



**CITY OF LINDEN**

**CITY COUNCIL MEETING AGENDA**

**LOCATION: LOOSE SENIOR CENTER, 707 NORTH BRIDGE STREET, LINDEN, MI 48451**

Monday, August 25, 2025

6:30 P.M.

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

**III. ROLL CALL & INTRODUCTIONS**

(A) Excuse Absent Member(s)

**IV. SPECIAL PRESENTATIONS**

(A) Presentation by: Genesee County Department of Senior Services

**V. PUBLIC HEARINGS**

**VI. CORRESPONDENCE**

**VII. PUBLIC COMMENT**

Any person wishing to address the City Council during a meeting will get 3 minutes under Public Comment. When the Public Comment is approached on the Agenda, individuals wishing to speak will be called upon utilizing the filled-out comment forms. Remarks should be addressed to the presiding officer and is not time for debate, but for questions or comments for Council and/or Staff. Questions will be answered if the information is readily available. If answers are not available during the meeting, Council or Staff will contact the individual within 48 hours and respond to the questions within 10 days or when the information becomes available.

**VIII. CONSENT AGENDA**

The following item(s) are considered routine and will be enacted by one motion. No separate discussion will occur unless a Council Member or citizen requests such discussion, in which event the item(s) will be removed from the Consent Agenda and considered in the normal sequence of business.

(A) City Council Meeting Minutes from August 11, 2025

(B) Eagle's Wooden Park Application - After Hours Park Use for Filming Request: September 2, 2025

(C) Resolution No. 16-25 Authorization of Contract Extension Request to Genesee County CDBG Program

(D) Financial Reports

**IX. UNFINISHED BUSINESS**

(A) Linden Mill Renovation Project

**X. NEW BUSINESS**

(A) Resolution No. 17-25 Loose Special License Application

**XI. MANAGER'S UPDATE**

**XII. CITY ATTORNEY'S UPDATE**

**XIII. DEPARTMENT REPORTS**

(A) Police Department Report

(B) Code Enforcement Report

(C) Fire Department Report

(D) Department of Public Works Report

(E) Senior Services

**XIV. COUNCIL COMMENTS & REPORTS**

**XV. CLOSED SESSION**

**XVI. ADJOURNMENT**



**CITY OF LINDEN  
CITY COUNCIL MEETING**

**MONDAY, AUGUST 11, 2025 AT 6:30 P.M.**

**LOCATION: LOOSE SENIOR CENTER, 707 NORTH BRIDGE STREET, LINDEN, MI 48451**

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by Mayor Elizabeth Armstrong. The meeting was held at The Loose Senior Center located at 707 North Bridge Street, Linden, Michigan 48451.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all present. A Moment of Silence was observed for troops overseas.

**ROLL CALL & INTRODUCTIONS**

**City Council Present:** Mayor Elizabeth Armstrong, Mayor Pro tem Brad Dick, Pam Howd, Denise Miller, Thomas Hicks, Brenda Simons, Jerry Link

**Absent:** None

**Others Present:** Ellen Glass, City Manager; Don Grice, Director of Public Works; Nicole Weissenborn, Deputy Clerk

a. Excuse Absent Member(s)

None.

**SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

None.

**CORRESPONDENCE**

None.

**PUBLIC COMMENT**

Armstrong reviewed the public comment procedure.

Public comment regarding water on Rolston Road. Also commented on no access, difficulty accessing area of property, due to construction. Grice provided a response and briefly discussed with resident.

Motion by Link, second by Miller to amend the agenda to add a topic and discuss Ethics Ordinance. Motion carried 6-1. Armstrong clarified this would be Discussion Item C.

## **CONSENT AGENDA**

- a. City Council Meeting Minutes from July 28, 2025
- b. Application to Use Public Property: LAFF Pancake Fundraiser: October 12, 2025
- c. Application to Use Public Property: HIL Zombies, Monsters & Scarecrows: October 17-18, 2025
- d. Application to Use Public Property: HIL Ladies Night: November 8, 2025
- e. Financial Reports

Motion by Miller, second by Hicks to approve the consent agenda. Roll call. Motion carried 7-0.

**AYES:** Armstrong, Howd, Miller, Hicks, Dick, Simons, Link

**NAYS:** None

**ABSENT:** None

## **DISCUSSION ITEMS**

- a. Revisions to Proposed Ordinance No. 421 An Ordinance Amending Chapter 90: Animals

Armstrong reviewed public comment procedure for this agenda item.

Public comment regarding chicken ownership and caring for them; shared opinion on having chickens in regards to property details; referenced a hotline comment about chickens and shared opinion on maximum acreage and number of chickens.

City Council discussed reasoning for increasing the chicken maximum; egg quantities for families; shared suggestions for the number of chickens related to acreage and coop/run size; referenced Young's review letter in regards to parcel size; case by case basis; grandfathering provisions, not possible and reason; chickens as pets consideration; permit and reasoning; HOA's rules versus city ordinance; outreach and education; and complaint-based enforcement. Dick shared another community's guidance.

There was discussion with resident regarding their number of chickens, ordinance language and square footage. Council clarified and further discussed with resident their coop and run size areas and details.

Councilors confirmed with Glass the following, in reference to Manchester's Ordinance: six chickens if under half an acre; 10 chickens if between half to one acre; maximum of 15 chickens for any property larger than one acre, with a run size equal to the minimum of 10 square feet for number of chickens kept; clarified coop size of three square feet per chicken, with structure still falling under zoning ordinance; permit and keeping setback 50 feet away from any residence, as recommended.

- b. Cunningham-Limp – Mill Renovation

Ryon Barker, with Cunningham-Limp provided an introduction and provided a detailed overview of the Mill Project budget proposals and information to be provided for the next meeting. Councilors, Barker and Staff discussed the mussel study through EGLE, foundation precaution actions; cost; estimated timeline; grant funds, budget years and additional costs; clarified final design aspects; over budget and making up difference; addition details;

stabilization; and roofing. Glass clarified Cunningham-Limp's role; requested any questions from Council, as this would be brought back to the next meeting for final decision.

Councilors requested to see the items prior to the next meeting; requested cost difference for metal roof alternative, referenced \$15,000 difference. Barker explained contract aspect and evaluating and further discussed proposals and scope.

c. Ethics Ordinance

Link shared opinion and reasoning for adding this topic; discussed previous ethics complaints; associated costs and no actions as a result of; and to gauge if further discussion is needed at a future meeting.

Council members discussed the ordinance; purpose and reasoning; policy versus ordinance; costs; standards; how it came about and the vote; and application of ordinance to all city boards and commissions and what would have to be done for all if made into a policy instead.

Discussion between Howd and Glass about reason this topic wasn't being added to this agenda, topic origin and timeline. Glass discussed purpose of Council's Rules of Procedure; who it applies to; and clarified each board has their own bylaws; shared option to take topic to the September work session and discussed the purpose of work sessions and handling of agenda topics and Council's option to include topics within Council Comments.

#### **CITY MANAGER'S REPORT**

Glass provided an update on the following items:

- Fiscal year-end preparation
- BS&A transition
- Loose Senior Center bids received
- Lew Bender session notes

Grice provided an update on the following items:

- Lindenwood Project
- Dam Pathway Project
- West Rolston Road Project
- Safe Routes to School Project
- East Broad Street construction
- Minor repairs on multiple roads

Miller left the meeting at 8:03 p.m. Miller returned to the meeting at 8:04 p.m.

#### **COUNCIL COMMENTS AND REPORTS**

Link commented on the ethics ordinance-related discussion this meeting.

Howd commented on advance notice on agenda topics; shared reminder of the Linden Mill Historical Society Anniversary party invitation. Commented on the Holly Dam and other area dams; Parks and Recreation Commission event details.

Simons discussed the Mott Foundation donation to LAFF Pathway; Ed Koledo's retirement from Southern Lakes Parks and Recreation (SLPR); and shared the number of ethics complaints.

Miller commented on not being at last meeting and reasoning; and each board member works hard and thanked Mayor and staff.

Hicks commented loves work session meetings.

Dick commented on the purpose of work sessions and also shared details on the last Karaoke at the Mill event.

**CLOSED SESSION**

None.

**ADJOURNMENT**

Motion by Howd, second by Hicks to adjourn the meeting. The meeting was adjourned by Mayor Armstrong at 8:14 p.m.

Respectfully Submitted,

\_\_\_\_\_  
Nicole Weissenborn, Deputy Clerk

Approved: \_\_\_\_\_



132 E. Broad Street P.O. Box 507 Linden, MI 48451 (810) 735-7980

## PARK RENTAL APPLICATION & AGREEMENT

The City of Linden has established a policy that requires a rental fee and deposit for use of the gazebo and park areas. After use you are required to leave the parks, gazebo and the immediate area free of damage and litter.

**ABSOLUTELY NO STAPLES, TACKS, NAILS, GLUE OR ANY MATERIAL THAT MAY DAMAGE THE GAZEBO CAN BE USED!**

### KIMBLE-SHARP GAZEBO & PARK

Rental Fees Half Day: \$250.00

Rental Fees Full Day: \$300.00

### EAGLE'S WOODEN PARK PAVILION

Rental Fees Half Day: \$150.00

Rental Fees Full Day: \$275.00

Date of Reservation: 9/2/25 Park Requesting: Eagles Wooden Park

Name of Responsible Party: Nancy Oswein/Paul Schneider

Address: 504 E. Broadway, Phone: [REDACTED]

City: Linden Zip: 48451

Time frame: 11 a.m. to 3 p.m. or 4 p.m. to 8 p.m. or Full Day  
(Circle One)

Gazebo use: N/A

Email: [REDACTED]

Mailing Address: \_\_\_\_\_

12:30 to 5:30  
half day but  
right time  
Details  
Attached

☒ I have received, read and signed the Rental Guidelines & Agreement

**DEPOSIT: \$100 (due at the time of booking)**  
**(Please Allow 30 Days from Event Date for Refund of Deposit)**

### OFFICE USE ONLY

☐ Deposit Paid ☐ Paid In Full ☐ Cash ☐ Check # \_\_\_\_\_ ☐ Credit Card

City Official: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Site Visit: \_\_\_\_\_ City Staff: \_\_\_\_\_

Deposit Return Date: \_\_\_\_\_ Check # \_\_\_\_\_ City Official: \_\_\_\_\_



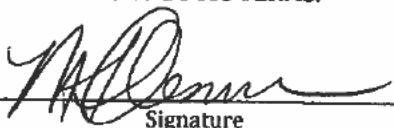
### **RENTAL GUIDELINES & AGREEMENT:**

1. Decorations are permitted; however, **ABSOLUTELY NO STAPLES, TACKS, NAILS, GLUE OR ANY MATERIAL THAT MAY DAMAGE THE GAZEBO OR RISER/STEPS CAN BE USED!**
2. There are no public restrooms available at the Kimble-Sharp Gazebo & Park.
3. There is an electrical source near the gazebo and at Eagle's Wooden Park Pavilion.
4. Non-reservable: Playscapes, restrooms, play equipment and trails.
5. Please note that on the first Saturday of each month there is an emergency siren test at 1:00 p.m. This siren is very loud and located in the area immediately adjacent to the gazebo. You may want to take this into consideration when planning your ceremony.
6. Please be aware that these are public parks and the parks are open to the public during your reservation. There may be people using the park during your event.
7. Public parks are closed from sunset to sunrise.
8. City Ordinances pertaining to controlled substances, intoxicants and disorderly conduct will be strictly enforced. No alcoholic beverages are permitted.
9. Rice, confetti and bird seed are not allowed in the parks.
10. Mobile Food and Beverage vendors attending your event must fill out a Special Event: Mobile Food and Beverage Application 15 days prior to your reservation date.
11. Parking and all motorized vehicles are restricted to the designated areas.
12. If you have rented the City facilities for a half day rental, my entire party must vacate the area at the assigned time or I will forfeit my security deposit.
13. The remaining facility rental fee (made payable to the City of Linden) are due within 30 days of the time of commitment.
14. A Security Deposit of \$100 must be paid at the time of booking the gazebo.
15. Security Deposits will be refunded **30** business days after your event date, provided there are no damages. If excessive cleaning is required all security deposits will be forfeited.
16. Any cancellations must be made two (2) weeks prior to event date. All cancellations are subject to a \$20.00 cancellation fee.
17. There are absolutely no refunds due to weather, power failures, mechanical failures or for any other reason beyond our control.
18. IF THERE ARE PROBLEMS AT THE PARKS, CALL 911.

In consideration of the City of Linden allowing me and my guests to use its equipment, facilities and services, in park designated, I agree and recognize as follows: That myself and my guest's participation is completely voluntary and I have familiarized myself with the activities in which I and my guests will be participating and any rules, regulations and procedures that are involved. I am aware that certain hazards, risks and dangers are inherent and present in the activities in which I and my guests may be participating in and in the equipment, facilities and grounds that we may be using. I acknowledge that although the City of Linden has taken measures to minimize the risk of injury to me and my guests, the City of Linden cannot and does not ensure nor guarantee that the participants, equipment, facilities, grounds, and/or activities will be free of hazards, accidents and/or injuries. I agree and recognize that my and my guest's participation in such activities and/or use of such equipment, facilities and grounds may result in injury, illness or death and I agree to assume all risks and dangers and all responsibility for any losses, damages, and injuries arising out of my own or any invited guest's participation in activities in location checked above and/or the use of any equipment, facilities, servicing and/or grounds at the parks. On behalf of myself and my guests, I agree to release, waive and discharge any and all liability against the City of Linden and their agents and employees, and to hold harmless, indemnify and defend the City of Linden and their agent, officers, officials, employees and volunteers from and against any and all claims, actions, losses, liabilities, injuries, damages, wrongful death, fee, expenses and attorney fees, which may arise out or be related to myself and my groups participation in the above described activities and/or the use of any equipment, facilities and/or grounds in park designated above in the City of Linden, whether or not caused in whole or in part by the negligence and/or gross negligence of the agents, employees, officers, officials and/or volunteers of the City of Linden.

**THE ABOVE WAIVER, RELEASE AND INDEMNITY AGREEMENT HAS BEEN READ BY ME AND BY SIGNING THIS AGREEMENT I ACKNOWLEDGE THAT I UNDERSTAND AND I HAVE READ THE RULES REGARDING THE PARK/GAZEBO USE, AND I AGREE TO ADHERE TO THEM AND AGREE TO BE BOUND BY ITS TERMS.**

8/13/25  
Date

  
Signature

Greetings:

We are requesting use of the Eagle's Wooden Park for a partial day on the night of September 2/morning of Sep. 3, 2025 for the filming of night scenes for the independent film *Delirium*. We will be specifically using the wooded areas of the park from about 1am until about 5am. While this is an ultra-low budget indie, we do have a very professional crew and cast and our own liability insurance. In addition, our crew and cast contracts fully indemnify all locations. I am taking the liberty of issuing a co-named COI in advance.

The film is being directed by Linden resident, Paul Schneider, and he will be available at this meeting to answer any questions. The scenes involve a total of 4 actors in a few scenes in the woods. There are no raised voices or yelling in these scenes. The scenes are all night time scenes, so they must be shot after dark, but either way, they won't interfere with anyone else's enjoyment of the park since we are using wooded areas.

We bring in our own paper products and remove our own trash from the premises. There will be 13 crew members in addition to the 4 cast members.

It is essential to use this location because the bulk of our filming day is at Linden Coney Café and their parking lot. The parking lot scenes are also nighttime, so we will be filming there until 1am before we move the 100 yards or so to the park. While the move may vary slightly, we need a total of about 4 hours in the park. I've requested 12:30-5:30 just in case we finish in the parking lot a bit later. There is some chance we might need as much as 4 ½ or 5 hours to complete our work, but our tiny budget is already strained beyond its limits, so I hope you will be okay with the half day fee. We are filming the rest of our scenes at private residents or businesses in Linden primarily, and spending much of our budget in the community. Our locations budget is \$200 per day and we are already spending 2/3rds of our 12 hour day at the café location.

I'm personally based in Rochester, MI, but I can provide references from hundreds of locations including city/municipal and law enforcement sources. I work regularly with the Cities of Rochester, Pontiac, Lake Orion, Detroit, but have worked in pretty much every community in southeastern Michigan. Thanks for your help.

Nancy Oeswein



**CITY OF LINDEN**

**RESOLUTION NO. 16-25**

**A RESOLUTION AUTHORIZING THE CITY OF LINDEN TO SUBMIT A CONTRACT  
EXTENSION REQUEST TO GENESEE COUNTY COMMUNITY BLOCK GRANT (CDBG)  
PROJECT FUND FOR THE REMOVAL OF ARCHITECTURAL BARRIERS  
FOR THE CITY OF LINDEN**

**WHEREAS**, the City of Linden, Michigan, anticipates receiving \$28,200 from the Genesee County Community Block Grant (CDBG) Program funds; and

**WHEREAS**, the funds must be allocated to qualifying projects within the City of Linden, pursuant to provided guidelines within a specified timeframe;

**WHEREAS**, the City of Linden has fulfilled all application requirements to date for the project referred to as the following:

**Removal of Architectural Barriers Project:**  
100% of \$28,200 of Genesee County CDBG Funds;

**WHEREAS**, it is the City of Linden’s intention to utilize the maximum allowable funds allocated to this Project to better serve the community;

**WHEREAS**, the City of Linden has until September 30, 2025 to spend the balance of the 2024 CDBG funds, but additional time is needed to ensure all public and CDBG program-related bidding requirements are met;

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Linden, Michigan as follows:

1. The City Council hereby approves and authorizes, the City Manager and/or City Clerk to submit a copy of this Resolution, requesting a contract extension for this “Project,” to the Genesee County CDBG Program Fund in the amount of \$28,200, to ensure the success, execution and completion of said “Project;”

**PASSED AND APPROVED** by the City Council of the City of Linden, Michigan, this 25<sup>th</sup> day of August, 2025.

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Elizabeth Armstrong, Mayor

ATTEST:

\_\_\_\_\_  
Kristyn Kanyak, City Clerk

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Linden, County of Genesee, and State of Michigan, at a regularly scheduled meeting held this 25<sup>th</sup> day of August, 2025 and that notice of said meeting was given in accordance with the Open Meetings Act, as amended.

\_\_\_\_\_  
Kristyn Kanyak, City Clerk

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank SBSRC LOOSE SENIOR CENTER (4822)						
08/08/2025	SBSRC	13759	0025	CONSUMERS ENERGY	707 N BRIDGE STREET LOOSE JULY 2025	1,467.62
08/08/2025	SBSRC	13760	1379	WM CORPORATE SERVICES, INC	LOOSE TRASH SERVICE AUGUST 2025	298.49
08/08/2025	SBSRC	13761	1396	LORRAINE CONAWAY	TRIP CANCELLED: LANSING	55.00
08/08/2025	SBSRC	13762	881	WELLOW URGENT CARE	PRE-EMPLOYMENT EXAM: DOTTIE, GWEN, JEN	300.00
08/14/2025	SBSRC	13763	0704	ALL N ONE LAWN CARE SERVICE	LOOSE LAWN MAINTENANCE JULY 2025	320.00
08/14/2025	SBSRC	13764	1371	LINDA BUCKNAM	LINE DANCING 8/5, 8/12	120.00
08/14/2025	SBSRC	13765	1373	VISUAL EDGE IT, INC	PRINTER USAGE 7.23.25-8.22.25	427.90
08/14/2025	SBSRC	13766	1397	CHARLENE JOHNSON	CANCELLED TRIP: SOARING EAGLE X 2	100.00
08/14/2025	SBSRC	13767	1398	VISUAL EDGE IT, INC.	PHONE SERVICE 7.1.25-7.31.25	199.13
08/14/2025	SBSRC	13768	SONITROL	SONITROL TRI-COUNTY	QUARTERLY SERVICE 9.1.25-11.30.25	1,194.45
SBSRC TOTALS:						
Total of 10 Checks:						4,482.59
Less 0 Void Checks:						0.00
Total of 10 Disbursements:						4,482.59

LOOSE TOTAL: \$4,482.59

08/20/2025 10:08 AM

User: JEN

DB: Linden

CHECK REGISTER FOR CITY OF LINDEN  
CHECK DATE FROM 07/01/2025 - 08/20/2025

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank SBTAX STATE BANK TAX (4282)						
08/08/2025	SBTAX	2037	0054	GENESEE CO. TREASURER	DLPP TAX DISBURSEMENT 6/1/25-8/4/25	1,432.40
08/08/2025	SBTAX	2038	0054	GENESEE CO. TREASURER	2025 TAX DISTRIBUTION 07/01/2025-07/31/2	133,171.04
08/08/2025	SBTAX	2039	0124	LINDEN COMMUNITY SCHOOLS	DLPP TAX DISBURSEMENT 6/1/25-8/4/25	874.90
08/08/2025	SBTAX	2040	0124	LINDEN COMMUNITY SCHOOLS	2025 TAX DISTRIBUTION 07/01/2025-07/31/2	88,765.19
08/08/2025	SBTAX	2041	0307	CHARTER TOWNSHIP OF FENTON	BYRAM LK WEEDS 7.1.25-7.31.25	40.88
08/08/2025	SBTAX	2042	0909	CITY OF LINDEN	DLPP TAX DISBURSEMENT 6/1/25-8/4/25	644.05
08/08/2025	SBTAX	2043	0909	CITY OF LINDEN	DLPP TAX DISBURSEMENT 6/1/25-8/4/25 PUBL	1,057.53
08/08/2025	SBTAX	2044	0909	CITY OF LINDEN	2025 TAX DISTRIBUTION 07/01/2025-07/31/2	449.44
08/08/2025	SBTAX	2045	0909	CITY OF LINDEN	2025 TAX DISTRIBUTION 07/01/2025-07/31/2	12,281.76
08/08/2025	SBTAX	2046	0909	CITY OF LINDEN	2025 TAX DISTRIBUTION 07/01/2025-07/31/2	1,413.34
08/08/2025	SBTAX	2047	0909	CITY OF LINDEN	2025 TAX DISTRIBUTION 07/01/2025-07/31/2	85,846.51
08/08/2025	SBTAX	2048	0909	CITY OF LINDEN	2025 TAX DISTRIBUTION 07/01/2025-07/31/2	140,058.32
08/08/2025	SBTAX	2049	0909	CITY OF LINDEN	2025 TAX DISTRIBUTION 07/01/2025-07/31/2	812.05
08/08/2025	SBTAX	2050	BISHOP	BISHOP INTERNATIONAL AIRPORT	DLPP TAX DISBURSEMENT 6/1/25-8/4/25	102.24
08/08/2025	SBTAX	2051	GENESEE IN	GENESEE INTERMEDIATE SCHOOL	DLPP TAX DISBURSEMENT 6/1/25-8/4/25	420.58
08/08/2025	SBTAX	2052	GENESEE IN	GENESEE INTERMEDIATE SCHOOL	2025 TAX DISTRIBUTION 07/01/2025-07/31/2	14,948.33
08/08/2025	SBTAX	2053	MASS	MASS TRANSPORTATION AUTHORITY	DLPP TAX DISBURSEMENT 6/1/25-8/4/25	260.99
08/08/2025	SBTAX	2054	MOTT	MOTT COMMUNITY COLLEGE	DLPP TAX DISBURSEMENT 6/1/25-8/4/25	288.09
08/08/2025	SBTAX	2055	MOTT	MOTT COMMUNITY COLLEGE	2025 TAX DISTRIBUTION 07/01/2025-07/31/2	12,407.94
08/08/2025	SBTAX	2056	SOUTHERN L	SOUTHERN LAKES PARKS	DLPP TAX DISBURSEMENT 6/1/25-8/4/25	73.23

## SBTAX TOTALS:

Total of 20 Checks:

495,348.81

Less 0 Void Checks:

0.00

Total of 20 Disbursements:

495,348.81

08/20/2025 10:07 AM

User: JEN

DB: Linden

CHECK REGISTER FOR CITY OF LINDEN  
CHECK DATE FROM 08/06/2025 - 08/20/2025

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank SBGEN STATE BANK (3140)						
08/08/2025	SBGEN	13163	0025	CONSUMERS ENERGY	GAS/ELECTRIC JULY 2025	8,079.82
08/08/2025	SBGEN	13164	0054	GENESEE CO. TREASURER	TRAILER PARK FEES AUG 2025	695.00
08/08/2025	SBGEN	13165	0213	CITY OF FENTON	WATER TESTING	60.00
08/08/2025	SBGEN	13166	0414	GENESEE VALLEY VAULT	GRAVE OPENING WAKEMAN 7.26.25	425.00
08/08/2025	SBGEN	13167	0963	BEHIND YOUR DESIGN	WEB URL & DESIGN	610.00
08/08/2025	SBGEN	13168	0964	LEWIS BENDER	COUNCIL WORKSHOP 7.31.2025	3,142.90
08/08/2025	SBGEN	13169	1015	REBECCA VANDRIESSCHE	RETIREE HEALTH REIMBURSEMENT AUG 2025	595.98
08/08/2025	SBGEN	13170	1117	CHAMPS CLEANERS	POLICE UNIFORM CLEANING	165.00
08/08/2025	SBGEN	13171	1186	USABLUEBOOK	MANHOLE SETTER/POWERLIFT	990.82
08/08/2025	SBGEN	13172	1320	MONICA LARNER	JULY 2025 BOARD OF REVIEW	25.00
08/08/2025	SBGEN	13173	1321	LU ANN EASLICK	JULY 2025 BOARD OF REVIEW	25.00
08/08/2025	SBGEN	13174	1331	MARSHALL HARGER	JULY 2025 BOARD OF REVIEW	25.00
08/08/2025	SBGEN	13175	1393	KAYLA DUNDA	REFUND LLC & GAZEBO DEPOSIT 8.2.2025	300.00
08/08/2025	SBGEN	13176	1394	KENNEDY INDUSTRIES, INC.	BYRAM LAKE FIELD SERVICE/STORM WATER	994.00
08/08/2025	SBGEN	13177	ASSOC. OF	ASSOC. OF PUBLIC TREASURERS	APT MEMBERSHIP RENEWAL 25/26	159.00
08/08/2025	SBGEN	13178	DIETZMICHA	MICHAEL DIETZ	JULY 2025 BOARD OF REVIEW	25.00
08/08/2025	SBGEN	13179	FRONTIER	FRONTIER	ARSENIC TREATMENT PLANT 7.16-8.15.25	167.84
08/08/2025	SBGEN	13180	VIEW	VIEW NEWSPAPERS	LINDEN BID ADVERTISEMENT MILL BUILDING	360.00
08/08/2025	SBGEN	13181	WILKINSON	WILKINSON SOLUTIONS	LCC 28 MIDSTATE SPREAD CALCLUM CHLORIDE	486.00
08/14/2025	SBGEN	13182	0025	CONSUMERS ENERGY	GAS/ELECTRIC 213 N. BRIDGE JULY 2025	448.94
08/14/2025	SBGEN	13183	0053	GENESEE CO. ROAD COMMISSION	CITY OF LINDEN ROAD MAINTENANCE JULY 202	1,438.62
08/14/2025	SBGEN	13184	0080	MCINTYRE SOFT WATER SERVICE	WATER COOLERS X 10	77.50
08/14/2025	SBGEN	13185	0128	DEWEYS AUTO CENTER, INC.	2020 TAHOE REPAIRS #3390	282.75
08/14/2025	SBGEN	13186	0414	GENESEE VALLEY VAULT	GRAVE OPENING CARL SPENCER 8.8.2025	675.00
08/14/2025	SBGEN	13187	0523	GLORIA KIRSHMAN	RETIREE HEALTH REIMBURSEMENT SEPT 2025	680.30
08/14/2025	SBGEN	13188	0704	ALL N ONE LAWN CARE SERVICE	LAWN MAINTENANCE JULY 2025	7,220.00
08/14/2025	SBGEN	13189	1039	OPERATIONS SERVICES	DRINKING WATER OPERATIONS JULY 2025	1,141.25
08/14/2025	SBGEN	13190	1072	MICHIGAN LANDSCAPE SUPPLY CO	BLACK PLASTIC EDGING	15.90
08/14/2025	SBGEN	13191	1169	ACE-SAGINAW PAVING COMPANY	COMMERCIAL TOPPING	424.81
08/14/2025	SBGEN	13192	ACE HARDW	ACE HARDWARE	DEPARTMENT CHARGES JULY 2025	1,100.86
08/14/2025	SBGEN	13193	LETTSJ	JAMES LETTS	RETIREE HEALTH REIMBURSEMENT AUG 2025	228.00
08/14/2025	SBGEN	13194	XEROX CORP	XEROX CORPORATION	COPIER USAGE JULY 2025	422.19

## SBGEN TOTALS:

Total of 32 Checks:

31,487.48

Less 0 Void Checks:

0.00

Total of 32 Disbursements:

31,487.48

CITY TOTAL: \$526,836.29

GRAND TOTAL: \$531,318.88



# CITY OF LINDEN

## CITY COUNCIL AGENDA MEMO

**MEETING DATE: AUGUST 25, 2025**

**DEPARTMENT: DPW**

**To:** Mayor and City Council  
**From:** Ellen R. Glass, City Manager; Don Grice, Public Works Director  
**Submitted:** August 20, 2025  
**Subject:** Motion to Approve the Linden Mill Renovation Project

### INTRODUCTION/ HISTORY/EXPLANATION OF TOPIC

For well over a year, city staff have been working with various architects, engineers, and consultants to design and implement a comprehensive plan for the preservation and renovation of the Historical Linden Mills building. After months of structural examination, exploratory demolition, and multiple cycles of design and redesigns, we are finally in a position to move forward and begin construction. Ryon Barker from Cunningham-Limp attended the August 11, 2025 Work Session, in which he provided a detailed overview outlining the budget proposals for this project, further discussed the project scope and addressed questions posed by Councilors. City Council requested a possible re-evaluation of the roofing material, in which a \$15,000 difference for metal roofing alternative was discussed. There was a concern with the project being over-budget. Ellen addressed this by discussing the option for utilization of the capital outlay budget line item, as well as the ability to spread the additional cost over two budget years; with option to request an extension, if necessary. In addition, Ellen is actively searching for additional grants to offset the cost as well. No further questions or concerns have been posed to City Staff by City Council to date. City Council was advised Project Managers from Cunningham-Limp would be in attendance at this August 25, 2025 meeting to further review and discuss the project, project timeline, projected budget and make a final decision.

### STAFF RECOMMENDATION

The Linden Mills Building is an iconic structure that has been a part of the Linden community for over 175 years. Unfortunately, it has fallen into disrepair in recent decades due to a lack of funding and critical maintenance. In order to conserve this structure for future generations, staff recommends taking advantage of the recent grant received by the State of Michigan to leverage our general fund dollars to complete this important project, by making a final determination this meeting.

### MOTION

Move to approve the Linden Mills Renovation Project in the amount of \$5.62 million.

SUPPORTING MATERIALS ATTACHED:

I CONCUR: Ellen R. Glass  
ELLEN R. GLASS, CITY MANAGER





# AIA® Document A133® – 2019 Exhibit A

## Guaranteed Maximum Price Amendment

This Amendment dated the 25<sup>th</sup> day of August in the year 2025, is incorporated into the accompanying AIA Document A133™–2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price dated the 30<sup>th</sup> day of April in the year 2025 (the "Agreement")  
(In words, indicate day, month, and year.)

for the following **PROJECT**:  
(Name and address or location)

Linden Mill  
304 Tickner Street  
Linden, Michigan 48451

**THE OWNER:**  
(Name, legal status, and address)

City of Linden  
132 E. Broad St.  
P.O. Box 507  
Linden, Michigan 48451

**THE CONSTRUCTION MANAGER:**  
(Name, legal status, and address)

Cunningham-Limp Development Company  
28970 Cabot Drive  
Suite 100  
Novi, Michigan 48377

### TABLE OF ARTICLES

- A.1 GUARANTEED MAXIMUM PRICE**
- A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**
- A.3 INFORMATION UPON WHICH AMENDMENT IS BASED**
- A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS**

### ARTICLE A.1 GUARANTEED MAXIMUM PRICE

#### § A.1.1 Guaranteed Maximum Price

Pursuant to Section 3.2.6 of the Agreement, the Owner and Construction Manager hereby amend the Agreement to establish a Guaranteed Maximum Price. As agreed by the Owner and Construction Manager, the Guaranteed Maximum Price is an amount that the Contract Sum shall not exceed. The Contract Sum consists of the Construction Manager's Fee plus the Cost of the Work, as that term is defined in Article 6 of the Agreement.

### ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

**§ A.1.1.1** The Contract Sum is guaranteed by the Construction Manager not to exceed Four Million Nine Hundred Ninety-Three Thousand Dollars (\$ 4,993,000.00 ), subject to additions and deductions by Change Order as provided in the Contract Documents. The Guaranteed Maximum Price shall be valid for ten (10) days from the point of presentation to Owner's acceptance. If a decision is not made as to the Guaranteed Maximum Price within ten (10) days from the point of presentation to the Owner, price will be subject to change accordingly.

If the Cost of the Work plus the Construction Manager's Fee is less than the Guaranteed Maximum Price, such savings shall be shared between the Owner and Construction Manager with One Hundred percent (100%) accruing to the benefit of the Owner and Zero percent (0%) accruing to the benefit of the Construction Manager.

**§ A.1.1.2 Itemized Statement of the Guaranteed Maximum Price.** Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade categories, including allowances; the Construction Manager's contingency; alternates; the Construction Manager's Fee; and other items that comprise the Guaranteed Maximum Price as defined in Section 3.2.1 of the Agreement.

*(Provide itemized statement below or reference an attachment.)*

See Exhibit "F" – Schedule of Values

**§ A.1.1.3** The Construction Manager's Fee is set forth in Section 6.1.2 of the Agreement.

**§ A.1.1.4 Alternates**

**§ A.1.1.4.1** Alternates, if any, included in the Guaranteed Maximum Price:

Item	Price
N/A	

**§ A.1.1.4.2** Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Exhibit A. Upon acceptance, the Owner shall issue a Modification to the Agreement.

*(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)*

Item	Price	Conditions for Acceptance
N/A		

*(Table deleted)*

*(Paragraphs deleted)*

*(Table deleted)*

**§ A.1.1.5** Unit prices, if any:

*(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)*

Item	Units and Limitations	Price per Unit (\$0.00)
N/A		

**ARTICLE A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**

**§ A.2.1** The date of commencement of the Work shall be:

*(Check one of the following boxes.)*

☒ [ X ] The later of (1) the date of execution of this Amendment; or (2) the date all government permits and approvals necessary for the construction of the Project are received by the Construction Manager.

☐ [ ] Established as follows:  
*(Insert a date or a means to determine the date of commencement of the Work.)*

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of execution of this Amendment.

Init.

/

§ A.2.2 Unless otherwise provided, the Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work. The Contract Time shall be measured from the date of commencement of the Work.

§ A.2.3 Substantial Completion

§ A.2.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Construction Manager shall achieve Substantial Completion of the entire

*(Paragraphs deleted)*

Work not later than Two Hundred Ninety-Nine (299) calendar days from the date of commencement of the Work.

§ A.2.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Construction Manager shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date
N/A	

*(Paragraph deleted)*

ARTICLE A.3 INFORMATION UPON WHICH AMENDMENT IS BASED

§ A.3.1 The Guaranteed Maximum Price and Contract Time set forth in this Amendment are based on the Contract Documents and the following:

§ A.3.1.1 The following Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
N/A			

§ A.3.1.2 The following Specifications:

*(Either list the Specifications here, or refer to an exhibit attached to this Amendment.)*

See Exhibit "C" – Project Specifications

§ A.3.1.3 The following Drawings:

*(Either list the Drawings here, or refer to an exhibit attached to this Amendment.)*

See Exhibit "D" – Contract Drawings

§ A.3.1.4

Allowances, if any, shall be included in the Guaranteed Maximum Price where firm estimates of the Cost of the Work cannot be reasonably determined at the time of execution of the Amendment provided that Construction Manager shall indicate which items are allowances and the amount allocated in its budget for each such allowance. Construction Manager shall advise the Owner of the final cost of each allowance item prior to Construction Manager entering into any contracts to incur such cost, and the Guaranteed Maximum Price shall be adjusted to the extent the actual cost of an allowance item is more or less than the allowance. See attached Exhibit "C" Project Specifications for a Summary of Allowances. Notwithstanding the foregoing, allowance amounts contained in the Project Specifications shall be pooled, meaning that allowances shall be treated collectively, and an additive or deductive Change Order shall be prepared at the time reconciliation of allowances is complete.

*(Table deleted)*

§ A.3.1.6 Assumptions and clarifications, if any, upon which the Guaranteed Maximum Price is based:

*(Identify each assumption and clarification.)*

See Exhibit "C" – Project Specifications

§ A.3.1.7 The Guaranteed Maximum Price is based upon the following other documents and information:  
(List any other documents or information here, or refer to an exhibit attached to this Amendment.)

Exhibit C – Project Specifications  
Exhibit D – Contract Drawings  
Exhibit E – Project Timeline  
Exhibit F – Schedule of Values  
Exhibit G – Certificate of Insurance

**ARTICLE A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS**

§ A.4.1 The Construction Manager shall retain the consultants, contractors, design professionals, and suppliers, identified below:

(List name, discipline, address, and other information.)

N/A

This Amendment to the Agreement entered into as of the day and year first written above.

City of Linden

Cunningham-Limp Development Company

\_\_\_\_\_  
**OWNER** (Signature)

\_\_\_\_\_  
Ellen Glass, City Manager  
(Printed name and title)

\_\_\_\_\_  
**CONSTRUCTION MANAGER** (Signature)

\_\_\_\_\_  
Donald R. Kegley, Jr., CEO  
(Printed name and title)



# AIA® Document A133® – 2019 Exhibit B

## Insurance and Bonds

This Insurance and Bonds Exhibit is part of the Agreement, between the Owner and the Construction Manager, dated the 30<sup>th</sup> day of April in the year 2025.  
(In words, indicate day, month and year.)

for the following **PROJECT**:  
(Name and location or address)

Linden Mill  
304 Tickner Street  
Linden, Michigan 48451

**THE OWNER:**  
(Name, legal status, and address)

City of Linden  
132 E. Broad St.  
P.O. Box 507  
Linden, Michigan 48451

**THE CONSTRUCTION MANAGER:**  
(Name, legal status, and address)

Cunningham-Limp Development Company  
28970 Cabot Drive  
Suite 100  
Novi, Michigan 48377

### TABLE OF ARTICLES

- B.1 GENERAL**
- B.2 OWNER'S INSURANCE**
- B.3 CONSTRUCTION MANAGER'S INSURANCE AND BONDS**
- B.4 SPECIAL TERMS AND CONDITIONS**

#### ARTICLE B.1 GENERAL

The Owner and Construction Manager shall purchase and maintain insurance, and provide bonds, as set forth in this Exhibit. As used in this Exhibit, the term General Conditions refers to AIA Document A201™–2017, General Conditions of the Contract for Construction.

#### ARTICLE B.2 OWNER'S INSURANCE

##### § B.2.1 General

Prior to commencement of the Work, the Owner shall secure the insurance, and provide evidence of the coverage, required under this Article B.2 and, upon the Construction Manager's request, provide a copy of the property insurance policy or policies required by Section B.2.3. The copy of the policy or policies provided shall contain all applicable conditions, definitions, exclusions, and endorsements.

#### ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Document A201™–2017, General Conditions of the Contract for Construction. Article 11 of A201™–2017 contains additional insurance provisions.

§ B.2.2 Liability Insurance

The Owner shall be responsible for purchasing and maintaining the Owner’s usual general liability insurance.

§ B.2.3 Required Property Insurance

§ B.2.3.1 Unless this obligation is placed on the Construction Manager pursuant to Section B.3.3.2.1, the Owner shall purchase and maintain, from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located, property insurance written on a builder’s risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis. The Owner’s property insurance coverage shall be no less than the amount of the initial Contract Sum, plus the value of subsequent Modifications and labor performed and materials or equipment supplied by others. The property insurance shall be maintained until Substantial Completion and thereafter as provided in Section B.2.3.1.3, unless otherwise provided in the Contract Documents or otherwise agreed in writing by the parties to this Agreement. This insurance shall include the interests of the Owner, Construction Manager, Subcontractors, and Sub-subcontractors in the Project as insureds. This insurance shall include the interests of mortgagees as loss payees.

§ B.2.3.1.1 Causes of Loss. The insurance required by this Section B.2.3.1 shall provide coverage for direct physical loss or damage, and shall not exclude the risks of fire, explosion, theft, vandalism, malicious mischief, collapse, earthquake, flood, or windstorm. The insurance shall also provide coverage for ensuing loss or resulting damage from error, omission, or deficiency in construction methods, design, specifications, workmanship, or materials. Sub-limits, if any, are as follows:  
(Indicate below the cause of loss and any applicable sub-limit.)

Cause of Loss	Sub-Limit
N/A	

§ B.2.3.1.2 Specific Required Coverages. The insurance required by this Section B.2.3.1 shall provide coverage for loss or damage to falsework and other temporary structures, and to building systems from testing and startup. The insurance shall also cover debris removal, including demolition occasioned by enforcement of any applicable legal requirements, and reasonable compensation for the Architect’s and Construction Manager’s services and expenses required as a result of such insured loss, including claim preparation expenses. Sub-limits, if any, are as follows:  
(Indicate below type of coverage and any applicable sub-limit for specific required coverages.)

Coverage	Sub-Limit
N/A	

§ B.2.3.1.3 Unless the parties agree otherwise, upon Substantial Completion, the Owner shall continue the insurance required by Section B.2.3.1 or, if necessary, replace the insurance policy required under Section B.2.3.1 with property insurance written for the total value of the Project that shall remain in effect until expiration of the period for correction of the Work set forth in Section 12.2.2 of the General Conditions.

§ B.2.3.1.4 Deductibles and Self-Insured Retentions. If the insurance required by this Section B.2.3 is subject to deductibles or self-insured retentions, the Owner shall be responsible for all loss not covered because of such deductibles or retentions.

§ B.2.3.2 Occupancy or Use Prior to Substantial Completion. The Owner’s occupancy or use of any completed or partially completed portion of the Work prior to Substantial Completion shall not commence until the insurance company or companies providing the insurance under Section B.2.3.1 have consented in writing to the continuance of coverage. The Owner and the Construction Manager shall take no action with respect to partial occupancy or use that would cause cancellation, lapse, or reduction of insurance, unless they agree otherwise in writing.

§ B.2.3.3 Insurance for Existing Structures

If the Work involves remodeling an existing structure or constructing an addition to an existing structure, the Owner shall purchase and maintain, until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, "all-risks" property insurance, on a replacement cost basis, protecting the existing structure



against direct physical loss or damage from the causes of loss identified in Section B.2.3.1, notwithstanding the undertaking of the Work. The Owner shall be responsible for all co-insurance penalties.

**§ B.2.4 Optional Extended Property Insurance.**

The Owner shall purchase and maintain the insurance selected and described below.

*(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. For each type of insurance selected, indicate applicable limits of coverage or other conditions in the fill point below the selected item.)*

- |       |   |
|-------|---|
| [ ]   | <b>§ B.2.4.1 Loss of Use, Business Interruption, and Delay in Completion Insurance</b> , to reimburse the Owner for loss of use of the Owner's property, or the inability to conduct normal operations due to a covered cause of loss.  |
| [ ]   | <b>§ B.2.4.2 Ordinance or Law Insurance</b> , for the reasonable and necessary costs to satisfy the minimum requirements of the enforcement of any law or ordinance regulating the demolition, construction, repair, replacement or use of the Project.   |
| [ ]   | <b>§ B.2.4.3 Expediting Cost Insurance</b> , for the reasonable and necessary costs for the temporary repair of damage to insured property, and to expedite the permanent repair or replacement of the damaged property.  |
| [ ]   | <b>§ B.2.4.4 Extra Expense Insurance</b> , to provide reimbursement of the reasonable and necessary excess costs incurred during the period of restoration or repair of the damaged property that are over and above the total costs that would normally have been incurred during the same period of time had no loss or damage occurred.  |
| [ ]   | <b>§ B.2.4.5 Civil Authority Insurance</b> , for losses or costs arising from an order of a civil authority prohibiting access to the Project, provided such order is the direct result of physical damage covered under the required property insurance.   |
| [ ]   | <b>§ B.2.4.6 Ingress/Egress Insurance</b> , for loss due to the necessary interruption of the insured's business due to physical prevention of ingress to, or egress from, the Project as a direct result of physical damage.   |
| [ X ] | <b>§ B.2.4.7 Soft Costs Insurance</b> , to reimburse the Owner for costs due to the delay of completion of the Work, arising out of physical loss or damage covered by the required property insurance: including construction loan fees; leasing and marketing expenses; additional fees, including those of architects, engineers, consultants, attorneys and accountants, needed for the completion of the construction, repairs, or reconstruction; and carrying costs such as property taxes, building permits, additional interest on loans, realty taxes, and insurance premiums over and above normal expenses. |

**§ B.2.5 Other Optional Insurance.**

The Owner shall purchase and maintain the insurance selected below.

(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance.)

☐ **§ B.2.5.1 Cyber Security Insurance** for loss to the Owner due to data security and privacy breach, including costs of investigating a potential or actual breach of confidential or private information.  
(Indicate applicable limits of coverage or other conditions in the fill point below.)

☐ **§ B.2.5.2 Other Insurance**  
(List below any other insurance coverage to be provided by the Owner and any applicable limits.)

Coverage

Limits

### ARTICLE B.3 CONSTRUCTION MANAGER'S INSURANCE AND BONDS

#### § B.3.1 General

**§ B.3.1.1 Certificates of Insurance.** The Construction Manager shall provide certificates of insurance acceptable to the Owner evidencing compliance with the requirements in this Article B.3 at the following times: (1) prior to commencement of the Work; (2) upon renewal or replacement of each required policy of insurance; and (3) upon the Owner's written request. An additional certificate evidencing continuation of commercial liability coverage, including coverage for completed operations, shall be submitted with the final Application for Payment and thereafter upon renewal or replacement of such coverage until the expiration of the periods required by Section B.3.2.1 and Section B.3.3.1. The certificates will show the Owner as an additional insured on the Construction Manager's Commercial General Liability and excess or umbrella liability policy or policies.

**§ B.3.1.2 Deductibles and Self-Insured Retentions.** The Construction Manager shall disclose to the Owner any deductible or self-insured retentions applicable to any insurance required to be provided by the Construction Manager in excess of Twenty-Five Thousand dollars (\$25,000.00).

**§ B.3.1.3 Additional Insured Obligations.** To the fullest extent permitted by law, the Construction Manager shall cause the commercial general liability coverage to include (1) the Owner as additional insured for claims caused in whole or in part by the Construction Manager's negligent acts or omissions during the Construction Manager's operations; and (2) the Owner as an additional insured for claims caused in whole or in part by the Construction Manager's negligent acts or omissions for which loss occurs during completed operations. The additional insured coverage shall be primary and non-contributory to any of the Owner's general liability insurance policies and shall apply to both ongoing and completed operations. To the extent commercially available, the additional insured coverage shall be no less than that provided by Insurance Services Office, Inc. (ISO) forms CG 20 10 07 04, CG 20 37 07 04.

#### § B.3.2 Construction Manager's Required Insurance Coverage

**§ B.3.2.1** The Construction Manager shall purchase and maintain the following types and limits of insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Construction Manager shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:  
(If the Construction Manager is required to maintain insurance for a duration other than the expiration of the period for correction of Work, state the duration.)

N/A

#### § B.3.2.2 Commercial General Liability

**§ B.3.2.2.1** Commercial General Liability insurance for the Project written on an occurrence form with policy limits of not less than One Million dollars (\$ 1,000,000.00 ) each occurrence, Two Million dollars (\$ 2,000,000.00 ) general aggregate, and Two Million dollars (\$ 2,000,000.00 ) aggregate for products-completed operations hazard, providing coverage for claims including

- .1 damages because of bodily injury, sickness or disease, including occupational sickness or disease, and death of any person;

- .2 personal injury and advertising injury;
- .3 damages because of physical damage to or destruction of tangible property, including the loss of use of such property;
- .4 bodily injury or property damage arising out of completed operations; and
- .5 the Construction Manager's indemnity obligations under Section 3.18 of the General Conditions.

§ B.3.2.2 The Construction Manager's Commercial General Liability policy under this Section B.3.2.2 shall not contain an exclusion or restriction of coverage for the following:

- .1 Claims by one insured against another insured, if the exclusion or restriction is based solely on the fact that the claimant is an insured, and there would otherwise be coverage for the claim.
- .2 Claims for property damage to the Construction Manager's Work arising out of the products-completed operations hazard where the damaged Work or the Work out of which the damage arises was performed by a Subcontractor.
- .3 Claims for bodily injury other than to employees of the insured.
- .4 Claims for indemnity under Section 3.18 of the General Conditions arising out of injury to employees of the insured.
- .5 Claims or loss excluded under a prior work endorsement or other similar exclusionary language.
- .6 Claims or loss due to physical damage under a prior injury endorsement or similar exclusionary language.
- .7 Claims related to residential, multi-family, or other habitational projects, if the Work is to be performed on such a project.
- .8 Claims related to roofing, if the Work involves roofing.
- .9 Claims related to exterior insulation finish systems (EIFS), synthetic stucco or similar exterior coatings or surfaces, if the Work involves such coatings or surfaces.
- .10 Claims related to earth subsidence or movement, where the Work involves such hazards.
- .11 Claims related to explosion, collapse and underground hazards, where the Work involves such hazards.

§ B.3.2.3 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Construction Manager, with policy limits of not less than One Million dollars (\$ 1,000,000.00 ) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles along with any other statutorily required automobile coverage.

§ B.3.2.4 The Construction Manager may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella insurance policies result in the same or greater coverage as the coverages required under Section B.3.2.2 and B.3.2.3, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ B.3.2.5 Workers' Compensation at statutory limits.

§ B.3.2.6 Employers' Liability with policy limits not less than One Million dollars (\$ 1,000,000.00 ) each accident, One Million dollars (\$ 1,000,000.00 ) each employee, and One Million dollars (\$ 1,000,000.00 ) policy limit.

§ B.3.2.7 Construction Manager shall provide umbrella liability insurance of Nine Million dollars (\$9,000,000.00).

*(Paragraphs deleted)*

### § B.3.3 Construction Manager's Other Insurance Coverage

§ B.3.3.1 Insurance selected and described in this Section B.3.3 shall be purchased from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Construction Manager shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:

*(If the Construction Manager is required to maintain any of the types of insurance selected below for a duration other than the expiration of the period for correction of Work, state the duration.)*

N/A

**§ B.3.3.2** The Construction Manager shall purchase and maintain the following types and limits of insurance in accordance with Section B.3.3.1. In the event the Owner requests the Construction Manager to carry any of the insurance below, the Construction Manager agrees to make best efforts to secure the requested insurance. The premium, costs, and fees associated with the insurance will be considered Cost of the Work and added to the Contract Sum.

*(Select the types of insurance the Construction Manager is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. Where policy limits are provided, include the policy limit in the appropriate fill point.)*

- ☐ **§ B.3.3.2.1** Property insurance of the same type and scope satisfying the requirements identified in Section B.2.3, which, if selected in this Section B.3.3.2.1, relieves the Owner of the responsibility to purchase and maintain such insurance except insurance required by Section B.2.3.1.3 and Section B.2.3.3. The Construction Manager shall comply with all obligations of the Owner under Section B.2.3 except to the extent provided below. The Construction Manager shall disclose to the Owner the amount of any deductible, and the Owner shall be responsible for losses within the deductible. Upon request, the Construction Manager shall provide the Owner with a copy of the property insurance policy or policies required. The Owner shall adjust and settle the loss with the insurer and be the trustee of the proceeds of the property insurance in accordance with Article 11 of the General Conditions unless otherwise set forth below:

*(Where the Construction Manager's obligation to provide property insurance differs from the Owner's obligations as described under Section B.2.3, indicate such differences in the space below.*

*Additionally, if a party other than the Owner will be responsible for adjusting and settling a loss with the insurer and acting as the trustee of the proceeds of property insurance in accordance with Article 11 of the General Conditions, indicate the responsible party below.)*

- ☐ **§ B.3.3.2.2 Railroad Protective Liability Insurance**, with policy limits of not less than (\$ ) per claim and (\$ ) in the aggregate, for Work within fifty (50) feet of railroad property.

- ☐ **§ B.3.3.2.3 Pollution Liability Insurance**, with policy limits of not less than (\$ ) per claim and (\$ ) in the aggregate, for liability arising from the encapsulation, removal, handling, storage, transportation, and disposal of asbestos-containing materials, if the Work involved asbestos removal and if directed in writing by Owner. Owner acknowledges that should asbestos be found identified after work begins, Contractor shall be entitled to additional compensation for the scope of said work and the cost or procuring insurance hereunder.

- ☐ **§ B.3.3.2.4** Insurance for physical damage to property while it is in storage and in transit to the construction site on an "all-risks" completed value form.

- ☐ **§ B.3.3.2.5** Property insurance on an "all-risks" completed value form, covering property owned by the Construction Manager and used on the Project, including scaffolding and other equipment.

- ☐ **§ B.3.3.2.6 Other Insurance**  
*(List below any other insurance coverage to be provided by the Construction Manager and any applicable limits.)*

#### Coverage

#### Limits

### § B.3.4 Performance Bond and Payment Bond

In the event the Owner requests the Construction Manager to secure bonds at any point, the Construction Manager agrees to make best efforts to secure the requested bonds. The premium, costs and fees associated with the bonds will be considered a Cost of the Work and added to the Contract Sum. The Construction Manager shall provide surety

bonds, from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located, as follows:  
*(Specify type and penal sum of bonds.)*

Type	Penal Sum (\$0.00)
Payment Bond	100% Contract Sum
Performance Bond	100% Contract Sum

Payment and Performance Bonds shall be AIA Document A312™, Payment Bond and Performance Bond, or contain provisions identical to AIA Document A312™, current as of the date of this Agreement.

**ARTICLE B.4 SPECIAL TERMS AND CONDITIONS**

Special terms and conditions that modify this Insurance and Bonds Exhibit, if any, are as follows:

N/A

**EXHIBIT “C”  
TO THE AGREEMENT BETWEEN  
CITY OF LINDEN (“OWNER”)  
AND  
CUNNINGHAM-LIMP DEVELOPMENT COMPANY (“CONSTRUCTION MANAGER”)  
PROJECT SPECIFICATIONS**

**A. Project Description**

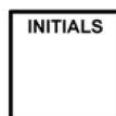
1. This specification is intended to further describe the project depicted on the current drawings list dated August 25, 2025.

**B. Demolition and Removals**

1. Asbestos containing material to be removed per Performance Environmental Services report dated November 9, 2016. Window sashes only are to be removed. Floor tile is to be removed with mastic to remain. Vermiculite insulation is to only be removed at the east wall where gypsum board and insulation is to be removed per A102.
2. Selective demolition will be performed per the plans.

**C. Site**

1. Earthwork
  - a) Silt fence and barricades will be installed to protect areas outside the proposed limits of construction.
  - b) Excess spoils will be hauled off-site and properly disposed of.
  - c) A temporary SSP cofferdam is to be installed. This will include approximately 120lf of temporary PZC18 steel sheet piling. 20-linear feet will be left in place and cut above the waterline.
2. Storm Sewer
  - a) A new storm line shall be installed per plans.
  - b) The roof area will drain into gutters and downspouts per plans.





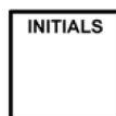
3. Sanitary Sewer
  - a) No improvements are to be made.
4. Water Main
  - a) No improvements are to be made.
5. Exterior Concrete
  - a) All concrete work is to be completed in accordance with the applicable standards of the American Concrete Institute (ACI).
  - b) Sidewalks will be installed per the plans
  - c) A dumpster pad will be provided with a 6" slab and trench-type foundation.
6. Asphalt
  - a) Asphalt paving shall be provided as indicated on the referenced drawings.
7. Construction Testing
  - a) An Allowance has been included for Construction Testing Services. See Summary of Allowances.
8. Landscaping Restoration
  - a) An Allowance is included to restore the grass areas that are disturbed during construction. See Summary of Allowances. All plantings are to be provided and installed by Owner.

#### **D. Concrete**

1. Foundations and interior concrete slabs shall be installed per plans.

#### **E. Miscellaneous Metals**

1. Concrete filled, 4'-0" high x 6" diameter steel pipe guard posts set in concrete 3'-6" deep are included at the dumpster enclosure.



2. Exterior picket railings for the new porch are included.
3. New stair towers shall be installed per plans.
4. Structural steel floor reinforcement is included per plans.

#### **F. Roofing and Siding**

1. The existing roof is to be removed and properly disposed of.
2. 3.5" nailer is to be installed on the existing roof eve and rake edges.
3. 2" insulation and 2" nail base is to mechanically fasten to the existing roof deck.
4. Shingles to be Certainteed Landmark Pro, or equal.
5. The addition is to receive pre-finished smooth lap siding per plans.
6. An Allowance is included for the replacement of fascia, soffits, siding and roof decking. See Summary of Allowances.

#### **G. Masonry**

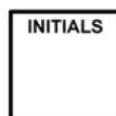
1. Belden Monarch brick is included for the exterior façade per plans.
2. Masonry walls are to be installed per plans.
3. An Allowance is included for the Masonry Restoration. See Summary of Allowances.

#### **H. Doors**

1. Interior doors will be 3'-0" x 8'-0" solid core oak/birch in prefinished metal frames.
2. All doors will have commercial grade hardware that complies with all Building Code and ADA requirements.

#### **I. Manufactured Windows**

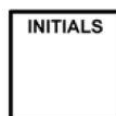
1. Serra Pacific Clad M3 Wood Windows with SDL bars will be installed.



2. An Allowance has been included for the restoration of the 3<sup>rd</sup> floor windows. See Summary of allowances.

## J. Interior Finishes

1. Millwork
  - a) An Allowance has been included for millwork. See Summary of Allowances.
2. Floor Covering (See Summary of Allowances)
  - a) An Allowance has been included to cover all common areas and restrooms. Flooring in Unit 005, Unit 106, Unit 205 and Unit 305 are not included in the base cost.
  - b) Rubber cover base (4") with pre-molded corners will be provided in all common areas.
  - c) Ceramic tile floors and base will be installed in all toilet rooms. An allowance of \$2/sf has been included.
  - d) Vinyl plank flooring is to be installed per plans. An allowance of \$2.85/sf has been included.
3. Painting
  - a) The exterior of the building is to be hand scraped to remove all existing paint. A 1/16" debris netting will be installed to catch all the removed paint chips.
  - b) Interior drywall surfaces will be finished with one (1) application of primer and one (1) finish coat of latex paint.
4. Toilet Accessories
  - a) Grab bars are to be provided in each handicap accessible toilet compartment.
  - b) Toilet paper dispensers are to be provided within each toilet compartment.



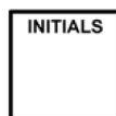
## K. Mechanical

### 1. Plumbing

- a) All domestic water copper and sanitary PVC piping systems will be provided to support the fixtures provided.
- b) Floor drains will be provided in all Restrooms and Janitor's closet.
- c) A 24" x 24" service sink with faucet, hose, and mop rack will be provided in the Janitor's closet.
- d) Fixture quantities to be provided as follows:
  - i. Two (2) floor drains, Zurn Z-415 or equal
  - ii. 4 (4) 24" x 24" service sinks, floor mounted with chrome faucet, hose, and rack,
  - iii. Five (5) floor mounted, tank type water closets, American Standard Madera white floor mount with Zurn chrome manual flush valves or equal,
  - iv. Five (5) 17" x 20" white wall mounted lavatories with American Standard 2175 chrome faucets or equal,
  - v. One (1) electric dual-level water coolers in a brushed stainless steel finish with remote chillers, Elkay EZSTL-8 or equal
  - vi. One (1) 20 gallon electric water heater
- e) Natural gas piping shall be provided to all mechanical units.

## L. Heating and Cooling

- 1. Four (4) 2,000 CFM air handling units will be installed with 5 ton 14 SEER air conditioning units. Supply and return ducts to be stubbed into vacant spaces.
- 2. Refrigerant piping is to be run on the exterior of the building from the air handling units.
- 3. Five (5) toilet exhaust fans are included.

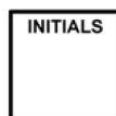


## M. Fire Protection

1. The addition will be protected with a wet system of automatic sprinklers based on Light Hazard occupancy in accordance with NFPA #13 requirements.
2. The existing dry pipe system/valve and piping network will be used to supply the new and relocated fire sprinklers.
3. Pendent fire sprinklers will be installed in areas with ceilings and brass upright fire sprinklers in all exposed areas.

## N. Electrical

1. Service and Distribution
  - a) One (1) 600 amp, 120/208 volt, three-phase, four-wire, service switchboard with fusible main bolted pressure switches and ground fault protection will be provided, installed and energized. Manufacturer will be General Electric, Square D or ITE.
  - b) Four (4) 100 amp panelboards will be installed.
  - c) Four (4) 60 amp N3R non-fused disconnects will be provided for HVAC connections.
2. Lighting
  - a) The following lighting will be provided:
    - i. Seventy-nine (79) 1x4 light fixtures
    - ii. Six (6) 7" downlights
    - iii. Three (3) exterior wall packs
    - iv. Six (6) recessed downlights
    - v. Four (4) emergency light fixtures
    - vi. Six (6) emergency light fixtures with remote weatherproof twin head
    - vii. Thirteen (13) Exit lights
3. Convenience Outlets
  - a) Forty-two (42) 110-volt duplex receptacles will be installed throughout the building.



4. Fire Alarm

- a) The existing fire alarm system will be expanded to accommodate the addition.

**O. Specialties and Equipment**

1. Elevator

- a) A 4-story passenger elevator with a 3,500 lb. capacity at 200 F.P.M. has been provided.
- b) The car size will be 6'5" wide x 5'5" from to back, 7'9" high
- c) The car enclosure to be plastic laminate panels on the side and rear walls, stainless steel car front and door

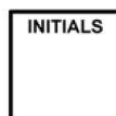
2. Code signage, fire extinguishers and final cleaning have been included.

**P. Summary of Allowances**

1. Allowances have been included for the following items:

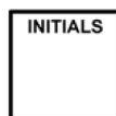
Construction Testing	\$ 20,000
Dewatering	\$ 70,000
Landscaping Restoration	\$ 6,000
Masonry Restoration	\$ 72,000
Decking, Siding, Soffit & Fascia Restoration	\$ 35,000
Common Area Floor Covering Allowance	\$ 20,000
Millwork	\$ 5,000
Window Restoration	\$ 25,000
Weather Conditions & Utility Consumption	\$ 50,000
Contingency	\$200,000

Cunningham-Limp will utilize Allowances and contingency where firm estimates of costs cannot reasonably be determined at the time of contract execution. Owner shall be advised of Allowance utilization as the costs are determined and will be tracked on an individual basis. The cost of the project will be increased or decreased when the work is complete. The Contingency will be controlled by Cunningham-Limp for unforeseen or unknown items relating to the current scope of work. All allowances will be reconciled at the end of the project.

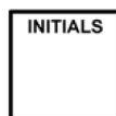


## Q. Clarifications

1. It has been assumed that the project documents comply with all applicable federal, state and local codes and regulations. Owner and Owner's Architect accepts responsibility for the design and Code compliance.
2. Owner shall be responsible for the payment of the required municipal permits, tap-in charges and securing of necessary permits. No allowance has been provided for these costs.
3. Ordering of franchise utilities shall be provided directly by the Owner along with origination and consumption fees.
4. All necessary on-site project support facilities including dumpsters, equipment rental, fuel, telephones, porta-johns, clean up, supervision, labor, and temporary utilities are included to the point of Substantial Completion. After this point, the cost of the utilities becomes the responsibility of the Owner.
5. All workmanship and materials are guaranteed for one (1) year from the date of Substantial Completion. All manufacturers' warranties of individual building components will be assigned to the Owner.
6. Increases in the cost of materials that result from tariffs, epidemics, import duties, national emergencies, natural disasters, unusual weather, trade policy, material availability, or other unusual market conditions are not included.
7. The following items have been excluded:
  - a) Environmental studies, testing, removal, or handling of hazardous materials, toxic soils, asbestos or other such items
  - b) Removal of underground obstructions or latent soil conditions of other unforeseen conditions
  - c) Extensions or modifications to offsite public utilities
  - d) Telephone, security, computer, paging and/or music
  - e) Signage other than signage required by Code
  - f) Humidity control
  - g) Upgrades or specialty improvements required by the Owner's insurance company
  - h) Installation and hook-up of owner equipment
  - i) Window treatments, furniture, furniture hook-up, and/or related layout design fees



- j) Financial guarantees required by governmental entities
- k) Prevailing Wages
- l) Builder's Risk Insurance
- m) Emergency responder radio coverage evaluation and installation.
- n) Additional scope items generated by municipal reviews
- o) Any tariffs or services or activities tax promulgated by the State of Michigan or federal government and enacted subsequent to, or made retroactive to, the presentation date of this document.
- p) Provisions for work disruptions, stoppages or changes to safety protocol due to COVID-19 and/or State of Michigan Executive Orders
- q) Gas meter relocation.
- r) Standing seam roofing
- s) Build out and finishes within the tenant spaces

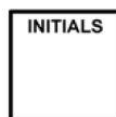




**EXHIBIT “D”  
TO THE AGREEMENT BETWEEN  
CITY OF LINDEN (“OWNER”)  
AND  
CUNNINGHAM-LIMP DEVELOPMENT COMPANY (“CONSTRUCTION MANAGER”)**

**CONTRACT DRAWINGS**

<b>Sheet</b>	<b>Description</b>	<b>Current Date</b>
G001	Title Sheet, Site Diagram	4/4/2025
G002	Code Data	4/4/2025
G003	Additional Code Information	4/4/2025
CE-0	Topographic Survey	4/2025
CE-1	Legend Sheet	4/2025
CE-2	Note Sheet	4/2025
CE-3	Miscellaneous Details Sheet	4/2025
CE-4	Dumpster Pad Detail	4/2025
CE-5	Demolition Sheet	4/2025
CE-6	Proposed Site Plan	4/2025
CE-7	Landscape Plan	4/2025
CE-8	Soils Map	4/2025
CE-9	Soil Erosion Key	4/2025
S001	Structural Notes	4/4/2025
S002	Typical Details	4/4/2025
S003	Typical Details	4/4/2025
S004	Typical Details	4/4/2025
S101	Basement Level Foundation Plan	4/4/2025
S102	First Floor Framing Plan	4/4/2025
S103	Second Floor Framing Plan	4/4/2025
S104	Third Floor Framing Plan	4/4/2025
S105	Roof Framing Plan	4/4/2025
S201	Building Section	4/4/2025
S202	Building Section	4/4/2025
S203	Section Details	4/4/2025
S301	Structural Details	4/4/2025
S302	Structural Details	4/4/2025
A101	Demolition Basement Floor Plan	4/4/2025
A102	Demolition First Floor Plan	4/4/2025
A103	Demolition Second Floor Plan	4/4/2025
A104	Demolition Third Floor Plan	4/4/2025
A105	Basement Floor Plan	4/4/2025
A106	First Floor Plan	4/4/2025
A107	Second Floor Plan	4/4/2025
A108	Third Floor Plan	4/4/2025
A109	Roof Plan	4/4/2025
A110	Reflected Ceiling Plans Basement & First Level	4/4/2025
A111	Reflected Ceiling Plans Second & Third Level	4/4/2025



A112	Railings & Details	4/4/2025
A201	Exterior Elevations	4/4/2025
A301	Building Section	4/4/2025
A302	Building Section	4/4/2025
A303	Wall Sections & Details	4/4/2025
A601	Window Schedule & Details	4/4/2025
A602	Door and Frame Schedule & Details	4/4/2025
A603	Finish Schedule & Details	4/4/2025
	Specifications Manual	4/4/2025

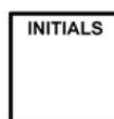


EXHIBIT “E”  
TO THE AGREEMENT BETWEEN  
CITY OF LINDEN (“OWNER”)  
AND  
CUNNINGHAM-LIMP DEVELOPMENT COMPANY (“CONSTRUCTION MANAGER”)  
  
PROJECT TIMELINE

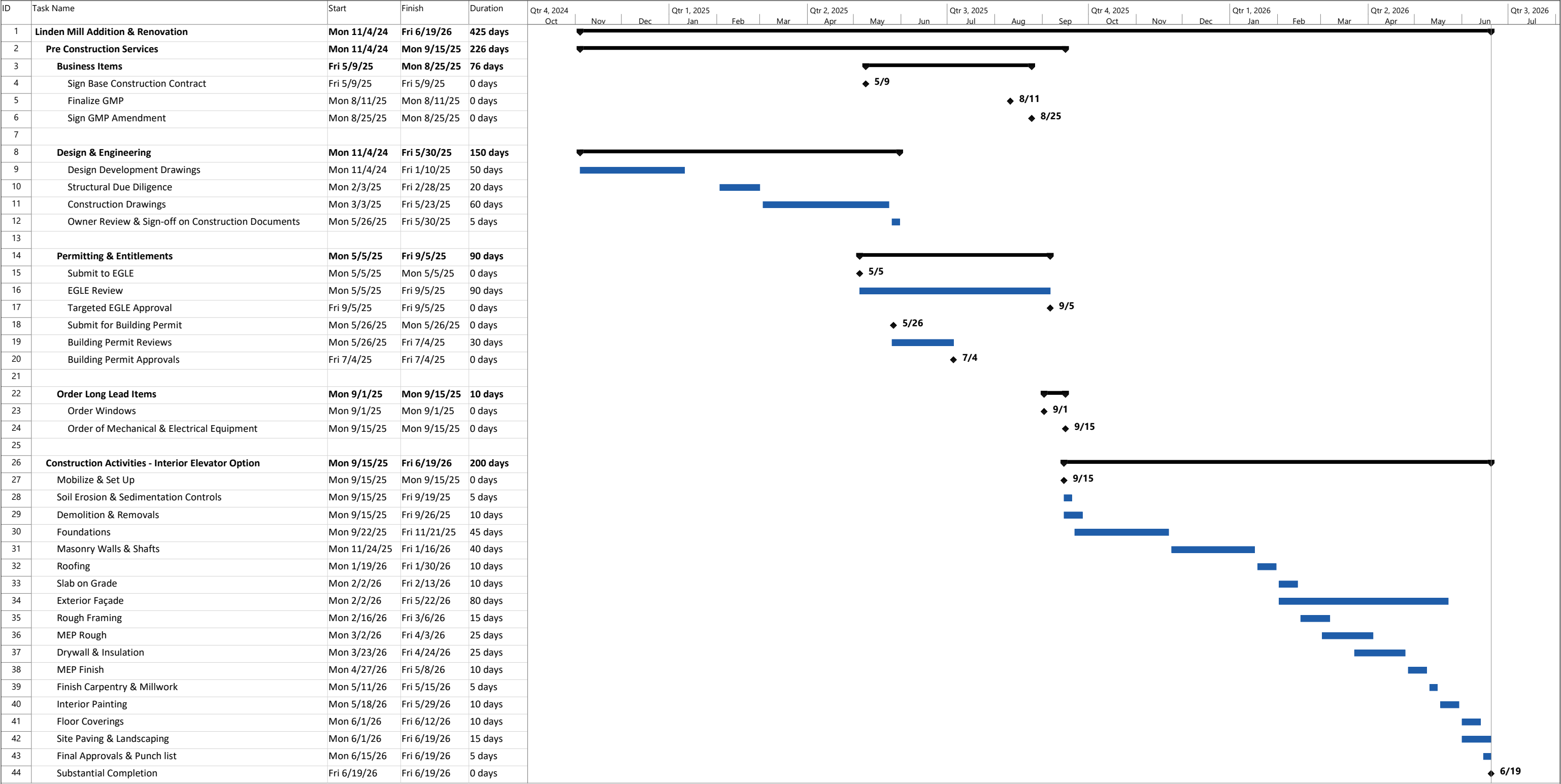


EXHIBIT "F"  
TO THE AGREEMENT BETWEEN  
CITY OF LINDEN ("OWNER")  
AND  
CUNNINGHAM-LIMP DEVELOPMENT COMPANY ("CONSTRUCTION MANAGER")

SCHEDULE OF VALUES

Description	Estimated Cost
Deployed Staffing	\$ 298,000
Construction Testing Allowance	20,000
Temporary Protections	50,000
Demolition & Removals	191,500
Earthwork & Site Utilities	199,500
Cofferdam, Turbidity Curtain & Ramp	275,000
Dewatering Allowance	70,000
Landscaping Restoration Allowance	6,000
Retaining Wall	25,000
Site Paving & Concrete	74,500
Foundations	615,500
Interior Concrete	55,000
Masonry	326,000
Masonry Restoration Allowance	72,000
Miscellaneous Steel	255,000
Roofing & Siding	144,500
Decking, Siding, Soffit & Fascia Restoration Allowance	35,000
Prefabricated Windows	76,000
Window Restoration Allowance	25,000
Doors, Frames & Hardware	40,000
Rough Carpentry, Drywall & Insulation	340,500
Project Requirements & General Trades	243,000
Restroom Accessories	4,500
Millwork Allowance	5,000
Interior & Exterior Painting	139,000
Common Area Floor Covering Allowance	20,000
Plumbing & HVAC	220,000
Electrical & Common Area Fire Alarm	220,000
Fire Protection	36,500
Conveyance Systems	161,500
Specialty Items	7,000
Weather Conditions & Utility Consumption Allowance	50,000
Payment & Performance Bond	47,000
Insurance & Overhead Reimbursement	239,000
Subtotal Cost:	4,586,500
Construction Manager Fee:	206,500
Construction Contingency:	200,000
<b>Total Construction Cost:</b>	<b>4,993,000</b>
<b>Additional Items Not Included Above:</b>	
Build Out Allowance of the Basement, First & Third Floors	\$ 243,500
Standing Seam Porch Roof	15,000
Furniture, Fixtures, Equipment & Appliances	
Builder's Risk or Special Insurance	

INITIALS



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/22/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> VTC Insurance Group Troy Office 1175 W. Long Lake Ste. 200 Troy MI 48098-4960	<b>CONTACT NAME:</b> Jennifer Humphrey <b>PHONE (A/C, No, Ext):</b> (248) 828-3377 <b>E-MAIL ADDRESS:</b> jhumphrey@vtcins.com <b>FAX (A/C, No):</b> (248) 828-3741														
<b>INSURED</b> Cunningham-Limp Development Co. 28970 Cabot Drive Suite 100 Novi MI 48377	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: Zurich NA</td><td>0019</td></tr><tr><td>INSURER B:</td><td></td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Zurich NA	0019	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Zurich NA	0019														
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

**COVERAGES****CERTIFICATE NUMBER:** 25-26 Master w Addl Insd**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			GLO8747147	6/1/2025	6/1/2026	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			BAP093738	6/1/2025	6/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			SXS7948714	6/1/2025	6/1/2026	EACH OCCURRENCE \$ 8,000,000 AGGREGATE \$ 8,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	WC8747156	6/1/2025	6/1/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Equip Leased/Rented from Others			CPP0937389	6/1/2025	6/1/2026	Limit/Deductible \$232,000/\$1,000 Any One Item Limit \$100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project: Linden Mill, 304 Tickner St, Linden, MI 48451

Additional insured: City of Linden, 132 E Broad St, Linden, MI 48451

See following page for additional coverage information

**CERTIFICATE HOLDER****CANCELLATION**

City of Linden 132 E Broad St PO Box 507 Linden, MI 48451	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE Alan Chandler/JHUMPH 
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ACORD 25 (2014/01)

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INS025 (201401)

## COMMENTS/REMARKS

Where required by written contract, the above referenced is add'l insured for General Liability (GL) as respects ongoing & completed operations on a primary & non-contributory basis & add'l insured with respects to Auto liability on a primary & non-contributory basis. GL, Auto & Workers Comp policies include waiver of subrogation on behalf of the add'l insured as required by written contract & where allowed by law. Umbrella liability coverage follows form over GL, Auto & Employers Liability. (SEE PRIOR PAGE)

Lindon Mill Addition & Renovation  
Linden, Michigan  
Preliminary Budget Summary  
August 5, 2025



Description	Estimated Cost
Deployed Staffing	\$ 298,000
Construction Testing Allowance	20,000
Temporary Protections	50,000
Demolition & Removals	191,500
Earthwork & Site Utilities	199,500
Cofferdam, Turbidity Curtain & Ramp	275,000
Dewatering Allowance	70,000
Landscaping Restoration Allowance	6,000
Retaining Wall	25,000
Site Paving & Concrete	74,500
Foundations	615,500
Interior Concrete	55,000
Masonry	326,000
Masonry Restoration Allowance	72,000
Miscellaneous Steel	255,000
Roofing & Siding	144,500
Decking, Siding, Soffit & Fascia Restoration Allowance	35,000
Prefabricated Windows	76,000
Window Restoration Allowance	25,000
Doors, Frames & Hardware	40,000
Rough Carpentry, Drywall & Insulation	340,500
Project Requirements & General Trades	243,000
Restroom Accessories	4,500
Millwork Allowance	5,000
Interior & Exterior Painting	139,000
Common Area Floor Covering Allowance	20,000
Plumbing & HVAC	220,000
Electrical & Common Area Fire Alarm	220,000
Fire Protection	36,500
Conveyance Systems	161,500
Specialty Items	7,000
Weather Conditions & Utility Consumption	50,000
Payment & Performance Bond	47,000
Overhead & Insurance Reimbursement	239,000
Subtotal Cost:	4,586,500
Construction Manager Fee:	206,500
Construction Contingency:	200,000
<b>Preliminary Total Construction Cost:</b>	<b>4,993,000</b>
<b>Owner Project Cost:</b>	
Design, Engineering & Testing	329,500
IT & Access Control Allowance	30,000
Permit Allowance	25,000
<b>Total Project Cost:</b>	<b>\$ 5,377,500</b>
<b>Additional Items Not Included Above:</b>	
Build Out Allowance of the Basement, First & Third Floors	\$ 243,500
Furniture, Fixtures, Equipment & Appliances	
Builder's Risk or Special Insurance	

Lindon Mill Addition & Renovation  
Linden, Michigan  
Alternative Cost Breakdown  
August 5, 2025



Description	Estimated Cost	
<b>Structural Preservation:</b>		
Deployed Staffing	\$	166,000
Temporary Protections		50,000
Construction Testing Allowance		20,000
Demolition & Removals		191,500
Earthwork & Site Utilities		199,500
Cofferdam, Turbidity Curtain & Ramp		275,000
Dewatering Allowance		70,000
Site Paving & Concrete		74,500
Foundation Reconstruction		469,500
Interior Concrete		55,000
Internal Masonry Stair		148,000
Masonry Restoration Allowance		72,000
Miscellaneous Steel		255,000
Project Requirements & General Trades		156,000
Rough Carpentry, Drywall & Insulation		340,500
Weather Conditions & Utility Consumption		50,000
Insurance & Overhead Reimbursement		143,500
Construction Manager Fee		123,500
Subtotal:		\$ 2,859,500
<b>Historical Preservation:</b>		
Deployed Staffing		33,000
Roofing & Siding		144,500
Decking, Siding, Soffit & Fascia Restoration Allowance		35,000
Prefabricated Windows		76,000
Window Restoration Allowance		25,000
Project Requirements & General Trades		38,000
Interior & Exterior Painting		139,000
Insurance & Overhead Reimbursement		28,000
Construction Manager Fee		24,000
Subtotal:		542,500
<b>Accessibility &amp; Code Upgrades:</b>		
Deployed Staffing		66,000
Doors, Frames & Hardware		40,000
Restroom Accessories		4,500
Project Requirements & General Trades		13,000
Conveyance Systems		161,500
Electrical & Common Area Fire Alarm		220,000
Plumbing & HVAC		220,000
Insurance & Overhead Reimbursement		40,000
Construction Manager Fee		35,000
Subtotal:		800,000



Lindon Mill Addition & Renovation  
Linden, Michigan  
Alternative Cost Breakdown  
August 5, 2025



Description	Estimated Cost
<b>Project Build Out &amp; Addition:</b>	
Deployed Staffing	33,000
Landscaping Restoration Allowance	6,000
Retaining Wall	25,000
Building Concrete	146,000
Masonry	178,000
Millwork Allowance	5,000
Project Requirements & General Trades	36,000
Common Area Floor Covering Allowance	20,000
Fire Protection	36,500
Specialty Items	7,000
Insurance & Overhead Reimbursement	27,000
Construction Manager Fee	23,500
Subtotal:	<u>543,000</u>
Preliminary Subtotal Construction Cost:	4,745,000
Payment & Performance Bond:	47,000
Construction Contingency:	<u>200,000</u>
<b>Preliminary Total Construction Cost:</b>	<b>4,992,000</b>
<b>Owner Project Cost:</b>	
Design, Engineering & Testing	329,500
IT & Access Control Allowance	30,000
Permit Allowance	<u>25,000</u>
<b>Preliminary Total Project Cost:</b>	<b><u>\$ 5,376,500</u></b>
<b>Additional Items Not Included Above:</b>	
Build Out Allowance of the Basement, First & Third Floors	\$ 243,500
Furniture, Fixtures, Equipment & Appliances	
Builder's Risk or Special Insurance	



August 18, 2025

707 N Bridge  
Linden MI 48451

Loose will be hosting an event on November 6, 2025 at the Loose Senior Center, located at 707 N. Bridge, Linden, MI 48451. The Center will be purchasing beer from The Linden Brewing Company and the Fenton Winery and collecting the proceeds. Additional glasses will be available for purchase in which Loose will be collecting the money and then pay Linden Brewing and Fenton Winery for the cost of the beer and wine. Loose staff will be checking ID for those that want an alcoholic beverage. If a person is visibly intoxicated then staff will not serve any alcoholic beverages to that person.

Thank you,

Tessa Sweeney,  
Director of Senior Services



Michigan Department of Licensing and Regulatory Affairs  
Liquor Control Commission (MLCC)  
Constitution Hall - 525 W. Allegan, Lansing, MI 48933  
Mailing Address: P.O. Box 30005, Lansing, MI 48909  
Toll-Free: 866-813-0011 - [www.michigan.gov/lcc](http://www.michigan.gov/lcc)

Business ID: \_\_\_\_\_  
Request ID: \_\_\_\_\_  
(For MLCC Use Only)

### Special License Application

**A completed Special License application must be submitted as early as possible before your event(s) to avoid any delays in processing. It is strongly recommended that you submit the application as soon as you know the date of your event(s). Failure to submit a completed application at least ten (10) business days prior to the event(s) may result in no Special License being issued, pursuant to administrative rule R 436.575.**

#### Part 1 - Applicant Organization Information

Applicant organization name: Loose Senior Center		
Applicant address: 707 N. Bridge		
City: Linden		Zip Code: 48451
Contact name: Tessa Sweeney	Phone: 810-735-9406	Email: <a href="mailto:tsweeney@lindenmi.us">tsweeney@lindenmi.us</a>
Alternate contact name: Ellen Glass	Phone: 810-735-9406	Email: <a href="mailto:manager@lindenmi.us">manager@lindenmi.us</a>
1. Has the applicant organization previously received a Special License? <input checked="" type="radio"/> Yes <input type="radio"/> No		Leave Blank - MLCC Use Only
<i>Michigan organizations must provide current articles of incorporation filed with Michigan Corporations Division.</i>		
<i>Out-of-state organizations must provide: (a) current articles of incorporation from state of issuance; (b) current certificate of good standing from state of incorporation; and (c) current Certificate of Authority to Transact Business in Michigan issued by the Michigan Corporations Division.</i>		
2. Has the applicant organization been established for one (1) year or longer? <input checked="" type="radio"/> Yes <input type="radio"/> No		
Date the applicant organization was established (month/day/year): _____ 1995		
3. Is the applicant organization a municipality? <input checked="" type="radio"/> Yes <input type="radio"/> No		

#### Part 2 - Event Information - For requests at more than one location, submit separate forms for each location.

Address of event location: 707 N. Bridge Street	
City, township, or village where event will be held: Linden	County: Genesee
1. Will you submit your completed application at least ten (10) business days before your event? <input checked="" type="radio"/> Yes <input type="radio"/> No	
<i>It is strongly recommended that you submit the application as soon as you know the date of your event(s).</i>	
2. Do you have permission from the property owner of the location listed above to hold your event(s) on the date(s) listed below (see pages 2-3) at this location? <input checked="" type="radio"/> Yes <input type="radio"/> No	
3. Has the local law enforcement agency with primary jurisdiction over the event location approved this application for a Special License? (See Part 5 on Page 5) <input checked="" type="radio"/> Yes <input type="radio"/> No	
4. Is the event location within 500 feet of a church or school? <input type="radio"/> Yes <input checked="" type="radio"/> No	
If Yes, the church or school must consent to the event(s). (See Part 6 on Page 5)	
5. Is the event location outdoors or partially outdoors? <input type="radio"/> Yes <input checked="" type="radio"/> No	
If Yes, list the exact dimensions of the outdoor area:	
<b>Submit a clear diagram of the outdoor service area with your application form.</b>	
_____ feet	_____ feet = _____ square feet
Width	Length
Describe type and height of the barrier that will be used to enclose the outdoor area:	
6. Describe type of security that will be used for event(s) and how it will be utilized to secure and monitor to prevent sales to minors and visibly intoxicated persons:	
Staff will be checking IDs for those that want alcohol, if a person is visibly intoxicated then staff will not serve alcohol to that person. Staff will also be working with the local law enforcement to help with security.	

7. Is the event location situated in or on state owned land, such as a state park or National Guard armory? ☐ Yes ☒ No  
If Yes, attach a copy of your documentary proof of approval to use the state owned land.

8. Is there an existing liquor licensee issued at the event location, such as a Class C or Club license? ☐ Yes ☒ No  
If Yes, the existing licensee must request to place its license in escrow during the event(s). (See Part 7 on Page 5)

9. Will the event(s) involve an auction of donated wine? ☐ Yes ☒ No  
If Yes, please check "Wine Auction" for the applicable event date(s) on pages 2-3. Only donated wine may be auctioned under a Special License; beer and spirits cannot be auctioned. If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.

10. Will marijuana be sold and consumed under a Temporary Marihuana Event License issued by the Cannabis Regulatory Agency (CRA) within the proposed event area where alcoholic liquor will be sold and consumed? ☐ Yes ☒ No

11. Is the event location within the commons area of a Social District? ☐ Yes ☒ No  
If Yes, you must obtain written documentation from the local governmental unit, including a clear diagram, that delineates the part of the commons area of the Social District to be used exclusively for your event and the part to be used exclusively by the Social District permittees during the time period for your event pursuant to MCL 436.1551(3). Submit the documentation and the diagram with this application.

12. The applicant organization may request up to twelve (12) Special Licenses total (one Special License per day) in a calendar year. Please complete the information below **for each individual date** for which you are requesting a Special License at this location. **If you are requesting Special Licenses for consecutive days, completely fill out a separate box for each date.** If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.

1	11/6/2025		Describe event being held: Annual Dueling Piano event, involving entertainment and beer and wine from local winery and brewery
	Date		
	4:30	9:00	
	Start Time	End Time	
Special License will be used for: <input checked="" type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction			
Is this date a Sunday? <input type="radio"/> Yes <input checked="" type="radio"/> No			If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No

2			Describe event being held:
	Date		
	Start Time	End Time	
Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction			
Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No			If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No

3			Describe event being held:
	Date		
	Start Time	End Time	
Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction			
Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No			If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No

4			Describe event being held:
	Date		
	Start Time	End Time	
Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction			
Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No			If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No

5			Describe event being held:
	Date		
	Start Time	End Time	
Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction			
Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No			If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No

6			Describe event being held:
	Date		
	Start Time	End Time	
Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction			
Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No			If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No

12. Special license date information Continued from Page 2.

7	Date		Describe event being held:	
			Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No	
8	Date		Describe event being held:	
			Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No	
LCC-110 (01-23)				
9	Date		Describe event being held:	
			Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No	
10	Date		Describe event being held:	
			Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No	
11	Date		Describe event being held:	
			Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No	
12	Date		Describe event being held:	
			Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No	

**A completed Special License application must be submitted as early as possible before your event(s) to avoid any delays in processing. It is strongly recommended that you submit the application as soon as you know the date of your event(s). Failure to submit a completed application at least ten (10) business days prior to the event(s) may result in no Special License being issued, pursuant to administrative rule R 436.575.**

**Part 3 - Special License Fees - Complete the Special License fee calculation on Page 4**

**For Organizations established less than one year or are municipalities** - a \$50.00 Special License base fee for each separate, consecutive day of the event is required. If the event is held on a Sunday and spirits will be served after 12:00 Noon, an additional \$7.50 Sunday Sales Permit (P.M.) fee is required. In addition, if any alcoholic beverages, including beer, wine, and spirits, will be served between 7:00AM and 12:00 Noon, an additional \$160.00 Sunday Sales Permit (A.M.) fee is required. Sunday Sales Permit (A.M.) and/or Sunday Sales Permit (P.M.) fees will be required for each date that is a Sunday. **If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.**

**For Organizations established one year or more** - a \$25.00 Special License base fee for each separate, consecutive day of the event is required. If the event is held on a Sunday and spirits will be served after 12:00 Noon, an additional \$3.75 Sunday Sales Permit (P.M.) fee is required. In addition, if any alcoholic beverages, including beer, wine, and spirits, will be served between 7:00AM and 12:00 Noon, an additional \$160.00 Sunday Sales Permit (A.M.) fee is required. Sunday Sales Permit (A.M.) and/or Sunday Sales Permit (P.M.) fees will be required for each date that is a Sunday. **If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.**

The fees must be paid by check, bank or postal money order, or by credit card, using the attached Credit Card Authorization Form (LCC-300). Checks and money orders should be made payable to **State of Michigan**.

**Part 3 Continued - Special License Fees Calculation**

Special License Base Fee: <i>(per Special License requested)</i>	\$50.00	<b>If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.</b>  Make checks payable to: <b>State of Michigan</b>	<i>Leave Blank - MLCC Use Only</i>
x Number of Special Licenses:	1		
= Special License Fees: <i>MLCC Fee Code: 4008</i>	\$50.00		
+ Sunday Sales Permit (P.M.) Fees: <i>MLCC Fee Code: 4032</i>			
+ Sunday Sales Permit (A.M.) Fee: <i>MLCC Fee Code: 4033</i>			
<b>= TOTAL FEES DUE:</b>	<b>\$50.00</b>		

**Part 4 - Signatures of Applicant Organization's Officers, Witnesses, and Notary**

Pursuant to administrative rule R 436.575, the president and secretary of the organization making application shall sign the application and the signatures shall be notarized. Political candidates only need to sign the president section and have it notarized.

**By signing below the applicant organization's officers attest that:**

We certify that all profits from the sale of beer, wine and/or spirits or from a wine auction will go to the applicant organization and not to any individual. We further certify that any license issued by the Michigan Liquor Control Commission is a contract subject to suspension or revocation by the Commission, that there shall be no liability on the part of the State of Michigan, the Commission, or any of its officers or employees by reason of such suspension or revocation, and that the granting of the license does not create a vested right.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

We certify that the information contained in this form is true and accurate to the best of our knowledge and belief. We agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. We also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

**A completed Special License application must be submitted as early as possible before your event(s) to avoid any delays in processing. It is strongly recommended that you submit the application as soon as you know the date of your event(s). Failure to submit a completed application at least ten (10) business days prior to the event(s) may result in no Special License being issued, pursuant to administrative rule R 436.575.**

Print Name and <u>Phone Number</u> of President	Signature of President	Date
Print Name of Notary	Signature of Notary	Date
Notary Public, State of Michigan, County of <input type="text"/>	<input type="text"/> Acting in the County of <input type="text"/>	
My commission expires <input type="text"/>		

Print Name and <u>Phone Number</u> of Secretary	Signature of Secretary	Date
Print Name of Notary	Signature of Notary	Date
Notary Public, State of Michigan, County of <input type="text"/>	<input type="text"/> Acting in the County of <input type="text"/>	
My commission expires <input type="text"/>		

**Part 5 - Local Law Enforcement Approval\***

The local law enforcement agency with primary jurisdiction over the event location must complete this section.

Name of law enforcement agency:	
Name & title of reviewing officer:	
Phone number of officer:	Email of officer:
If event will be held on a Sunday, is the sale of alcohol from 7:00am to 12:00 Noon on Sunday allowed in this local governmental unit? <input type="radio"/> Yes <input type="radio"/> No	
If the event will be held on a Sunday, is the sale of alcohol after 12:00 Noon on Sunday allowed in this local governmental unit? <input type="radio"/> Yes <input type="radio"/> No	
I certify that I have reviewed the application of the applicant organization for a Special License and approve the issuance of a Special License by the Michigan Liquor Control Commission at the proposed event location.	
Signature of Reviewing Officer _____ Date _____	

**Part 6 - Church/School Consent (If Applicable)\***

If the event location is located within 500 feet of a church or school, the applicant organization must obtain the consent of the church or school. A church or school within 500 feet of the event location may object based on such the sale of alcohol at the location adversely affecting the church or school's operations. If a proper objection is filed, the Commission shall hold a hearing to determine whether the granting of the application will adversely affect the operation of the church or school.

Name of church or school:	
Address of church or school:	
City:	Zip Code:
Phone number:	Email:
Name of clergy member or superintendent:	
I, the authorized representative of the above named church or school, state that the church or school has no objection to the issuance of a Special License to the applicant organization at its proposed event location.	
Signature of Clergy Member or Superintendent _____ Date _____	

**\*Please note: the Commission has the sole and only right to approve or deny this request for a Special License.**

**Part 7 - Existing On-Premises Licensee Escrow Request (If Applicable)**

If the event location is currently licensed with an on-premises license, the licensee must request that its license be placed into escrow for the date(s) and time(s) of the Special Licenses issued for use at the event location requested on this application. If the existing license would prefer to temporarily drop space from its licensed premises, it must submit a letter to the Commission requesting to drop space temporarily from its licensed premises during the event date(s) and time(s), accompanied by a diagram showing the area where the license will temporarily drop space from its licensed premises to accommodate the applicant organization.

Name of licensee:	Business ID Number:
Type of license held at this location (e.g. Class C, Club, Tavern, etc.):	
Phone number:	Email:
Name of authorized signer for licensee:	
I, the authorized signer, for the above named on-premises licensee, request that the licensee's licenses at this location be placed into escrow during the date(s) and time(s) specified for the Special Licenses issued for use at this location.	
Signature of Authorized Signer for Licensee _____ Date _____	



Michigan Department of Licensing and Regulatory Affairs  
Liquor Control Commission (MLCC)  
Constitution Hall - 525 W. Allegan, Lansing, MI 48933  
Mailing Address: P.O. Box 30005, Lansing, MI 48909  
Toll-Free: 866-813-0011 - [www.michigan.gov/lcc](http://www.michigan.gov/lcc)

Business ID: \_\_\_\_\_  
Request ID: \_\_\_\_\_  
(For MLCC Use Only)

**Certified Resolution of the Membership or Board of Directors Authorizing the Application for Special License**  
(Required under Administrative Rule R 436.576 - Not Required for Candidate Committee)

At a ☒ Regular ☐ Special meeting of the ☐ Membership ☐ Board of Directors

called to order by Mayor, Elizabeth Armstrong on August 25, 2025 at 6:30 p.m.  
(Date) (Time)

the following resolution was offered:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the application from Loose Senior Center  
(Name of Organization)

for a Special License to serve alcohol on November 6, 2025- Dueling Pianos  
(Event Date or Dates)

to be located at 707 N. Bridge Street, Linden MI, 48451  
(Physical Address - Include Location Name, Street Address, City, State, & Zip Code)

It is the consensus of this body that the application be \_\_\_\_\_ for issuance.  
(Recommended or Not Recommended)

**Approval Vote Tally**

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

**Certification by Authorized Officer of Organization:**

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the

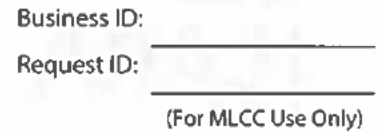
☐ Membership ☒ Board of Directors at a ☒ Regular ☐ Special meeting held on August 25, 2025  
(Date)

\_\_\_\_\_  
Print Name & Title of Authorized Officer

\_\_\_\_\_  
Signature of Authorized Officer

\_\_\_\_\_  
Date





List the name and address of each person that has donated wine to the applicant organization for the wine auction and list the brand(s) and quantity donated. The applicant organization shall not accept donations of wine from a business licensed by the Michigan Liquor Control Commission. An authorized officer of the applicant organization must sign this donation record form.

[illegible]

**Signature of Authorized Officer**

I hereby certify that all persons listed above have donated wine to the applicant organization listed above for this wine auction, to be conducted pursuant to the Michigan Liquor Control Code, MCL 436.1527. The persons listed above have donated wine to the applicant organization as individuals and not for or on behalf of any retail or nonretail business licensed by the Michigan Liquor Control Commission.

Print Name of Authorized Officer

Signature of Authorized Officer

Date \_\_\_\_\_



Michigan Department of Licensing and Regulatory Affairs  
Finance and Administrative Services  
Revenue Services

LARA Revenue Services **is not** a part of  
the Michigan Liquor Control  
Commission (see note below).

## Credit Card Authorization Form

**\*\* FAX COMPLETED FORM TO SECURE FAX LINE: 517-284-8557 \*\***

**\*\* DO NOT EMAIL OR MAIL THIS FORM \*\***

*Requests with credit card payments that are not faxed to the above secure fax line will be destroyed along with the credit card authorization in order to ensure the security of applicants' personal credit card numbers.*

**\*\* IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED \*\***

Name on Card: \_\_\_\_\_

Payment Amount: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Card Number: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Check One:

Phone: \_\_\_\_\_

☐ MasterCard ☐ Visa ☐ Discover ☐ American Express

Email: \_\_\_\_\_

Security Code/CVV Code: \_\_\_\_\_

Applicant/Licensee Name: \_\_\_\_\_ Request or Business ID #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Payment is for: \_\_\_\_\_

Signature \_\_\_\_\_

**IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED.**

**Credit Card Payment Itemization:**

Fee Type	Fee Amount	MLCC Fee Code
<input type="checkbox"/> Inspection Fee(s):	_____	4036
<input type="checkbox"/> Special License Fee(s):	_____	4008
<input type="checkbox"/> Temporary Authorization Fee:	_____	4037
<input type="checkbox"/> License Renewal Fee(s):	_____	4004
<input type="checkbox"/> Manufacturer License(s):	_____	4038
<input type="checkbox"/> Wholesaler License(s):	_____	4085
<input type="checkbox"/> New Retailer License(s):	_____	4012
<input type="checkbox"/> Transfer Retailer License(s):	_____	4034
<input type="checkbox"/> Conditional License	_____	4012
<input type="checkbox"/> New Add Bar <input type="checkbox"/> Transfer Add Bar:	_____	4012/4034
<input type="checkbox"/> Sunday Sales Permit (AM):	_____	4033
<input type="checkbox"/> Sunday Sales Permit (PM):	_____	4032
<input type="checkbox"/> Catering Permit:	_____	4031

LARA Revenue Services **is not** a part of the Michigan Liquor Control Commission (MLCC). Receipt of payment and application forms by LARA Revenue Services does not constitute receipt of an application by the MLCC. **Applications submitted through LARA Revenue Services may take up to two (2) additional business days to be received by the MLCC after receipt by LARA Revenue Services.**

For requests that require a timely receipt of an application by the MLCC to be processed, such as Special Licenses and temporary requests, please ensure that your application will be received in adequate time to be processed by the MLCC after the payment is received and processed by LARA Revenue Services.

POLICE DEPARTMENT MONTHLY ACTIVITY REPORT  
CITY OF LINDEN  
JULY 2025

COMPLAINTS

Larceny	1
M.D.O.P.	1
Juvenile Runaway	0
Juvenile Offenses	6
Assaults	0
Breaking & Entering	0
Domestic Violence	2

POLICE ASSISTS      To    From

Argentine	11	2
Co. Sheriff	10	3
MI State Police	0	0
Fenton City	1	0

RADIO CALLS-      114

ALL OTHER ARRESTS

Warrants	5
Felony Arrests	6
Misdemeanor Arrests	10
Lodged In Co. Jail	5

BUSINESS CHECKS-	603
VACATION CHECKS-	9
MEDICALS-	11

TRAFFIC

Accidents	
Property Damage	1
Injuries	0
Hit&Run	0
Citations- Radar	16
Citations- Other	
Passing	3
Exp & Susp License	2
Exp & Improper Plates	12
No Proof of Insurance	11
Seat Belts	0
O.U.I.L. (O.U.I.D.)	0
Disobey Traffic Signal	2
Defective Equipment	0
Warnings	69

NON TRAFFIC CITATIONS

Stolen Vehicle	0
Recovered Vehicle	0
Minors in Possession- Alcohol	0
Parking	0
Possession- Narcotics	0
Reckless/Careless Driving	1
Loud Music	0
Ordinance Violation	3

Chief of Police  
Scott D. Sutter

City of Linden Police Department  
Code Enforcement

**CODE ENFORCEMENT**

Date: 7-6-25	Address: Silver Lake/Haystack	Violation(s) Yes:	or	No:
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Comments/Action taken: Sign in right of way. Removed.

Date: 7-7-25	Address: 301 Andrea	Violation(s) Yes:	or	No:
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Comments/Action taken: Semi parked in road. Owner advised and they removed the truck.

Date: 7-14-25	Address: 703 W. Broad	Violation(s) Yes:	or	No:
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Comments/Action taken: Solicitor. Advised of ordinance and left city.

Date: 7-14-25	Address: 603 N. Bridge	Violation(s) Yes:	or	No:
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Comments/Action taken: Junk in yard. Advised owner of ordinance. Owner is cleaning up the yard. Will continue to monitor.

Date: 7-15-25	Address: Rolston/Bridge	Violation(s) Yes:	or	No:
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Comments/Action taken: Sign in the right of way. Removed.

City of Linden Police Department  
Code Enforcement

DATE: 7-16-25	Address: Rolston/Ripley	Violation(s) Yes:      or      No:
Comments/Action taken: Sign in the right of way. Removed.		

Date: 7-17-25	Address: Saddlebrook Sub.	Violation(s) Yes:      or      No:
Comments/Action taken: Solicitor. Advised of the ordinance and left the city.		

Date: 7-20-25	Address: 150 Chestnut	Violation(s) Yes:      or      No:
Comments/Action taken: Vehicle parked on grass. Spoke to the owner and they removed the vehicle.		

Date: 7-22-25	Address: 373 Sweetbriar	Violation(s) Yes:      or      No:
Comments/Action taken: Vehicle parked in the backyard. Advised owner. Vehicle was removed.		

Date: 7-28-25	Address: Ripley/Rolston	Violation(s) Yes:      or No:
Comments/Action Taken: Sign in the right of way. Removed.		

City of Linden Police Department  
Code Enforcement

Date: 7-29-25	Address: 708 Cherry	Violation(s): Yes:    or No:
Comments/Actions Taken: long grass. Owner advised., Mowed the next day.		

### **Chief's Notes**

We responded to a total of 28 calls for the month of July with 13 of them being EMS. Other calls consisted of 1 fire alarm, 3 lift assists, 3 odor investigation, 1 structure fire within the city, minor smoke damage and 7 assist for mutual aid.

We assisted Argentine Fire with 6 house fires in a span of a week, very unusual but all took a lot of work for our staff to extinguish them. This is pretty rare but we were ready when its slow or very busy, you just never can activity.

As always if you have any questions, you can call me directly or email any concerns or comments.

Respectfully submitted,

Brian Will

## **APPARATUS AND EQUIPMENT**

E12- No report or repairs

E11- No report or repairs

R16- No report or repairs

U-17- No report or repairs

## **Fire Station**

No report

## **Training**

We conducted 1 training session this month. We did warm water rescue training entering the mill pond with our wet suits and practiced safety and rescue operations. This training is similar to our ice rescue but warmer for our firefighters, which they like better. Either way we refreshed our skills to handle any calls in the water summer or winter time.

## **Personnel**

Still no applicants even though I am constantly asking any potential residents if they would like to join us serving the community. I sent out a facebook ad recently with no response. We will continue to recruit to fill our aging staff for needs now and in the future.





# DEPARTMENT OF PUBLIC WORKS

## Memorandum

To: Ellen Glass, City Manager  
From: Don Grice, Director of Public Works  
Date: August 19, 2025  
Re: DPW Monthly Report to Council

In addition to routine responsibilities, the Department of Public Works has accomplished the following over the past month.

- Received and staked out over 150 Miss Dig tickets throughout the community.
- Inspect sewer lift stations and sewer lines weekly.
- Dispense 3 tons of cold patch on surface roads.
- Loose Center work:
  - Daily cleaning (M-F).
  - Assist with table and chair set ups.
- Review Loose Center addition and renovation project bids.
- Continue street sweeping program.
- Move speed sign bi-weekly for police department.
- Work with contractors to address second punch list for Lindenwood Project.
- Work with Genesee County to increase system water pressures.
- Work with contractor to get the emergency backup generator for the Byram Lake sewer lift station operational.
- Continued tree work in cemetery.
- Deliver lead and copper water sample results back to participating residents.
- Attend a headstone maintenance and repair seminar presented by Professor Henthorn from University of Michigan- Flint. Several DPW staff and a contingent of volunteers attended this training organized by LuAnn Easlick. Attendees were trained in the proper cleaning, maintenance, and repair of historic headstones.



- Continue working with contractor on W. Rolston Road Project.



- Work with Genesee County Road Commission to complete a small ditch maintenance project on Ripley Road.





- DPW staff repaired a failed storm catch basin on East Street.



Respectfully submitted,

Don Grice



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To: Ellen Glass, City Manager

From: Tessa Sweeney, Director of Senior Services & Community Engagement

Date: August 19, 2025

Re: Loose Monthly Report to Council-August 2025

In addition to our routine programming, please see the following updates from the past month:

- **Facility & Operations:**

- Staff computers have been successfully migrated to the City's system and are now supported by City IT. Support from Visual Edge will end in the coming month, resulting in cost savings for the center.
- Phone services are in the process of being transitioned to the City's provider, with full transition expected next month. This change will provide additional cost savings.
- In the coming months, the center will also begin implementing the City's cash receipting process.

- **Genesee County Senior Center Contracts:**

- Genesee County Senior Center contracts remain on hold pending the County's budget and a review of senior millage funding by the Health and Human Services Commission.
- The center successfully completed its Genesee County contract audits this month.

- **Community Events:**

- Adopt a Pet of Fenton will continue their fundraising efforts with a Puppy Yoga event on August 27.
- Genesee District Library will be hosting a Ventriloquist event on September 4, 5:30 p.m.
- Loose Talent Show is Thursday, September 18, 5:00 p.m. -7:00 p.m.

- **Partnerships & Programs:**

- Loose is continuing its collaboration with the Genesee District Library to bring a new speaker series from September through November.
- Loose is still seeking a new Medicare counselor to assist during the upcoming open enrollment period, as Ann Walker has requested to begin transitioning into retirement in a year.
- Linden Community Schools has expressed interest in partnering again for the annual student dinner in November.
- This fall, Loose will be one of three centers participating in a Digital Divide Study in partnership with University of Michigan–Flint and Grand Blanc High School students.

- **Travel:**

- Recent trips included the State Capitol & Horrocks as well as a Detroit Tigers game, both with full participation.

- Upcoming: Cranbrook and Kirk in the Hills – September 17 (7 spots remaining).
- Planning is underway for 2026 trips, with booking to begin in the new year.

**Numbers: (10/1/2024-)**

All visitors as of 7/31/2025: 1857

Linden/Argentine: 764

Fenton City/Township: 666

Flint: 46

Flushing: 16

Byron: 41

Howell:11

Other in County: 16

Gaines:46

Goodrich: 4

Grand Blanc: 70

Swartz Creek: 93

Holly: 49

Other Out of County: 35

**Upcoming Events:**

- Community Food: Thursday, September 25 3:30 pm-6:30pm
- Ventriloquist Richard Paul Variety Show: Thursday, September 4 at 6:30 (GDL)
- Cooking with Ming: Wednesday, September 10 (GDL)
- Talent Show: Thursday, September 18.
- Chili & Dessert Cook off: Thursday, October 16 4:00 p.m.-6:00 p.m.
- All About Bees: Monday October 20 at 1:30 p.m.

Respectfully submitted,

Tessa Sweeney

Director of Senior Service & Community Engagement

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1	2024/2025 SENIOR MILLAGE  MONTHLY ACTIVITY LOG															Number of New Senior Participants During This Activity Period:						60		
2																Cumulative Duplicated Senior Participants:						25,871		
3	Senior Center Name: Loose Senior Center								Month: July 1 through July 31, 2025							Cumulative Number of Unduplicated Senior Participants Year to Date:						1499		
4	Socialization Activities			Education Activities			Health Activities			Nutrition Activities			Transportation Activities			Social Services			Outreach			Volunteerism/Planning		
	Activity Title	Activity Frequency	# of Senior Persons	Activity Title	Activity Frequency	# of Senior Persons	Activity Title	Activity Frequency	# of Senior Persons	Activity Title	Activity Frequency	# of Senior Persons	Activity Title	Activity Frequency	# of Senior Persons	Activity Title	Activity Frequency	# of Senior Persons	Activity Title	Activity Frequency	# of Units	Activity Title	Activity Frequency	# of Hours of Service
6	Bingo	1	23				Arthritis Exercise 10:30	6	133	Lunch	20	209				Alzheimers Support	1	4				Chorus		0
7	Bus Trip	1	47	Book Club	1	11	Arthritis Exercise 9:15	6	140	Food Pantry	14	260				Ask a Lawyer	1	7				Greeting Cards	21	3
8	Euchre	7	117	Crochet/Knitting	4	12	Beginner Pickleball	4	25	Commodities	21	2				Battery Recycle	21	23				MMAP/MiCAFE	4	12
9	Euchre Tournament	1	15				Beginner Line Dancing	4	45							Grief Support	2	9				Office Help	21	5
10	Garden Club	29	48	Happy Stampers	1	4	Blood Pressure	2	10							Secreatary of State	1	33				Special Events	4	14
11	Mahjong	4	41	Learn A Craft	1	10	Cardio/Aerobic	9	90							Library	21	146						
12	Newsletter	20	63	Loose Chorus	0	0	Chair Yoga	6	108							Loan Closet	21	23						
13	Office Visit	20	164	Painting	5	25	Gentle Flow Yoga	13	197							MMAP	3	5						
14	Out of County Membership	20	0	Quilting	4	13	Meditation	1	4							Puzzles	21	78						
15	Pinochle	4	45	Wood Carving	3	15	Intermediate Line Dance	4	27							Veteran Support	1	5						
16	Pool Table	20	66				Massage	3	9															
17	Movie	1	14				Strength & Balance-IVY	4	50															
18	Picnic	1	34				Pickleball	5	26															
19	Junk in the Trunk Registration	1	4				Strength & Balance	5	83															
20																								
21							Walking Club	3	12															
22							Biking Bunch	4	32															
23							U of M Health	3	4															
24							Trifecta	1	16															
25							Hearing Screening	1	3															
26	Total Socialization	130	681	Total Education	19	90	Total Health	84	1,014	Total Nutrition	55	471	Total Transportation	0	0	Total Social Services	93	333	Total Outreach	0	0	Total Volunteer/Planning	50	34

Record yearly UNDUPLICATED programming in this section. Use the same programming definitions as on page one.

Education Programs

Level 2 (6)	Level 3 (10)
Wood Carving	
Book Club	
Crochet	
Quilting	
Knitting	
Learn A Craft	
Loose Chorus	
Painting	

Health Programs

Level 2 (10)	Level 3 (14)
Arthritis Exercise Class 9:30	
Arthritis Exercise Class 10:30	
Beginner Pickleball	
Beginner Line Dance	
Blood Pressure	
Cardio/Aerobic	
Chair Yoga	
Gentle Flow Yoga	
Walking Club	
Intermediate Line Dance	
Massage	
Meditation	
Pickleball	
Strength & Balance	
-	

Social Services

Level 2 (6)	Level 3 (10)
Alzhemier Support	
Ask a Lawyer	
Battery Recycle	
Grief Support	
Income Tax Preparation	
MiCAFE	
Library	
Veteran Support	
Loan Closet	
Puzzles	



LINDEN PARKS & REC  
PRESENTS

Thursday, Sept 11 @ 7-8:30PM

Linden Eagles

# Owl Talk & Walk

Wooden Park Gazebo

with  
For-Mar Nature Preserve

