construction	\$1.55
Wolverine Seal Coating	\$1.15
K&B Asphalt Seal Coating	\$1.20
Titan Pavement	\$1.90

STAFF RECOMMENDATION

Crack filling programs are an important part of municipal road maintenance. They provide an affordable step in the slowing of roadway deterioration by keeping surfaces sealed from the infiltration of water and other foreign materials. For these reasons, staff recommends the approval of the 2026-2027 road overband and crack filling program. Appropriate funding is available in the 2026-2027 Local and Major Roads Budgets.

MOTION

Move to approve the 2026-2027 Road Overband and Crack Filling Program and award to Wolverine Seal Coating.

SUPPORTING MATERIALS ATTACHED:

I CONCUR: Ellen R. Glass
ELLEN R. GLASS, CITY MANAGER



City of Wixom
City Clerk
49045 Pontiac Trail
Wixom, MI 48393
REQUEST FOR PROPOSAL

**OVERBAND CRACK SEALING/ SEAL COATING 2026 FOR
CITY OF WIXOM, CITY OF LINDEN, BLOOMFIELD TWP, CITY OF BRIGHTON,
AND VILLAGE OF MILFORD**

Deadline: March 5, 2026

Proposals will be accepted by the City Clerk, City of Wixom, 49045 Pontiac Trail, Wixom, MI 48393 until 10:30 am on March 5, 2026.

The City of Wixom is a participating agency in the Michigan Inter-Governmental Trade Network (MITN). Interested vendors are encouraged to register with MITN at www.bidnetdirect.com to view Bid/RFP announcements and/or specifications for this and all open Bids and RFPs for The CITY OF WIXOM, CITY OF LINDEN, BLOOMFIELD TWP, CITY OF BRIGHTON, AND VILLAGE OF MILFORD. These bid specifications will be posted by February 25, 2026, on the MITN network.

One (1) original copy of the sealed proposals and one (1) electronic copy (thumb drive) must be received at the City of Wixom - City Clerk's Office, 49045 Pontiac Trail, Wixom, Michigan 48393, no later than **10:30 am on Tuesday, March 5, 2026**. Proposals must be clearly marked "**Overband Crack Sealing/ Seal Coating 2026**." All questions regarding this Request for Proposals shall be directed to:

City of Wixom - Director of Public Works, Tim Sikma, at dpwadmin@wixomgov.org or 248-624-0141, Monday through Thursday (8 am - 4 pm)

City of Linden - Director of Public Works, Don Grice, at dpwdirector@lindenmi.us or 810-735-7980 Monday through Thursday (8 am - 4 pm), Friday (8 am-12 pm)

Bloomfield Twp - Road Foreman, Marco Nervo, at mnervo@bloomfieldtwpmi.gov 248-594-2800 Monday through Thursday (7 am - 5:30 pm)

City of Brighton - Director of Public Services, Marcel Goch, at 810-225-8001 Monday through Friday (8 am - 4 pm)

Village of Milford - Director of Public Services, Mike Karll, at mkarll@villageofmilford.org or 248-685-3055 Monday through Thursday (7 am - 4:30 pm), Friday (7-11 am)

The CITY OF WIXOM, CITY OF LINDEN, BLOOMFIELD TWP, CITY OF BRIGHTON, AND VILLAGE OF MILFORD reserve the right to reject all Bids in their sole discretion separately. The CITY OF WIXOM, CITY OF LINDEN, BLOOMFIELD TWP, CITY OF BRIGHTON, AND VILLAGE OF MILFORD reserve the right to reject any Bid which is not submitted on and/or supported by a bill of materials. Each municipality reserves the right to reject any and all Bids in whole, or in part, and accept any Bid or portion of the Bid that, in their opinion, best serves the interests of the Municipality served.

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APPENDIX A: BID SIGNATURE PAGE & BILL OF MATERIALS

APPENDIX B: QUALIFICATIONS QUESTIONNAIRE

APPENDIX C: INSURANCE COVERAGE REQUIREMENTS



REQUEST FOR PROPOSAL

Introduction: **The CITY OF WIXOM, CITY OF LINDEN, BLOOMFIELD TWP, CITY OF BRIGHTON, AND VILLAGE OF MILFORD** (hereafter referred to as "**Municipalities**") are seeking proposals for Crack Sealing/ Seal Coating Services. The Overband Crack Sealing/ Seal Coating is to consist of Crack Sealing/ Seal Coating on each of the major and local roads of each community, as well as other areas as determined by the Municipalities.

At any time before the specified time and date set for the proposal submission, a bidder may withdraw their proposal. Any proposal modification must be in writing, executed by the authorized person, and submitted before the final submission due date. Proposals received after the submission deadline may be considered only if no other proposals are received by the deadline. The Municipalities reserve the right to disqualify any bidder based on any real or apparent conflict of interest that is disclosed in the proposal submitted or at any time to the Municipalities, at the sole discretion of the Municipalities.

The specifications provided by the successful Bidder shall meet or exceed all requirements described in this RFP and any additional Bid documents provided by the municipality.

SECTION 1 INVITATION TO BID

- A. **BID ACCEPTANCE.** The Municipalities will accept sealed responses ("Bids") to this Request for Proposals (RFP) for Overband Crack Sealing/ Seal Coating which complies with the Invitation to Bid, Bidder Instructions, General Conditions, Scope of Work, Timeline Requirements, Awarded Contract Requirements, Products and Services Specifications, and System Documentation & Warranty set forth below and submitted to the City of Wixom at the following address:

City of Wixom
Attention: Clerk's Office
49045 Pontiac Trail
Wixom, MI 48393

RE: BID- Overband Crack Sealing/ Seal Coating 2026

- B. **FACILITIES/BUILDING WALK-THROUGH.** Not Applicable.
- C. **INDEPENDENCE.** By submission of a proposal, a Bidder certifies that the Bidder has not paid or agreed to pay any fee or commission, or any other thing of value, contingent on the award of this contract to any employee, official, or current contracting consultant of the Municipalities. The Bidder certifies that the financial information in this statement has been arrived at independently and without consultation, communication, or agreement for the purpose of restricting competition as to any matter relating to such costs with any other proposal or Bidder.
- D. **PUBLIC RECORD.** The contents of the proposals shall be considered public records of the Municipalities. Any Bidder submitting a proposal hereunder further acknowledges and agrees that the Municipalities are public entities that are required to abide by laws governing public records and shall not be liable for disclosures required by law. All materials submitted in response to this RFP shall become the property of the municipalities upon delivery to the address set forth above.

SECTION 2 BIDDER INSTRUCTIONS

- A. **BID OPENING.** All Bid responses to this RFP must be placed in a sealed envelope, labeled as follows: **Overband Crack Sealing/ Seal Coating 2026 Bid**. The Bid will include one (1) original, and one (1) electronic file (thumb drive) of the Bid proposal.

1. Bid responses will only be considered via written paper format. No email, facsimile, oral, or other non-written documents will be considered.
 2. Bids not received at the City of Wixom's Clerk's Office by the Bid closing time of March 5, 2026, at 10:30 am will not be considered.
 3. The Bidder shall be responsible for the timely delivery of the Bid to the City of Wixom's Clerk's Office. The Municipalities will not be liable to any Bidder for any delivery or postal delays. Postmarking of the Bid before the closing date of March 5, 2026, at 10:30 am will not be a substitute for timely receipt of the Bid.
 4. If the City of Wixom Offices are closed due to unforeseen circumstances on the Bid opening date, Bids will be due at the same time at the Wixom Police Department (same address).
- B. CLARIFICATIONS AND CORRECTIONS. General questions or clarifications regarding this RFP should be directed by email to: Tim Sikma with the subject line clearly stating "RFP Question- Crackband Sealing" at DPWAdmin@wixomgov.org no later than March 2, 2026, at 12 pm. Questions received after this date/time will not be considered. All questions, along with their responses, will be posted in MITN by March 3, 2026, by 5 pm.
- C. GENERAL REQUIREMENTS.
1. The Municipalities or their representatives shall not be held responsible for expenses incurred in the preparation or subsequent presentation of the Bid response.
 2. This RFP for Overband Crack Sealing/ Seal Coating is not an offer to enter into a contract, but rather a solicitation for Bids.
 3. The Bidder shall supply, upon request, samples and/or brochures of the proposed materials and equipment with the Bid.
 4. The Municipalities shall provide drawings separately as associated with this project following the acceptance of the bids.
 5. The Municipalities reserve the right to reject all Bids at their sole discretion.
 6. The Municipalities reserve the right to reject any Bid which is not submitted on and/or supported by a bill of materials.
 7. The Municipalities reserve the right to reject any and all Bids in whole, or in part, and accept any Bid or portion of the Bid that, in their opinion, best serves the interests of the Municipalities.
- D. BID IDENTIFICATION REQUIREMENTS. The Bid shall include the full legal name of the Bidder, its business address, telephone number, and a statement identifying the Bidder as a sole proprietorship, partnership, corporation, or other legal entity. A proprietorship shall state the full name of the proprietor, a partnership shall state the full names of the general partners, and a corporation shall identify the state in which it is incorporated. Each copy of the Bid shall be signed by the person or persons legally authorized to bind the Bidder to a contract.
1. The Bidder shall complete and submit, along with the Bid, a Bid Signature Page, Appendix A, in longhand, in ink, by an authorized representative.
 2. The Bidder shall complete and submit, along with the Bid, a Bill of Materials, Appendix A, summarizing the details of the Bid and identifying materials for each location.
 3. The submitted Bid shall include a Qualifications Questionnaire, Appendix B, properly completed and signed by an authorized representative of the Bidder. The qualifications questionnaire shall include a list of at least four (4) references, one (1) of which must be a municipality or local government for a similar scope of work performed within the past three (3) years.
- E. DEFINITIONS. The foregoing definitions apply to this Request for Proposal (RFP) only.
1. The CITY OF WIXOM, CITY OF LINDEN, BLOOMFIELD TWP, CITY OF BRIGHTON, AND VILLAGE OF MILFORD (Municipalities)- Each Municipality quotation will be taken to their board and/or councils separately. The roads noted for Overband Crack Seal and/ or Seal Coating will be located in each municipality as defined.

2. Bidder(s)- The business entities and/or person(s) submitting the Bid.
3. Bid(s)- A complete and properly executed proposal to perform the scope of work, or designated portion thereof, for the sums stated within the Bid.
4. Base Bid- The sum stated in the Bid for which the Bidder offers to perform the Scope of Work, wherein work may be added or subtracted for sums stated in the alternate Bid, if any.
5. Alternate Bid- An amount stated in the Bid to be added or subtracted from the amount of the base Bid, if said change in the scope of work, method of construction, and/or materials is accepted by the municipalities.
6. Selected Vendor/Contractor- The Bidder(s) receiving formal notice of acceptance of its/his/her Bid(s) and duly served by an agent of the municipalities duly authorized to give such notice.

SECTION 3 GENERAL CONDITIONS

A. RIGHTS OF ACCEPTANCE OR REJECTION.

The Municipalities reserve the right to reject all Bids in its sole discretion. The Municipalities separately reserve the right to reject any Bid which is not submitted on and/or supported by a bill of materials. The Municipalities separately reserve the right to reject any and all Bids in whole or in part and accept any Bid or portion of the Bid that, in their opinion, best serves the interests of the Municipalities.

B. QUALIFICATION OF BIDDERS.

To assure the Municipalities of the quality of workmanship, materials, products, and/or services, the Municipalities will retain the right, and have complete discretion to qualify or disqualify any Bidders based on available information concerning the Bidder's ability to perform as needed and the suitability of the products and/or services included in the Bid as described in this RFP. Each Bidder, by submitting a Bid, represents that:

1. The Bidder has read and understands all the Bid requirements, conditions, and specifications contained herein.
2. The Bid is based upon the materials, systems, and equipment described, without exception, in all Bid documents supplied by the Municipality.

C. VARIANCE AND PRICE.

Any variance from the specifications of this RFP must be fully explained in writing by the Bidder. All prices quoted in the Bid must be on a unit price basis and include the total price. The price of an item or unit of a given product as promised in a Bid cannot be changed by the service provider, regardless of whether the City changes the quantity of the item or unit needed.

D. MANUFACTURER(S) BRANDS/MODEL NUMBERS.

The naming of a manufacturer's brand or model number will not be considered as excluding other brands or model numbers for purposes of later providing the products as promised in the Bid. Specifically, similar products with comparable construction, material, and workmanship will be considered equal. Notwithstanding, the Municipalities have complete discretion to evaluate the merits of all Bids submitted and can take into consideration the brand and/or model numbers set forth in the Bids.

E. MANUFACTURER(S) SUBSTITUTIONS.

Any substitution from the specified products and/or services by the manufacturer(s) is acceptable if at no additional cost to the Municipalities and approved by an authorized Municipalities representative before placing the order for said products and/or services. The Municipality reserves the right to refuse any and all manufacturer(s) substituted products and/or services.

F. MANUFACTURER(S) DISCOUNTS.

The Municipalities reserve the right to receive any and all manufacturer(s) price reductions, discounts or rebates that are received by the selected vendor/contractor for the specified

products and/or services. The selected vendor/contractor agrees to pass any and all cost savings from the manufacturer(s) for the specified products and/or services to the Municipalities by way of a setoff of monies owed or refund of monies paid by the Municipality.

G. REMOVAL AND DISPOSAL OF OLD EQUIPMENT.

The selected vendor/contractor is responsible for the safe disposal of all existing items being replaced by items covered in the RFP. Said disposal shall follow any EPA guidelines and be completed with generally accepted safe disposal guidelines. The Municipalities reserve the right to identify at the kick-off meeting established by each Municipality to discuss specific items that it may wish to retain.

H. CLEAN-UP.

The selected vendor/contractor must, at all times, keep the premises free from accumulations of waste materials caused by the work, and upon completing the work, must remove all work-related rubbish from and about the building(s) and must leave the work area broom clean, or its equivalent. In the case of a dispute, the Municipality may remove the rubbish and charge the cost to the selected vendor/contractor.

I. ADDENDA.

Any clarifications or modifications to the specifications for the RFP will be issued by the Municipality in the form of an addendum. Any addendum issued during the bidding period will be posted on MITN.

1. No verbal statements by the Municipality will be considered as binding or enforceable against the Municipality.
2. No requests for clarifications or modifications will be processed after the closing date as posted in Section 5: Timeline Requirements.

J. FEDERAL, STATE AND LOCAL TAXES.

All products and/or services furnished by the selected vendor/contractor must comply with all applicable federal, state, and local codes and regulations. All Bids must include, and the selected vendor/contractor must pay, all taxes levied by the Federal, State, and Local Governments, on both labor and materials. The Municipalities reserve the right to require evidence of such tax payments before final payment of the contract. The Municipality is exempt from Federal Excise and State Sales Taxes. To comply with these regulations, sales tax is not to be included in the Bid.

K. PROJECT IMPLEMENTATION.

The selected vendor/contractor shall have sufficient resources to complete the project within the allotted timeframe and shall, upon request, demonstrate that they have the resources necessary to fulfill the timeline requirements contained in Section 5.

L. NO DISCRIMINATION.

The selected vendor/contractor and their subcontractors are required not to discriminate against any employee or applicant for employment to be employed in the performance of the Bid with respect to hire, tenure, terms, conditions or privileges of employment, because of race, color, religion, national origin, or ancestry or also because of age or sex, except based on a legitimate occupational qualification. Violation of this requirement may be regarded as a material breach of the Michigan Fair Employment Practices Act and may be subject to prosecution.

M. NO SMOKING POLICY.

The Municipalities adhere to a mandatory no-smoking policy on their premises and/or at Community functions. All Bidders shall comply with this no-smoking policy.

N. PRODUCTS AND SERVICES SPECIFICATIONS.

It is the intent of the specifications in Section 7 of this RFP to define the minimum acceptable quality of products and/or services. The product line must be of known quality from a

nationally recognized manufacturer who regularly advertises, promotes, and distributes products and services to local governments.

O. VARIATIONS FROM SPECIFICATIONS.

All variations from the specified products and/or services, Section 7, must be fully explained and included with the Bid. Manufacturer(s) brands must be used in all cases, with associated manufacturers' warranties noted.

1. The Municipality reserves the right to increase or decrease quantities or modify the specifications.
2. The selected vendor/contractor shall agree to a written modification of the terms of its original Bid within five (5) business days of receiving written notification of the increase or decrease in quantities or modification of the specifications.

P. CANCELLATIONS.

The Municipality reserves the right of cancellation for non-performance of the terms specified in the awarded contract.

Q. WITHDRAWAL OF BIDS.

Upon presentation of proper identification, any Bidder may withdraw its/his/her Bid at any time before the scheduled Bid opening date and time as stated in Section 2. No Bid shall be withdrawn for a period of ninety (90) days after the Bid opening date and time.

R. VALUATIONS.

Considerations for awarding contracts will include price, product quality, service, delivery, and maintenance of products and/or services, adherence to specifications, past performance to the Municipality, vendor/contractor reliability, warranties, and familiarity with the projects and the facilities of the Community.

1. It is the intent of the Municipality to award the contract to the Bidder submitting the "best" cost-effective Bid for the project, provided the Bid has been properly submitted and delivered, includes all required documentation herewith, and is considered reasonable in price.
2. Price is a primary factor, but the Municipality will consider other factors to determine the most successful Bid; technical experience, local service and support, and experience in municipal environments are used to perform the Municipality's Bid evaluations, among other considerations.
3. The Municipalities will evaluate the merits of all Bids submitted and reserve the right to accept or reject any or all Bids.

S. NOTICE OF AWARD.

The Bidder will be deemed as having been awarded the Bid for each community when the formal notice of acceptance of its/his/her Bid has been approved by the Board or Council of The CITY OF WIXOM, CITY OF LINDEN, BLOOMFIELD TWP, CITY OF BRIGHTON, AND VILLAGE OF MILFORD and subsequent notices have been duly served by each community separately upon the intended awardees by an officer(s) or agent(s) of the Municipality duly authorized to give such notice.

SECTION 4 SCOPE OF WORK

A. GENERAL DESCRIPTION.

The general description of the Scope of Work (SOW) for the project is to provide the Municipalities with Overband Crack Sealing/ Seal Coating for Asphalt and Concrete Roads within the given municipality.

1. It shall be the Contractor's responsibility to examine, first-hand, the roadways described in this document to fully understand the scope and location of the work called for under this proposal.
2. The Contractor shall understand that the scheduling of crack and joint sealing days with the

Municipalities constitutes a vital proposal/contract condition as it is the primary goal of the Municipalities to ensure that the crack and joint sealing of the Municipalities' streets scheduled for crack and joint sealing be done in such a manner so as to minimize both inconvenience to the public and the disruption of the normal flow of traffic. In order to maintain the above-stated goal, the Contractor shall not apply crack and joint sealing materials between the hours of 7:00 am to 8:00 am and 4:00 pm to 6:00 pm, Monday through Friday, unless approved by the Municipalities. The work called for under this contract may be performed during evening or weekend hours, provided that the Contractor has obtained prior approval from the Municipalities.

3. The Contractor's performance shall be monitored by the Municipalities Department of Public Works. The scheduling of the work to be done shall be made through each department, and no work shall begin until the approval of the Municipalities' Directors or their designee has been secured.
4. The Contractor shall provide and maintain in full operation and at all times during the tenure of this contract, full-time supervision, a sufficient crew of laborers, equipment operators, tools, materials, and reliable equipment necessary for the performance of this service. All equipment used in the performance of this contract shall be equipped with strobe lights, flashers, and all other appropriate cautionary and safety systems. The Contractor shall also provide and maintain, in full operation at all times, a flashing or sequencing arrow panel, mounted on or trailered behind the tail vehicle of the pavement marking convoy. The Contractor shall be staffed with properly trained and equipped personnel, including "flagmen", where and when such personnel are necessary to ensure the safety of the Contractor's staff and equipment, as well as the safety of the Municipalities and the motoring public.
5. It shall be the Contractor's responsibility to ensure that the pavement surfaces are clean, dry, and free of all foreign materials before the application of the sealant.
6. The Contractor must use asphalt emulsion or coal tar, using one (1) coat, with an additional line item for an additional coat at the same time and location.
7. The Municipalities reserve the right to inspect the Contractor's equipment before making an award of contract.
8. The Contractor shall be responsible for the appearance, conduct, discipline and supervision of all of his employees involved in this service.
9. All machines and equipment used by the Contractor in the performance of this service shall be of uniform appearance and shall be maintained in a reasonably neat, clean and safe operating condition.

B. TIME LIMITS AND DEADLINES:

Subsequent to contract award and upon notification by the Municipalities, the Contractor shall promptly commence the crack and joint sealing according to a schedule agreed upon by both parties. The schedule shall be established in writing by March 27, 2026. All sealing must be completed no later than thirty (30) working days following the agreed-upon start date, as written in the notice to proceed. The "notice to proceed" shall be given following the contract award and the preconstruction meeting. Any spring applications must be completed by June 15, 2026, and any unfinished work due to weather conditions shall be completed by September 14, 2026, for fall applications. (See completion dates in Appendix A.)

It should be noted that failure to comply with the time limits and deadlines in the notice to proceed letters as herein described shall be grounds for disqualification for future contract awards and 5% reduction in cost.

C. PROPOSED PROJECT LOCATIONS/ROADWAYS:

Each Municipality has a mixture of Major and Local Roads; the actual location of streets to be done will be determined based on bid prices.

D. SPECIFICATIONS FOR OVERBAND CRACK FILL:

1. Description - This work consists of furnishing all labor, equipment, and materials necessary for the treatment of cracks in bituminous pavements by the Overband Crack Fill Method. The Overband Crack Fill Method consists of cleaning the crack in bituminous pavements and placing the specified materials into and over the crack to eliminate water infiltration.

2. Materials - Materials shall be a Right Pointe or STAR 3405 or equivalent.
3. Equipment -
 - a. Compressed Air-System: A compressed air system shall be used for crack preparation where moisture or vegetation is present. The compressed air equipment shall be able to produce continuous, high-volume, high-pressure, and dry air. The air compressor shall be equipped with a moisture separator to remove any oil and water from the air supply. The compressor shall be capable of producing a minimum of 180 psi and a continuous 90 CFM airflow.
 - b. Melter Application: The melter applicator producing batches of not less than 6,500 pounds shall be a double boiler kettle equipped with a pressure pump, hose, and applicator wands. The material hose shall be equipped with a material shut-off control. A mechanical full-sweep bi-directional agitator shall be located in the kettle to assure continuous blending. The unit shall be equipped with accurate thermometers to monitor the material temperature and the heating oil temperature. The unit's thermostatic controls shall allow the operator to regulate material temperatures up to 400°F.
 - c. Application Wand: The material may be applied with a wand followed by a "V" or "U" shaped squeegee. The width of applications shall be 3" for standard coverage. With prior written approval of the Municipalities, the application width may be increased to a maximum of 8" to provide complete coverage over multiple crack areas. The applied sealant thickness shall be 1/8" + 1/16". Application width for a normal application under chip seal shall be 3".
 - d. Heat Lance: A heat lance is to be used to ensure that no residual moisture is present in the crack or on the road surface after compressed air usage, where the overband is to be applied. If the pavement seal is saturated, it shall be dried with a heat lance.

A heat lance shall be used to ensure that no residual moisture is present in the crack or on the road surface after compressed air usage, where the overband is to be applied. At no time shall the contractor attempt to seal saturated pavement by drying the pavement with the heat lance.
4. Construction Methods -
 - a. Weather Limitations: No material shall be placed unless the pavement temperature is 40°F or greater. Material shall not be placed if there is moisture in the crack.
 - b. Preparation of Surface: Cleaning of cracks will be performed by using compressed air and any other tools necessary to remove all loose dirt, vegetation, and foreign materials. The crack must be dry and thoroughly clean when the material is applied. The compressed air blowing shall be conducted no more than 10 minutes ahead of the filling operation.
 - c. Mixing Procedures - The components shall be added to the asphalt cement and thoroughly mixed in the kettle. The temperature of the material shall be in the 290°F - 350°F range.
5. General -

Overband Crack Fill: Fill all visible cracks in the surface area of the roadbed unless otherwise specified. Application shall be done neatly and professionally with no clumping of fiber, excessive product or filling of improperly cleaned cracks.
6. Documentation Provided by the Contractor -

The contractor shall provide the Municipalities, daily, a report with the following information: road segment, date, air temperature °F, weather in morning and afternoon, beginning and ending locations for the day, to include lane and direction, Material Certifications and amounts used (at completion of project), traffic control used and checks unique or different

situations on the project. The contractor's representative's signature shall appear on the report certifying that the information provided is correct.

7. Protecting the Work-

Traffic shall not be permitted on the overband crack filler until the material has cooled sufficiently to prevent tracking. Any damage by traffic to the treated pavement areas shall be repaired by the contractor at no expense to the Municipalities. If the existing pavement markings are obliterated as a result of the crack treatment work, temporary pavement marking shall be placed before the roadway is opened to traffic, at the contractor's expense.

E. VENDOR/CONTRACTOR RESPONSIBILITY:

It shall be the responsibility of the selected vendor/contractor to provide the estimates for this project at no cost to the Municipalities. The Municipalities and their consultants associated with this RFP are not responsible for any omission, failure to detect any requirement, or any other condition required to complete the scope of work.

I. QUALITY ASSURANCE:

After bid proposals are received, the Municipalities will conduct a qualifications-based selection process, taking into consideration the fee proposal.

The successful bidder shall use only workers thoroughly trained and experienced in the skills required, who are completely familiar with the materials involved and the manufacturer's recommended methods of preparation and application, and who are thoroughly familiar with the requirements of this work. In the acceptance or rejection of the work described in the bid documents, no allowance will be made for lack of skill on the part of the installers.

II. EXECUTION:

GENERAL CONDITIONS

SUPERVISION AND CONTROL: The vendor shall report directly to the City of Wixom - Director of Public Works, Tim Sikma, City of Linden - Director of Public Works, Don Grice, Bloomfield Township - Road Foreman, Marco Nervo, Village of Milford - Director of Public Services, Mike Karll, and process requests for payment for the respective Municipalities.

INDEMNIFICATION: The vendors shall be solely responsible for and shall indemnify, defend and hold harmless The CITY OF WIXOM, CITY OF LINDEN, BLOOMFIELD TWP, CITY OF BRIGHTON, AND VILLAGE OF MILFORD its agents, officers, employees and other vendors from and against any and all claims, suits, damages and losses, specifically including, but not limited to those for loss of use of property, for damage to any property, real or personal, for injury to or the death of any person, including, but not limited to, its employees, agents and officers and for all other liabilities whatsoever, including related expenses and actual attorney's fees, in any way sustained or alleged to have been sustained, indirectly or by reason of or in connection with the performance of services, or from any other acts or omissions of the bidder, its employees, agents or officers.

III. REQUIRED DOCUMENTS

In the submission of its Bid, a bidder shall submit the following documents, and shall guarantee the accuracy of such information by signature of its authorized representative:

1. Statement of Qualifications and Experience
2. References - Three (3) minimum of similar project size
3. Proposed Work Plan and Schedule
4. Completed Fee Proposal Form

SECTION 5 TIMELINE REQUIREMENTS

A. **PROJECT TIMELINE.** The selected vendor/contractor shall have sufficient resources in order to complete the SOW, Section 4, within the allotted timeframe and shall, upon request, demonstrate that it/he/she has the resources necessary to fulfill the timeline requirements for completing the entire project. The Municipalities are expecting the

project to be completed in accordance with the following project timeline:

RFP available on-line at MITN	February 25, 2026
Pre-bid meeting and walk-through	NA
Emailed questions and RFP clarifications due	March 2, 2026 12 pm
Responses to email questions posted on MITN	March 3, 2026 5 pm
Sealed Bids due and Bid opening at the Wixom City Clerk's Office	March 5, 2026 10:30 am
Notice to Proceed, implementation schedule determined	March 25, 2026

- B. **SCOPE OF WORK SCHEDULES.** City of Wixom Public Works is located at 2041 Charms Road is open for business 7 am to 5 pm, Monday through Thursday. The Police and Fire Departments are staffed 24/7. The selected vendor/contractor is expected to perform the project during posted Municipality administrative hours.
- C. **PROJECT IMPLEMENTATION SCHEDULE.** All Bidders shall provide the Municipality with a project implementation schedule that adheres to the timeline requirements stated above. Further, the project implementation schedule must demonstrate that the selected vendor/contractor has the means and capability to complete the SOW without unnecessary disruption to the Municipality's business. This project implementation schedule must be agreed upon by both the vendor/contractor and the Municipality and shall be incorporated as part of the awarded contract.

SECTION 6 AWARDED CONTRACT REQUIREMENTS

- A. **CONTRACT EXECUTION.** The Bidder shall render, deliver, and execute the awarded contract within ten (10) days of being notified that the Bid is accepted and that the selected vendor/contractor is awarded a contract to perform the SOW in accordance with all terms and conditions contained herein. The awarded contract must be signed and dated by both the Municipality and the awarded vendor/contractor before the start of any work.
- B. **CHANGES TO SCOPE OF WORK.** The Municipalities, without invalidating the contract, may order changes within the SOW consisting of additions, deletions, and/or modifications, with the contract sum and the project implementation schedule being adjusted accordingly. All changes in the SOW shall be authorized by written change order(s) signed by the Municipality and executed under applicable conditions of contract documents.
 - 1. The contract sum and the contract time may be changed only in writing.
 - 2. The cost or credit to the Municipalities from all change order(s) shall be determined by mutual, written agreement.
 - 3. The Municipality will not pay invoices for work performed by verbal authorization.
- C. **PERFORMANCE BOND REQUIREMENTS.** The Bidder shall furnish a performance bond covering the faithful performance of the awarded contract and a labor and material payment bond in the total amount of the Bid in such form and with such sureties as the City of Wixom or other Municipalities shall approve. If the selected vendor/contractor defaults, neglects or fails to perform any provisions of the awarded contract, the Municipalities may, at its discretion, and after seven (7) days' written notice to the selected vendor/contractor, notify the bonding company that the selected vendor/contractor is in default.
 - 1. The selected vendor/contractor shall provide and maintain in force a bond with surety, and on forms approved by the Municipality, in the amount of one hundred percent (100%) of the contract amount, that the selected vendor/contractor shall promptly and faithfully perform all obligations under the contract as awarded.
 - 2. The selected vendor/contractor shall provide and maintain, in force, a bond with surety, and on forms approved by the Municipality, that the selected vendor/contractor shall make payment to the claimant for all labor and material

- used or reasonably required for use in the performance of the awarded contract.
3. The final Bid price may not include costs to secure or hold performance or Bid bonds.
 4. A Bid Bond is not required.

D. TERMINATION OF AWARDED CONTRACTS.

If the selected vendor/contractor defaults or neglects to carry out the SOW and sections referenced therein, in accordance with the awarded contract, and/or fails to perform any provision of the awarded contract, the Municipality may, after seven (7) days' written notice to the selected vendor/contractor and without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due the selected vendor/contractor or, at its option, may terminate the awarded contract and take possession of the site and of all materials, equipment, tools, and construction equipment and machinery thereon owned by the selected vendor/contractor and may finish the project by whatever method it may deem expedient. If such expense exceeds the awarded contract price, the selected vendor/contractor shall pay the difference to the Municipality.

E. EMPLOYMENT PRACTICES.

The selected vendor/contractor, by signing a contract, agrees to comply with the provisions of the State of Michigan policy regarding "Non-Discrimination of Employment", Section 3.12.0. All employees of the vendor/contractor shall be legally eligible for employment in the United States. The selected vendor/contractor shall also:

1. If required, provide the Municipalities with completed background check forms for all employees. Color copies of the employees' driver's licenses, and two (2) copies of passport-size photographs shall also be provided for issuance of contractor ID cards by the Municipality. Said ID cards will remain the property of the Municipalities, and will be returned at the completion of the contract.
2. Comply with Criminal Justice Information System (CJIS) rules for security clearance of its employees/contract staff. The CJIS security addendum is available at <https://www.fbi.gov/about-us/cjis/cjis-security-policy-resource-center/view>.
3. Supply designated Municipality personnel, by email, weekly work schedules no later than the Wednesday of the preceding week. Failure to do so may result in the schedule being rejected by the Municipality.

F. SELECTED VENDOR/CONTRACTOR PERFORMANCE.

The selected vendor/contractor will be responsible for construction means, methods, techniques, sequences or procedures, and safety precautions and programs in connection with the SOW, Section 4, and the Timeline Requirements, Section 5.

The selected vendor/contractor shall also:

1. Provide and pay for all labor, materials, equipment, tools, construction equipment and machinery, transportation, and other facilities and services necessary for proper execution and completion of the SOW.
2. At all times, enforce strict discipline, polite language, and good order among its employees and shall not employ any unfit person or anyone not skilled in the tasks assigned to them.
3. Give all notices and comply with all laws, ordinances, rules, regulations, and orders of any public authority bearing on the performance of the work performed.
4. Be responsible for the acts and omissions of all employees and all subcontractors, if any, their agents and employees, and all other persons performing any of the work under a contract with the selected vendor/contractor.

G. SUBCONTRACTOR PERFORMANCE.

A subcontractor is a person, firm, company, or corporation that has a contract with the Bidder to perform any work for completing the project. The awarded Bidder shall be responsible for the actions, inactions, and work performed by the subcontractor. Contracts

between the Bidder and the subcontractor shall be in accordance with the terms of the awarded contract by the Municipality to complete the SOW, Section 4. The selected Bidder shall furnish to the Municipality, in writing, a list of any/all subcontractors proposed to perform any part or portion of the SOW to complete the project. The selected Bidder shall not employ any subcontractor to whom the Municipality objects, and may withdraw their Bid or submit an acceptable substitute.

H. SUPPLEMENTAL INFORMATION REQUESTS.

The Bidder shall be prepared to provide the Municipality, within ten (10) days of being notified of the awarded contract, the names of the suppliers for the equipment and materials used to complete the work. The Municipality may request all Bidders to also submit, within ten (10) days of being notified, the following:

1. The Bidder's performance record(s).
2. An itemized list of the Bidder's equipment, plant, and personnel.
3. A description of any project which the Bidder has completed satisfactorily.
4. Any additional information that will satisfy the Municipality that the Bidder is adequately situated and able to fulfill the terms of the proposed contract.
5. A description of any other project(s) that will be performed simultaneously with the Municipality's project.
6. A statement regarding any past, present, or pending litigation for contracted products and services.

I. INSPECTIONS.

The Municipality and its agents have the right to inspect the selected vendor/contractor's work periodically to determine that proper materials were used and that the progress and quality of work completed are in accordance with the contract.

1. Before the start of the project, the selected vendor/contractor will have materials on site and available for inspection by the Municipality's designated authorized representative.
2. All equipment used for the project must comply with the specified part numbers contained in the successful Bid.

J. INVOICE/PAYMENT REQUIREMENTS.

Invoicing for payment(s) will be made 100% upon completion of the SOW and acceptance by the Municipality.

1. When applying for payments, the selected vendor/contractor shall submit to the City/ Village an itemized invoice based upon the installation schedule and supporting documentation required herein.
2. The project shall be considered complete when the SOW has been completed, accepted by the Municipality, and the following items are furnished: a) required guarantees and b) waivers of lien submitted showing all payrolls, material bills, and other indebtedness connected with the project have been paid. The selected vendor/contractor must submit both a) and b) before the final payment is requested.
3. Payment may be withheld by the Municipality for: a) defective work not remedied; b) claims filed and unresolved; c) failure of the selected vendor/contractor to properly pay for labor, materials or equipment, or proper payment to subcontractors; and/or d) damages to the Municipality or another contractor.

K. GUARANTEES.

The selected vendor(s)/contractor(s) must furnish the Municipalities a written guarantee of the services and/or products provided to the Municipality for at least two (2) years after the final payment covering all workmanship and materials specified in the contract. Any defects in workmanship or materials for which a claim is submitted by the Municipality within the two (2) year period must be corrected or replaced within thirty (30) days of notice.

L. WARRANTIES.

The selected vendor/contractor(s) must furnish the Municipality with written warranty documentation.

1. The selected vendor/contractor must warrant that all materials and supplies incorporated within the Bid are new, unless otherwise specified, and that all work performed will be of good quality, free from faults and defects, and in adherence to the product and services specifications in this RFP.
2. The warranty shall provide a complete system warranty to guarantee an end-to-end high-performance network system that meets the system application requirements.
3. If the manufacturer repairs any product under the warranty, they may use new or reconditioned replacement parts. If the manufacturer replaces the product under the warranty, they may replace it with a new or reconditioned product of similar or the same design.

M. CORRECTION OF WORK.

The selected vendor/contractor shall correct any work that fails to conform to the requirements of the awarded contract where such failures or any defect is due to faulty materials, equipment or workmanship which appear within a period of two (2) years from the date of completion of the contract or within such longer period of time as may be prescribed by law or by the terms of any applicable special guarantee required by the contract. These provisions apply to all work performed by employees of the selected vendor/contractor and any subcontractors.

N. RIGHT TO REJECT OR STOP THE WORK.

The Municipality may reject work that does not conform to the Bid or awarded contract specifications. If the selected vendor/contractor fails to correct any defective work or fails to supply labor, materials, or equipment in accordance with the specifications of the awarded contract, the Municipality may order the selected vendor/contractor to stop all work, or any portion thereof, until the cause for such order has been eliminated.

O. INDEMNIFICATION.

The selected vendor/contractor shall indemnify and hold harmless the Municipality and its agents and employees from and against all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from the performance of the contract.

P. FORCE MAJEURE.

Except for the Municipality's obligation to pay the selected vendor/contractor, neither party shall be liable for any failure to perform its obligations under the awarded contract or any SOW if prevented from doing so by a cause or causes beyond its control, including without limitations, acts of God or public enemy, failure of suppliers to perform, fire, floods, storms, earthquakes, riots, strikes, war, and restraints of government.

Q. LIABILITY REQUIREMENTS.

The selected vendor/contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the contract. The selected vendor/contractor shall take all reasonable precautions for the safety of, and shall provide all reasonable protection to prevent damage, injury or loss to, 1) all employees on the project and other persons who may be affected thereby; 2) all the SOW and all materials and equipment to be incorporated therein; and 3) other property at the site or adjacent thereto.

1. The selected vendor/contractor shall comply with all applicable laws, ordinances, rules, regulations, and orders of any public authority having jurisdiction for the safety of persons or property or to protect them from damage, injury, or loss.
2. All damage or loss to any property caused in whole or in part by the selected vendor/contractor, any subcontractor or anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable, shall be remedied by the selected vendor/contractor, except damage or loss attributable to the fault or negligence of the Municipality.

R. INSURANCE REQUIREMENTS.

No work connected with this project may start until the selected vendor/contractor has obtained the insurance coverage as required in Appendix C. Such insurance shall be kept in effect during the entire life of this contract. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan and acceptable to the Municipality. The requirements listed in Appendix C should not be interpreted to limit the liability of the contractor. All deductibles and self-insured retention are the responsibility of the Contractor.

S. TERMINATION.

The contract may be terminated at any time by the Municipality, for any or no reason, upon written notice delivered at least fifteen (15) days before termination. In the event the Municipality terminates the contract as provided by this paragraph:

1. Unless directed otherwise by the Municipality, vendor/contractor shall continue performing work and the required services under this agreement up to the day of termination; and
2. All finished or unfinished documents and information related to work in progress shall be delivered by the vendor/contractor to the Municipality and shall become the property of the Municipality; and
3. Vendor/contractor shall submit to the Municipality a final accounting and final invoice of charges for all outstanding and unpaid services and reimbursable expenses performed before vendor/contractor's receipt of notice of termination and for any services authorized to be performed by the notice of termination as provided by this section. Such final accounting and final invoice shall be delivered to the Municipality within thirty (30) days of the date of termination; thereafter, no other invoice, bill, or other form of statement of charges owing to vendor/contractor shall be submitted to or accepted by the Municipality.

T. MISCELLANEOUS CONTRACT PROVISIONS.

The awarded contract will be governed by the laws of the State of Michigan. Venue for any claims or litigation regarding this contract shall be in Oakland County Circuit Court or the Federal District Court, Eastern Division. The selected vendor/contractor shall not assign the contract or sublet it or portions thereof without the written consent of the authorized Municipality representative.

SECTION 7 PRODUCTS AND SERVICES SPECIFICATIONS

(Not Applicable)

SECTION 8 SYSTEM DOCUMENTATION & WARRANTY

(Not Applicable)

Appendix A

**CITY OF WIXOM, CITY OF LINDEN, BLOOMFIELD TWP, CITY OF BRIGHTON,
AND VILLAGE OF MILFORD**

**Bid Signature Page & Bill of Materials
OVERBAND CRACK SEALING/ SEAL COATING 2026**

Company name: _____

Address: _____

FEE PROPOSAL

Pricing for the area specified below shall be submitted separately.

We, the undersigned, propose to furnish to the Municipalities services consistent with the Request for Proposal opened on March 5, 2026 at 10:30 am.

ITEM	OVERBAND CRACK FILL		SEAL COATING	
	UNIT	UNIT PRICE	UNIT	UNIT PRICE
CITY OF WIXOM	LB	\$	SQ FT	\$
CITY OF LINDEN	LB	\$	SQ FT	\$
BLOOMFIELD TWP	LB	\$	SQ FT	\$
CITY OF BRIGHTON	LB	\$	SQ FT	\$
VILLAGE OF MILFORD	LB	\$	SQ FT	\$
% discount of unit price if all contracts awarded.		%		

THIS PROPOSAL IS NOT-TO-EXCEED:

CITY OF WIXOM: \$45,000 BY 6/15
CITY OF LINDEN: \$40,000 BY 10/01
BLOOMFIELD TWP: \$50,000 BY 8/10
CITY OF BRIGHTON: \$30,000 BY 6/30
VILLAGE OF MILFORD: \$20,000 BY 6/15

Equipment being utilized:

Materials being utilized:

PLEASE PRINT/TYPE:

Company Name:-----

Address: -----

Agent Name & Title: _____

Telephone Number: ----- Fax Number:-----

E-Mail Address: _____

Agents Signature: _____ **Date:** _____

WARRANTY: Manufacturer’s standard warranty shall apply to materials unless specified otherwise. This Contractor shall guarantee his work for a period of two (2) years from date of final acceptance against defects due to faulty workmanship or material.

The Bidder, in compliance with the RFP and having carefully examined the bidding documents, proposes to furnish equipment and services as are necessary to perform all the work stated in accordance with the contract documents for the Bid. The undersigned understands that the Municipalities reserve the right to accept or reject, in whole or in part, any and all proposals, to waive informalities and irregularities therein, to award the contract to other than the lowest Bidder. The Municipalities reserve the right to award the contract to one or more contractors if it is in the best interest of the Municipality. The undersigned submits this proposal in accordance with the terms and conditions of the RFP and hereby affixes authorized signatures representing:

_____ An individual doing business as

_____ A Partnership - State the full names of the general partners:

_____ A Limited Liability Company, organized in the state of _____

_____ A Corporation, organized in the state of _____

_____ A Joint venture formed between_____and _____

Signature

Date

Printed Name

Title

Company Name

Phone Number

Address, City, State, Zip

Appendix B

**CITY OF WIXOM, CITY OF LINDEN, BLOOMFIELD TWP, CITY OF BRIGHTON,
AND VILLAGE OF MILFORD**

Qualifications Questionnaire

OVERBAND CRACK SEALING/ SEAL COATING 2026

The vendor/contractor shall complete a Qualification Questionnaire to contain at a minimum the following information. Failure to answer all questions may result in rejection of your proposal.

Name of Company: _____

Address: _____

City, State Zip: _____

Telephone: _____ Fax: _____

Website: _____

Agent's Name (please print): _____

Agent's Title: _____

Email Address: _____ Cell Phone Number: _____

1. Organizational structure (Corporation, Partnership, etc.): _____

2. Has any officer or partner of this organization owned or operated a company that declared bankruptcy during the last 10 years? No _____ Yes _____ When: _____

3. How many years has your organization been in business under its present name? _____

4. Under what other or former names has your organization operated? _____

5. How many full-time employees? _____ Part time? _____

6. Address of your local facility _____

7. List the scope of services (type of work) you are able to perform _____

8. Provide a list of all personnel to be assigned to this contract. Include name, title, license number, years of experience, full/part time, on-call availability, qualifications, professional licenses/certifications, etc. Attach additional sheets if necessary.

9. Will you be using any subcontractors for any work that may be performed under the specifications or that the Municipality may request? If so, provide company name.

10. References: Provide at least four (4) references of recent contracts comparable in scope to this RFP, one (1) of which must be a municipality or local government, for work performed within the past three (3) years. Use an additional sheet if you have more references to provide.

Company Name _____
Company Address _____
Contact Name _____ Phone Number _____
Length of Contract _____
Type of Services Provided _____

Company Name _____
Company Address _____
Contact Name _____ Phone Number _____
Length of Contract _____
Type of Services Provided _____

Company Name _____
Company Address _____
Contact Name _____ Phone Number _____
Length of Contract _____
Type of Services Provided _____

Company Name _____
Company Address _____
Contact Name _____ Phone Number _____
Length of Contract _____
Type of Services Provided _____

11. Provide any additional information you would like to include which may not be included within this questionnaire:

THE FOREGOING QUESTIONNAIRE IS A TRUE STATEMENT OF FACTS.

Signature of Authorized Firm Representative: _____

Representative's Name (Please Print) _____

Date: _____

Appendix C Contractor Insurance Addendum

The contractor, or any of their subcontractors, shall not commence work under this contract until they have obtained the insurance required under this addendum, and shall keep such insurance in force during the entire life of this contract. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan and acceptable to the Municipalities. The requirements below should not be interpreted to limit the liability of the Contractor. All deductibles and SIR's are the responsibility of the Contractor. The Contractor shall procure and maintain the following coverage:

1. **Worker's Compensation Insurance** including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan.
2. **Commercial General Liability Insurance** on an "Occurrence Basis" with limits of liability not less than \$1,000,000 per occurrence and aggregate. Coverage shall include the following extensions: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent, if not already included; (E) Deletion of all Explosion, Collapse, and Underground (XCU) exclusion, if applicable.
3. **Automobile Liability** including Michigan No-Fault Coverages, limits of liability not less than \$1,000,000 per occurrence, combined single limit for Bodily Injury, and Property Damage. Coverage shall include all owned vehicles, non-owned vehicles, and all hired vehicles.
4. **Additional Insured:** Commercial General Liability, Automobile Liability, and Cyber Liability as described above, shall include an endorsement stating the following shall be **Additional Insureds:** The CITY OF WIXOM, CITY OF LINDEN, BLOOMFIELD TWP, CITY OF BRIGHTON, AND VILLAGE OF MILFORD all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and board members, including employees and volunteers thereof. It is understood and agreed that by naming The CITY OF WIXOM, CITY OF LINDEN, BLOOMFIELD TWP, AND VILLAGE OF MILFORD as additional insured, coverage afforded is considered to be primary and any other insurance The CITY OF WIXOM, CITY OF LINDEN, BLOOMFIELD TWP, CITY OF BRIGHTON, AND VILLAGE OF MILFORD may have in effect shall be considered secondary and/or excess.
5. **Cancellation Notice:** All policies, as described above, shall include an endorsement stating that it is understood and agreed Thirty (30) days, ten (10) days for non-payment of premium, Advance Written Notice of Cancellation, Non-Renewal, Reduction, and/or Material Change shall be sent to: The City of Wixom, 49045 Pontiac Trail, Wixom, MI 48393, The City of Farmington, 23600 Liberty Street, Farmington, MI 48335, Village of Fowlerville, 213 South Grand Ave, Fowlerville, MI 48836, City of Howell, 611 E. Grand River Ave., Howell, MI 48843, City of Linden, 132 E. Broad St., Linden, MI 48451, Village of Milford, 1100 Atlantic Street, Milford, MI 48381, and Bloomfield Township, 4200 Telegraph Road, PO Box 489, Bloomfield Township, MI 48303-0489.
6. **Proof of Insurance Coverage:** The Contractor shall provide The CITY OF WIXOM, CITY OF LINDEN, BLOOMFIELD TWP, CITY OF BRIGHTON, AND VILLAGE OF MILFORD at the time the contracts are returned by it/him/her for execution, a Certificate of Insurance, as well as the required endorsements. In lieu of required endorsements, if applicable, a copy of the policy sections where coverage is provided for additional insured and cancellation notice would be acceptable. Copies or certified copies of all policies mentioned above shall be furnished, if so requested.

If any of the above coverages expire during the term of this contract, the Contractor shall deliver renewal certificates and endorsements to the Municipalities at least ten (10) days before the expiration date.

POLICE DEPARTMENT MONTHLY ACTIVITY REPORT
 CITY OF LINDEN
 April, 2026

COMPLAINTS

Larceny 0
 M.D.O.P. 2
 Juvenile Runaway 0
 Juvenile Offenses 0
 Assaults 0
 Breaking & Entering 0
 Domestic Violence 3

POLICE ASSISTS To From

Argentine 2 2
 Co. Sheriff 11 3
 MI State Police 0 0
 Fenton City 0 0

RADIO CALLS- 119

ALL OTHER ARRESTS

Warrants 7
 Felony Arrests 2
 Misdemeanor Arrests 8
 Lodged In Co. Jail 4

BUSINESS CHECKS- 623
 VACATION CHECKS- 8
 MEDICAL ASSISTS- 11

TRAFFIC

Accidents
 Property Damage 1
 Injuries 0
 Hit&Run 2
 Citations- Radar 28
 Citations- Other
 Passing 0
 Exp & Susp License 4
 Exp & Improper Plates 5
 No Proof of Insurance 11
 Seat Belts 1
 O.U.I.L. (O.U.I.D.) 0
 Disobey Traffic Signal 3
 Defective Equipment 1
 Warnings 30

NON TRAFFIC CITATIONS

Stolen Vehicle 0
 Recovered Vehicle 0
 Minors in Possession- Alcohol 0
 Parking 0
 Possession- Narcotics 0
 Reckless/Careless Driving 1
 Loud Music 0
 Ordinance Violation 0

City of Linden Police Department
Code Enforcement

CODE ENFORCEMENT		
Date: 4/8/26	Address: Bridge and Rolston	Violation(s) Yes: or No:
Comments/Action taken: Sign in the right of way. Officer took the sign.		

Date: 4/10/26	Address: Cherry St.	Violation(s) Yes: or No:
Comments/Action taken: Chicken Complaint. Was within the ordinance.		

Date: 4/10/26	Address: W. Broad St.	Violation(s) Yes: or No:
Comments/Action taken: sign in right of way. Sign removed.		

Date: 4/16/26	Address: 202 Ripley	Violation(s) Yes: or No:
Comments/Action taken: Junk vehicle. Car towed away.		

Date: 4/24/26	Address: 1100 N. Bridge	Violation(s) Yes: or No:
Comments/Action taken: Garbage can still out. Resident had passed away, were removed the next day.		

City of Linden Police Department
Code Enforcement

Date: 4/24/26	Address: Ripley and Silver Lake	Violation(s) Yes: or No:
Comments/Action taken: Sign in parkway, removed.		

Date: 4/24/26	Address: High and Broad	Violation(s) Yes: or No:
Comments/Action taken: Sign in parkway, removed.		

Date:	Address:	Violation(s) Yes: or No:
Comments/Action taken:		

Date:	Address:	Violation(s) Yes: or No:
Comments/Action taken:		

APPARATUS AND EQUIPMENT

E12- No report or repairs

E11- No report or repairs

R16- No report or repairs

U-17 – No report or repairs

Fire Station

Materials have been purchased to start the annual floor painting process.

Training

We conducted 1 training session this month. We brought in an instructor to give us 4 hours of continuing education for our medical licenses. Our class was conducted at the Loose Center and we gained more knowledge on pediatrics medical emergencies.

Personnel

My little clip at the end of my recent truck presentation at the last Council meeting gained us a young candidate for a Firefighter. I have conducted the interview and background check, both went well and now he will get a physical and get on board to help us now and in the future as a young Firefighter. Like I said during the presentation, I asked often and everywhere for residents to apply and you never know when we will get someone interested.

Chief's Notes

We responded to a total of 28 calls for the month of April with 13 of them being EMS. Other calls consisted of 2 fire alarms, 2 lift assists, 2 open burn complaints, 2 Carbon monoxide calls, 1 possible structure fire and 5 assists for mutual aid.

I have been working on refining quotes for a possible new engine to replace our 25-year-old E12. I will be conducting a meeting with my Officers and the sales rep next week to go over options throughout the truck, shelving types and locations, ladder positioning options, and other details. I am trying to get these decision items completed so if we get approvals to move forward, we are ready for a new exhaust requirement which will increase the truck between 5 and 10%.

I have learned of some new grant opportunities for equipment and I'm gathering a list of items and prices for the application process. These grants open mid-May.

As always if you have any questions, you can call me directly or email any concerns or comments.

Respectfully submitted,

Brian Will



To: Ellen Glass, City Manager

From: Tessa Sweeney, Director of Senior Services & Community Engagement

Date: May 6, 2026

Re: Loose Monthly Report to Council-May 2026

In addition to our routine programming, please see the following updates from the past month:

- **Facility & Operations:**

- Staff are exploring ideas to enhance the barn. This includes the potential conversion of the existing shed into a relaxed social gathering space. The vision is for an area centered around the pool table, with music and a variety of yard games, and with the possibility of adding exercise equipment in the future.
- Hall A & B visual equipment are no longer working. We have reviewed quotes for updating both Halls equipment and will be updating this in the coming weeks. This equipment is crucial to the operations of Loose for large presentations.
- As previously announced, Dotti is now part-time beginning May 4 and will teach a weekly yoga class on Mondays at 5:00 p.m.. This week was her first night class with 14 people attending.
- Biking Bunch returned for the season on Wednesday, May 6 at 9:30
- Blue Lakes Charter has implemented a fuel surcharge due to rising fuel costs.
- Junk in the Trunk is scheduled for Friday, June 19, featuring Mahalo Brothers Pizza Co. on-site
- Due to instructor(s) family emergencies and other requirements at their organizations, there have been cancellations to Arthritis exercise and drums alive. While in the past to minimize disruption, alternative options such as SilverSneakers exercise videos were offered for arthritis class participants, however, with the equipment not working we are seeking other alternatives to help continue these class in the meantime.
- Loose will be planning a patriotic week in July to celebrate America's 250th.
- New Badges and name tags have been ordered for the staff.

- **Genesee County Senior Services:**

- In partnership with Genesee County Senior Services and the Genesee County Sheriff's Department, we will host a free shred event on June 24 at Hyatt Elementary

- **Community Events & Partnerships:**

- **Senior Power Day** at Crossroads Village: Wednesday, May 20 9:00 a.m.-2:00 p.m.
- **Community Foods** continues the fourth Thursday 3:30–6:30 p.m.
- **Linden Fire Department** will host a free CPR informational class in June (limited registration; no certification card provided)
- **Greenlight Innovations** will be hosting another Business Panelist on Thursday, May 21 at 8:00 a.m.

- **Coffee & Conversations:** Genesee County Commissioner, Shaun Shumaker will host a coffee and conversation hour on Thursday, May 7 from 9:00 a.m.-10:00 a.m. for an open and informal dialogue.
 - Outreach has been made to Representative Mike Mueller’s office to explore a similar engagement opportunity.
 - **Coffee & Conversation with the Director (May 5)**
7 attendees participated in an open discussion covering:
 - The quilt that was once displayed on the wall.
 - The history of the Ron Wagner and family.
 - Historical Loose information in the letter.
 - Donations of Books
 - GDL UFO feedback Discussion
 - Applewood advertising
 - Chorus and the community food event
 - Suggestion of a nutrition class for gluten-free options.
 - Battery buckets
- **Genesee District Library Partnership**
Expanded collaboration is underway with upcoming programs (pre-registration required through GDL):
 - Cooking with Ming – May 18 at 9:30 a.m.
 - Composting Class – June 8 at 1:00 p.m.

Recent Programs:

The UFO over Michigan had 121 attendees

- **Southern Lakes Park & Recreation:**
 - SLPR will be offering pop-up fitness classes at Loose this spring and summer. The first session is scheduled for Thursdays, April 30, May 28, June 18 and July 16 from 7:00–8:00 p.m. Must pre-register thru SLPR.
- **Travel:**
 - Upcoming:
 - Million Dollar Quartet: Sold Out

Reporting Period: October 1, 2025- September 30, 2026

Total visitors: 1694

Linden/Argentine: 702	Gaines: 45
Fenton City/Township: 620	Goodrich: 0
Flint: 42	Grand Blanc:64
Flushing: 24	Swartz Creek: 69
Byron: 30	Holly: 41
Howell: 10	Other Out of County: 26
Other in County: 21	



Respectfully submitted,
Tessa Sweeney
Director of Senior Service & Community Engagement

Attachments:

1. April Activity Report

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1	2025/2026 SENIOR MILLAGE															Number of New Senior Participants During This Activity Period:					118			
2	MONTHLY ACTIVITY LOG															Cumulative Duplicated Senior Participants:					0			
3	Senior Center Name: Loose Senior Center							Month: April 1 through April 30, 2026							Cumulative Number of Unduplicated Senior Participants Year to Date:					1398				
4	Socialization Activities			Education Activities			Health Activities			Nutrition Activities			Transportation Activities			Social Services			Outreach			Volunteerism/Planning		
5	Activity Title	Activity Frequency	# of Senior Persons	Activity Title	Activity Frequency	# of Senior Persons	Activity Title	Activity Frequency	# of Senior Persons	Activity Title	Activity Frequency	# of Senior Persons	Activity Title	Activity Frequency	# of Senior Persons	Activity Title	Activity Frequency	# of Senior Persons	Activity Title	Activity Frequency	# of Units	Activity Title	Activity Frequency	# of Hours of Service
6	Bingo	1	20	Wreck OF Edmund Fitzgerald	1	33	Arthritis Exercise 10:30	4	46	Commodities	1	1	Read and Ride-MTA	4	0	Alzheimers Support	1	4				Income tax		33
7	Bus Trip	1	41	Book Club	1	13	Arthritis Exercise 9:30	2	8	Food Pantry		85				Ask a Lawyer	1	5				Greeting Cards		1
8	Euchre	9	120	Crochet/Knitting	3	19	Beginner Pickleball	4	65	Lunch		141				Medicare/Madicaid/MICafe	3	1				MMAP/MICAFE		3
9	Euchre Tournament	1	23	Jewelry Class	2	5	Beginner Line Dancing	4	18	Community Soup	1	33				Grief Support	2	11				Special Events		10
10	Wii	8	4	Happy Stampers	1	1	Blood Pressure	2	3							Puzzles	21	65				Chorus		12
11	Mahjong	4	29	Elder Abuse & Fraud	1	5	Cardio/Aerobic	5	17							Secretary of State	1	19				Office Help		4
12	Newsletter	21	41	Loose Chorus	3	32	Chair Yoga	8	126							Loan Closet	21	14				Special Events		10
13	Office Visit	21	167	Painting	4	11	Gentle Flow Yoga	10	234							Book Nook	21	72						
14	Out of County Membership	21	5	Quilting	3	3	Foot Doctor	1	19							Income Tax Prparation	2	23						
15	Pinochle	4	26	Wood Carving	4	18	Intermediate Line Dance	4	16							Veteran Support		1						
16	Tax Form pick up	21	2	Lunch & Learn	1	11	Massage	4	6							Coffee & Convo w/Director	1	13						
17	Movie	1	17	Desert Angels Crafting	3	9	Strength & Balance-IVY	4	68															
18	Coffee	21	90	Fly Fishing	1	2	Pickleball	3	39															
19	K9 Dog Show	1	63				Strength & Balance	5	60															
20							Drums Alive	3	52															
21	Garden Club	21	26				Tia Chi	2	7															
22	Junk in the Trunk Registration	21	8																					
23	Travel Document Meeting	1	3																					
24																								
25																								
26	Total Socialization	178	685	Total Education	28	162	Total Health	65	784	Total Nutrition	2	260	Total Transportation	4	0	Total Social Services	74	228	Total Outreach	0	0	Total Volunteer/Planning	0	73

Record yearly UNDUPLICATED programming in this section. Use the same programming definitions as on page one.

Education Programs

Level 2 (6) Level 3 (10)

Wood Carving
Book Club
Crochet
Quilting
Knitting
Jewelry
Loose Chorus
Painting
Happy Stampers
The Wreck of Edmund Fitzgerald
Balance Assesment

Health Programs

Level 2 (10) Level 3 (14)

Arthritis Exercise Class 9:30
Arthritis Exercise Class 10:30
Beginner Pickleball
Beginner Line Dance
Foot Doctor
Cardio/Aerobic
Chair Yoga
Gentle Flow Yoga
Strength & Balance
Intermediate Line Dance
Massage
Strength & Balance IVY
Pickleball
Drums Alive
-

Social Services

Level 2 (6) Level 3 (10)

Alzhemier Support
Ask a Lawyer
Loan Closet
Grief Support
Secretary of State
MiCAFE
Dementia Support
Veteran Support
Puzzles
Coffee & Convo w/Director



CITY OF LINDEN

CITY COUNCIL AGENDA MEMO

MEETING DATE: MAY 11, 2026

AGENDA TOPIC: Clerk Dept. Election Update

To: Mayor and City Council
From: Kristyn Kanyak, City Clerk
Submitted: May 7, 2026
Subject: May 5, 2026 Special Election Update

ELECTION UPDATE

The Genesee County Board of Canvassers convened Wednesday, May 6 and we await certification of the election.

Unofficial election results are available on the Genesee County Clerk's Election Division website:

<https://results.enr.clarityelections.com/MI/Genesee/126076/>

May 5 Special Election Voter Turnout

- Absent Voters: 496 absent voter ballots received (44% return rate)
- Election Day in Precinct: 152 voters

The City of Linden experienced an 18% voter turnout rate for this Election, with 648 of 3,528 registered voters participating.

This was our first election held since moving polling locations from Faith Church to Loose Senior Center. Election Day voting for this particular election, was held in the Annex. The overall space and layout functioned well. We received positive feedback from voters, our election workers, and Loose staff, and will work through and consider suggestions shared for the upcoming August and November elections; in which we will experience significantly higher turnouts. This will include accounting for longer lines, additional directional signage, additional tables and overall flow. Additionally, more signage has been purchased and will be located closer to the road, to help direct voters.

One commonly noted takeaway from voters was the availability of the accessible parking in front of the building, along with ADA compliant restrooms and amenities, in close proximity. With voters who may not be able to walk longer distances, we are able to accommodate them through offering the use of walkers and/or wheelchairs, as they are on-hand within the senior center. We did not receive any curbside voting requests for this election, but having the separate entrance option and overhang, will provide for better privacy and weather protection in the instance a voter needs to utilize this service.

I would like to give thanks to our voters who participated in this election, our wonderful election workers, as well as all Staff who assisted the Clerk's Department this election! As always, please reach out with any questions.

Respectfully submitted,

Kristyn Kanyak



TREASURER DEPARTMENT MEMORANDUM

MEETING DATE: Monday, May 11, 2026

To: Ellen Glass, City Manager

From: Brooke Card, City Treasurer

Submitted: May 6, 2026

Subject: Utility Billing Survey Results

As requested by the City Council, staff conducted a resident survey to gauge their preferences regarding monthly or quarterly billing. The survey was distributed through three channels: printed on the reverse side of the utility bills mailed on April 1, 2026, posted on the City's website, and shared via the City's social media platform.

SURVEY RESULTS

As of May 6, 2026 a total of 131 residents responded to the survey question: *"Would you prefer to receive monthly bills instead of quarterly bills?"*

<u>Response</u>	<u>Number of Residents</u>	<u>Percentage</u>
No	81	61.8%
Yes	50	38.2 %



CITY OF LINDEN

PUBLIC COMMENT CARD

Per Council Rules and Procedures, as amended

PLEASE PRINT CLEARLY

Name of Group/Organization Name <i>Monica R Larmer</i>		Date of Meeting <i>4-27-26</i>
Street Address including City, State, ZIP Code		
Email Address (in case we need to contact you):		Phone Number (in case we need to contact you):
<input type="checkbox"/> General Comment (requiring no response)		<input checked="" type="checkbox"/> Question (requiring response)
Description of comment or question <i>Where is Pool Table?</i>		

Upon completion, please submit to the City Clerk

Any person wishing to address the City Council will get 3 minutes. Individuals wishing to speak will be called upon utilizing the completed Public Comment Cards. Remarks should be addressed to the presiding officer and is not time for debate, but for comments or questions for Council and/or Staff to answer or research. Questions will be answered during the meeting if the information is readily available. If answers are not available during the meeting, Council or Staff will contact the individual within one week or 7 business days, or when the information becomes available. No person shall have the right to speak more than once on any particular subject until all persons wishing to be heard on that subject have the opportunity to speak.

FW: Public Comment Card Follow up - April 27, 2026

From Tessa Sweeney <tsweeney@lindenmi.us>

Date Thu 4/30/2026 2:36 PM

To Kristyn Kanyak <clerk@lindenmi.us>

Please see the response below regarding the request from the April 27 City Council meeting public comment card.

Tessa Sweeney

Director of Senior Services & Community Engagement

707 N. Bridge

Linden, MI 48451

tsweeney@lindenmi.us

810-735-9406

www.lindenmi.us / www.loosecenter.org



From: Tessa Sweeney

Sent: Thursday, April 30, 2026 2:35 PM

To: [REDACTED]

Subject: Public Comment Card Follow up - April 27, 2026

Hello Monica,

This is a follow-up regarding one of your public comment cards submitted from the City Council meeting on Monday, April 27, 2026. During that meeting, the question on this card was not made during public comments.

The question asked on the card is: "Where is pool table?"

The pool table is in storage.

Thank you,

Tessa Sweeney

Director of Senior Services & Community Engagement

707 N. Bridge

Linden, MI 48451

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BEGINNER KITE MAKING & FLYING EVENT

Sponsored by the City of Linden Parks and Recreation Committee



and the spirit of innovation inspired by
Benjamin Franklin



★ **FREE EVENT FOR CHILDREN!** ★

Bring your creativity and curiosity to a fun evening of kite building and flying! Perfect for beginners—no experience needed.



Date: May 14



Time: 6:00 PM – 8:00 PM



Location: Linden County Park

(Pavilion on the hill near the tennis courts)



What to Expect:

- Learn how to build your very own kite
- Decorate and personalize your design
- Take to the skies and fly your creation
- Enjoy a fun, hands-on outdoor experience



Who Can Attend:

Children of all ages (with adult supervision encouraged)



Cost: FREE **Attendance is Limited to The 1st 40 kite artists**

Come celebrate history, science, and outdoor fun with us—just like Benjamin Franklin would have loved!



MEMORIAL DAY

Annual Linden VFW Post 4642
Memorial Day Services & Parade

May 25 ★ 9:30 a.m.

Downtown Linden to Fairview Cemetery
PARADE ROUTE CHANGE!

Community Picnic & Concert to Follow
Linden Community Center
Kimble-Sharp Gazebo & Park

★ Remember & Honor ★

LINDEN PARKS & REC EVENT SCHEDULE

April 23 – Fly Tying, Loose Center

May 14 – Ben Franklin Kite Making & Flying, Linden County Park

May 25 – Memorial Day Kayaking, Mill Pond Begins at noon

June 18 – Little Explorers, Eagle’s Wooden Park

July 16 – Bats in our Backyard, Eagle’s Wooden Park

August 6 – Little Explorers, Eagle’s Wooden Park

September 17 – Senior Kayaking, Mill Pond

Knit-a-thon, Kimble-Sharp Gazebo

Events begin at 6:00 p.m. unless otherwise noted

 **Follow City of Linden, MI Parks & Recreation for event info & updates**