



**CITY OF LINDEN  
CITY COUNCIL MEETING**

**MONDAY, JUNE 23, 2025 AT 6:30 P.M.**

**LOCATION: LOOSE SENIOR CENTER, 707 NORTH BRIDGE STREET, LINDEN, MI 48451**

**CALL TO ORDER**

The meeting was called to order at 6:33 p.m. by Mayor Elizabeth Armstrong. The meeting was held at The Loose Senior Center located at 707 North Bridge Street, Linden, Michigan 48451.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all present. A Moment of Silence was observed for service members.

**City Council Present:** Mayor Elizabeth Armstrong, Mayor Pro tem Brad Dick, Pam Howd, Denise Miller, Tom Hicks, Brenda Simons, Jerry Link

**Absent:** None

**Others Present:** Ellen Glass, City Manager; Scott Sutter, Chief of Police; Brian Will, Fire Chief; Don Grice, Director of Public Works; Brooke Card, City Treasurer; Kristyn Kanyak, City Clerk; Michael Gildner, City Attorney

a. Excuse Absent Member(s)

None.

**SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

None.

**CORRESPONDENCE**

None.

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

- (A) City Council Meeting Minutes from June 9, 2025
- (B) Application to Use Public Property – Linden Homecoming Parade: Friday, September 26, 2025
- (C) 2025 Tax Request L-4029
- (D) Resolution No. 13-25 Fiscal Year Budget Amendments
- (E) Financial Reports

Motion by Howd, second by Miller to approve the consent agenda. Roll call. Motion carried 7-0.

**AYES:** Dick, Miller, Hicks, Simons, Link, Armstrong, Howd

**NAYS:** None

**ABSENT:** None

### **UNFINISHED BUSINESS**

#### **(A) Linden Mill Pond Sidewalk Project**

Grice reviewed memo within agenda packet. Glass briefly explained the Downtown Development Authority (DDA) Board budgeted for this project. Councilors and Staff discussed Alternate A; brick color selection; material and strength for support of emergency vehicles; and thanked the DDA Board and City Manager.

There were no public comments received.

Motion by Howd, second by Simons to approve the Linden Mill Pond Sidewalk Project, Alternate A stamped concrete, and award the contract to Great Lakes Concrete. Roll call. Motion carried 7-0.

**AYES:** Armstrong, Link, Simons, Howd, Dick, Miller, Hicks

**NAYS:** None

**ABSENT:** None

#### **(B) BS&A Cloud Service**

Glass reviewed item; no follow up questions received and now on agenda for consideration of approving the BS&A Cloud upgrade, explained approval to be paid out over two fiscal years. Councilors discussed how this upgrade will improve security; good move, will be mandatory and good to get ahead; server upgrade savings; talk about this at Small Cities; and thanked Glass for getting us ahead.

No comments were received from Councilor Hicks. There were no public comments received.

Motion by Miller, second by Hicks to approve. Roll call. Motion carried 7-0.

**AYES:** Link, Hicks, Armstrong, Miller, Howd, Dick, Simons

**NAYS:** None

**ABSENT:** None

### **NEW BUSINESS**

#### **(A) Resolution No. 14-25 Approval of MDOT Agreement**

Glass reviewed the topic and purpose of resolution.

There were no public comments received.

Councilors commented on contract length; glad to be getting started it; and this will improve safety.

Motion by Howd, second by Armstrong to approve Resolution No. 14-25 Agreement with MDOT for performance of engineering and necessary work related to enhancement of Hyatt Lane. Roll call. Motion carried 7-0.

**AYES:** Miller, Simons, Howd, Dick, Link, Hicks, Armstrong

**NAYS:** None

**ABSENT:** None

### **CITY MANAGER'S REPORT**

Glass provided a verbal update on the following items:

- Schedule coordinating between Council and Lew
- Priority Waste letter and future meeting attendance
- Annual Risk Management Meeting
- Staff working on water report, taxes, utility bills
- Fiscal Year end and Loose transition
- Follow up meeting with Historical Society regarding lease and insurance
- Moving through EGLE process for cofferdam

Councilors and Glass discussed trash container request process when calling Priority, Glass will follow up; responsive when yard waste missed; complaint process and contact; poor service compared to Republic; issue with same company in different communities; Glass confirmed we will plan having representation from Priority present at the next meeting.

There were no comments received from Councilor Hicks.

### **CITY ATTORNEY'S REPORT**

None.

### **DEPARTMENT REPORTS**

Armstrong acknowledged receipt of reports from the Police Department, Code Enforcement, Department of Public Works (DPW) and Fire Department.

### **COUNCIL COMMENTS AND REPORTS**

Simons appreciated the Department and Manager's Reports.

Dick and Grice discussed Lindenwood subdivision project wrap up and punch list; and clarification of portion of sidewalk relating to the Mill Project.

Link shared comments on the Memorial Day Parade and Picnic.

Simons mentioned MML Convention registration, Glass confirmed staff will send out.

Howd shared comments on Memorial Day; the crack fill program; postponement of recent Parks and Recreation events and shared upcoming events and next meeting date.

Armstrong thanked City Departments and Beautification for hard work in the heat; commented on Karaoke; thanked everyone for Memorial Day Parade organizing; shared experience volunteering at LAFF paddle and pedal; Lindenwood punch list diligence; excited about library and museums return to Mill and mixed-use space.

Miller read two comments regarding the Linden Community Garden. Also commented on sidewalk trip hazards and correcting, and on Memorial Day Parade participation.

There were no comments received from Councilor Hicks.

### **CLOSED SESSION**

(A) City Manager Review

Armstrong explained closed session and we will be moving to the Annex. Gildner confirmed with Staff reasoning for closed session and purpose.

Motion by Howd, second by Armstrong to go into closed session for the City Manager's review. Roll call. Motion carried 7-0.

**AYES:** Simons, Dick, Miller, Link, Armstrong, Howd, Hicks

**NAYS:** None

**ABSENT:** None

City Council entered into closed session at 7:04 p.m.

Motion by Miller, second by Hicks to return to open session. Roll call. Motion carried 7-0.

**AYES:** Howd, Link, Simons, Armstrong, Hicks, Miller, Dick

**NAYS:** None

**ABSENT:** None

City Council returned to open session at 7:28 p.m.

### **ADJOURNMENT**

Motion by Armstrong, second by Howd to adjourn the meeting. The meeting was adjourned by Mayor Armstrong at 7:29 p.m.

Respectfully Submitted,

\_\_\_\_\_  
Kristyn Kanyak, City Clerk

Approved: \_\_\_\_\_