



CITY OF LINDEN

CITY COUNCIL MEETING AGENDA

LOCATION: LOOSE SENIOR CENTER, 707 NORTH BRIDGE STREET, LINDEN, MI 48451

Monday, July 28, 2025

6:30 P.M.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

III. ROLL CALL & INTRODUCTIONS

(A) Excuse Absent Member(s)

IV. SPECIAL PRESENTATIONS

(A) Years of Service Award for Firefighter Bernard (Harold) "Red" Skinner, Presented By: Fire Chief Will

V. PUBLIC HEARINGS

VI. CORRESPONDENCE

(A) Michigan Municipal League (MML) Annual Meeting Notice

(B) Email Received from Resident

VII. PUBLIC COMMENT

Any person wishing to address the City Council during a meeting will get 3 minutes under Public Comment. When the Public Comment is approached on the Agenda, individuals wishing to speak will be called upon utilizing the filled-out comment forms. Remarks should be addressed to the presiding officer and is not time for debate, but for questions or comments for Council and/or Staff. Questions will be answered if the information is readily available. If answers are not available during the meeting, Council or Staff will contact the individual within 48 hours and respond to the questions within 10 days or when the information becomes available.

VIII. CONSENT AGENDA

The following item(s) are considered routine and will be enacted by one motion. No separate discussion will occur unless a Council Member or citizen requests such discussion, in which event the item(s) will be removed from the Consent Agenda and considered in the normal sequence of business.

(A) City Council Meeting Minutes from July 14, 2025

(B) Board of Review Reappointment: Thomas Taylor

(C) Rules of Procedure Amendments

(D) Financial Reports

IX. UNFINISHED BUSINESS

(A) Ordinance No. 421 An Ordinance Amending Chapter 90: Animals of the Codified Ordinances of the City of Linden

X. NEW BUSINESS

(A) Discussion with Brett Quitiquit of Priority Waste Services

XI. MANAGER'S UPDATE

XII. CITY ATTORNEY'S UPDATE

XIII. DEPARTMENT REPORTS

(A) Police Department Report

(B) Code Enforcement Report

(C) Fire Department Report

(D) Department of Public Works Report

(E) Senior Services

XIV. COUNCIL COMMENTS & REPORTS

XV. CLOSED SESSION

XVI. ADJOURNMENT



June 27, 2025

Michigan Municipal League Annual Meeting Notice

(Please present at the next Council, Commission or Board Meeting)

Dear Official:

The Michigan Municipal League Annual Convention will be held in Grand Rapids, September 17-19, 2025. The League's **"Annual Meeting"** is scheduled for 4:30 pm on Wednesday, September 17 in the Pantlind Ballroom at the Amway Grand Plaza Hotel. The meeting will be held for the following purposes:

1. **Election of Trustees.** To elect five members of the Board of Trustees for terms of four years each (see #1 on page 2).
2. **Policy.** A) **To vote on the Core Legislative Principles document.**

In regard to the proposed League Core Legislative Principles, the document is available on the League website at <https://mml.org/resources-research/delegate/>. If you would like to receive a copy of the proposed principles by fax, please call Monica Druks at the League at 800-653-2483.

B) If the League Board of Trustees has presented any resolutions to the membership, they also will be voted on. (See #2 on page 2.)

In regard to resolutions, member municipalities planning on submitting resolutions for consideration by the League Trustees are reminded that under the Bylaws, they must be submitted to the Trustees for their review by **August 17, 2025.**

3. **Other Business.** To transact such other business as may properly come before the meeting.

Designation of Voting Delegates

Pursuant to the provisions of the League Bylaws, **you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the Annual Meeting, and, if possible, to designate one other official to serve as alternate.** Please submit this information through the League website by visiting <https://mml.org/resources-research/delegate/> **no later than August 17, 2025.**



Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the League Bylaws:

“Section 4.4 - Votes of Members. Each member shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary Members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative.”

1. Election of Trustees

Regarding election of Trustees, under Section 5.3 of the League Bylaws, five members of the Board of Trustees will be elected at the annual meeting for a term of four years. The regulations of the Board of Trustees require the Nominations Committee to complete its recommendations and post the names of the nominees for the Board of Trustees on a board at the registration desk at least four hours before the hour of the business meeting.

2. Statements of Policy and Resolutions

Regarding consideration of resolutions and statements of policy, under Section 4.5 of the League Bylaws, the Board of Trustees acts as the Resolutions Committee, and “no resolution or motion, except procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (1) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by resolution of the governing body of a member at least thirty (30) days preceding the date of the annual meeting.” Thus, the deadline this year for the League to receive resolutions is **August 17, 2025**. Please submit resolutions to the attention of Daniel P. Gilmartin, Executive Director/CEO at 1675 Green Rd., Ann Arbor, MI 48105. **Any resolution submitted by a member municipality will go to the League Board of Trustees, serving as the resolutions committee under the Bylaws, which may present it to the membership at the Annual Meeting or refer it to the appropriate policy committee for additional action.**

Further, “Every proposed resolution submitted to the Board of Trustees by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after consideration, shall make a recommendation as to the advisability of adopting each such resolution or a modification thereof.

We love where you live.



3. Posting of Proposed Resolutions and Core Legislative Principles

The proposed Michigan Municipal League Core Legislative Principles and any new proposed Resolutions recommended by the Board of Trustees for adoption by the membership will be available on the League website, or at the League registration desk to permit governing bodies of member communities to have an opportunity to review such proposals and delegate to their voting representative the responsibility for expressing the official point of view of the member at the Annual Meeting.

The Board of Trustees will meet on Tuesday, September 16, 2025, at the Amway Grand Hotel for the purpose of considering such other matters as may be requested by the membership, in addition to other agenda items.

Sincerely,



Donald Gerrie
President
Mayor, Sault Sainte Marie



Daniel P. Gilmartin
Executive Director & CEO



Fwd: Scooters

From Judy Preston [REDACTED]
Date Wed 7/23/2025 10:27 AM
To Kristyn Kanyak <clerk@lindenmi.us>

----- Forwarded message -----

From: **Judy Preston** [REDACTED]
Date: Wed, Jul 23, 2025, 10:22 AM
Subject: Scooters
To: Ellen Glass <manager@lindenmi.us>, Pam Howd <phowd@lindenmi.us>, Brad Dick <bdick@lindenmi.us>, Brenda Simons <bsimons@lindenmi.us>, Denise Miller <dmiller@lindenmi.us>, Elizabeth Armstrong <earmstrong@lindenmi.us>, <jlink@lindenmi.us>, <thicks@lindenmi.us>

Can we please take a look at the ordinance for scooters being on the sidewalk we are trying to walk on our sidewalks with young kids and dogs and they got scooters that go 15 mile an hour or more and they're just running us over or making the dogs nip at them and going in and out of driveways. We can't see them backing up out of driveways. Tried talk with parents they just say there is nothing in the city ordinance about this. I understand technology is taken over and things need to be updated but this is a very big concern because children and adults should be able to walk kids and people should be able to walk dogs. Our bike riders ride on the road, only the little kids learning how to ride bikes are on sidewalks. We need safety for our little kids, walkers, and dog walkers. I will try to come to a meeting but I have personal family things right now. I hope anyone of you can bring this up at the meeting. You can say my name Judy Preston Thank you for your time. Have a Blessed day 🙏



**CITY OF LINDEN
CITY COUNCIL MEETING**

MONDAY, JULY 14, 2025 AT 6:30 P.M.

LOCATION: LOOSE SENIOR CENTER, 707 NORTH BRIDGE STREET, LINDEN, MI 48451

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Mayor Elizabeth Armstrong. The meeting was held at The Loose Senior Center located at 707 North Bridge Street, Linden, Michigan 48451.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present. A Moment of Silence was observed for troops overseas.

ROLL CALL & INTRODUCTIONS

City Council Present: Mayor Elizabeth Armstrong, Mayor Pro tem Brad Dick, Pam Howd, Denise Miller, Thomas Hicks, Brenda Simons, Jerry Link

Absent: None

Others Present: Don Grice, Director of Public Works; Kristyn Kanyak, City Clerk; Michael Gildner, City Attorney; Dave Richmond, ROWE Professional Services

a. Excuse Absent Member(s)

None.

SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CORRESPONDENCE

None.

PUBLIC COMMENT

Armstrong reviewed the public comment procedure and how comments pertaining to Lindenwood would be addressed.

Public comment on behalf of the American Legion Auxiliary Family 119, shared details, background and significance about featured guest for upcoming River Roast event. Regarding her property, still no access to land, no curb cut, but existed before and spoken on issue numerous times. Suggested more surveys and comment cards on topics to submit.

CONSENT AGENDA

- a. City Council Meeting Minutes from June 23, 2025
- b. Loose Board of Directors Meeting Minutes from June 23, 2025
- c. Resolution No. 15-25 MDOT Performance Resolution for Municipalities

Motion by Howd, second by Miller to approve the consent agenda. Roll call. Motion carried 7-0.

AYES: Dick, Miller, Hicks, Simons, Link, Armstrong, Howd

NAYS: None

ABSENT: None

DISCUSSION ITEMS

a. Lindenwood Project Update - Dave Richmond, ROWE Professional Services
Armstrong requested public comment card for this agenda item if speaking for follow up reason.

Public comment shared their frustrations regarding tree removal; various yard issues and repairs needed; grass; dirt; tree replacement and requested tree removal reimbursement; and contractor needs to return and complete job.

Public comment on paving; project timeline; curbs and replacement; landscaping and dirt used; referenced steep curb drop-off near Dentist.

Public comment shared their thoughts on project cost to residents; water line replacement; refunds; grass issues and requested resolution for issues.

Public comment shared their frustrations with project; driveway accesses; curbing; shared images of drop from driveway. Shared images and comment on flooding being a new issue. Requested driveway accesses; address flooding and drainage issues on properties and fill in holes; crumbling asphalt; and appreciate follow up.

Public comment on contact with Grice; provided images of curb and how camper bottoms out of driveway and associated repair costs; curbing issues; yard issues; and offered contractor. Shared their negative experiences with project; bill and amount; and need to fix.

Public comment on curbs and lawns; dirt used; tree removal; no answers from city officials and requested an update; more people not here that are upset; requested lawns be restored right.

Public comment shared their frustrations with project; not all got new curbs and approaches; dirt used; crab grass; frustrated residents not here and reasoning; and something needs to be done.

Grice discussed unfinished landscaping; referenced punch list items and plan for contractor to correct. Shared reasoning for water line project and not being part of cost to residents. Updated on what happened with the tree removal; reasoning for shifting water mains; tree replacement and reasoning residents not plant trees in right of way. Acknowledged receipt

of residents' photos and updated on flooding and curb entrance; and driveway approaches. Clarified reasoning for the project not being a total curb replacement.

Richmond discussed looking into curb issues and options; driveway approaches; original plan to only replace curbs on Lindenwood and reasoning; revisiting missed areas needing repairs; the project is not done. Grice further explained reasoning for not replacing all curbs.

Councilors discussed residents should contact City Hall and Council and shared contact methods; being made aware of issues; tree replacement; contractor's deadline and plan for outstanding issues; topsoil; correcting landscaping and yard damage where equipment was; hydroseeding. Dick referenced information given to Grice and Richmond and need for fixing. Councilors discussed all concerns need to be addressed; project cost; type of grass; requested residents give us time to fix; items discussed this evening being on the punch list; requested Grice to share updates when available; on curbing, driveways.

Grice and Richmond reviewed and discussed images provided by resident. Armstrong and Grice discussed topsoil issues and requested residents reach out. Brief discussion amongst Grice and Councilors about grass seed.

Public comment on time limit and plan for curbs and driveway.

No comment was received from Councilor Hicks.

Public comment requested punch list letter go out to residents about satisfaction and reasoning for and include if satisfied with right of way work, drop in drop box at City Hall, for Grice.

Simons shared project updates available on city website. Armstrong confirmed with Council and requested adding comment suggestion system to the next agenda for those displeased.

b. Councilor Comment Procedure

Kanyak reviewed the topic and reasoning. Councilors discussed and referenced current rules and following procedures; experience level with meetings; Mayor's meeting roles; and confirmed with Kanyak not to amend the rules for this topic.

c. Receipt of Anonymous Public Comments

Kanyak provided background on and reviewed topic reasoning. Gildner further explained and discussed with Council; suggested consideration of policy to clarify anonymous comment acceptance, with name requirement to act on; confirmed with Kanyak few instances of anonymous comment receipt. Council discussed including within Rules of Procedure and origin of the topic. Kanyak confirmed will work with Gildner on language to add within the rules for next meeting. Councilors clarified the referenced anonymous comments were not about Lindenwood project.

Public comment was made sharing thoughts on anonymous commentors.

Public comment was made about comment during meetings or in writing, anonymously.

Public comment was made about online comments.

CITY MANAGER'S REPORT

Kanyak confirmed Councilors received the City Manger's update. Councilors thanked Glass and discussed the length and items, with Kanyak. Armstrong commented on recent discussion about the dam with Drain Commissioner, Jeff Wright and thanked him.

No comments were received from Councilor Link.

CLOSED SESSION

None.

ADJOURNMENT

The meeting was adjourned by Mayor Armstrong at 7:53 p.m.

Respectfully Submitted,

Kristyn Kanyak, City Clerk

Approved: _____



BOARD OF REVIEW REAPPOINTMENT RECOMMENDATION

Board of Review

Thomas Taylor

REASONING FOR REAPPOINTMENT:

Mr. Taylor was unable to attend and complete the required Assessing Certification course prior to the March Board of Review (BOR) meeting and was not sworn in, as he was out of the state. Mr. Taylor has remained engaged with the Board of Review and Assessing team, and has since successfully completed the course.

The MCL pertaining to Board of Review reads as follows: "...Each member of the board of review shall qualify by taking the constitutional oath of office within 10 days after appointment" (MCL 211.2 (1)). Being the 10-day time limit has been exceeded, to remain in compliance we are recommending Mr. Taylor be reappointed, and will be given his Oath of Office within 10 days of appointment, pending the City Council's consideration.



NAME Thomas M. Taylor CITY OF LINDEN RESIDENT FOR 8 YEARS

ADDRESS [REDACTED] ZIP 48451

PHONE (home) [REDACTED] PHONE (business or cell)

EMAIL [REDACTED]

OCCUPATION: C.P.A.

INTERESTS/REASONS/QUALIFICATIONS: (Resume may be attached)
See Attached

BOARDS/COMMISSIONS/COMMITTEES ON WHICH YOU HAVE SERVED (LIST MUNICIPALITIES AND DATES):

None.

ELECTIVE OFFICES THAT YOU HAVE HELD:
None.

OTHER ORGANIZATIONS: (Ex. Homeowners Association, Volunteer Groups, PTA etc. . .)
University of Michigan Corporate Advisory Board

ADDITIONAL INFORMATION:

Signature Th. M. Taylor Date 12/5/27



CANDIDATE QUESTIONNAIRE

The City of Linden wishes to thank you for your interest in serving as a Volunteer Citizen Representative on a Board, Commission or Committee. Your Candidate Questionnaire will be kept on file and entered for consideration for posted openings on any Board, Commission or Committee that you expressed an interest in for a period of two years. Please feel free to submit an updated Candidate Questionnaire at any time.

Please be advised that the information contained in this Questionnaire is not confidential, and will be reviewed by the Mayor, City Council and other appropriate personnel as vacancies or openings occur on the various Boards, Commissions and Committees. This Candidate Questionnaire may also be included in any City Council Meeting Packet which is published and made available for public inspection in print and on the Internet. Your address, phone numbers and e-mail, will not be published, even in the Meeting Packet.

BOARDS/COMMISSIONS/COMMITTEES ON WHICH YOU WANT TO SERVE (please check up to five applicable boxes; see attachment for descriptions):

Appointed by Mayor-Confirmed by City Council

☐ Planning Commission

Other:

☐ Zoning Board of Appeals

☒ Board of Review

☐ Historic District Commission

☐ Library Board

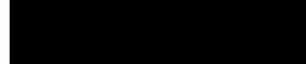
☐ Parks and Recreation Commission

☐ Downtown Development Authority

☐ Election Inspector

THOMAS M. TAYLOR, CPA, CFF

255 E. Rolston Rd
Linden, MI 48451

**PROFESSIONAL EXPERIENCE**

Taylor & Morgan, P.C. – Partner- Taylor & Morgan has four offices; Flint MI, Troy, MI, Grand Blanc, MI, and Charlotte, NC. Responsible for directing and supervising staff, including audit engagements, business consulting, business valuation, mergers, acquisitions, litigation support, forensic investigations, and others. Certified in Financial Forensics and have performed many forensic investigations for school districts, nonprofit entities and for firms in the private sector. Have testified in federal and state courts as an expert witness in various engagements. Firm services clients in various industries including manufacturing, insurance, construction, professional, public schools, charter schools, non-profit and others.

Taylor Capital - Chief Tax Officer. Taylor Capital, LLC serves as the the general partner for Dormie Equity Partners, LP, a private commercial real estate investment fund that has been strategically developed to focus on high-quality properties in North Carolina and South Carolina.+

Q-Temps - (1988-2000) Organized and formed multi-state temporary help firm. Set up accounting systems, supervised Controller and accounting staff and implemented large deductible workers' compensation program. Grew business to 15 offices and \$35 million in sales. Valued, negotiated and sold business interest in 2000.

Donnelly Electronics - Helped form and organize electronics manufacturing company in 1998 as a joint venture with Donnelly Corporation (Fortune 500 Company). Company grew to approximately \$60 million in sales. Supervised accounting staff and implementation of software and accounting systems. Served on Board of Directors from 1998 – 2001 when remaining interest acquired by Donnelly Corporation. Donnelly Corporation later purchased by Magna Corporation.

Cirtek Corporation - Vice President of Finance (1983-1989). Responsible for direction and supervision of comptroller, accounting and data processing staffs. Implemented full cost and accounting systems for corporation. Valued and negotiated sale to Lucas Corporation in 1989.

Grand Blanc Schools - Business Manager (1979-1982). Responsible for direction and supervision of accounting staff, preparation of district budgets, preparation of annual reports, installation and supervision of district wide computer system and other duties.

Ernst & Young - (1974-1979). Responsible for supervision and direction of Ernst & Whinney audit staff in the performance of audits in the banking, manufacturing, insurance and other industries. Prepared 10-K filings for planned bank mergers and acquisitions.

EDUCATION

- University of Michigan - Flint: Bachelor's degree in accounting, business and economics
- Completed many specialized accounting programs offered by the MACPA or AICPA.

PROFESSIONAL ENDORSEMENTS & ORGANIZATIONS

- Certified Public Accountant – licensed in Michigan
- Certified in Financial Forensics (CFF) by the AICPA
- Received 1988 University of Michigan - Flint outstanding alumnus award.
- Member of American Institute of Certified Public Accountants (AICPA), Michigan Association of Certified Public Accountants (MICPA), Risk Management Association (RMA)



CITY OF LINDEN CITY COUNCIL RULES OF PROCEDURE

A. AUTHORITY

These rules of procedure for the conduct of City Council meetings are hereby adopted by the City of Linden City Council under the authority of Section 4.4 of the City of Linden City Charter. All meetings of the City Council will be held in compliance with state statutes, including the Open Meetings Act, Public Act 267 of 1976 as amended, and with these rules.

1. Regular Meetings

Regular meetings of the City Council will be held on the fourth Monday of each month beginning at 6:30 p.m. within The Loose Senior Center, located at 707 North Bridge Street, Linden, MI 48451 unless otherwise approved by the City Council. The City Council shall approve by resolution its regular meeting schedule for the ensuing calendar year.

2. Special Meetings

Special meetings shall be held at the call of the Clerk upon the written request of the Mayor, City Manager or any two Councilors. At least 18 hours before the meeting, the clerk shall give public notice of the meeting and shall serve each councilor personally with a notice of the meeting, via electronic mail. Special meeting notices shall state the purpose of the meeting. No official action shall be taken at any special meeting of the Council unless the item has been stated in the notice of such meeting.

3. Joint Meetings

The City Council may meet in special-session (or work session) joint meetings with various boards and commissions of the city, with governing bodies of other local units of government, with elected and/or appointed officials of other levels of government, or with associations and/or organizations in which the city holds memberships or with which the city has a particular interest.

4. Posting Requirements for Regular and Special Meetings

- a. Within ten (10) days after the last meeting of the calendar year a public notice stating the date, time and place of the regular monthly Council meetings will be posted at City Hall and the City's web site.
- b. For a rescheduled regular or a special meeting of the Council, a public notice stating the date, time and place of the meeting shall be posted at least 18 hours before the meeting at City Hall and the City's web site.
- c. The notice described above is not required for a meeting of the Council in emergency session in the event of a severe and imminent threat to the health, safety, or welfare of the

public when two-thirds of the council members determine that delay would be detrimental to the City's efforts in responding to the threat.

5. Public Hearings

The City Council shall hold public hearings in conjunction with the meeting agenda. The City Clerk's Office shall post notices of special meetings and public hearings in accordance with the City Charter and the Michigan Open Meetings Act.

6. Minutes of Regular and Special Meetings

The Clerk shall attend the Council meetings and record the proceedings and resolutions of the Council in accordance with Section 6.5 of the City Charter and the Michigan Open Meetings Act. In the absence of the Clerk, the Clerk may appoint the Deputy Clerk or Council may appoint one of its own members or another person to temporarily perform the Clerk's duties.

Within eight days after a meeting of the Council, a copy of the draft minutes, including the vote of the members, prepared by the Clerk and showing the substance of each separate decision of Council, shall be available for public inspection at City Hall.

A copy of the minutes of regular and special meeting shall be made available for public inspection at City Hall during regular business hours.

7. Work Sessions

Upon the call of the Mayor or the Council and with appropriate notice to the council members and the public, the Council may convene a work session devoted exclusively to the exchange of information relating to municipal affairs. If the need arises a vote may take place on urgent agenda items, if deemed necessary.

B. CONDUCT OF MEETINGS

1. Meetings to be Public

All meetings of the City Council shall be open to the public and citizens shall have a reasonable opportunity to be heard in accordance with such rules and regulations as the Council may determine, except that the meetings may be closed to the public and the media in accordance with the Open Meetings Act.

All meetings of the Council and its committees shall be open to the media, freely subject to recording by radio, television and photographic services at any time, provided that such arrangements do not interfere with the orderly conduct of the meetings.

2. Disorderly Conduct at Meetings Prohibited

The presiding officer may call to order any person who is breaching the peace or being disorderly by speaking without recognition, engaging in booing or catcalls, applauding, failing to be germane to the topic or issue being considered, speaking longer than the allotted time, speaking vulgarities, name calling, personal attacks, or engaging in other conduct which is determined by the presiding officer to be disruptive to the meeting. Any person so disrupting a lawful public meeting of the City Council may be removed or excluded from a

meeting that is otherwise open to the public in accordance with the Michigan Open Meetings Act and shall be guilty of a misdemeanor pursuant to state statute, being MCL 750.170 et seq, and §131.03(B) of the City Code Of Ordinances. The Chief of Police or his designate shall serve as the sergeant-at-arms at council meetings for purposes of enforcement of the rules under this section.

3. Agenda Preparation

An agenda for each regular Council meeting shall be prepared by the Clerk and the City Manager. Any council member shall have the right to add items to the regular agenda. Any additions made by Council members shall provide their own supplement information to the Clerk's office by the Wednesday prior to the City Council Meeting.

The following shall be the form of the agenda for City Council Work Sessions:

- I. Call to Order
- II. Pledge of Allegiance and Moment of Silence
- III. Roll Call and Introductions
 - a. Excuse Absent Member(s)
- IV. Correspondence
- V. Public Comment
- VI. Consent Agenda
- VII. Discussion Items
- VIII. City Manager's Update
- IX. **Council Comments and Reports**
- X. Closed Session
- XI. Adjournment

Commented [KK1]: Adding back to Work Sessions.

The following shall be the form of the agenda for Regular City Council Meetings:

- I. Call to Order
- II. Pledge of Allegiance and Moment of Silence
- III. Roll Call and Introductions
 - a. Excuse Absent Member(s)
- IV. Public Hearing
- V. Special Presentations
- VI. Correspondence
- VII. Public Comment
- VIII. Consent Agenda
- IX. Unfinished Business
- X. New Business
- XI. City Manager's Report
- XII. City Attorney's Report
- XIII. Department Reports
- XIV. Council Comments and Reports
- XV. Closed Session
- XVI. Adjournment

4. Consent Agenda

A consent agenda may be used to allow the council to act on numerous administrative routine or non-controversial items at one time. Included on this agenda can be routine and noncontroversial matters such as approval of minutes, approval of recognition resolutions, permits, etc. Upon request by any member of the council, an item shall be removed from the consent agenda and placed on the regular agenda for discussion.

5. Agenda Distribution

Agendas shall be distributed to council members by first-class mail, personal delivery to their usual place of residence, or via email to the electronic address provided for that purpose, at least 48 hours prior to any regular meeting.

6. Quorum

A majority (four members) of the elected or appointed and sworn members of the Council shall constitute a quorum for the transaction of business at all Council meetings. In the absence of a quorum, a lesser number may adjourn any meeting to a later time or date with appropriate public notice.

7. Attendance at Council Meetings

Election to the City Council is a privilege freely sought by the nominee. It carries with it the responsibility to participate in Council activities and represent the residents of the City. Attendance at Council meetings is critical to fulfilling this responsibility. The City Council is empowered by Section 4.9 of the Charter to compel attendance. In addition, the City Council shall in every case where a member is absent vote to excuse or not excuse such absence per Section 3.14 of the City Charter.

8. Presiding Officer

The presiding officer shall be responsible for enforcing these rules of procedure and for enforcing orderly conduct at meetings. The Mayor is ordinarily the presiding officer. The Council shall appoint one of its members Mayor Pro Tempore, who shall preside in the absence of the Mayor. In the absence of both the Mayor and the Mayor Pro Tempore, the member present who has the longest consecutive service on the Council shall preside.

C. CLOSED SESSION MEETINGS

1. Purpose

Closed meetings may be held only for the reasons provided in the Michigan Open Meetings Act, which are the following:

- a. To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member, or individual agent when the named person requests a closed meeting (majority vote).
- b. For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement when either negotiating party requests a closed hearing (majority vote).
- c. To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained (2/3 roll call vote).

- d. To consult with an attorney representing the City regarding trial or settlement strategy in connection with specific pending litigation, but only when an open meeting would have detrimental financial effect on the litigating or settlement position of the Council (2/3 roll call vote).
- e. To review the specific contents of an application for employment or appointment to a public office when a candidate requests that the application remain confidential. (2/3 roll call vote). However, all interviews by the Council for employment or appointment to a public office shall be held in an open meeting.
- f. To consider material exempt from discussion or disclosure by state or federal statute (2/3 roll call vote).

2. Calling Closed Meetings

At any regular or special meeting, the council members, elected or appointed and serving, by a two-thirds roll call vote may call a closed session under the conditions outlined in Section C. The roll call vote and purpose(s) for calling the closed meeting shall be entered into the minutes of the meeting at which the vote is taken.

3. Minutes of Closed Meetings

A separate set of minutes shall be taken by the Clerk or the designated Secretary of the Council at the closed session. These minutes will be retained by the Clerk, shall not be available to the public, and shall only be disclosed if required by a civil action, as authorized by the Michigan Open Meetings Act. These minutes may be destroyed one year and one day after approval of the minutes of the regular meeting at which the closed session was approved. No vote shall be taken during a closed session. Any action on a matter shall be taken in a public meeting and recorded in the minutes of the meeting.

D. DISCUSSION AND VOTING

1. Rules of Parliamentary Procedure

The rules of parliamentary practice as contained in the latest edition of Robert's Rules of Order, shall govern the Council in all cases to which they are applicable, provided that they are not in conflict with these rules, the ordinances of the City of Linden or applicable state statutes. The President may appoint a parliamentarian.

The presiding officer shall preserve order and decorum and may speak to points of order in preference to other council members. The presiding officer shall decide all questions arising under this parliamentary authority, subject to appeal and reversal by a majority of the council members present.

Any council member may appeal to the Council from a ruling of the presiding officer. If the appeal is seconded, the member making the appeal may briefly state the reason for the appeal and the presiding officer may briefly state the ruling. There shall be no debate on the appeal and no other member shall participate in the discussion. The question shall be "Shall the decision of the presiding officer be sustained?" If the majority of the members present vote "aye", the ruling of the presiding officer is sustained; otherwise, it is overruled.

2. Conduct of Discussion

During the Council discussion and debate, no member shall speak until recognized for that purpose by the presiding officer. After such recognition, the member shall confine discussion to the question at hand and to its merits and shall not be interrupted except by a point of order or privilege raised by another member. Speakers should address their remarks to the presiding officer, maintain a courteous tone, and avoid interjecting a personal note into the debate.

No member shall speak more than once on the same question unless every member desiring to speak to that question shall have had the opportunity to do so.

The presiding officer, at his or her discretion and subject to the appeal process mentioned in Section D.1., may permit any person to address the Council during its deliberations.

3. Ordinances and Resolutions

No ordinance except an appropriation ordinance, an ordinance adopting or embodying an administrative or governmental code, or an ordinance adopting a code of ordinances, shall relate to more than one subject, and that subject shall be clearly stated in its title.

A vote on all ordinances and resolutions shall be taken by a roll call vote and entered in the minutes unless it is a unanimous vote. If the vote is unanimous, it shall be necessary only to so state in the minutes, unless a roll call vote is required by law or by Council rules.

4. Roll Call

In all roll call votes, the names of the members of the Council shall be random.

5. Duty to Vote

Election to a deliberative body carries with it the obligation to vote. Every Council member recorded as present at a Council meeting is expected to vote on every matter before the body, unless otherwise excused or prohibited from voting by law. A roll call vote shall be made to call for a Closed Session, or at any other time required. A council member who is present and abstains or does not respond to a roll call vote shall be counted as voting with the prevailing side and shall be so recorded, unless otherwise excused or prohibited by law from voting.

Roberts Rules states that a conflict exists where the vote “on a matter of direct personal or pecuniary interest not common to other members of the organization.” Members may abstain from voting where a conflict exists. Majority of Council may have the opportunity to force abstention where they believe a conflict exists.

The right to vote is limited to the members of Council present at the time the vote is taken. All votes must be held and determined in public; no secret ballots are permitted. Exceptions are only allowed for voting in accordance with Section 7.

6. Results of Voting

In all cases where a vote is taken, the presiding officer shall declare the result. It shall be in order for any council member voting in the majority to move for a reconsideration of the vote

on any question at that meeting or at the next succeeding meeting of the Council. When a motion to reconsider fails, it cannot be renewed.

7. Absence of a member for Military duty

In accordance with MCL 15.263(2) the following definition and procedures shall apply to accommodate the absence of any member from a public meeting due to military duty:

- a. "Military Duty" means (a) training and service performed by an inductee, enlistee or reservist, or any entrant into a temporary component, of the armed forces of the United States, and (b) time spent in reporting for and returning from such training and service, or if rejection occurs, from the place of reporting, pursuant to a lawful order.
- b. The member of the body who will be absent from a meeting due to military duty shall notify the City Manager of the intended absence as soon as possible. The member of the body who will be absent shall provide an email address and telephone number where that member can be reached during the absence.
- c. Upon notification, the City Manager shall post a notice of the affected public meeting which shall include the agenda for the meeting, a notification to the public of the name of the member who will be absent due to military duty, and a notification of the manner by which the member may be contacted by the public regarding the meeting.
- d. The member of the body who will be absent from a public meeting due to military duty shall be permitted to participate in, and vote on, business before the body in a manner determined by the City Manager, or their designee, to ensure 2-way communication wherever feasible, ideally utilizing a form of teleconferencing whenever possible. The member may also choose to provide written communication to the City Manager, or assigned secretary to the board/commission, indicating how they wish to vote on any item which shall be included and reported in the final tally of votes of the body.
- e. The member of the body who will be absent from a public meeting due to military duty shall be considered to be present at the public meeting when that member has participated in the meeting pursuant to subsection (d).

E. PUBLIC PARTICIPATION

1. General

Each regular Council meeting agenda shall provide reserved time for audience participation. The presiding officer shall have discretion to allow a member of the audience to speak at times other than the time reserved for audience participation.

2. Length of Presentation

Any person who addresses the council during a council meeting or public hearing shall be limited to three (3) minutes per individual and per group.

3. Addressing Council

When a person wishes to address the council during public comment, the individual shall fill out a comment form before the meeting that includes his or her name, home address, contact information and a brief description of their statement or what they would like to address. It is requested the applicable option be selected on the comment card, whether submitting a

general comment or question posed that requires a response from City Staff. When the public comment is approached on the agenda, individuals wishing to speak will be called upon utilizing the filled-out comment forms. Remarks should be addressed to the presiding officer, and is not time for debate, but for questions or comments for council and/or staff to answer or research. Questions will be answered during the meeting if the information is readily available. If answers are not available during the meeting, Council or staff will contact the individual within one (1) week or 7 business days, or when the information becomes available. No person shall have the right to speak more than once on any particular subject until all persons wishing to be heard on that subject have the opportunity to speak.

Persons addressing council are requested to state their name and home address. Remarks should be addressed to the presiding officer. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have the opportunity to speak. Members of council may not respond to comments or question until later on in the meeting under Council Comments and Reports.

4. Written Public Comment/Complaint Acceptance Process

Members of the public are encouraged to contact City Hall to speak with City Department Staff or City Manager, during regular business hours to ask questions, raise concerns and request information about City matters. Members of the public also of the option of contacting City Council members.

In lieu of speaking during a Council meeting, a person may submit written comments and/or complaints to City Hall. Written materials submitted to the City are considered public records and are subject to applicable open records laws unless exempt by statute. Written comments and complaints may be included within the meeting agenda packet as the City in its sole discretion decides, to allow council to address and determine if any action be taken. The City Council will not accept anonymous comments or complaints and cannot guarantee anonymity to people who wish to make such complaints. The identity of the complainant will not be withheld from City Council members, but may be withheld from the public, if permitted by law. No anonymous comments will be accepted into the record or read. Anonymous and unsigned communications shall not be introduced in Council meetings. It is requested that persons wishing to submit written comments include their contact information, should any follow up be needed. Written comments and complaints submitted with false or incomplete information will not be accepted. Complaints received via social media, voicemail, or other informal channels will not be considered formal complaints under this policy.

Methods of submission include email (provided the complainant's full name and contact information are included, and the submission is verifiable), by mail or hand delivery to City Hall during regular business hours. Submissions shall include full name, residence/business address, contact information and signature. To be included within the Council's meeting agenda packet, submissions must be received by Wednesday at 1:30 p.m. prior to any regularly scheduled meeting.

F. MISCELLANEOUS

1. Adoption and Amendment of Rules of Procedure

These rules of procedure of the City Council will be placed on the agenda of the first meeting of the Council following the seating of the newly elected council members for review and adoption. A copy of the rules adopted shall be distributed to each council member.

The Council may alter or amend its rules at any time by a majority vote of its members after notice has been given of the proposed alteration or amendment.

2. Suspension of Rules

The rules of the Council may be suspended for a specified portion of a meeting by an affirmative vote of two-thirds of the members present except that Council actions shall conform to state statutes and to the constitutions of Michigan and the United States.

3. Bid Awards

Bids will be awarded by the City Council during regular or special meetings. A bid award may be made at a special meeting of Council if that action is announced in the notice of the special meeting.

4. Authorization for Contacting City Attorney

Only the Manager and the Mayor are authorized to contact the City Attorney regarding municipal matters.

Generally, questions involving significant legal research should be at the request of the City Manager or City Council as a body.

5. Rights and Responsibilities of Council Members

Section 4.12 of the City Charter states that except for the purpose of inquiries and investigations, the council or its members shall deal with city officers and employees who are subject to the direction and supervision of the manager solely through the City Manager. The council or its members shall not give orders to any such officer or employee, either publicly or privately.

6. Enforcement of Rules

These rules are subject to enforcement by the City Council as it determines appropriate under applicable provisions of the State law, the City Charter, Home Rule City and Robert's Rule of Order (which have been adopted above to the extent reasonably practicable), and penalty violation hereof shall be in accordance with said provisions.

This Rules of Procedure document was amended and adopted by the City Council at its regular meeting on ~~July 28~~^{March 24}, 2025.

07/21/2025 04:54 PM

User: JEN

DB: Linden

CHECK REGISTER FOR CITY OF LINDEN
CHECK DATE FROM 06/18/2025 - 07/21/2025

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank SBSRC LOOSE SENIOR CENTER (4822)						
06/20/2025	SBSRC	1		VOID		1,234,567.89 V
06/20/2025	SBSRC	2		VOID		1,234,567.89 V
07/11/2025	SBSRC	13724	0122	PRINTING SYSTEMS	LOOSE AP CHECKS	149.41
07/11/2025	SBSRC	13725	0909	CITY OF LINDEN	UB LOOSE 3.1.25-5.31.25	704.40
07/11/2025	SBSRC	13726	1139	SHINE OF FENTON	LOOSE WINDOW CLEANING	95.00
07/11/2025	SBSRC	13727	1263	BECKS PEST CONTROL	LOOSE MONTHLY PEST CONTROL JUNE 2025	51.00
07/11/2025	SBSRC	13728	1364	FIRE CONTROL	ANNUAL FIRE EXT INSPECTION	70.00
07/11/2025	SBSRC	13729	1370	DOTTIE TYNES	REIMBURSE FOR SAM'S CLUB PURCHASE-ICE CR	97.32
07/11/2025	SBSRC	13730	1371	LINDA BUCKNAM	LINE DANCING BEG/ADVANCED 6.24.25 & 7.1.	120.00
07/11/2025	SBSRC	13731	1373	VISUAL EDGE IT, INC	COPIER LEASE	415.92
07/11/2025	SBSRC	13732	1374	TGI DIRECT	JUNE 2025 NEWSLETTER	400.00
07/11/2025	SBSRC	13733	WIGHTMAN	TESSA SWEENEY	MILEAGE 4.30.25-6.30.25	133.70
07/11/2025	SBSRC	13734	1372	TRACI JAMES	CARDIO 6.9,6.11,6.16,6.18,6.23,6.26,6.30	210.00
07/18/2025	SBSRC	13735	0025	CONSUMERS ENERGY	LOOSE 707 N BRIDGE GAS/ELECTRIC JUNE 202	1,159.15
07/18/2025	SBSRC	13736	0704	ALL N ONE LAWN CARE SERVICE	LOOSE LAWN MAINTENANCE JUNE 2025	720.00
07/18/2025	SBSRC	13737	1379	WM CORPORATE SERVICES, INC	LOOSE TRASH SERVICE JUNE 2025	297.37
07/18/2025	SBSRC	13738	1380	LEATHA CUDWORTH	TRIP REFUND DETROIT PRINCESS	120.00
07/18/2025	SBSRC	13739	ACE HARDW	ACE HARDWARE	LOOSE CHARGES	29.97

SBSRC TOTALS:

Total of 18 Checks:

4,773.24

Less 2 Void Checks:

0.00

Total of 16 Disbursements:

4,773.24

LOOSE TOTAL: \$4,773.24

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank SBGEN STATE BANK (3140)						
06/20/2025	SBGEN	13004	0050	GENESEE CO. DRAIN COMMISSIONER	COUNTY WATER USE 4.30.25-5.28.25	66,857.09
06/20/2025	SBGEN	13005	0053	GENESEE CO. ROAD COMMISSION	CITY OF LINDEN ROAD MAINTENANCE MAY 2025	3,091.08
06/20/2025	SBGEN	13006	0080	MCINTYRE SOFT WATER SERVICE	WATER COOLERS X7	54.25
06/20/2025	SBGEN	13007	0106	ROWE PROFESSIONAL SERVICES	LINDENWOOD ROAD PROJECT MAY 2025	45,037.50
06/20/2025	SBGEN	13008	0909	CITY OF LINDEN	CONTRIBUTION TO EMPLOYEE HEALTH TRUST	40,000.00
06/20/2025	SBGEN	13009	1001	RELANCE STANDARD LIFE INSURANCE	EMPLOYEE SHORT TERM DISABILITY JULY 2025	379.76
06/20/2025	SBGEN	13010	1133	FENTON KAR WASH	POLICE VEHICLE CAR WASHES	488.00
06/20/2025	SBGEN	13011	1212	THE SHERWIN-WILLIAMS COMPANY	PAINT FOR UNDER BRIDGE	916.58
06/20/2025	SBGEN	13012	1251	CUMMINGS PROPERTY MANAGEMENT	LCC RENTAL HIDDEN RIDGE HOA DEP REFUND	200.00
06/20/2025	SBGEN	13013	1309	PRIORITY WASTE, LLC	TRASH SERVICE MAY 2025	47,460.00
06/20/2025	SBGEN	13014	1354	KAY WRIGHT	LLC RENTAL DEPOSIT REFUND 6.2.25	200.00
06/20/2025	SBGEN	13015	1355	KELLY HOLMQUIST	LCC RENTAL DEPOSIT REFUND 6.6.25	200.00
06/20/2025	SBGEN	13016	1356	STACEY CARGILL	LCC DEPOSIT REFUND 6.7.2025	200.00
06/20/2025	SBGEN	13017	1357	KATHY ELLIS	PAVILLION RENTAL DEP REFUND 6.7.25	100.00
06/20/2025	SBGEN	13018	1358	FIRE TRAUMA CLEANUP INC	DISPOSAL OF MEDICAL WASTE	35.00
06/20/2025	SBGEN	13019	1359	MICHIGAN TECHNOLOGICAL UNIVERSITY	WORD WORKSHOP 7.15.25 -KANYAK	100.00
06/20/2025	SBGEN	13020	1360	SHANNON HAMLIN	PAVILLION RENTAL DEP REFUND 6.14.25	100.00
06/20/2025	SBGEN	13021	1361	GERALD LINK	STIPEND FOR ELECTRONIC DEVICE	263.94
06/20/2025	SBGEN	13022	1362	MICHIGAN STATE UNIVERSITY	CITIZEN PLANNER ONLINE-MILINARICH	250.00
06/20/2025	SBGEN	13023	906	VC3, INC	OFFICE 365 AGREEMENT JUNE 2025	361.70
06/20/2025	SBGEN	13024	BLUE C	BLUE CARE NETWORK	EMPLOYEE HEALTH CARE JULY 2025	22,164.72
06/20/2025	SBGEN	13025	CHARTER	CHARTER COMMUNICATIONS	MILL BUILDING INTERNET 6.13.25-7.12.25	800.00
06/20/2025	SBGEN	13026	DELTA	DELTA DENTAL	EMPLOYEE DENTAL JULY 2025	1,830.53
06/20/2025	SBGEN	13027	FENTON PRI	FENTON PRINTING	WINDOW ENVELOPES	235.38
06/20/2025	SBGEN	13028	GC 911	GENESEE COUNTY 9-1-1 GENERAL	911 DISPATCH	1,062.79
06/20/2025	SBGEN	13029	IMAGE	IMAGE PROJECTIONS	SHIRT EMBROIDERY X 4	154.00
06/20/2025	SBGEN	13030	WADE TRIM	WADE TRIM	HOUSING READINESS MAY 2025	5,049.00
06/24/2025	SBGEN	13031	1342	COMPREHENSIVE CONTRACTING, LLC	PUMP STATION GENERATORS	74,700.00
06/30/2025	SBGEN	13032	0050	GENESEE CO. DRAIN COMMISSIONER	SEWER COUNTY 3.1.25-5.31.2025	122,365.17
06/30/2025	SBGEN	13033	0414	GENESEE VALLEY VAULT	GRAVE OPENING RILEY, JONATHON OTTO 6.17.	675.00
06/30/2025	SBGEN	13034	0418	ACTION MUNICIPAL SUPPLY	CLEANER, GLOVES, TOWELS, TP	1,102.40
06/30/2025	SBGEN	13035	0523	GLORIA KIRSHMAN	RETIREE HEALTH REIMBURSEMENT JULY 2025	680.30
06/30/2025	SBGEN	13036	0919	NFPA	NFPA MEMBERSHIP 6.17.25-6.17.25	225.00
06/30/2025	SBGEN	13037	1212	THE SHERWIN-WILLIAMS COMPANY	PAINT	77.38
06/30/2025	SBGEN	13038	1261	MACQUEEN	GUTTER BROOM X 2	390.40
06/30/2025	SBGEN	13039	1284	JEN BEACH	MILEAGE MCAT 6.27.2025	66.08
06/30/2025	SBGEN	13040	1309	PRIORITY WASTE, LLC	JULY TRASH SERVICES	23,730.00
06/30/2025	SBGEN	13041	1363	K & B ASPHALT SEALCOATING, INC	CRACK FILING	31,517.20
06/30/2025	SBGEN	13042	APWA	APWA MEMBERSHIP	APWA MEMBERSHIP 9.1.2025	459.00
06/30/2025	SBGEN	13043	BS&A	BS&A SOFTWARE	BS&A CLOUD FEES	18,300.00
06/30/2025	SBGEN	13044	CARD BROOK	BROOKE CARD	MILEAGE MCAT 6.27, 6.30.2025	127.40
06/30/2025	SBGEN	13045	CHARTER	CHARTER COMMUNICATIONS	LCC CENTER INTERNET 6.13.25-7.12.25	448.43
06/30/2025	SBGEN	13046	FENTON PRI	FENTON PRINTING	WATER QUALITY REPORTS & ENVELOPES	521.42
06/30/2025	SBGEN	13047	FERGUSON W	FERGUSON WATERWORKS #3386	WATER METERS X 7	2,636.76
06/30/2025	SBGEN	13048	GLASS	ELLEN GLASS	MILEAGE 3.1.2025-6.30.2025	911.40
06/30/2025	SBGEN	13049	JOHNS PL	JOHN'S PLUMBING, INC.	MILL BUILDING PROJECT	300.00
06/30/2025	SBGEN	13050	JOHNSON	JOHNSON CONTROLS SECURITY SOLUTIONS	ALARM SERVICE MILL BUILDING 7.1.2025-9.3	557.55
06/30/2025	SBGEN	13051	LINCOMAUTO	LINDEN'S COMPLETE AUTO REPAIR	OIL AND FILTER 2023 FORD F600	93.59
06/30/2025	SBGEN	13052	LOOSE	LOOSE SENIOR CITIZENS, INC.	REIMBURSE FOR SENIOR OPERATIONS	1,659.00
06/30/2025	SBGEN	13053	MAPLETOWNE	MAPLE TOWNE PRINTING	OFFICER NOTE BOOKS X 50	250.00
06/30/2025	SBGEN	13054	RONALDS	RONALD'S TREE SERVICE LLC	TREE REMOVAL X 3	1,200.00
06/30/2025	SBGEN	13055	SOM FINANC	STATE OF MICHIGAN	EAST BROAD STREET OVERLAY	6,231.00
07/03/2025	SBGEN	13062	0054	GENESEE CO. TREASURER	GIS AERIAL	468.10
07/03/2025	SBGEN	13063	0097	POSTMASTER	PO BOX ANNUAL FEE 25/26	200.00
07/03/2025	SBGEN	13064	0269	GRIFFITH BUMP & PAINT	GLASS DOOR	290.00
07/03/2025	SBGEN	13065	0645	MARTHA DONNELLY	RETIREE HEALTH REIMBURSEMENT JULY 2025	417.36
07/03/2025	SBGEN	13066	0909	CITY OF LINDEN	CITY HALL UB 3.1.25-5.31.25	3,363.11

CHECK REGISTER FOR CITY OF LINDEN
CHECK DATE FROM 06/18/2025 - 07/21/2025

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
07/03/2025	SBGEN	13067	1015	REBECCA VANDRIESSCHE	RETIREE HEALTH REIMBURSEMENT JULY 2025	595.98
07/03/2025	SBGEN	13068	1062	KERR PUMP AND SUPPLY, INC	EMERGENCY SERVICE TO GET PUMP OPERATIONA	1,689.50
07/03/2025	SBGEN	13069	1152	LAFF PATHWAYS INC	LCC DEPOSIT REFUND 6.14.2025	200.00
07/03/2025	SBGEN	13070	1263	BECKS PEST CONTROL	MONTHLY PEST CONTROL JUNE 2025	51.00
07/03/2025	SBGEN	13071	1364	FIRE CONTROL	LCC FIRE EXTINGUISHER INSPECTION	145.00
07/03/2025	SBGEN	13072	881	WELLOW URGENT CARE	PRE-EMPLOYMENT MAY AND STRAUSS	304.00
07/03/2025	SBGEN	13073	906	VC3, INC	MONTHLY SUPPORT JUNE 2025	1,150.00
07/03/2025	SBGEN	13074	CHAPNEW	CHAPPLE ELECTRIC SERVICES LLC	EV CHARGER CIRCUIT	2,542.00
07/03/2025	SBGEN	13075	CHASE	CHASE CARD SERVICE	DEPARTMENT CHARGES 5.13.25-6.12.25	6,764.40
07/03/2025	SBGEN	13076	CUMMINSSS	CUMMINS SALES AND SERVICE	COOLANT HEATER	968.02
07/03/2025	SBGEN	13077	DUBUC	EDWARD DUBUC	RETIREE HEALTH REIMBURSEMENT JUNE 2025	796.00
07/03/2025	SBGEN	13078	FAIRBANKSS	SCOTT FAIRBANKS	RETIREE HEALTH REIMBURSEMENT JULY 2025	1,554.53
07/03/2025	SBGEN	13079	LETTSJ	JAMES LETTS	RETIREE HEALTH REIMBURSEMENT JULY 2025	228.00
07/03/2025	SBGEN	13080	R&R	R & R FIRE TRUCK REPAIR, INC.	FIRE TRUCK # 12 REPAIRS	54,968.90
07/03/2025	SBGEN	13081	SIMEN	SIMEN, FIGURA & PARKER P.L.C.	MAY 2025 LEGAL FEES	3,712.50
07/03/2025	SBGEN	13082	VERIZON	VERIZON WIRELESS-JP	DPW JET PACKS 5.24.25-6	120.03
07/03/2025	SBGEN	13083	VERIZPHONE	VERIZON WIRELESS	PHONE USE 5.24.25-6.23.25	1,284.35
07/11/2025	SBGEN	13084	0025	CONSUMERS ENERGY	GAS/ELECTRIC JUNE 2025	7,972.48
07/11/2025	SBGEN	13085	0050	GENESEE CO. DRAIN COMMISSIONER	NPDES & IDEP QTR 4.1.25-6.30.25	312.82
07/11/2025	SBGEN	13086	0054	GENESEE CO. TREASURER	TRAILER PARK FEES JULY 2025	695.00
07/11/2025	SBGEN	13087	0087	MICHIGAN MUNICIPAL LEAGUE	MML CONVENTION SEPT 2025-HOWD	730.00
07/11/2025	SBGEN	13088	0128	DEWEYS AUTO CENTER, INC.	REPAIRS 2020 CHEVY TAHOE #3390	710.62
07/11/2025	SBGEN	13089	0414	GENESEE VALLEY VAULT	FOUNDATION TOWNSEND JAMES TOWNSEND	150.00
07/11/2025	SBGEN	13090	0704	ALL N ONE LAWN CARE SERVICE	LAWN MAINTENANCE JUNE 2025	10,575.00
07/11/2025	SBGEN	13091	1024	HEADWATERS TRAILS	SHIAWASSEE TRAIL COALITION	3,716.67
07/11/2025	SBGEN	13092	1036	GRAFF CHEVROLET-DURAND INC	2020 CHEVY TAHOE AC REPAIRS	398.80
07/11/2025	SBGEN	13093	1039	OPERATIONS SERVICES	DRINKING WATER OPERATIONS	3,066.25
07/11/2025	SBGEN	13094	1060	VFP FIRE SYSTEMS	LIBRARY DRY SYSTEM TRIPPED	1,525.00
07/11/2025	SBGEN	13095	1117	CHAMPS CLEANERS	POLICE UNIFORM CLEANING	127.19
07/11/2025	SBGEN	13096	1252	HYDROCOP	CROSS CONNECTION JUNE 2025	2,200.25
07/11/2025	SBGEN	13097	1363	K & B ASPHALT SEALCOATING, INC	CRACK FILLS	9,744.00
07/11/2025	SBGEN	13098	1364	FIRE CONTROL	ANNUAL FIRE EXT INSPECTION-DPW	95.00
07/11/2025	SBGEN	13099	1365	ANDREA LEWANDOWSKI	DEPOSIT REFUND LCC 6.21.2025	200.00
07/11/2025	SBGEN	13100	1366	CHRISTOPHER YOUNG	DEPOSIT REFUND LCC RENTAL 6.22.2025	200.00
07/11/2025	SBGEN	13101	1367	HEATHER REDMON	DEPOSIT REFUND LCC RENTAL 6.28.2025	200.00
07/11/2025	SBGEN	13102	1368	MELISSA GREER	DEPOSIT REFUND PAVILLION 6.8.2025 RENTAL	100.00
07/11/2025	SBGEN	13103	1369	SCOTT LENHART	DEPOSIT REFUND PAVILLION 6.21.25 RENTAL	100.00
07/11/2025	SBGEN	13104	1375	CHESANING TOWNSHIP	SHIAWASSEE RIVER TRAIL COALITION	3,000.00
07/11/2025	SBGEN	13105	1376	ROCKFORD ADVERTISING	SHIAWASSEE RIVER TRAIL COALITION	2,826.25
07/11/2025	SBGEN	13106	1377	VILLAGE OF CHESANING	SHIWASSEE RIVER TRAIL COALITION	3,000.00
07/11/2025	SBGEN	13107	BRIGHTONAN	BRIGHTON ANALYTICAL L.L.C.	DRINKING WATER METALS	1,044.00
07/11/2025	SBGEN	13108	CMP	CMP DISTRIBUTORS INC	EQUIPMENT PISTOL ATTACHMENT X 5	7,168.00
07/11/2025	SBGEN	13109	FRONTIER	FRONTIER	LINDEN MILL BUILDING 6.25.25-7.24.25	150.79
07/11/2025	SBGEN	13110	LINCOMAUTO	LINDEN'S COMPLETE AUTO REPAIR	REPAIRS 2017 CHEVY TAHOE #5245	1,650.48
07/11/2025	SBGEN	13111	VIEW	VIEW NEWSPAPERS	PC NOTICE 210 OAK STREET	216.00
07/11/2025	SBGEN	13112	XEROX CORP	XEROX CORPORATION	COPIER USAGE JUNE 2025	557.24
07/18/2025	SBGEN	13114	0025	CONSUMERS ENERGY	213 N BRIDGE GAS/ELECTRIC JUNE 2025	469.83
07/18/2025	SBGEN	13115	0080	MCINTYRE SOFT WATER SERVICE	WATER COOLERS X10	74.80
07/18/2025	SBGEN	13116	0154	MICHIGAN RURAL WATER ASSOC.	ANNUAL DUES 7.1.2025	570.00
07/18/2025	SBGEN	13117	0213	CITY OF FENTON	WATER TESTING	75.00
07/18/2025	SBGEN	13118	0414	GENESEE VALLEY VAULT	GRAVE OPENINGS: MILLCHAMP & RANKIN	1,100.00
07/18/2025	SBGEN	13119	0418	ACTION MUNICIPAL SUPPLY	TRAFFIC CONES	590.00
07/18/2025	SBGEN	13120	0523	GLORIA KIRSHMAN	RETIREE HEALTH REIMBURSEMENT AUG 2025	680.30
07/18/2025	SBGEN	13121	0912	FIRST ADVANTAGE LNS OCC HEALTH	RANDOM DRUG TESTS	258.64
07/18/2025	SBGEN	13122	1001	RELIANCE STANDARD LIFE INSURANCE	EMPLOYEE SHORT TERM DISABILITY AUG 2025	442.08
07/18/2025	SBGEN	13123	1072	MICHIGAN LANDSCAPE SUPPLY CO	LANDSCAPING MATERIALS	2,973.78
07/18/2025	SBGEN	13124	1378	NICOLE COOPER	LCC DEPOSIT REFUND 7.11.25	200.00
07/18/2025	SBGEN	13125	1381	THOMAS HICKS	TECHNOLOGY STIPEND	210.94
07/18/2025	SBGEN	13126	906	VC3, INC	SONICWALL UTM SSL VPN LICENSES	390.00
07/18/2025	SBGEN	13127	ACE HARDW	ACE HARDWARE	DEPARTMENT CHARGES JUNE 2025	815.26

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
07/18/2025	SBGEN	13128	AMERLEGAL	AMERICAN LEGAL PUBLISHING	ONLINE ORDINANCE UPDATE CITY WEBSITE	500.00
07/18/2025	SBGEN	13129	CHARTER	CHARTER COMMUNICATIONS	MILL BUILDING INTERNET 7.13.25-8.12.25	1,258.43
07/18/2025	SBGEN	13130	NYE	NYE UNIFORM COMPANY	UNIFORMS	430.01
07/18/2025	SBGEN	13131	PITNEY	PITNEY BOWES RESERVE ACCOUNT	POSTAGE REFILL-#8000-9090-1147-6525	1,696.98
07/18/2025	SBGEN	13132	SLOANS	SLOAN'S SALES & SERVICE LLC	STIHL TRIMMER	379.99
07/18/2025	SBGEN	13133	WADE TRIM	WADE TRIM	HDC JUNE 2025	3,013.50
07/18/2025	SBGEN	13134	WILKINSON	WILKINSON SOLUTIONS	CALCIUM CHLORIDE SPREAD	671.00

SBGEN TOTALS:

Total of 124 Checks:	687,860.96
Less 0 Void Checks:	0.00
Total of 124 Disbursements:	687,860.96

CITY TOTAL: \$687,860.96

GRAND TOTAL: \$692,634.20



132 E. Broad Street • Linden, MI 48451 • P.O. Box 507
Phone: (810) 735-7980 • Fax: (810) 735-4793

July 14, 2025

Linden City Council
132 E. Broad Street
Linden, MI 48451

RE: Keeping of Chickens – Chapter 90 of the Code of Ordinances

Dear Council Members:

As requested, we have reviewed the City's current code regulations pertaining to the keeping of chickens and have prepared potential amendments for your consideration.

Current Regulations

The City's regulations for the keeping of chickens are currently found within the Code of Ordinances, Chapter 90 (Animals), specifically Sections 90.11, 90.12, and 90.13. Presently, chickens fall within the definition of "farm animals and fowl", which includes "any horse, cow, goat, rabbit, poultry, or other domesticated farm animal or bird." Below is a summary of the current regulations applicable to chickens/poultry:

- You shall provide and maintain a yard, pen, shelter, or building for the confinement of the chickens/poultry (Sect. 90.11)
- The yard, pen, shelter, or building shall provide not less than 25 square feet of ground space. The code language does is somewhat unclear, but we believe that this 25 square foot requirement applies regardless of the number of chickens/poultry. (Sect. 90.11)
- All parts of any yard, pen, shelter, or building containing chickens/poultry shall not be less than 200 feet from any building used for dwelling purposes (Sect. 90.12)
- The yard, pen, shelter, or building shall be kept clean, by removing from the premises all manure and waste matter from which odors may arise or may act as vermin harborage, at least once each day (Sect. 90.13)

Although the City of Linden Zoning Ordinance (Chapter 153 of the Code of Ordinances) does not specifically mention the keeping of chickens/poultry, there are general zoning ordinance requirements which would apply, which include:

- Any accessory structure must comply with the requirements of Sect. 154.069, which include placement only in the rear yard, minimum setbacks, etc.
- Any fencing must comply with the requirements of Section 154.112, which include height restrictions and front yard restrictions.

Potential Code Amendments

We understand that City Council would like to consider amendments to the City's current regulations, including lowering the setback requirement for pens/shelters, adding language to not allow roosters, clarifying the minimum size for pens/shelters, and adding language to specifically require a permit for the keeping of chickens. We have prepared and are enclosing these amendments, dated July 14, 2025, for your review. The proposed amendments were prepared based on a review of language from similar communities, particularly the City of Fenton.

All of the proposed amendments are within Chapter 90 of the Code of Ordinances. Because no changes to the Zoning Ordinance are proposed, these amendments do not need to be reviewed by the Planning Commission nor is a public hearing required. The City Council would need to follow their standard procedures for amendments to the Code of Ordinances.

Please contact me at ayoung@wadetrim.com for further information.

Sincerely,



Adam Young, AICP, City Planner

City of Linden

PW\LDN6100\25D\Docs\Correspondence\CC Letter Chapter 90 Keeping of Chickens.docx

Enclosure: Potential Amendments Pertaining to the Keeping of Chickens, dated July 14, 2025

City of Linden, Michigan

Potential Amendments Pertaining to the Keeping of Chickens
Chapter 90 (Animals) of the City of Linden Code of Ordinances

July 14, 2025 DRAFT

Key:

Text proposed to be added

~~Text proposed to be deleted~~

CHAPTER 90: ANIMALS

Section

- 90.01 Definitions
- 90.02 Running at large prohibited
- 90.03 License required
- 90.04 Impounding animals and fowl
- 90.05 Vicious animals; yelping animals
- 90.06 Rabies; quarantine
- 90.07 Liability of owner for damages
- 90.08 Parental liability
- 90.09 Number of animals
- 90.10 Squirrels; wild birds; nests
- 90.11 Keeping of farm animals; fowl
- 90.12 Separation of yards and pens from dwellings
- 90.13 Sanitary requirements
- 90.14 Nuisance injunction
- 90.15 Cruelty to animals prohibited

Editor's Note:

Effective date of Ord. 131 is June 9, 1986.

§ 90.01 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

CAT. Any feline.

CITY. The City of Linden.

CITY COUNCIL. The City Council of Linden.

DOG. Any canine.

FARM ANIMALS AND FOWL. Any horse, cow, goat, rabbit, poultry, or other domesticated farm animal or bird.

LOT. A parcel of land occupied, or intended to be occupied, as a dwelling, together with accessory buildings and yard.

PERSON. Any person, firm, partnership, association, or corporation.

PREMISES. An area of private property, including grounds, buildings, and appurtenances. For purposes of interpretation and enforcement of this chapter, any common areas of condominium property shall not be considered the PREMISES or private property of a person residing in or having ownership in a condominium unit or units. Common areas include all portions of a condominium project other than the condominium units and the patio areas connected with the condominium units.

RUN AT LARGE. The presence of an animal or fowl at any place except upon the premises of the owner. Provided, however, an animal shall not be considered to be RUNNING AT LARGE if it is on a leash, or in a vehicle, and under the control of a person physically able to control it.

WILD ANIMAL AND BIRD. Any animal or bird of a kind not ordinarily subject to domestication.

(2011 Code, § 6.04.010) (Ord. 131, passed - -1986)

§ 90.02 RUNNING AT LARGE PROHIBITED.

No person owning, possessing, or harboring any animal or fowl shall permit the same to run at large.

(2011 Code, § 6.04.020) (Ord. 131, passed - -1986) Penalty, see § 10.99

§ 90.03 LICENSE REQUIRED.

It is unlawful for any person to own, maintain, keep, or harbor any animal within the corporate limits of the city without first obtaining a license therefor when the state requires that such animal be licensed.

(2011 Code, § 6.04.030) (Ord. 131, passed - -1986) Penalty, see § 10.99

§ 90.04 IMPOUNDING ANIMALS AND FOWL.

(A) Every police officer of the city is authorized to pick up, take into possession, and impound any animal or fowl running at large in the city.

(B) Upon such impounding, the Police Department shall immediately notify the owner, harborer, or custodian of said animal or bird. The Police Department and its officers are authorized to return the animal to its owner, harborer, or custodian or to deliver the animal to the County Animal Control Officer or other county officer with similar authority.

(C) When an animal is found running at large and its ownership is verified, the Police Department may, instead of impounding the animal, exercise the option of issuing the owner a written warning upon a first offense or a notice of violation of this chapter upon the second offense.

(2011 Code, § 6.04.040) (Ord. 131, passed - -1986)

§ 90.05 VICIOUS ANIMALS; YELPING ANIMALS.

(A) No person shall harbor or keep any animal which, by loud, frequent, or habitual barking, yelping, or howling, shall cause annoyance to the neighborhood and people passing to and fro on the streets.

(B) No person shall harbor or keep a wild animal or vicious animal or an animal that has been bitten by any animal known to have been afflicted with rabies, or which shall have bitten any person.

(2011 Code, § 6.04.050) (Ord. 131, passed - -1986) Penalty, see § 10.99

§ 90.06 RABIES; QUARANTINE.

Every person owning, keeping, or harboring any animal that has been attacked or bitten by any other animal known to be affected with or has symptoms of rabies, or which has bitten any person, or which has or is suspected to have contracted rabies, shall immediately notify the Chief of Police or the Health Officer, and upon the demand of either such officer, shall immediately produce or surrender such animal for observation while impounded for a period of ten days; provided, however, that in the discretion of either such officer, such animal may be quarantined for a like period of time on the premises of the owner or person who is keeping or harboring such animal. If at the end of such ten-day period such animal has not developed rabies, it shall be released from impounding or quarantine; if the animal has developed rabies within such period of time, it shall be destroyed.

(2011 Code, § 6.04.060) (Ord. 131, passed - -1986) Penalty, see § 10.99

§ 90.07 LIABILITY OF OWNER FOR DAMAGES.

Nothing in this chapter shall be construed as limiting the common law liability of the owner of an animal for damages committed by it.

(2011 Code, § 6.04.070) (Ord. 131, passed - -1986)

§ 90.08 PARENTAL LIABILITY.

The parent or guardian of any minor under the age of 18 years claiming ownership of any animal shall be deemed to be the owner of such animal and shall be charged with any violation of this chapter attributable to such animal.

(2011 Code, § 6.04.080) (Ord. 131, passed - -1986) Penalty, see § 10.99

§ 90.09 NUMBER OF ANIMALS.

Except as provided in § 90.11, no person who resides on a lot having less than 40,000 square feet in area or in an apartment, condominium, or other attached dwelling, shall possess, keep, or harbor more than three dogs and/or cats of the age of six months or over at said premises, except where a person has obtained a kennel license therefor from the state, or unless such person possessed said animals prior to the effective date of the ordinance codified in this chapter.

(2011 Code, § 6.04.090) (Ord. 131, passed - -1986) Penalty, see § 10.99

§ 90.10 SQUIRRELS; WILD BIRDS; NESTS.

(A) It is unlawful for any person to pursue, injure, capture, kill, or destroy or attempt to injure, capture, kill, or destroy any squirrel or wild bird within the city, except where hunting is permitted.

(B) It is unlawful for any person to rob, tear down, injure, or destroy the nest of any wild bird within the city.

(C) The provisions of this section shall not apply to English sparrows, starlings, or the nests thereof.

(2011 Code, § 6.04.100) (Ord. 131, passed - -1986) Penalty, see § 10.99

§ 90.11 KEEPING OF FARM ANIMALS; FOWL.

(A) Any person being owner of, in possession of, or in control of any horse, cow, goat, rabbit, poultry, or any other domesticated farm animal or bird shall provide and maintain a yard, pen, shelter, or building for such confinement of said animals and poultry and shall keep such within the confines of said yard, pen, shelter, or building. No yard, pen, shelter, or building shall be provided or maintained which does not humanely provide adequate space to animals or poultry so confined. Such enclosures shall provide not less than 1,500 square footage feet of ground for a horse, cow, or goat, and not less than 25 square footage feet but not more than 300 square feet for any number of rabbits or poultry.

(B) The keeping of chickens shall comply with the following additional standards:

- (1) Chickens may only be kept by persons residing in a detached single-family structure.
- (2) A maximum of three chickens are permitted for personal use only and not for any business or commercial use.
- (3) The keeping of roosters is prohibited.

- (4) Slaughtering is prohibited.
- (5) A permit shall be obtained from the city for the keeping of chickens. The permit application must be accompanied by a sketch plan indicating the location of the coop, along with any associated fencing, all dimensions and the setbacks from the property lines.
- (6) Notwithstanding the issuance of a permit by the city, private restrictions on the use of property shall remain enforceable and take precedence over a permit. Private restrictions include but are not limited to deed restrictions, condominium master deed restrictions, neighborhood association by-laws, and covenant deeds. A permit issued to a person whose property is subject to private restrictions that prohibit the keeping of chickens is void. The interpretation and enforcement of the private restriction is the sole responsibility of the private parties involved.

(2011 Code, § 6.04.110) (Ord. 131, passed - -1986) Penalty, see § 10.99

§ 90.12 SEPARATION OF YARDS AND PENS FROM DWELLINGS.

All parts of any yard, pen, shelter, or building provided and maintained as provided in § 90.11 shall be not less than 200 feet from any building used for dwelling purposes, **except such separation distance shall be not less than 50 feet for the keeping of chickens only.**

(2011 Code, § 6.04.120) (Ord. 131, passed - -1986) Penalty, see § 10.99

§ 90.13 SANITARY REQUIREMENTS.

Any person being the owner of, in possession of, or having control of any animal or poultry shall keep the yard, pen, shelter, or building provided and maintained for the confinement of such animal or poultry, or used for the housing of such animal or poultry, clean, by removing from the premises all manure and waste matter from which odors may arise or may act as vermin harborage, at least once each day.

(2011 Code, § 6.04.130) (Ord. 131, passed - -1986) Penalty, see § 10.99

§ 90.14 NUISANCE INJUNCTION.

Any violation of this chapter is a nuisance. In addition to any other relief or penalties provided by this code, the City Attorney may apply to a court of competent jurisdiction, upon direction of the City Council, for an injunction to prohibit the continuation of any violation of this chapter. Such application for relief may include the seeking of a temporary restraining order, temporary injunction, or permanent injunction, as in the discretion of the court having jurisdiction.

(2011 Code, § 6.04.140) (Ord. 131, passed - -1986) Penalty, see § 10.99

§ 90.15 CRUELTY TO ANIMALS PROHIBITED.

No person shall cruelly whip, beat, maltreat, or in any manner torture any animal in the city, whether such animal is owned by himself, herself, or another.

(2011 Code, § 6.04.150) (Ord. 289, passed - -2004) Penalty, see § 10.99

CITY OF LINDEN
ORDINANCE NO. 421

AN ORDINANCE AMENDING CHAPTER 90: ANIMALS OF THE CODIFIED ORDINANCES
OF THE CITY OF LINDEN PERTAINING TO THE KEEPING OF CHICKENS

THE CITY OF LINDEN ORDAINS THAT:

Section 1. Amendment of Section 90.11 of Chapter 90 of the Code of Ordinances.

The City hereby amends Section 90.11 of Chapter 90 of Title IX of the Code of Ordinances to read as follows:

(A) Any person being owner of, in possession of, or in control of any horse, cow, goat, rabbit, poultry, or any other domesticated farm animal or bird shall provide and maintain a yard, pen, shelter, or building for such confinement of said animals and poultry and shall keep such within the confines of said yard, pen, shelter, or building. No yard, pen, shelter, or building shall be provided or maintained which does not humanely provide adequate space to animals or poultry so confined. Such enclosures shall provide not less than 1,500 square feet of ground for a horse, cow, or goat, and not less than 25 square feet but not more than 300 square feet for any number of rabbits or poultry.

(B) The keeping of chickens shall comply with the following additional standards:

- (1) Chickens may only be kept by persons residing in a detached single-family structure.
- (2) A maximum of three chickens are permitted for personal use only and not for any business or commercial use.
- (3) The keeping of roosters is prohibited.
- (4) Slaughtering is prohibited.
- (5) A permit shall be obtained from the city for the keeping of chickens. The permit application must be accompanied by a sketch plan indicating the location of the coop, along with any associated fencing, all dimensions and the setbacks from the property lines.
- (6) Notwithstanding the issuance of a permit by the city, private restrictions on the use of property shall remain enforceable and take precedence over a permit. Private restrictions include but are not limited to deed restrictions, condominium master deed restrictions, neighborhood association by-laws, and covenant deeds. A permit issued to a person whose property is subject to private restrictions that prohibit the keeping of chickens is void. The interpretation and enforcement of the private restriction is the sole responsibility of the private parties involved.

Section 2. Amendment of Section 90.12 of Chapter 90 of the Code of Ordinances.

The City hereby amends Section 90.12 of Chapter 90 of Title IX of the Code of Ordinances to read as follows:

All parts of any yard, pen, shelter, or building provided and maintained as provided in § 90.11 shall be not less than 200 feet from any building used for dwelling purposes, except such separation distance shall be not less than 50 feet for the keeping of chickens only.

Section 3. Effective Date.

This Ordinance shall become effective ten (10) days following publication

At a meeting of the Linden City Council held on _____, 2025, adoption of the foregoing ordinance was moved by _____ and supported by _____.

Voting for: _____

Voting against: _____

The Mayor declared the ordinance adopted.

Kristyn Kanyak, City Clerk

Elizabeth Armstrong, Mayor

CERTIFICATION

The foregoing is a true copy of Ordinance No. _____ which was enacted by the Linden City Council at a regular meeting held on _____, 2025, and that said ordinance was ordered to be given publication in the manner required by law.

Kristyn Kanyak, City Clerk

POLICE DEPARTMENT MONTHLY ACTIVITY REPORT
CITY OF LINDEN
June 2025

COMPLAINTS

Larceny	1
M.D.O.P.	0
Juvenile Runaway	1
Juvenile Contacts	0
Assaults	0
Breaking & Entering	0
Domestic Violence	1

POLICE ASSISTS To From

Argentine	9	0
Co. Sheriff	13	2
MI State Police	0	0
Fenton City	1	0

RADIO CALLS- 90

ALL OTHER ARRESTS

Warrants	6
Felony Arrests	3
Misdemeanor Arrests	6
Lodged In Co. Jail	3

Business Checks-	604
Vacation Checks-	3
Medical Assists-	10

TRAFFIC

Accidents

Property Damage	1
Injuries	0
Hit&Run	0

Citations- Radar	10
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Citations- Other

Passing	2
Exp & Susp License	1
Exp & Improper Plates	9
No Proof of Insurance	13
Seat Belts	0
O.U.I.L. (O.U.I.D.)	0
Disobey Traffic Signal	0
Defective Equipment	0
Warnings	60

NON TRAFFIC CITATIONS

Stolen Vehicle	0
Recovered Vehicle	0
Minors in Possession- Alcohol	0
Parking	0
Possession- Narcotics	0
Reckless/Careless Driving	0
Loud Music	3
Ordinance Violation	3

Chief of Police
Scott D. Sutter

City of Linden Police Department Code Enforcement

CODE ENFORCEMENT

Date:06/04/2025 Address:149 olde mill pointe Violation(s) Yes: or No:

Comments/Actions taken: ORD. Parking violation, 2024 Toyota EWZ5583. Officer made contact with the owner and the vehicle was removed.

Date:06/06/2025 Address: Oak and Franklin Violation(s) Yes: or No:

Comments/Actions taken:ORD. Parking violation, A Red Chevy pickup truck. Officer made contact with the owner and the vehicle was removed.

Date: 06/07/2025 Address:301 Oak St. Violation(s) Yes: or No:

Comments/Actions taken: ORD. Parking violation, Black Caddy DKD7959. Officer made contact with the owner and the vehicle was removed.

Date: 06/11/2025 Address: 100 blk N.Bridge St. Violation(s) Yes: X or No:

Comments/Actions taken: ORD. Parking violation, Officer was unable to make contact with the owner, ticket issued L214238.

Date: 06/12/2025 Address:E.Rolston and Laura Ln area Violation(s) Yes: or No:

Comments/Action taken:W/M going door to door without a permit. Officer made contact with the male and a copy of the lcl ORD. was given to him. Male was escorted out of the area.

City of Linden Police Department Code Enforcement

CODE ENFORCEMENT

Date:06/13/2025 Address:210 Oak St. apt 2 Violation(s) Yes: or No:

Comments/Actions taken: Caller reported unsafe living conditions in her apartment. Officer noted several ORD. violations, Officer made contact with the property owner and the owner took actions to resolve the issues.

Date:06/16/2025 Address: Tickner and Olde Mill Violation(s) Yes: or No:

Comments/Actions taken:Officers were called about tall weeds and grass. They were unable to make contact with the home owner. A ORD. letter was mailed to the address. F/U required.

Date: 06/26/2025 Address:270 Sweet Briar rdg. Violation(s) Yes: or No:

Comments/Actions taken: ORD. Parking violation located. DVC4297, Officer made contact with the owner and the vehicle was removed.

Date: 06/26/2025 Address:492 Tania Trl. Violation(s) Yes: or No:

Comments/Actions taken: ORD. Parking violation located. EUH2099, Officer made contact with the owner and the vehicle was removed.

Date: Address: Violation(s) Yes: or No:

Comments/Action taken:

Chief's Notes

We responded to a total of 36 calls for the month of June with 18 of them being EMS. Other calls consisted of 2 fire alarms, 8 lift assists, 1 entrapment in an elevator, 1 weather watch and 6 assist for mutual aid.

We assisted Fenton Township on a barn fire on Ripley Road, across the street from our city limits. It was a total loss with no injuries reported.

As always if you have any questions, you can call me directly or email any concerns or comments.

Respectfully submitted,

Brian Will

APPARATUS AND EQUIPMENT

E12- No report or repairs

E11- No report or repairs

R16- No report or repairs

U-17- No report or repairs

Fire Station

No report

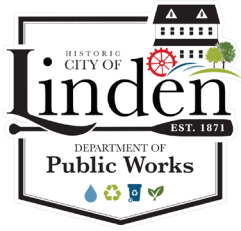
Training

We conducted 2 trainings this month. Our first session was walking through Hyatt Elementary to get familiar with the new addition. It is good to have a preplan in the event we get a variety of types of calls.

Our second session was ladder revolutions. Using our many types and lengths of ladders as a required annual requirement.

Personnel

No new news



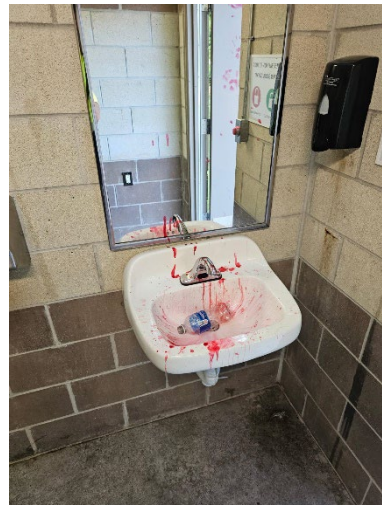
DEPARTMENT OF PUBLIC WORKS

Memorandum

To: Ellen Glass, City Manager
From: Don Grice, Director of Public Works
Date: July 23, 2025
Re: DPW Monthly Report to Council

In addition to routine responsibilities, the Department of Public Works has accomplished the following over the past month.

- Received and staked out over 162 Miss Dig tickets throughout the community.
- Inspect sewer lift stations and sewer lines weekly.
- Dispense 4 tons of cold patch on surface roads.
- Loose Center work:
 - Daily cleaning (M-F).
 - Assist with table and chair set ups.
 - Work on landscaping
- Post Loose Center addition and renovation project.
- Continue street sweeping program.
- Move speed sign bi-weekly for police department.
- Meet with Genesee County to discuss electric service for Mill Pond Dam.
- Hold preconstruction meeting with Great Lakes Concrete to kick off Mill Pond walkway project.
- Change out multiple water meters around community.
- Work with contractors to address the punch list for Lindenwood Project.
- Work with Genesee County to increase system water pressures.
- Remove graffiti from EWP restroom.



- After many months, the emergency backup generator for the E. Rolston Road sewer lift station is operational.



- Paint over graffiti under the bridge on N. Bridge Street.



- Host EGLE for inspection on water system.
- Tree work in cemetery.
- Elevate trees throughout the downtown area and city parks.
- Assist Happening in Linden with River Roast Event preparation.
- Continue working with contractor on W. Rolston Road Project.



- Meet with Genesee County Road Commission representative to discuss a small ditch maintenance project on Ripley Road.
- Work with contractor for the cleaning and televising of sanitary sewer lines along Broad Street.

Respectfully submitted,

Don Grice



To: Ellen Glass, City Manager

From: Tessa Sweeney, Director of Senior Services & Community Engagement

Date: July 23, 2025

Re: Loose Monthly Report to Council

In addition to our routine programming, please see the following updates from the past month:

- **Facility:** Bids for the upcoming design build and renovations have been posted, and the mandatory pre-proposal walk-through has been completed. Bid opening is scheduled for Thursday, August 7.
- Staff computers have successfully been migrated to the City's system and are now supported by City IT. The next step is transitioning the phone system to align with the City's, which could offer potential cost savings.
- **Budget Submission:** The proposed budget for the 2025–2026 fiscal year (October 1–September 30) has been submitted to the County. This submission outlines how senior millage funds are intended to be allocated.
- **Participation Survey:** The participation survey will close at the end of the month. Responses collected will help guide planning and improvements for future programs and events. The information collected will be share to the boards and available to the public.
- **Community Events:**
 - Adopt a Pet of Fenton will continue their fundraising efforts with a Puppy Yoga event on August 27.
 - The Community Picnic was a great success, with 150 hot dogs served. Attendees enjoyed live music and a variety of outdoor activities. A special thank you to our local businesses for their generous support and sponsorships. Mahalo Bros graciously donated the proceeds from pizza sales back to the center at the conclusion of the event.
- **Partnerships & Programs:**
 - Loose is continuing its collaboration with the Genesee District Library to bring a new speaker series from September through November.
 - We are currently seeking a new Medicare counselor to assist during the upcoming open enrollment period, as Ann Walker has requested to begin transitioning into retirement in a year.
 - Linden Community Schools has expressed interest in partnering again for the annual student dinner in November.
 - This fall, Loose will be one of three centers participating in a Digital Divide Study in partnership with University of Michigan–Flint and Grand Blanc High School students.
- **Travel:**
 - A group of 56 participants enjoyed a trip aboard the Detroit Princess, and feedback was very positive.

- Upcoming trips for August, including a Detroit Tigers game and a Lansing day excursion, are both sold out.
- The recent kids and grandparents trip to Solon included 10 travelers, all of whom had a wonderful time.

Numbers: (10/1/2024-)

All visitors as of 6/30/2025: 1777

Linden/Argentine: 725

Fenton City/Township: 643

Flint: 41

Flushing: 16

Byron: 39

Howell: 11

Other in County: 16

Gaines: 45

Goodrich: 4

Grand Blanc: 68

Swartz Creek: 89

Holly: 47

Other Out of County: 33

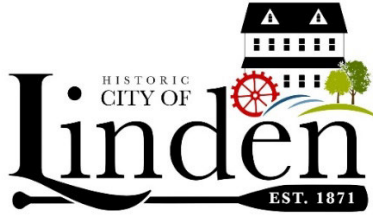
Upcoming Events:

- Community Food: Thursday, August 28 3:30 pm-6:30pm
- Senior Day at the Fair: August 20 2025
- Car Show: Friday, August 1
- Junk in the Trunk: Friday, August 22
- Ventriloquist Richard Paul Variety Show: Thursday, September 4 at 6:30 (GDL)
- Cooking with Ming: Wednesday, September 10 (GDL)
- Talent Show: Thursday, September 18.

Respectfully submitted,

Tessa Sweeney

Director of Senior Service & Community Engagement



**CITY OF LINDEN
NOTICE OF VACANCY
THOMPSON ROAD REGIONAL DOG PARK ADVISORY COMMITTEE**

Do you love dogs and care about your local community?! The Thompson Road Regional Dog Park (TRRDP) Advisory Committee is seeking passionate and committed volunteers to join the committee. The TRRDP Advisory Committee is made up of local residents from surrounding municipalities who work together to support and improve the dog park, located at 1325 West Thompson Road Fenton, MI 48430. The TRRDP Advisory Committee assists with the general maintenance and upkeep of the dog park, organizes and supports community events at and/or for the park, plans and hosts fundraising events, coordinates with municipalities for additional assistance and oversees the Dog Park's Facebook page.

The City of Linden is currently accepting applications for consideration of appointment. There is no term limit expiration, the appointee(s) shall serve at will. You must be a city resident to apply. Regular meetings are held monthly on Tuesday evenings at the Fenton Community & Cultural Center, located at 150 South Leroy Street Fenton, MI 48430. Members of the Committee serve without compensation.

The application form is available on the City website at the following link:

<https://www.lindenmi.us/newpage217f99c5>

(Please select Other and write in "TRRDP Advisory Committee")

Completed applications may be submitted to City Hall or emailed to:

deputyclerk@lindenmi.us

Completed applications may also be mailed to:

Clerk's Department
132 East Broad Street
P.O. Box 507
Linden, MI 48451

Happening In Linden
Presents

KARAOKE

at THE MILL POND



Tuesday 6 - 9 PM

JUNE 4, 18

JULY 2, 16, 30

AUGUST 13

FUN ★ FOOD TRUCK
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AND MUCH MORE

www.happeninginlinden.com

PREMIER
PARTNER



Community Partners



Friend of the
Community



Sunset Corals

Classic Car

Cruise-in at the fish store

Thursdays | 5:00 pm - 8:00 pm

May 15th - Oct 30th (weather permitting)



- * Cruiser of the week trophy
- * Paved and grass parking
- * Door prizes
- * DJ
- Free family friendly event

Location:

Sunset Corals
109 N. Bridge St
Linden, MI 48451
greg@sunsetcorals.com

Sponsored By:



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Auto Value - Fenton



The Linden Hotel

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