



**CITY OF LINDEN
CITY COUNCIL MEETING AGENDA**

LOCATION: LOOSE SENIOR CENTER, 707 NORTH BRIDGE STREET, LINDEN, MI 48451

Monday, April 27, 2026

6:30 P.M.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

III. ROLL CALL & INTRODUCTIONS

(A) Excuse Absent Member(s)

IV. SPECIAL PRESENTATIONS

(A) Brodie Killian, PFM Financial Advisors LLC – Water Review

V. PUBLIC HEARINGS

VI. CORRESPONDENCE

VII. PUBLIC COMMENT

Any person wishing to address the City Council during a meeting will get 3 minutes under Public Comment. When the Public Comment is approached on the Agenda, individuals wishing to speak will be called upon utilizing the filled-out comment forms. Remarks should be addressed to the presiding officer and is not time for debate, but for questions or comments for Council and/or Staff. Questions will be answered if the information is readily available. If answers are not available during the meeting, Council or Staff will contact the individual within 48 hours and respond to the questions within 10 days or when the information becomes available.

VIII. CONSENT AGENDA

The following item(s) are considered routine and will be enacted by one motion. No separate discussion will occur unless a Council Member or citizen requests such discussion, in which event the item(s) will be removed from the Consent Agenda and considered in the normal sequence of business.

- (A) City Council Meeting Minutes from April 13, 2026
- (B) Amended Rules of Procedure (Unfinished Business Items)
- (C) Financial Reports
- (D) Application to Use Public Property - Linden Brewing Company: May 22-24, 2026

IX. UNFINISHED BUSINESS

- (A) Monthly Grant Updates: All Pending & Newly Applied for Grants
- (B) Meeting Recording
- (C) Contract Statuses - Museum and Library in Mill Building
- (D) Loose Van Update
- (E) Comment Cards Update
- (F) Fiscal Year 2026-2027 Draft Budget (Discussion Only)

X. NEW BUSINESS

- (A) Resolution No. 04-26 Approving Amended MI-MABAS Agreement
- (B) 2026 Roadway Mill and Overly Repair Program

XI. MANAGER'S UPDATE

XII. CITY ATTORNEY'S UPDATE

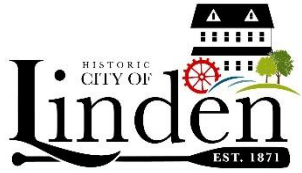
XIII. DEPARTMENT REPORTS

- (A) Police Department
- (B) Code Enforcement
- (C) Fire Department
- (D) Department of Public Works
- (E) Loose Center Senior Services Department

XIV. COUNCIL COMMENTS & REPORTS

XV. CLOSED SESSION

XVI. ADJOURNMENT



City of Linden

2026 Water Review

April 27, 2026

PFM Financial Advisors LLC

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April 2025 Presentation Revisited

❑ Was a water rate increase necessary?

- Yes.

❑ What were the vital historical factors?

- Lack of prior rate adjustments commensurate with current system needs and growing demands.

❑ What are the vital current factors?

- Significant water system capital investments (were necessary for legacy groundwater system or county water source system)
- Future wholesale water costs with County water system
- Future capital needs Identified (City's water infrastructure, i.e. watermains, etc.)
- Healthy cash reserve target of 180 to 270 days of annual operating expenses
- Debt Service Coverage Ratio – 1.2x
- Board Policy Water System Fund Balance – 25% of Annual Expenditures

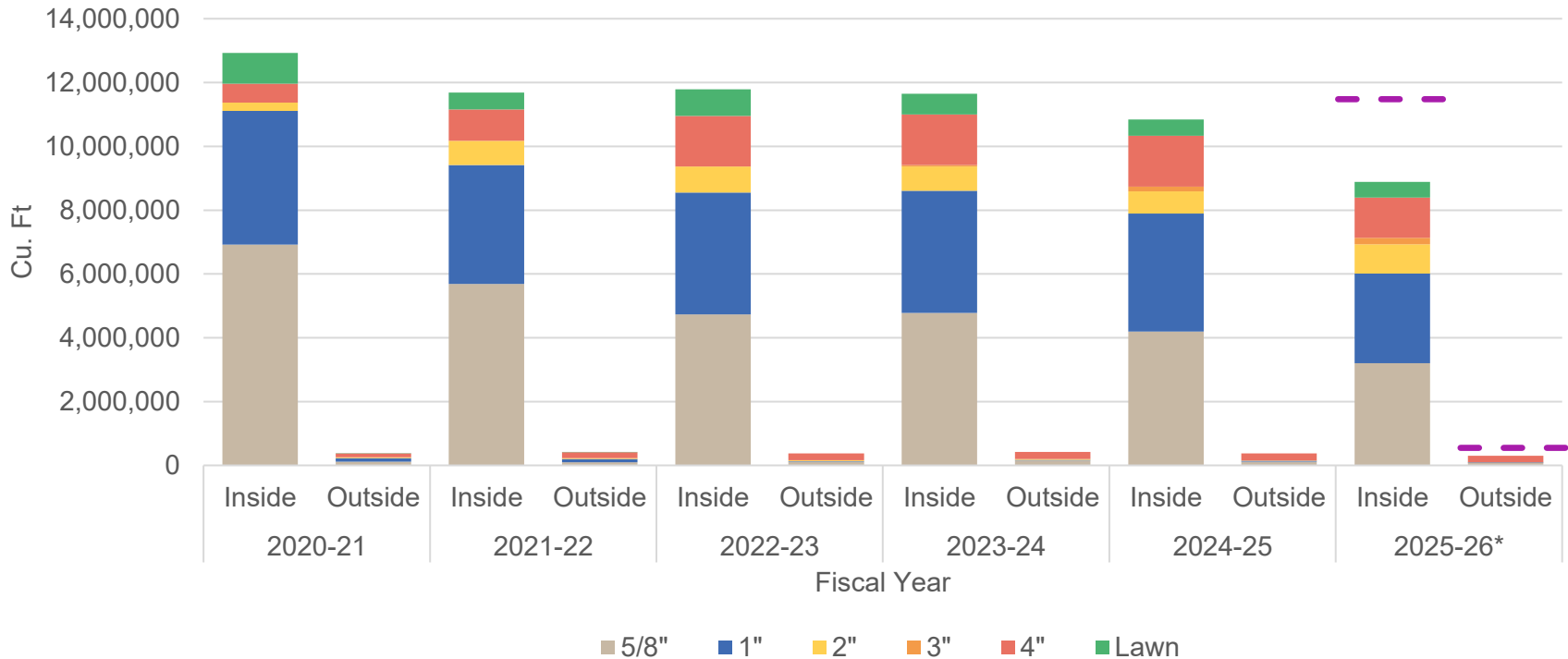




Historical Use by Water Line Size (measured in cubic feet)

Meter Category	Dec. 24 – Feb 25	Mar. 25 – May 25	June 25 – Aug. 25	Sept. 25 – Nov. 25	Dec. 25 – Feb. 26	Rate Study Assumption	Reason Check
Inside MEUs	2,405.00	2,451.50	2,432.50	2,427.00	2,412.50	2,400.00	YES
Outside MEUs	119.50	118.50	117.50	117.50	117.50	120.00	YES
Total MEUs	2,524.50	2,570.00	2,550.00	2,544.50	2,530.00	2,520.00	YES
2-QTR trailing average		2,547.25	2,560.50	2,547.25	2,537.75		

Usage by Water Line Size



*2025-26 levy year only includes 3 quarters of data. The dashed line indicated the projected usage after quarter 4



How has the system performed over the past year?

Fiscal Year to Date Budgetary Operating Results – Water Fund 591

Quarter Ending	2025/2026				Total	Budgeted	Difference
	9/30	12/31	3/31	6/30*			
Operating Revenues	\$406,557	\$439,717	\$438,760	\$450,000	\$1,735,034	\$1,741,100	(\$6,066)
Operating Expenses	296,514	286,270	273,538	375,000	1,231,321	1,259,408	(28,087)
Operating Income (Loss)	110,044	153,447	165,222	75,000	503,713	481,692	22,021
Capital Outlay	0	123,041	0	50,000	173,041	160,000	13,041
Debt Service	116,407	85,274	0	125,000	326,681	321,692	4,989

*Estimated

- ❑ Usage is trending on budget, back to more normalized levels, for the first 3 Quarters of FYE 2026
- ❑ 4th Quarter usage is estimated



Summary of '26 Findings Update (Post County System Switch)

- ❑ **Is an additional substantive step up (paused in 2025) in water rates necessary at this time?**
 - No.
- ❑ **Are any water rate increases recommended at this time?**
 - While current rates are being maintained, from a financial management perspective, regular, incremental adjustments are recommended to keep pace with inflation and avoid larger increases over time. Maintaining rates without adjustment over an extended period may not align with long-term sustainability. Consistent monitoring is essential, as operating costs, regional rate changes, infrastructure needs, and funding opportunities remain fluid, and adjustments may need to be considered as conditions change, potentially sooner rather than later, to ensure reliable service and long-term financial stability.
 - PFM recommends an ongoing annual review of the system's operations.
 - A comprehensive water rate study should be conducted every 3 to 5 years. Last study completed in 2024/2025.
- ❑ **What are the vital current factors informing this recommendation?**
 - Water Usage is trending on budget
 - Revenues & Expenditures (Net Income) are trending on budget
 - **Future capital projects to be funded with bond debt service have been delayed**
 - Inflationary pressures (wages, healthcare costs, utility costs) do persist; however, Fund Balance levels are sufficient to absorb at this time.



Recap & Next Steps

- ❑ **May of 2025 - Council approves** 2025-2026 Water Budget which includes a **pause** on the originally scheduled 2 step rate increase at **Step 1 rates**.
- ❑ **Late April** – System Switch
- ❑ **April '25 to April '26** – Monitoring of system performance and budgetary results
- ❑ **April 27, 2026**– City Council receives updated Water System review from PFM Financial Advisors
- ❑ **May 11, 2026** – City Council approves final amended 2025-2026 Budget and proposed 2026-2027 Budget and Water Rate Schedule
- ❑ **July 1, 2026** – New fiscal year begins
- ❑ **April ' 27** – Review of Water System performance



Disclosure

In preparing this report, PFM utilized information and data obtained from the City, public and/or industry sources. PFM has relied on the information and data without independent verification, except only to the extent such verification is expressly described in this document. Any projections of future conditions presented in the document are not intended as predictions, as there may be differences between forecasted and actual results, and those differences may be material.

Additionally, the purpose of this document is to summarize PFM's analysis and findings related to this engagement, and it is not intended to address all aspects that may surround the subject area. Therefore, this document may have limitations, assumptions, or reliance on data that are not readily apparent on the face of it.

Questions?

PFM Financial Advisors LLC

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pfm



**CITY OF LINDEN
CITY COUNCIL MEETING
MONDAY, APRIL 13, 2026 AT 6:30 P.M.**

LOCATION: LOOSE SENIOR CENTER, 707 NORTH BRIDGE STREET, LINDEN, MI 48451

CALL TO ORDER

The meeting was called to order at 6:31 p.m. by Mayor Elizabeth Armstrong. The meeting was held at The Loose Senior Center located at 707 North Bridge Street, Linden, Michigan 48451.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present. A Moment of Silence was observed for military overseas.

City Council Present: Mayor Elizabeth Armstrong, Mayor Pro tem Jerry Link, Brad Dick, Tom Hicks, Pam Howd, Denise Miller, Brenda Simons

Absent: None

Others Present: Ellen Glass, City Manager; Scott Sutter, Police Chief; Brian Will, Fire Chief; Don Grice, Director of Public Works; Brooke Card, City Treasurer; Kristyn Kanyak, City Clerk; Mike Gildner, City Attorney

- a. Excuse Absent Member(s)

None.

SPECIAL PRESENTATIONS

- a. John O'Brien, Genesee County Drain Commissioner Office – County Water System Update

O'Brien presented an update on the Southern Lakes Water Main Project Phase IV.

Public comment on city needs; city/county drain locations; and property impact, O'Brien responded.

Public comment on financial benefit; county line connected to city line, O'Brien provided a response and further explained.

Public comment on water pressure, O'Brien responded. Grice provided an update on gradual pressure increase and reasoning.

Link asked about water main location and size, O'Brien and Grice addressed.

- b. Month of the Military Child Proclamation
- c. MCEC Month of the Military Child Proclamation

Armstrong explained only Item b Proclamation, per resident request, and read provided Proclamation.

PUBLIC HEARINGS

None.

CORRESPONDENCE

a. Letter Received from GCDC - Forest Ridge Estates
Armstrong acknowledged item.

PUBLIC COMMENT

Public comment on city manager and previous managers.

Public comment on water bill charges, misunderstanding and Board role.

Public comment about Month of the Military Child and shared American Legion Auxiliary invitation. Also commented on senior services auto call regarding class cancellations; April event calendar changes; and storage.

Ashley Prew, Genesee County Probate Judge Candidate, requested support, provided her background, experience and community involvement.

Public comment on city manager and evaluation; history of past managers; shared personal experience serving on boards; involvement with past managers and staff; commented on current manager and staff.

Public comment on city manager evaluation. Also shared concerns on scooters, mini-bikes and requested something to be done.

Public comment referenced previous comment and city staff and manager.

Public comment on city manager and staff, shared experience; business interaction and on manager evaluation.

Public comment on city manager and staff, shared experience, business interactions; previous managers and staff interaction; shared frustrations; and experience with current Mayor.

Public comment about city manager and evaluation; personal experience with Linden; leadership and communication.

Public comment on city manager and staff, ZBA role and staff support; shared experience with Glass. Also commented on pathway project, condition of road and one-way consideration.

Public comment on city manager, staff and evaluation; history; and experience with cemetery.

Public comment about new pathway shared concerns on speed in that part of the city; township development and coordination.

CONSENT AGENDA

- a. City Council Special Meeting Minutes from March 17, 2026
- b. City Council Meeting Minutes from March 23, 2026

- c. Application Package for Happening In Linden Events
- d. Financial Reports

Motion by Howd, second by Miller to approve the consent agenda. Roll call. Motion carried 7-0.

AYES: Dick, Miller, Hicks, Simons, Link, Armstrong, Howd

NAYS: None

ABSENT: None

DISCUSSION ITEMS

- a. Rules of Procedure Amendments

Kanyak reviewed purpose, changes and requested feedback. No public comment was received. Councilors discussed and no further changes were recommended.

- b. Parks & Recreation Commission Recommendation - Kayak Launch Project (Keepers of the Shiawassee)

Glass and Grice reviewed topic, recommendation from Parks and Recreation Commission and project elements. No public comment was received. Councilors discussed and no concerns were shared.

- c. Draft Budget

Glass explained topic and referenced draft distributed, details for next meeting, explained looking at staff wages and reasoning; PFM review and presentation at next meeting; budget public hearing and adoption in May. Councilors discussed reviewing and some meeting with staff to review.

BUSINESS ITEMS

- a. Ordinance No. 426 Amending Section 31.040 of Chapter 31 (Parks & Recreation Commission Ordinance)

Kanyak reviewed the topic; changes and reasoning. Councilors and Staff discussed changes and reasoning; voting roles and student role;

Motion by Howd, second by Dick to approve Ordinance No. 426 Amending Section 31.040 of Chapter 31 (Parks & Recreation Commission Ordinance). Roll call. Motion carried 7-0.

AYES: Armstrong, Link, Simons, Howd, Dick, Miller, Hicks

NAYS: None

ABSENT: None

- b. Resolution No. 03-26 Authorization of Contract Extension Request to Genesee County CDBG Program

Glass explained reason for topic and explained purpose. No public comment received.

Motion by Miller, second by Howd to approve accept Resolution No. 03-26. Roll call. Motion carried 7-0.

AYES: Link, Hicks, Armstrong, Miller, Howd, Dick, Simons

NAYS: None

ABSENT: None

c. Rebid Approval for the Linden Gazebo Sidewalk Reconstruction Project
Glass explained reasoning for topic. No public comment received. No Councilor comments.

Motion by Howd, second by Miller to approve rebid for the Linden Gazebo Sidewalk Reconstruction Project. Roll call. Motion carried 7-0.

AYES: Miller, Simons, Howd, Dick, Link, Hicks, Armstrong

NAYS: None

ABSENT: None

UNFINISHED BUSINESS ITEMS

a. Meeting Recording

Link requested status. Glass and Kanyak reviewed and discussed; requested feedback on YouTube video uploads; brief discussion with Link regarding no system available for previous cost discussed.

b. Monthly Grant Updates: All Pending & Newly Applied for Grants (Written on Regular Meeting Agendas Only)

Glass referenced recent list provided and updated on recent appropriation requests: police request for cruisers funding and City Hall for police and fire accommodations. Glass explained additional potential funding for utility type projects from State Rep. Mueller, no update yet and also discussed police and fire submissions with the 100 Club.

c. Contract Statuses – Museum and Library in Mill Building

Glass explained current contract with library and explained the museum was presented with draft lease, as we near completion and will return as necessary.

d. Loose Van Update

Glass explained this was a federal grant partnership with Mass Transportation Authority (MTA) and have not heard status, MTA lead on grant and will share if and when new van would be delivered and van size. Sweeney will work on how that service will be provided.

e. Comment Cards Update

Glass requested feedback from Council. Brief discussion between Glass and Link about grants received and status, Glass referenced previous list and will keep list updated; further discussed van grant and expense/budget. Councilors and staff discussed comment cards status; referenced previous discussion about hearing responses and including in agenda packet.

CITY MANAGER'S REPORT

Glass provided a verbal update on the following items:

- Significant rainfall
- Safe Routes to School project
- Box City Kick off and details
- Bridge project

Grice explained projects and further discussed Broad Street resurfacing project, explained work and detours and estimated timeline; finalizing details and will advertise public meeting. Council and staff discussed traffic and detours, will share more information once known; and location for millings.

Public comment about Ripley Road bridge project and timeline, Grice responded.

Public comment offered to post project signage on property.

Public comment about bridge project, Grice addressed.

Glass provided additional updates on:

- Working with VFW on Memorial Day Parade re-route
- Memorial Day Picnic and details
- Advertisement for Grice's retirement
- Survey for monthly or quarterly utility billing
- Contact staff with water bill concerns/leak detection

COUNCIL COMMENTS & REPORTS

Howd shared March Metro meeting update; speed limit coming into town; and erosion control on the gazebo.

Hicks requested for regular meetings add monthly reports on Loose Center, Glass confirmed they are included. Hicks also shared next Historic District Commission meeting date.

Simons commented on looking at speed limit change; business advocacy for City Manager; water level concern and retaining wall; staff wages and industry standards; gazebo retaining wall; and congratulated Grice on retirement.

Miller shared a friend's experience with city staff regarding increased water usage concern.

Dick and Grice discussed County dam controls.

Link offered to have students come up prior to Closed Session and congratulated Grice.

Armstrong welcomed students up.

CLOSED SESSION

- a. City Manager Evaluation

Discussion with Armstrong and Gildner regarding procedure for entering into closed session.

Motion by Simons, second by Howd to go into Closed Session.

Gildner reviewed purpose of closed session request.

Roll call. Motion carried 7-0.

AYES: Simons, Dick, Miller, Link, Armstrong, Howd, Hicks

NAYS: None

ABSENT: None

Armstrong explained 10-minute recess, Council recessed from 8:08 p.m. to 8:18 p.m. Council entered closed session at 8:18 p.m.

Motion by Howd, second by Hicks to return to open session. Roll call. Motion carried 6-0.

AYES: Howd, Link, Simons, Hicks, Miller, Dick

NAYS: None

ABSENT: Armstrong

Council returned to open session at 9:25 p.m.

Discussion regarding appropriate time to discuss staff pay increase, Council confirmed later discussion during budget.

ADJOURNMENT

The meeting was adjourned by Mayor Pro tem Link at 9:25 p.m.

Respectfully Submitted,

Kristyn Kanyak, City Clerk

Approved: _____

DRAFT



CITY OF LINDEN CITY COUNCIL RULES OF PROCEDURE

A. AUTHORITY

These rules of procedure for the conduct of City Council meetings are hereby adopted by the City of Linden City Council under the authority of Section 4.4 of the City of Linden City Charter. All meetings of the City Council will be held in compliance with state statutes, including the Open Meetings Act, Public Act 267 of 1976 as amended, and with these rules.

1. Regular Meetings

Regular meetings of the City Council will be held on the fourth Monday of each month beginning at 6:30 p.m. within The Loose Senior Center, located at 707 North Bridge Street, Linden, MI 48451 unless otherwise approved by the City Council. The City Council shall approve by resolution its regular meeting schedule for the ensuing calendar year.

2. Special Meetings

Special meetings shall be held at the call of the Clerk upon the written request of the Mayor, City Manager or any two Councilors. At least 18 hours before the meeting, the clerk shall give public notice of the meeting and shall serve each councilor personally with a notice of the meeting, via electronic mail. Special meeting notices shall state the purpose of the meeting. No official action shall be taken at any special meeting of the Council unless the item has been stated in the notice of such meeting.

3. Joint Meetings

The City Council may meet in special-session (or work session) joint meetings with various boards and commissions of the city, with governing bodies of other local units of government, with elected and/or appointed officials of other levels of government, or with associations and/or organizations in which the city holds memberships or with which the city has a particular interest.

4. Posting Requirements for Regular and Special Meetings

- a. Within ten (10) days after the last meeting of the calendar year a public notice stating the date, time and place of the regular monthly Council meetings will be posted at City Hall and the City's web site.
- b. For a rescheduled regular or a special meeting of the Council, a public notice stating the date, time and place of the meeting shall be posted at least 18 hours before the meeting at City Hall and the City's web site.
- c. The notice described above is not required for a meeting of the Council in emergency session in the event of a severe and imminent threat to the health, safety, or welfare of the

public when two-thirds of the council members determine that delay would be detrimental to the City's efforts in responding to the threat.

5. Public Hearings

The City Council shall hold public hearings in conjunction with the meeting agenda. The City Clerk's Office shall post notices of special meetings and public hearings in accordance with the City Charter and the Michigan Open Meetings Act.

6. Minutes of Regular and Special Meetings

The Clerk shall attend the Council meetings and record the proceedings and resolutions of the Council in accordance with Section 6.5 of the City Charter and the Michigan Open Meetings Act. In the absence of the Clerk, the Clerk may appoint the Deputy Clerk or Council may appoint one of its own members or another person to temporarily perform the Clerk's duties.

Within eight days after a meeting of the Council, a copy of the draft minutes, including the vote of the members, prepared by the Clerk and showing the substance of each separate decision of Council, shall be available for public inspection at City Hall.

A copy of the minutes of regular and special meeting shall be made available for public inspection at City Hall during regular business hours.

7. Work Sessions

Upon the call of the Mayor or the Council and with appropriate notice to the council members and the public, the Council may convene a work session devoted exclusively to the exchange of information relating to municipal affairs. If the need arises a vote may take place on urgent agenda items, if deemed necessary.

B. CONDUCT OF MEETINGS

1. Meetings to be Public

All meetings of the City Council shall be open to the public and citizens shall have a reasonable opportunity to be heard in accordance with such rules and regulations as the Council may determine, except that the meetings may be closed to the public and the media in accordance with the Open Meetings Act.

All meetings of the Council and its committees shall be open to the media, freely subject to recording by radio, television and photographic services at any time, provided that such arrangements do not interfere with the orderly conduct of the meetings.

2. Disorderly Conduct at Meetings Prohibited

The presiding officer may call to order any person who is breaching the peace or being disorderly by speaking without recognition, engaging in booing or catcalls, applauding, failing to be germane to the topic or issue being considered, speaking longer than the allotted time, speaking vulgarities, name calling, personal attacks, or engaging in other conduct which is determined by the presiding officer to be disruptive to the meeting. Any person so disrupting a lawful public meeting of the City Council may be removed or excluded from a

meeting that is otherwise open to the public in accordance with the Michigan Open Meetings Act and shall be guilty of a misdemeanor pursuant to state statute, being MCL 750.170 et seq, and §131.03(B) of the City Code Of Ordinances. The Chief of Police or his designate shall serve as the sergeant-at-arms at council meetings for purposes of enforcement of the rules under this section.

3. Agenda Preparation

An agenda for each regular Council meeting shall be prepared by the Clerk and the City Manager. Any council member shall have the right to add items to the regular agenda. Any additions made by Council members shall provide their own supplement information to the Clerk's office by 1:30 p.m. on the Wednesday prior to the City Council Meeting.

The following shall be the form of the agenda for City Council Work Sessions:

- I. Call to Order
- II. Pledge of Allegiance and Moment of Silence
- III. Roll Call and Introductions
 - a. Excuse Absent Member(s)
- IV. Correspondence
- V. Public Comment
- VI. Consent Agenda
- VII. Discussion Items
- ~~VII.~~ Unfinished Business Items
- VIII. City Manager's Update
- IX. Council Comments and Reports
- X. Closed Session
- XI. Adjournment

*Time sensitive Business Items may be included on Work Session Agendas and voted upon, when necessary.

The following shall be the form of the agenda for Regular City Council Meetings:

- I. Call to Order
- II. Pledge of Allegiance and Moment of Silence
- III. Roll Call and Introductions
 - a. Excuse Absent Member(s)
- IV. Public Hearing
- V. Special Presentations
- VI. Correspondence
- VII. Public Comment
- VIII. Consent Agenda
- IX. Unfinished Business
 - a. All Pending & Newly Applied for Grants
- ~~IX.~~
- ~~X.~~ New Business
- ~~XI.~~ X. City Manager's Report
- ~~XII.~~ XI. City Attorney's Report

- ~~XIII.XII.~~ Department Reports
- ~~XIV.XIII.~~ Council Comments and Reports
- ~~XV.XIV.~~ Closed Session
- ~~XVI.XV.~~ Adjournment

4. Consent Agenda

A consent agenda may be used to allow the council to act on numerous administrative routine or non-controversial items at one time. Included on this agenda can be routine and noncontroversial matters such as approval of minutes, approval of recognition resolutions, permits, etc. Upon request by any member of the council, an item shall be removed from the consent agenda and placed on the regular agenda for discussion.

5. Agenda Distribution

Agendas shall be distributed to council members by first-class mail, personal delivery to their usual place of residence, or via email to the electronic address provided for that purpose, at least 48 hours prior to any regular meeting.

6. Quorum

A majority (four members) of the elected or appointed and sworn members of the Council shall constitute a quorum for the transaction of business at all Council meetings. In the absence of a quorum, a lesser number may adjourn any meeting to a later time or date with appropriate public notice.

7. Attendance at Council Meetings

Election to the City Council is a privilege freely sought by the nominee. It carries with it the responsibility to participate in Council activities and represent the residents of the City. Attendance at Council meetings is critical to fulfilling this responsibility. The City Council is empowered by Section 4.9 of the Charter to compel attendance. In addition, the City Council shall in every case where a member is absent vote to excuse or not excuse such absence per Section 3.14 of the City Charter.

8. Presiding Officer

The presiding officer shall be responsible for enforcing these rules of procedure and for enforcing orderly conduct at meetings. The Mayor is ordinarily the presiding officer. The Council shall appoint one of its members Mayor Pro Tempore, who shall preside in the absence of the Mayor. In the absence of both the Mayor and the Mayor Pro Tempore, the member present who has the longest consecutive service on the Council shall preside.

C. CLOSED SESSION MEETINGS

1. Purpose

Closed meetings may be held only for the reasons provided in the Michigan Open Meetings Act, which are the following:

- a. To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member, or individual agent when the named person requests a closed meeting (majority vote).

- b. For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement when either negotiating party requests a closed hearing (majority vote).
- c. To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained (2/3 roll call vote).
- d. To consult with an attorney representing the City regarding trial or settlement strategy in connection with specific pending litigation, but only when an open meeting would have detrimental financial effect on the litigating or settlement position of the Council (2/3 roll call vote).
- e. To review the specific contents of an application for employment or appointment to a public office when a candidate requests that the application remain confidential. (2/3 roll call vote). However, all interviews by the Council for employment or appointment to a public office shall be held in an open meeting.
- f. To consider material exempt from discussion or disclosure by state or federal statute (2/3 roll call vote).

2. Calling Closed Meetings

At any regular or special meeting, the council members, elected or appointed and serving, by a two-thirds roll call vote may call a closed session under the conditions outlined in Section C. The roll call vote and purpose(s) for calling the closed meeting shall be entered into the minutes of the meeting at which the vote is taken.

3. Minutes of Closed Meetings

A separate set of minutes shall be taken by the Clerk or the designated Secretary of the Council at the closed session. These minutes will be retained by the Clerk, shall not be available to the public, and shall only be disclosed if required by a civil action, as authorized by the Michigan Open Meetings Act. These minutes may be destroyed one year and one day after approval of the minutes of the regular meeting at which the closed session was approved. No vote shall be taken during a closed session. Any action on a matter shall be taken in a public meeting and recorded in the minutes of the meeting.

D. DISCUSSION AND VOTING

1. Rules of Parliamentary Procedure

The rules of parliamentary practice as contained in the latest edition of Robert's Rules of Order, shall govern the Council in all cases to which they are applicable, provided that they are not in conflict with these rules, the ordinances of the City of Linden or applicable state statutes. The President may appoint a parliamentarian.

The presiding officer shall preserve order and decorum and may speak to points of order in preference to other council members. The presiding officer shall decide all questions arising under this parliamentary authority, subject to appeal and reversal by a majority of the council members present.

Any council member may appeal to the Council from a ruling of the presiding officer. If the appeal is seconded, the member making the appeal may briefly state the reason for the appeal

and the presiding officer may briefly state the ruling. There shall be no debate on the appeal and no other member shall participate in the discussion. The question shall be “Shall the decision of the presiding officer be sustained?” If the majority of the members present vote “aye”, the ruling of the presiding officer is sustained; otherwise, it is overruled.

2. Conduct of Discussion

During the Council discussion and debate, no member shall speak until recognized for that purpose by the presiding officer. After such recognition, the member shall confine discussion to the question at hand and to its merits and shall not be interrupted except by a point of order or privilege raised by another member. Speakers should address their remarks to the presiding officer, maintain a courteous tone, and avoid interjecting a personal note into the debate.

No member shall speak more than once on the same question unless every member desiring to speak to that question shall have had the opportunity to do so.

The presiding officer, at his or her discretion and subject to the appeal process mentioned in Section D.1., may permit any person to address the Council during its deliberations.

3. Ordinances and Resolutions

No ordinance except an appropriation ordinance, an ordinance adopting or embodying an administrative or governmental code, or an ordinance adopting a code of ordinances, shall relate to more than one subject, and that subject shall be clearly stated in its title.

A vote on all ordinances and resolutions shall be taken by a roll call vote and entered in the minutes unless it is a unanimous vote. If the vote is unanimous, it shall be necessary only to so state in the minutes, unless a roll call vote is required by law or by Council rules.

4. Roll Call

In all roll call votes, the names of the members of the Council shall be random.

5. Duty to Vote

Election to a deliberative body carries with it the obligation to vote. Every Council member recorded as present at a Council meeting is expected to vote on every matter before the body, unless otherwise excused or prohibited from voting by law. A roll call vote shall be made to call for a Closed Session, or at any other time required. A council member who is present and abstains or does not respond to a roll call vote shall be counted as voting with the prevailing side and shall be so recorded, unless otherwise excused or prohibited by law from voting.

Roberts Rules states that a conflict exists where the vote “on a matter of direct personal or pecuniary interest not common to other members of the organization.” Members may abstain from voting where a conflict exists. Majority of Council may have the opportunity to force abstention where they believe a conflict exists.

The right to vote is limited to the members of Council present at the time the vote is taken. All votes must be held and determined in public; no secret ballots are permitted. Exceptions are only allowed for voting in accordance with Section 7.

6. Results of Voting

In all cases where a vote is taken, the presiding officer shall declare the result. It shall be in order for any council member voting in the majority to move for a reconsideration of the vote on any question at that meeting or at the next succeeding meeting of the Council. When a motion to reconsider fails, it cannot be renewed.

7. Absence of a member for Military duty

In accordance with MCL 15.263(2) the following definition and procedures shall apply to accommodate the absence of any member from a public meeting due to military duty:

- a. "Military Duty" means (a) training and service performed by an inductee, enlistee or reservist, or any entrant into a temporary component, of the armed forces of the United States, and (b) time spent in reporting for and returning from such training and service, or if rejection occurs, from the place of reporting, pursuant to a lawful order.
- b. The member of the body who will be absent from a meeting due to military duty shall notify the City Manager of the intended absence as soon as possible. The member of the body who will be absent shall provide an email address and telephone number where that member can be reached during the absence.
- c. Upon notification, the City Manager shall post a notice of the affected public meeting which shall include the agenda for the meeting, a notification to the public of the name of the member who will be absent due to military duty, and a notification of the manner by which the member may be contacted by the public regarding the meeting.
- d. The member of the body who will be absent from a public meeting due to military duty shall be permitted to participate in, and vote on, business before the body in a manner determined by the City Manager, or their designee, to ensure 2-way communication wherever feasible, ideally utilizing a form of teleconferencing whenever possible. The member may also choose to provide written communication to the City Manager, or assigned secretary to the board/commission, indicating how they wish to vote on any item which shall be included and reported in the final tally of votes of the body.
- e. The member of the body who will be absent from a public meeting due to military duty shall be considered to be present at the public meeting when that member has participated in the meeting pursuant to subsection (d).

E. PUBLIC PARTICIPATION

1. General

Each regular Council meeting agenda shall provide reserved time for audience participation. The presiding officer shall have discretion to allow a member of the audience to speak at times other than the time reserved for audience participation.

2. Length of Presentation

Any person who addresses the council during a council meeting or public hearing shall be limited to three (3) minutes per individual and per group.

3. Addressing Council

When a person wishes to address the council during public comment, the individual shall fill out a comment form before the meeting that includes his or her name, home address, contact information and a brief description of their statement or what they would like to address. It is requested the applicable option be selected on the comment card, whether submitting a general comment or question posed that requires a response from City Staff. When the public comment is approached on the agenda, individuals wishing to speak will be called upon utilizing the filled-out comment forms. Remarks should be addressed to the presiding officer, and is not time for debate, but for questions or comments for council and/or staff to answer or research. Questions will be answered during the meeting if the information is readily available. If answers are not available during the meeting, Council or staff will contact the individual within one (1) week or 7 business days, or when the information becomes available. No person shall have the right to speak more than once on any particular subject until all persons wishing to be heard on that subject have the opportunity to speak.

Persons addressing council are requested to state their name and home address. Remarks should be addressed to the presiding officer. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have the opportunity to speak. Members of council may not respond to comments or question until later on in the meeting under Council Comments and Reports.

4. Written Public Comment/Complaint Acceptance Process

Members of the public are encouraged to contact City Hall to speak with City Department Staff or City Manager, during regular business hours to ask questions, raise concerns and request information about City matters. Members of the public also of the option of contacting City Council members.

In lieu of speaking during a Council meeting, a person may submit written comments and/or complaints to City Hall. Written materials submitted to the City are considered public records and are subject to applicable open records laws unless exempt by statute. Written comments and complaints may be included within the meeting agenda packet as the City in its sole discretion decides, to allow council to address and determine if any action be taken. The City Council will not accept anonymous comments or complaints and cannot guarantee anonymity to people who wish to make such complaints. The identity of the complainant will not be withheld from City Council members, but may be withheld from the public, if permitted by law. No anonymous comments will be accepted into the record or read. Anonymous and unsigned communications shall not be introduced in Council meetings. It is requested that persons wishing to submit written comments include their contact information, should any follow up be needed. Written comments and complaints submitted with false or incomplete information will not be accepted. Complaints received via social media, voicemail, or other informal channels will not be considered formal complaints under this policy.

Methods of submission include email (provided the complainant's full name and contact information are included, and the submission is verifiable), by mail or hand delivery to City Hall during regular business hours. Submissions shall include full name, residence/business address, contact information and signature. To be included within the Council's meeting agenda packet, submissions must be received by Wednesday at 1:30 p.m. prior to any regularly scheduled meeting.

F. MISCELLANEOUS

1. Adoption and Amendment of Rules of Procedure

These rules of procedure of the City Council will be placed on the agenda of the first meeting of the Council following the seating of the newly elected council members for review and adoption. A copy of the rules adopted shall be distributed to each council member.

The Council may alter or amend its rules at any time by a majority vote of its members after notice has been given of the proposed alteration or amendment.

2. Suspension of Rules

The rules of the Council may be suspended for a specified portion of a meeting by an affirmative vote of two-thirds of the members present except that Council actions shall conform to state statutes and to the constitutions of Michigan and the United States.

3. Bid Awards

Bids will be awarded by the City Council during regular or special meetings. A bid award may be made at a special meeting of Council if that action is announced in the notice of the special meeting.

4. Authorization for Contacting City Attorney

Only the Manager and the Mayor are authorized to contact the City Attorney regarding municipal matters.

Generally, questions involving significant legal research should be at the request of the City Manager or City Council as a body.

5. Rights and Responsibilities of Council Members

Section 4.12 of the City Charter states that except for the purpose of inquiries and investigations, the council or its members shall deal with city officers and employees who are subject to the direction and supervision of the manager solely through the City Manager. The council or its members shall not give orders to any such officer or employee, either publicly or privately.

6. Enforcement of Rules

These rules are subject to enforcement by the City Council as it determines appropriate under applicable provisions of the State law, the City Charter, Home Rule City and Robert's Rule of

Order (which have been adopted above to the extent reasonably practicable), and penalty violation hereof shall be in accordance with said provisions.

This Rules of Procedure document was amended and adopted by the City Council at its regular meeting on July 28, 2025.

CHECK REGISTER FOR CITY OF LINDEN

CHECK DATE 04/03/2026 - 04/22/2026

BANK CODE: SBGEN - STATE BANK (3140) - CHECK TYPE: PAPER CHECK

Check Date	Check	Vendor Name	Description	Amount
Bank SBGEN STATE BANK (3140)				
04/10/2026	13929	GENESEE COUNTY DRAIN COMMISSI	SOUTHERN LAKES EXT II & III	25,580.47
			COUNTY WATER USE 12.31.25-1.28.26	63,320.84
			COUNTY WATER USE 1.28.26-2.25.26	60,901.76
				<u>149,803.07</u>
04/10/2026	13930	GENESEE COUNTY TREASURER	TRAILER PARK FEES APRIL 2026	695.00
04/10/2026	13931	CITY OF FENTON	QTRLY ASSESSMENT FEE APR-JUN 2026	6,250.00
04/10/2026	13932	MARTHA DONNELLY	RETIREE HEALTH REIMBURSEMENT APRIL 2026	385.16
04/10/2026	13933	ALL N ONE LAWN CARE SERVICE	SNOW REMOVAL MARCH 2026	245.00
04/10/2026	13934	DORNBOS SIGN, INC	SIGN W. ROLSTON ROAD SAD	257.75
04/10/2026	13935	SHINE OF FENTON	EXTERIOR/INTERIOR WINDOW CLEANING 3.30.	100.00
04/10/2026	13936	USABLUEBOOK	DPD DISPENSERS-WATER TESTING	79.54
04/10/2026	13937	HYDROCORP	CROSS CONNECTION PROGRAM MARCH 2026	2,200.25
04/10/2026	13938	PURCHASE POWER	POSTAGE 8000-9090-1147-6525	41.99
04/10/2026	13939	CINTAS	REFILL ITEMS 4.7.26	28.85
			REFILL DPW 4.7.26	19.43
			LIFELINE AGREEMENT AED	89.10
			EYEWASH SERVICE 3.31.26 FIRE DEPT	100.00
			EYEWASH AGREEMENT DPW	100.00
				<u>337.38</u>
04/10/2026	13940	4M'S SEPTIC AND SEWER	PORTABLES MARCH 2026 DPW, MILL, CEMETER	675.00
04/10/2026	13941	FRONTIER	ALARM 3.25.26-4.24.26	102.98
04/10/2026	13942	JAMES LETTS	RETIREE HEALTH REIMBURSEMENT APRIL 2026	254.00
04/10/2026	13943	PARKERS PROPANE	PROPANE	214.90
04/10/2026	13944	VERIZON WIRELESS-JP	DPW JET PACKS 2.25.26-3.23.26	120.03
04/10/2026	13945	WADE TRIM	HDC TRAINING FACILITATE AND PREPARE	850.00
04/10/2026	13946	WALDORF & SONS, INC.	EXCAVATED AND CURB BOX 615 W BROAD	2,260.00
04/10/2026	13947	XEROX CORPORATION	COPIER LEASE MARCH 2026	422.19
04/17/2026	13948	CONSUMERS ENERGY	GAS/ELECTRIC MARCH 2026	10,477.58
04/17/2026	13949	GENESEE COUNTY DRAIN COMMISSI	COUNTY WATER USE 2.25.26-3.26.26	59,911.55
04/17/2026	13950	GENESEE CO ROAD COMMISSION	CITY OF LINDEN SIGNAL MAINT MARCH 2026	261.25
			CITY OF LINDEN ROAD MAINT MARCH 2026	1,620.93
				<u>1,882.18</u>
04/17/2026	13951	DEWEYS AUTO CENTER, INC.	REPAIRS TAHOE #3390	1,243.26
04/17/2026	13952	CITY OF FENTON	WATER TESTING	75.00
			WATER TESTING	75.00
			WATER TESTING	120.00
			WATER TESTING	75.00
			WATER TESTING	60.00
			ANNUAL PEG COORD ALLOCATION 2026	1,383.96
				<u>1,788.96</u>
04/17/2026	13953	GENESEE VALLEY VAULT	GRAVE OPENINGS WELLS, ALEXANDER, ROBINS	2,100.00
04/17/2026	13954	GLORIA KIRSHMAN	RETIREE HEALTH REIMBURSEMENT MAY 2026	684.82

CHECK REGISTER FOR CITY OF LINDEN

CHECK DATE 04/03/2026 - 04/22/2026

BANK CODE: SBGEN - STATE BANK (3140) - CHECK TYPE: PAPER CHECK

Check Date	Check	Vendor Name	Description	Amount
Bank SBGEN STATE BANK (3140)				
04/17/2026	13955	RELIANCE STANDARD LIFE INSURA	MAY 2026 SHORT TERM DISABLITY INS	423.91
04/17/2026	13956	MICHIGAN LANDSCAPE SUPPLY CO	LIMESTONE	245.42
			LIMESTONE	288.89
			LIMESTONE	1,042.14
			LIMESTONE	561.58
			LIMESTONE	272.29
			LIMESTONE	275.06
			LIMESTONE	558.81
			LIMESTONE	535.89
			LIMESTONE	759.58
			LIMESTONE	510.59
			LIMESTONE AND GRASS SEED	1,117.84
				<u>6,168.09</u>
04/17/2026	13957	CUNNINGHAM-LIMP	PAY APP #7 LINDEN MILL PROJECT	693,404.00
04/17/2026	13958	ACE HARDWARE	DEPARTMENT CHARGES	561.14
04/17/2026	13959	BLUE CARE NETWORK	MAY 2026 EMPLOYEE HEALTHCARE	23,548.01
04/17/2026	13960	BS&A SOFTWARE	CEMETERY MGMT SOFTWARE 5.1.26-5.1.27	729.00
04/17/2026	13961	DELTA DENTAL	EMPLOYEE DENTAL INS MAY 2026	1,709.25
04/17/2026	13962	GENESEE CO. MEDICAL CONTROL	EPI PENS X 2	275.00
04/17/2026	13963	WADE TRIM	HOUSING READINESS MARCH 2026	412.50
			MONTHLY PLANNING MARCH 2026	2,300.00
			HDC ADMIN MARCH 2026	400.00
				<u>3,112.50</u>
04/21/2026	13969	POLICE OFFICERS ASSN OF MICHI	Remittance Check	333.48
SBGEN TOTALS:				
Total of 36 Checks:				973,646.97
Less 0 Void Checks:				0.00
Total of 36 Disbursements:				<u>973,646.97</u>

\$973,646.97

CHECK REGISTER FOR CITY OF LINDEN

CHECK DATE 04/03/2026 - 04/22/2026

BANK CODE: SBSRC - LOOSE SENIOR CENTER (4822) - CHECK TYPE: PAPER CHECK

Check Date	Check	Vendor Name	Description	Amount
Bank SBSRC LOOSE SENIOR CENTER (4822)				
04/10/2026	13983	ALL N ONE LAWN CARE SERVICE	SNOW REMOVAL LOOSE MARCH 2026	435.00
04/10/2026	13984	SHINE OF FENTON	EXTERIOR WINDOWS LOOSE 3.30.26	95.00
04/10/2026	13985	CINTAS	REFILL LOOSE 4.7.2026	58.13
04/10/2026	13986	TESSA SWEENEY	MILEAGE 1.5.26-3.31.26	389.11
04/17/2026	13987	CONSUMERS ENERGY	GAS/ELECTRIC LOOSE MARCH 2026	1,410.03
04/17/2026	13988	RELIANCE STANDARD LIFE INSURA	MAY 2026 SHORT TERM DISABLITY INS LOOSR	27.46
04/17/2026	13989	ACE HARDWARE	DEPARTMENT CHARGES LOOSE	85.31
04/17/2026	13990	BLUE CARE NETWORK	MAY 2026 EMPLOYEE HEALTHCARE LOOSE	1,732.93
04/17/2026	13991	DELTA DENTAL	EMPLOYEE DENTAL MAY 2026 LOOSE	145.83
SBSRC TOTALS:				
Total of 9 Checks:				4,378.80
Less 0 Void Checks:				0.00
Total of 9 Disbursements:				4,378.80

Loose- \$4,378.80

General- \$973,646.97

Total: \$ 978,025.77

**APPLICATION/PERMIT TO USE PUBLIC
PROPERTY, PUBLIC STREETS OR RIGHTS-
OF-WAY**

Your Approved form is your confirmation



132 East Broad Street • P.O. Box 507 • Linden, Michigan 48451-0507
Telephone: (810) 735-7980 • Fax: (810) 735-4793

Notes to Applicants: Application and all attachments must be received by the city at least 90 days prior to event.

Name of Event: 2nd Anniversary outdoor event

Linden Brewing Company (Name of Sponsoring Organization) 4/27/26 (Date Submitted)

Ryan and Nicole McDonald (Name of Organization Representative in Charge of Event) _____ (Tax Exempt Organization)

(Complete Mailing Address of Representative) _____ Tel. No.

Description of Event: (List times of any unusual events, i.e. Fireworks display, etc.) Give as much information regarding nature of event as possible. Attach additional sheet(s)/maps. Blocking off 4 parking spots for possible Cornhole and additional seating.

Date(s) of Event: 5/22 - 5/24 Time of Event: (Begin) 11am
(Each Day) (End) 10pm

Identify the **Public Property** that you are requesting to use: i.e. Streets, Parks, Parking Lots, etc. 4 parking spots right behind the back entrance of a building.

(Use extra sheet if necessary. *Provide a map of all the areas you are requesting use of, showing placement of any temporary equipment/vehicles etc. and traffic pattern for vehicles, if applicable.)

Number of Volunteers or Workers you will supply 3

If Street Closure is Necessary - Time of Barricading (Each Day): (Begin) _____ (End) _____
Streets to be Closed: _____

(See instructions on SPECIAL EVENT CHECKLIST – Identify those streets that will be closed - *provide a map of the area indicating where barricades are to be placed)

- *Map of area to be used to be submitted indicating locations of **all** areas being used. Locate all existing structures and proposed festivities. In case of parades, parade route to be shown on a street map of the area.
- Charges may be imposed where cleanup of area is not satisfactory.
Charges may be imposed for use of utilities (water/electricity).
- Amount of liability insurance organization is required to furnish: \$ _____ (to be submitted with application.)
NOTE: CITY OF LINDEN TO BE LISTED AS AN ADDITIONAL INSURED
- Hold Harmless Agreement to be submitted with application.
- Special Event Check List – Review and acknowledge receipt and compliance with same. (initial by applicant)
_____. Return one copy with application; retain copy for your records.

Groups, organizations, or promoters of events will be held liable for damage to any streets, parking lots, sidewalks, or other public property, and must fully cooperate with all City Departments. Failure to cooperate can lead to immediate revocation of permit issued by the City of Linden. I understand that, by law and policy, alcohol and controlled substances are forbidden on public property and smoking is not allowed in any building and that abuse of this may cause eviction and loss of usage.

I/We agree to and will abide by these conditions.

[Signature] 4/27/26
Applicant's Signature Date



132 East Broad Street • P.O. Box 507 • Linden, Michigan 48451-0507
Telephone: (810) 735-7980 • Fax: (810) 735-4793

SPECIAL EVENT CHECKLIST

The following items need to be addressed by applicant when a Special Event is being planned within the City of Linden. Please place an "X" beside all items that are applicable to this request, indicate "N/A" beside those items that do not apply, return one copy with application, retain one copy for your records.

- Complete applicable application/permit form and submit to the City at least 90 days prior to event.
Include:
 - Location map (drawing) of area being used showing set-up of all equipment, entrance and exit points, fencing and barricades, food and beverage booth, tents or trucks, handicap parking, entertainment locations (stage, bands, music), and any other pertinent information.
 - Date(s) and Times of Event.
 - Hold Harmless Agreement.
 - Insurance Certificate listing City of Linden as an Additional Insured.
- File an Application for any additional Signage which will be requested.
- Food/Beverage being served? If yes, make necessary arrangements with Genesee County Health Department for Required Permits. If alcohol will be served, list location(s).
- Additional Trash Receptacles required? If yes, must be arranged by the applicant.
- Barricades required? If yes, applicant is responsible to make request for specific location. Applicant must get clearance from Linden Schools Transportation Dept. if closure is on school days and prior to 5:00 p.m.
- Clean-Up of area to be responsibility of the applicant.
- Inflammables provided? List type and location.
- Porta-Johns requested? If yes, applicant is responsible for receipt and return of same. Must show on map (drawing) proposed location(s). Most provide handicap accessible restroom.
- Parking and Shuttles provided? Please describe.
- Electrical Power source required? If yes, responsibility of applicant to provide.
- Audio Equipment required? If yes, responsibility of applicant to arrange.

Note: The application may require the approval of the Police Chief and/or Fire Chief. Recommended that applicant meets with police chief to discuss security/parking.

Date: 4/29/26 Sponsor/Applicant [Signature]

Name of Event 2nd Anniversary outdoor Event Date of Event 5/22-5/24



132 East Broad Street • P.O. Box 507 • Linden, Michigan 48451-0507
Telephone: (810) 735-7980 • Fax: (810) 735-4793

HOLD HARMLESS AGREEMENT

FOR AND IN CONSIDERATION of the grant by the City of Linden to permit/allow
** Use of four parking spots adjacent to our back
entrance for outdoor seating and cornhole boards.

as requested by the undersigned, the undersigned does hereby agree to fully hold harmless, defend and indemnify the City of Linden and all of its officers, officials and employees, with respect to all claims, losses, damages, causes of action, judgments, costs and expenses, including reasonable attorney fees, whether or not the same are now known, liquidated, discovered, discoverable or justifiable, which may be asserted, brought or rendered against, incurred or suffered by, and/or imposed upon, the City of Linden and/or its officers, officials, and employees, by reason of or arising out of the grant or exercise of the rights stated above granted by the City of Linden the undersigned.

** Insert information regarding what the activity is, date(s), time, and areas that are affected (public sidewalks, streets, parking spaces, etc.).

Witnesses: (Two (2) witness signatures are required)
(Print name beneath each signature)

Nicole McDonald
*Signature
Nicole McDonald
Print Name
Linden Brewing Company / owner
Organization and Title

* If the project is related to obstructing the public right of way for work on private property, the signature must be that of the subject property owner or of the contractor performing the work.

Date Approved: _____

Copy to: Applicant _____

ENTRANCE TO PATIO
ALCOHOL SERVING PERMIT
AREA

1/4" = 1'

===== ROPE
IN AREA

● = 48" post

12'

GREEN
AREA

7'

SIDEWALK

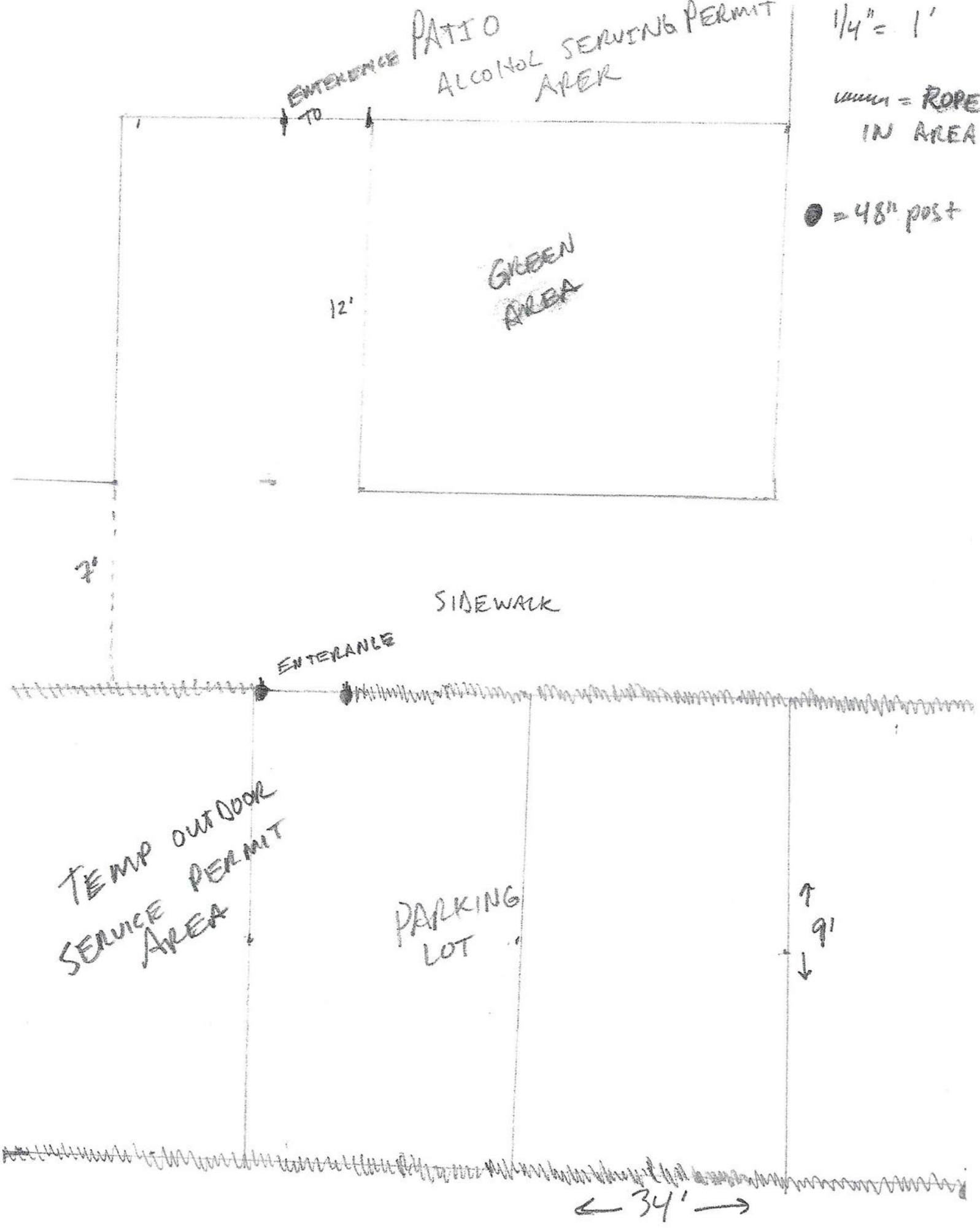
ENTRANCE

TEMP OUTDOOR
SERVICE PERMIT
AREA

PARKING
LOT

↑
9'
↓

← 34' →



(To be determined by City Administration)

Approval/Comments by:

Chief of Police:

[Handwritten Signature]

Date: 4-27-26

Conditions of Approval:

Please provide Insurance showing the City of Grand as being insured for this prior to event.

Fire Chief:

[Handwritten Signature]

Date: 4/27/26

Conditions of Approval: _____

City Manager:

Ellen R. Glass

Date: _____

Conditions of Approval: _____

Director of Public Works:

Don Bruce

Date 4/27/26

Conditions of Approval: _____

Certificate of Insurance Furnished: Yes/No

A copy of this approval/denial was provided to:

- Applicant Date _____
- Police Chief Date _____
- Fire Chief Date _____
- DPW Date _____
- Street File (if applicable) Date _____

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
Fund: 101 GENERAL FUND					
Estimated Revenues					
101-000-402.000	CURRENT REAL PROPERTY TAXES	1,458,263.76	1,473,530.00	1,473,530.00	1,512,804.00
101-000-403.000	MOSQUITO CONTROL	53,005.57	53,607.00	53,607.00	55,046.00
101-000-412.000	DELINQUENT PERSONAL PROP TAX	644.05	500.00	500.00	500.00
101-000-432.000	PILOT PROPERTY REVENUE	0.00	2,200.00	2,200.00	2,200.00
101-000-434.000	TRAILER PARK FEES	1,390.00	1,668.00	1,668.00	1,668.00
101-000-445.000	INTEREST/PENALTY (TAX)	9,372.30	7,000.00	7,000.00	7,000.00
101-000-447.000	ADMIN/COLLECTION FEES	78,883.20	70,000.00	70,000.00	70,000.00
101-000-476.000	BEER AND LIQUOR LICENSES	2,726.35	3,500.00	3,500.00	2,500.00
101-000-477.000	CABLE FRANCISE FEE	23,417.27	56,000.00	56,000.00	40,000.00
101-000-477.001	PEG FEES	9,366.90	22,400.00	22,400.00	18,952.00
101-000-485.000	YARD SALE/LICENSES	130.00	300.00	300.00	300.00
101-000-556.000	GRANTS	27,502.92	0.00	0.00	0.00
101-000-569.000	OTHER STATE GRANTS	5,190.52	0.00	0.00	0.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION	3,740.40	4,000.00	4,000.00	4,000.00
101-000-574.000	STATE REVENUE SHARING	233,856.00	449,471.00	449,471.00	441,194.00
101-000-574.001	METRO RIGHT OF WAY REVENUE	0.00	15,750.00	15,750.00	16,000.00
101-000-574.002	CVTRS	10,440.00	20,885.00	20,885.00	20,885.00
101-000-626.000	ZONING PERMITS AND FEES	6,253.00	6,500.00	6,500.00	7,000.00
101-000-627.000	BUILDING PERMITS-BUILD	3,030.00	15,000.00	15,000.00	7,000.00
101-000-629.000	SOLID WASTE	284,957.94	289,044.00	289,044.00	289,409.00
101-000-633.000	FOUNDATIONS	6,683.40	6,000.00	6,000.00	6,000.00
101-000-634.000	GRAVE OPENINGS	24,546.50	25,000.00	25,000.00	25,000.00
101-000-635.000	CEMETERY ADMINISTRATION FEE	162.50	0.00	0.00	0.00
101-000-643.000	SALE OF CEMETERY LOTS	22,755.00	25,000.00	25,000.00	30,000.00
101-000-645.001	ADMIN. FEES FROM DDA	0.00	12,122.00	12,122.00	10,770.00
101-000-645.002	ADMIN. FEES FROM WATER FUND	0.00	90,000.00	90,000.00	115,000.00
101-000-645.003	ADMIN. FEES FROM SEWER FUND	0.00	51,830.00	51,830.00	69,607.00
101-000-654.000	GENERAL REVENUE	22,039.46	10,000.00	10,000.00	10,000.00
101-000-665.000	INTEREST ON INVESTMENTS	52,810.00	50,000.00	50,000.00	75,000.00
101-000-667.000	FACILITY RENTALS	14,435.00	20,000.00	20,000.00	20,000.00
Total Department :		2,355,602.04	2,781,307.00	2,781,307.00	2,857,835.00
Estimated Revenues		2,355,602.04	2,781,307.00	2,781,307.00	2,857,835.00
Appropriations					

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
Fund: 101 GENERAL FUND					
Appropriations					
CITY COUNCIL					
101-101-703.004	SALARY - COUNCIL	5,100.00	5,500.00	5,500.00	5,500.00
101-101-715.000	PAYROLL TAXES	390.15	0.00	0.00	400.00
101-101-722.000	MILEAGE	165.30	300.00	300.00	300.00
101-101-805.000	MEMBERSHIPS	170.00	1,500.00	1,500.00	1,500.00
101-101-826.000	LEGAL FEES	4,925.00	3,000.00	3,000.00	6,000.00
101-101-831.000	TRAINING	9,373.13	6,500.00	6,500.00	8,000.00
Total Department CITY COUNCIL:		20,123.58	16,800.00	16,800.00	21,700.00
CITY MANAGER					
101-172-703.006	SALARY - MANAGER	92,068.28	109,719.00	109,719.00	109,719.00
101-172-703.009	DEFERRED COMPENSATION-MANAGER	8,333.40	10,000.00	10,000.00	10,000.00
101-172-712.000	OPT OUT HEALTH INSURANCE	4,500.00	6,000.00	6,000.00	6,000.00
101-172-715.000	PAYROLL TAXES	6,310.11	8,868.00	8,868.00	8,900.00
101-172-721.000	WORKMANS COMPENSATION	423.04	406.00	406.00	420.00
101-172-722.000	MILEAGE	1,164.80	3,000.00	3,000.00	3,000.00
101-172-805.000	MEMBERSHIPS	441.95	2,000.00	2,000.00	2,000.00
101-172-831.000	TRAINING	1,265.60	4,000.00	4,000.00	4,000.00
Total Department CITY MANAGER:		114,507.18	143,993.00	143,993.00	144,039.00
CITY CLERK					
101-215-703.002	SALARY - CLERK	49,356.19	59,740.00	59,740.00	69,000.00
101-215-706.000	DEPUTY CLERK WAGES	35,880.04	44,991.00	44,991.00	46,800.00
101-215-715.000	PAYROLL TAXES	4,369.21	8,260.00	8,260.00	8,562.00
101-215-718.000	RETIREMENT EXPENSES	5,708.55	7,030.00	7,030.00	7,549.00
101-215-720.000	EMPLOYEE INSURANCE	32,221.92	33,415.00	33,415.00	38,918.00
101-215-721.000	WORKMANS COMPENSATION	376.58	389.00	389.00	337.00
101-215-722.000	MILEAGE	327.32	900.00	900.00	870.00
101-215-805.000	MEMBERSHIPS	475.00	995.00	995.00	875.00
101-215-831.000	TRAINING	2,069.78	2,709.00	2,709.00	3,615.00
Total Department CITY CLERK:		130,784.59	158,429.00	158,429.00	176,526.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
Fund: 101 GENERAL FUND					
Appropriations					
COMMUNITY CORDINATOR/HUMAN RESOURCE					
101-219-703.012	COMMUNITY CORD/HUMAN RES WAGES	18,542.63	16,750.00	16,750.00	18,800.00
101-219-715.000	PAYROLL TAXES	1,569.61	1,300.00	1,300.00	1,440.00
101-219-718.000	RETIREMENT EXPENSES	1,448.85	691.00	691.00	1,550.00
101-219-720.000	EMPLOYEE INSURANCE	6,057.84	5,668.00	5,668.00	5,500.00
101-219-721.000	WORKMANS COMPENSATION	18.59	65.00	65.00	70.00
101-219-722.000	MILEAGE	8.40	1,500.00	1,500.00	1,500.00
101-219-805.000	MEMBERSHIPS	0.00	500.00	500.00	500.00
101-219-831.000	TRAINING	0.00	500.00	500.00	3,000.00
Total Department COMMUNITY CORDINATOR/HUMAN		27,645.92	26,974.00	26,974.00	32,360.00
BOARD OF REVIEW					
101-247-703.007	SALARY - BOARD OF REVIEW	500.00	350.00	350.00	350.00
101-247-831.000	TRAINING	0.00	500.00	500.00	500.00
Total Department BOARD OF REVIEW:		500.00	850.00	850.00	850.00
TREASURER					
101-253-703.003	SALARY - TREASURER	57,857.50	66,950.00	66,950.00	73,000.00
101-253-706.000	DEPUTY TREASURER WAGES	38,865.46	47,989.00	47,989.00	52,000.00
101-253-712.000	OPT OUT HEALTH INSURANCE	4,500.00	6,000.00	6,000.00	6,000.00
101-253-715.000	PAYROLL TAXES	6,549.50	9,333.00	9,333.00	9,590.00
101-253-718.000	RETIREMENT EXPENSES	6,640.49	7,757.00	7,757.00	8,500.00
101-253-720.000	EMPLOYEE INSURANCE	18,087.65	18,700.00	18,700.00	21,000.00
101-253-721.000	WORKMANS COMPENSATION	446.48	430.00	430.00	466.00
101-253-722.000	MILEAGE	0.00	800.00	800.00	900.00
101-253-805.000	MEMBERSHIPS	502.00	600.00	600.00	700.00
101-253-831.000	TRAINING	749.00	3,600.00	3,600.00	4,300.00
Total Department TREASURER:		134,198.08	162,159.00	162,159.00	176,456.00
ASSESSING					
101-257-808.000	ASSESSOR FEES	25,000.00	22,200.00	22,200.00	25,000.00
101-257-817.003	PROFESSIONAL SERVICES	0.00	5,000.00	5,000.00	5,000.00
101-257-956.000	GENERAL EXPENSES	2,658.90	1,000.00	1,000.00	1,000.00
Total Department ASSESSING:		27,658.90	28,200.00	28,200.00	31,000.00
ELECTION WORKERS					
101-263-707.000	WAGES - ELECTION WORKERS	0.00	16,800.00	16,800.00	18,130.00
101-263-715.000	PAYROLL TAXES	0.00	1,285.00	1,285.00	1,286.00
101-263-721.000	WORKMANS COMPENSATION	0.00	0.00	0.00	100.00
101-263-727.000	ELECTION EXPENSES	4,788.30	6,570.00	6,570.00	70,870.00
101-263-730.000	POSTAGE	1,339.38	10,736.00	10,736.00	6,800.00
Total Department ELECTION WORKERS:		6,127.68	35,391.00	35,391.00	97,186.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
Fund: 101 GENERAL FUND					
Appropriations					
BUILDING AND GROUNDS					
101-265-825.000	COMMUNITY CENTER EXPENSE	8,743.97	20,000.00	20,000.00	20,000.00
101-265-827.000	MILL BUILDING EXPENSE	24,564.44	35,000.00	35,000.00	35,000.00
101-265-827.002	LIBRARY EXPENSE	0.00	0.00	0.00	10,000.00
101-265-828.000	MILL BLDG - CAPITAL PROJECTS	0.00	0.00	0.00	200,000.00
101-265-853.000	TELEPHONE	2,038.67	3,720.00	3,720.00	3,720.00
101-265-853.001	INTERNET SERVICE	6,082.47	8,040.00	8,040.00	8,040.00
101-265-921.000	ELECTRICITY & HEAT	18,977.42	22,850.00	22,850.00	22,850.00
101-265-927.000	WATER AND SEWER	2,137.52	2,250.00	2,250.00	3,000.00
101-265-930.000	REPAIRS & MAINTENANCE	17,478.78	151,200.00	151,200.00	30,000.00
Total Department BUILDING AND GROUNDS:		80,023.27	243,060.00	243,060.00	332,610.00
GENERAL GOVERNMENT					
101-271-728.000	OFFICE SUPPLIES	2,338.78	6,000.00	6,000.00	6,000.00
101-271-730.000	POSTAGE	6,715.78	5,000.00	5,000.00	5,000.00
101-271-804.000	INSURANCE	16,315.09	15,000.00	15,000.00	18,000.00
101-271-805.000	MEMBERSHIPS	6,475.17	2,500.00	2,500.00	6,000.00
101-271-807.000	AUDIT FEES	3,500.00	7,500.00	7,500.00	3,500.00
101-271-817.000	CONSULTANT/PROFESSIONAL SERVICES	4,500.00	7,500.00	7,500.00	7,500.00
101-271-826.000	LEGAL FEES	7,875.00	18,000.00	18,000.00	18,000.00
101-271-831.000	TRAINING	0.00	500.00	500.00	500.00
101-271-881.000	COMMUNITY PROMOTIONS	8,200.50	15,000.00	15,000.00	15,000.00
101-271-881.004	BEAUTIFICATION	1,394.54	2,500.00	2,500.00	2,500.00
101-271-900.000	PUBLICATIONS	5,823.95	5,000.00	5,000.00	5,000.00
101-271-930.003	OFFICE EQUIP. MAINT/SUPPORT	34,908.22	70,000.00	70,000.00	25,000.00
101-271-956.000	GENERAL EXPENSES	4,087.84	20,000.00	20,000.00	20,000.00
101-271-957.000	PEG EXPENSE	0.00	12,000.00	12,000.00	12,000.00
101-271-957.001	PUBLIC EDUCATION COORDINATOR	1,383.96	1,000.00	1,000.00	1,400.00
101-271-985.000	EQUIPMENT	416.36	1,200.00	1,200.00	1,200.00
Total Department GENERAL GOVERNMENT:		103,935.19	188,700.00	188,700.00	146,600.00
BUILDING DEPARTMENT					
101-371-706.001	WAGES - BUILDING INSPECTOR	14,937.21	20,000.00	20,000.00	20,000.00
101-371-715.000	PAYROLL TAXES	1,142.69	1,530.00	1,530.00	1,530.00
101-371-721.000	WORKMANS COMP	719.91	810.00	810.00	810.00
101-371-775.000	SUPPLIES	0.00	0.00	0.00	500.00
101-371-956.000	GENERAL EXPENSES	377.06	1,000.00	1,000.00	1,000.00
Total Department BUILDING DEPARTMENT:		17,176.87	23,340.00	23,340.00	23,840.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	25-26 Budget	26-27 Requested
Fund: 101 GENERAL FUND						
Appropriations						
DEPARTMENT OF PUBLIC WORKS						
101-441-703.010	DPW DIRECTOR WAGES	22,465.37	17,510.00	17,510.00		18,211.00
101-441-706.000	GENERAL WAGES	52,175.42	63,000.00	63,000.00		80,161.00
101-441-712.000	OPT OUT HEALTH INSURANCE	4,500.00	1,200.00	1,200.00		1,200.00
101-441-715.000	PAYROLL TAXES	4,870.85	5,800.00	5,800.00		7,527.00
101-441-718.000	RETIREMENT EXPENSES	3,849.97	3,600.00	3,600.00		4,350.00
101-441-720.000	EMPLOYEE INSURANCE	18,887.99	21,000.00	21,000.00		22,000.00
101-441-721.000	WORKMANS COMPENSATION	1,268.79	1,800.00	1,800.00		2,960.00
101-441-722.000	MILEAGE	0.00	500.00	500.00		300.00
101-441-751.000	GASOLINE	0.00	0.00	0.00		12,000.00
101-441-766.000	SMALL TOOLS AND SUPPLIES	4,290.45	7,500.00	7,500.00		7,500.00
101-441-768.000	UNIFORMS	0.00	2,500.00	2,500.00		2,500.00
101-441-804.000	INSURANCE	10,746.51	12,000.00	12,000.00		12,000.00
101-441-805.000	MEMBERSHIPS	744.00	500.00	500.00		500.00
101-441-810.000	MOSQUITO CONTROL	11,413.65	32,165.00	32,165.00		32,165.00
101-441-817.000	CONSULTANTS FEES	0.00	0.00	0.00		10,000.00
101-441-831.000	TRAINING	0.00	4,500.00	4,500.00		4,500.00
101-441-853.000	TELEPHONE	3,323.05	5,000.00	5,000.00		5,000.00
101-441-921.000	ELECTRICITY & HEAT	9,240.25	7,000.00	7,000.00		7,000.00
101-441-930.000	REPAIRS & MAINTENANCE	26,454.80	12,000.00	12,000.00		10,000.00
101-441-938.000	STORM DRAIN MANAGEMENT	12,563.54	40,000.00	40,000.00		40,000.00
101-441-956.000	GENERAL EXPENSES	7,568.60	5,000.00	5,000.00		5,000.00
101-441-985.000	EQUIPMENT	6,387.11	8,500.00	8,500.00		2,500.00
101-441-995.736	CONT.-EMP. HEALTH CARE TRUST	0.00	25,000.00	25,000.00		25,000.00
Total Department DEPARTMENT OF PUBLIC WORKS:		200,750.35	276,075.00	276,075.00		312,374.00
ENGINEERING						
101-447-817.001	ENGINEERING FEES	4,470.00	2,000.00	2,000.00		2,000.00
Total Department ENGINEERING:		4,470.00	2,000.00	2,000.00		2,000.00
STREET LIGHTING						
101-448-926.000	STREET LIGHTING	39,634.59	60,000.00	60,000.00		61,000.00
Total Department STREET LIGHTING:		39,634.59	60,000.00	60,000.00		61,000.00
SOLID WASTE						
101-528-809.000	SOLID WASTE	236,771.19	289,044.00	289,044.00		289,044.00
Total Department SOLID WASTE:		236,771.19	289,044.00	289,044.00		289,044.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
Fund: 101 GENERAL FUND					
Appropriations					
CEMETERY					
101-567-829.000	GRAVE OPENINGS	19,150.00	20,000.00	20,000.00	20,000.00
101-567-830.000	FOUNDATIONS	3,358.60	7,500.00	7,500.00	9,200.00
101-567-930.000	REPAIRS & MAINTENANCE	33,064.08	80,000.00	80,000.00	52,500.00
101-567-956.000	GENERAL EXPENSES	2,095.42	4,000.00	4,000.00	75,000.00
Total Department CEMETERY:		57,668.10	111,500.00	111,500.00	156,700.00
PLANNING/ZONING					
101-701-805.000	MEMBERSHIPS	0.00	50.00	50.00	50.00
101-701-817.000	CONSULTANTS FEES	28,167.50	25,200.00	25,200.00	25,200.00
101-701-817.004	CONSULTANT FEES-HDC	0.00	0.00	0.00	4,800.00
Total Department PLANNING/ZONING:		28,167.50	25,250.00	25,250.00	30,050.00
CDBG					
101-703-817.010	CDBG-SENIOR CITIZEN OPERATIONS	0.00	0.00	0.00	26,000.00
Total Department CDBG:		0.00	0.00	0.00	26,000.00
PARKS					
101-751-811.000	TREE PROGRAM	3,381.51	9,500.00	9,500.00	9,500.00
101-751-932.001	PARKS	52,972.53	35,000.00	35,000.00	35,000.00
101-751-959.001	GRANT EXPENSE-SRWTC	100.00	0.00	0.00	0.00
101-751-985.000	PARKS EQUIPMENT	108.06	3,000.00	3,000.00	3,000.00
Total Department PARKS:		56,562.10	47,500.00	47,500.00	47,500.00
CAPITAL OUTLAY					
101-900-975.000	CAPITAL OUTLAY	46,740.86	477,593.00	477,593.00	341,481.00
Total Department CAPITAL OUTLAY:		46,740.86	477,593.00	477,593.00	341,481.00
DEBT SERVICE					
101-905-991.000	PRINCIPAL PAYMENTS ON DEBT	4,802.00	54,726.00	54,726.00	10,290.00
101-905-993.000	INTEREST ON PAYMENT	2,241.50	49,723.00	49,723.00	8,229.00
Total Department DEBT SERVICE:		7,043.50	104,449.00	104,449.00	18,519.00
OPERATING TRANSFERS					
101-965-995.203	CONT. TO MAJOR/LOCAL STREETS	100,000.00	100,000.00	100,000.00	0.00
101-965-995.205	CONT. TO PUBLIC SAFETY FUND	260,000.00	260,000.00	260,000.00	390,000.00
Total Department OPERATING TRANSFERS:		360,000.00	360,000.00	360,000.00	390,000.00
Appropriations		1,700,489.45	2,781,307.00	2,781,307.00	2,857,835.00
Fund 101 - GENERAL FUND:					
TOTAL ESTIMATED REVENUES		2,355,602.04	2,781,307.00	2,781,307.00	2,857,835.00
TOTAL APPROPRIATIONS		1,700,489.45	2,781,307.00	2,781,307.00	2,857,835.00
NET OF REVENUES & APPROPRIATIONS:		655,112.59	0.00	0.00	0.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
Fund: 202 MAJOR STREET FUND					
Estimated Revenues					
202-000-546.000	ACT 51 FUNDS MAJOR	184,133.89	377,000.00	377,000.00	389,400.00
202-000-665.000	INTEREST ON INVESTMENTS	4,446.27	5,000.00	5,000.00	5,000.00
202-000-681.000	GENERAL REVENUE	0.00	0.00	0.00	73,000.00
Total Department :		188,580.16	382,000.00	382,000.00	467,400.00
Estimated Revenues		188,580.16	382,000.00	382,000.00	467,400.00
Appropriations					
202-000-703.010	DPW DIRECTOR WAGES	13,638.03	17,510.00	17,510.00	18,211.00
202-000-706.000	GENERAL WAGES	57,854.55	64,000.00	64,000.00	80,161.00
202-000-712.000	OPT OUT HEALTH INSURANCE	0.00	1,200.00	1,200.00	1,200.00
202-000-715.000	PAYROLL TAXES	4,556.17	6,300.00	6,300.00	7,527.00
202-000-718.000	RETIREMENT EXPENSES	3,614.09	3,549.00	3,549.00	4,350.00
202-000-720.000	EMPLOYEE INSURANCE	18,185.36	15,800.00	15,800.00	21,235.00
202-000-721.000	WORKMANS COMPENSATION	1,226.92	3,700.00	3,700.00	2,952.00
202-000-807.000	AUDIT FEES	3,000.00	3,000.00	3,000.00	3,000.00
202-000-817.001	ENGINEERING FEES	106,053.25	50,000.00	50,000.00	32,000.00
202-000-930.000	REPAIRS & MAINTENANCE	15,383.57	80,000.00	80,000.00	82,000.00
202-000-931.001	ROAD MAINTENANCE	0.00	2,500.00	2,500.00	2,500.00
202-000-934.001	TRAFFIC SERVICES	223.11	2,500.00	2,500.00	2,500.00
202-000-956.000	GENERAL EXPENSES	3,057.04	6,741.00	6,741.00	27,264.00
202-000-962.001	SNOW REMOVAL	38,960.54	31,200.00	31,200.00	32,500.00
202-000-977.000	ROAD CONSTRUCTION	137.94	0.00	0.00	0.00
202-000-995.203	CONT. TO LOCAL STREETS	0.00	94,000.00	94,000.00	150,000.00
Total Department :		265,890.57	382,000.00	382,000.00	467,400.00
Appropriations		265,890.57	382,000.00	382,000.00	467,400.00
Fund 202 - MAJOR STREET FUND:					
TOTAL ESTIMATED REVENUES		188,580.16	382,000.00	382,000.00	467,400.00
TOTAL APPROPRIATIONS		265,890.57	382,000.00	382,000.00	467,400.00
NET OF REVENUES & APPROPRIATIONS:		(77,310.41)	0.00	0.00	0.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
Fund: 203 LOCAL STREET FUND					
Estimated Revenues					
203-000-546.000	ACT 51 FUNDS LOCAL	74,944.75	154,400.00	154,400.00	151,000.00
203-000-556.000	GRANTS	0.00	406,745.00	406,745.00	0.00
203-000-665.000	INTEREST ON INVESTMENTS	7,173.59	7,000.00	7,000.00	7,000.00
203-000-681.000	GENERAL REVENUE	0.00	0.00	0.00	100,000.00
203-000-699.101	CONTRIBUTION FROM GENERAL FUND	100,000.00	100,000.00	100,000.00	0.00
203-000-699.202	CONTRIBUTION FROM MAJOR ST. FD	0.00	94,000.00	94,000.00	150,000.00
203-000-699.999	APPROPRIATED FUND BALANCE LOCAL	0.00	61,620.00	61,620.00	0.00
Total Department :		182,118.34	823,765.00	823,765.00	408,000.00
Estimated Revenues		182,118.34	823,765.00	823,765.00	408,000.00
Appropriations					
203-000-703.010	DPW DIRECTOR WAGES	13,637.18	17,510.00	17,510.00	18,211.00
203-000-706.000	GENERAL WAGES	62,885.51	69,400.00	69,400.00	87,131.00
203-000-712.000	OPT OUT HEALTH INSURANCE	0.00	1,200.00	1,200.00	1,200.00
203-000-715.000	PAYROLL TAXES	4,934.87	6,750.00	6,750.00	8,060.00
203-000-718.000	RETIREMENT EXPENSES	3,910.09	3,600.00	3,600.00	4,602.00
203-000-720.000	EMPLOYEE INSURANCE	20,060.48	18,700.00	18,700.00	23,081.00
203-000-721.000	WORKMANS COMPENSATION	1,333.64	3,090.00	3,090.00	3,162.00
203-000-807.000	AUDIT FEES	3,000.00	3,000.00	3,000.00	3,000.00
203-000-817.000	ENGINEERING FEES	92,948.00	205,600.00	205,600.00	20,000.00
203-000-930.000	REPAIRS & MAINTENANCE	29,655.61	58,342.00	58,342.00	127,788.00
203-000-930.002	RENTAL EXPENSE	538.79	0.00	0.00	0.00
203-000-934.001	TRAFFIC SERVICES	0.00	2,500.00	2,500.00	2,500.00
203-000-956.000	GENERAL EXPENSES	1,136.08	0.00	0.00	0.00
203-000-962.001	SNOW REMOVAL	16,525.19	7,000.00	7,000.00	10,000.00
203-000-972.000	CAPITAL PROJECTS	489,289.73	0.00	0.00	0.00
203-000-977.000	ROAD CONSTRUCTION	261,437.51	352,745.00	352,745.00	0.00
203-000-985.000	EQUIPMENT	0.00	3,500.00	3,500.00	3,000.00
203-000-991.000	PRINCIPAL PAYMENTS ON DEBT	0.00	40,000.00	40,000.00	53,490.00
203-000-993.000	INTEREST ON PAYMENT	15,584.80	30,828.00	30,828.00	42,775.00
Total Department :		1,016,877.48	823,765.00	823,765.00	408,000.00
Appropriations		1,016,877.48	823,765.00	823,765.00	408,000.00
Fund 203 - LOCAL STREET FUND:					
TOTAL ESTIMATED REVENUES		182,118.34	823,765.00	823,765.00	408,000.00
TOTAL APPROPRIATIONS		1,016,877.48	823,765.00	823,765.00	408,000.00
NET OF REVENUES & APPROPRIATIONS:		(834,759.14)	0.00	0.00	0.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
Fund: 205 PUBLIC SAFETY FUND					
Estimated Revenues					
205-000-402.000	CURRENT REAL PROPERTY TAXES	745,731.53	759,910.00	759,910.00	790,000.00
205-000-543.001	P.A.302 TRAINING FUNDS	1,467.20	2,560.00	2,560.00	2,560.00
205-000-543.002	STATE OF MI LAW ENFORCMENT TRAIN	7,000.00	7,000.00	7,000.00	7,000.00
205-000-574.000	STATE REVENUE SHARING	12.90	0.00	0.00	0.00
205-000-581.000	SRO REIMBURSEMENT	47,851.92	60,537.00	60,537.00	66,000.00
205-000-656.000	DISTRICT COURT FINES	5,503.47	5,000.00	5,000.00	5,000.00
205-000-665.000	INTEREST ON INVESTMENTS	8,043.19	8,000.00	8,000.00	10,000.00
205-000-674.301	DONATIONS-POLICE	50.00	0.00	0.00	0.00
205-000-674.336	DONATIONS-FIRE	719.92	0.00	0.00	0.00
205-000-681.301	GENERAL REVENUE-PD	1,856.45	10,000.00	10,000.00	5,000.00
205-000-681.336	GENERAL REVENUE-FIRE	820.00	0.00	0.00	1,000.00
205-000-699.101	CONTRIBUTION FROM GENERAL FUND	260,000.00	260,000.00	260,000.00	390,000.00
Total Department :		1,079,056.58	1,113,007.00	1,113,007.00	1,276,560.00
Estimated Revenues		1,079,056.58	1,113,007.00	1,113,007.00	1,276,560.00
Appropriations					

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
Fund: 205 PUBLIC SAFETY FUND					
Appropriations					
POLICE					
205-301-703.001	SALARY & WAGES - POLICE CHIEF	74,717.54	87,550.00	87,550.00	92,750.00
205-301-706.000	GENERAL WAGES	395,810.89	492,706.00	492,706.00	508,960.00
205-301-706.008	WAGES-PD CPE	2,641.97	0.00	0.00	0.00
205-301-712.000	OPT OUT HEALTH INSURANCE	4,500.00	6,000.00	6,000.00	6,000.00
205-301-715.000	PAYROLL TAXES	25,449.80	44,900.00	44,900.00	40,000.00
205-301-718.000	PENSION EXPENSES	44,685.83	50,000.00	50,000.00	52,000.00
205-301-720.000	EMPLOYEE INSURANCE	133,831.36	117,510.00	117,510.00	141,000.00
205-301-721.000	WORKMANS COMPENSATION	13,845.10	14,608.00	14,608.00	15,500.00
205-301-728.000	OFFICE SUPPLIES	1,334.32	1,500.00	1,500.00	1,500.00
205-301-751.000	GASOLINE	10,871.64	15,000.00	15,000.00	15,000.00
205-301-768.000	UNIFORMS	3,365.30	3,000.00	3,000.00	5,500.00
205-301-775.000	SUPPLIES	1,469.73	2,500.00	2,500.00	2,000.00
205-301-804.000	INSURANCE	23,047.53	24,000.00	24,000.00	26,400.00
205-301-805.000	MEMBERSHIPS	1,820.20	385.00	385.00	450.00
205-301-806.000	CONTRACT SERVICES	286.20	3,750.00	3,750.00	4,000.00
205-301-826.000	LEGAL FEES	5,350.00	8,000.00	8,000.00	7,000.00
205-301-831.000	TRAINING	2,067.20	4,000.00	4,000.00	4,000.00
205-301-853.000	TELEPHONE	1,226.88	1,600.00	1,600.00	1,600.00
205-301-930.000	REPAIRS & MAINTENANCE	19,589.85	12,000.00	12,000.00	15,000.00
205-301-956.000	GENERAL EXPENSES	4,725.51	1,000.00	1,000.00	7,000.00
205-301-956.500	GENERAL EXPENSES-SRO OFFICER	0.00	500.00	500.00	500.00
205-301-985.000	EQUIPMENT	14,392.84	16,200.00	16,200.00	20,000.00
205-301-995.405	TRANSFER OUT TO POLICE EQUIP FUN	0.00	15,000.00	15,000.00	15,000.00
205-301-995.736	CONT.-EMP. HEALTH CARE TRUST	0.00	15,000.00	15,000.00	15,000.00
Total Department POLICE:		785,029.69	936,709.00	936,709.00	996,160.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
Fund: 205 PUBLIC SAFETY FUND					
Appropriations					
FIRE					
205-336-703.000	SALARIES AND WAGES	80,872.70	99,698.00	99,698.00	100,000.00
205-336-715.000	PAYROLL TAXES	5,927.87	7,700.00	7,700.00	8,000.00
205-336-721.000	WORKMANS COMPENSATION	4,908.16	4,450.00	4,450.00	5,000.00
205-336-722.000	MILEAGE	333.80	500.00	500.00	500.00
205-336-751.000	GASOLINE	281.83	600.00	600.00	500.00
205-336-768.000	UNIFORMS	781.95	1,500.00	1,500.00	1,500.00
205-336-775.000	SUPPLIES	2,229.47	3,500.00	3,500.00	3,500.00
205-336-804.000	INSURANCE	7,831.23	8,700.00	8,700.00	9,000.00
205-336-805.000	MEMBERSHIPS	829.00	350.00	350.00	500.00
205-336-831.000	TRAINING	0.00	1,000.00	1,000.00	1,000.00
205-336-853.000	TELEPHONE	339.70	700.00	700.00	700.00
205-336-881.000	COMMUNITY PROMOTIONS	0.00	0.00	0.00	500.00
205-336-930.000	REPAIRS & MAINTENANCE	7,338.58	10,000.00	10,000.00	15,000.00
205-336-944.000	HYDRANT RENTAL	7,800.00	7,600.00	7,600.00	7,700.00
205-336-956.000	GENERAL EXPENSES	2,590.41	5,000.00	5,000.00	11,000.00
205-336-985.000	EQUIPMENT	9,963.08	10,000.00	10,000.00	39,500.00
205-336-991.000	PRINCIPAL PAYMENTS ON DEBT	0.00	0.00	0.00	38,000.00
205-336-993.000	INTEREST ON PAYMENT	0.00	0.00	0.00	31,000.00
205-336-995.406	TRANSFER OUT TO FIRE EQUIP FUND	0.00	15,000.00	15,000.00	7,500.00
Total Department FIRE:		132,027.78	176,298.00	176,298.00	280,400.00
Appropriations		917,057.47	1,113,007.00	1,113,007.00	1,276,560.00
Fund 205 - PUBLIC SAFETY FUND:					
TOTAL ESTIMATED REVENUES		1,079,056.58	1,113,007.00	1,113,007.00	1,276,560.00
TOTAL APPROPRIATIONS		917,057.47	1,113,007.00	1,113,007.00	1,276,560.00
NET OF REVENUES & APPROPRIATIONS:		161,999.11	0.00	0.00	0.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
Fund: 211 SENIOR CITIZENS CENTER FUND					
Estimated Revenues					
211-000-522.000	CDBG	1,659.00	92,659.00	92,659.00	26,000.00
211-000-556.003	GRANTS- SENIOR CENTER	100,000.00	100,000.00	100,000.00	0.00
211-000-556.004	SOUTHERN LAKES MILLAGE	37,500.00	50,000.00	50,000.00	50,000.00
211-000-556.005	COUNTY SENIOR MILLAGE	146,750.69	206,330.00	206,330.00	216,646.00
211-000-651.001	SENIOR PROGRAM/ACTIVITY	23,013.00	29,000.00	29,000.00	29,000.00
211-000-651.002	TRAVEL PROGRAM	71,913.10	115,000.00	115,000.00	78,500.00
211-000-654.000	GENERAL REVENUE	77,122.37	0.00	0.00	3,367.00
211-000-667.004	RENTAL INCOME	3,875.00	1,000.00	1,000.00	10,000.00
211-000-675.000	DONATIONS	4,508.46	15,000.00	15,000.00	6,000.00
211-000-675.009	FUNDRAISING/MISCELLANEOUS	0.00	1,000.00	1,000.00	0.00
211-000-677.000	COMMUNITY FOUNDATION	0.00	5,600.00	5,600.00	5,600.00
Total Department :		<u>466,341.62</u>	<u>615,589.00</u>	<u>615,589.00</u>	<u>425,113.00</u>
Estimated Revenues		466,341.62	615,589.00	615,589.00	425,113.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
Fund: 211 SENIOR CITIZENS CENTER FUND					
Appropriations					
SENIOR CENTER					
211-752-703.013	SENIOR DIRECTOR WAGES	25,594.17	36,000.00	36,000.00	37,600.00
211-752-706.000	GENERAL WAGES	95,068.94	112,000.00	112,000.00	122,237.00
211-752-712.000	OPT OUT HEALTH INSURANCE	0.00	0.00	0.00	6,000.00
211-752-715.000	PAYROLL TAXES	11,809.92	9,000.00	9,000.00	12,591.00
211-752-718.000	RETIREMENT EXPENSES	6,757.88	7,400.00	7,400.00	6,772.00
211-752-720.000	EMPLOYEE INSURANCE	19,442.51	15,000.00	15,000.00	23,500.00
211-752-721.000	WORKMANS COMPENSATION	165.05	0.00	0.00	1,361.00
211-752-722.000	MILEAGE	784.78	1,500.00	1,500.00	1,500.00
211-752-728.000	OFFICE SUPPLIES	1,775.20	10,000.00	10,000.00	5,000.00
211-752-804.000	INSURANCE	6,726.00	8,500.00	8,500.00	7,500.00
211-752-805.000	MEMBERSHIPS	1,057.20	0.00	0.00	316.00
211-752-817.003	PROFESSIONAL SERVICES	2,642.25	16,000.00	16,000.00	2,500.00
211-752-826.000	LEGAL FEES	0.00	8,000.00	8,000.00	1,000.00
211-752-831.000	TRAINING	15.00	1,500.00	1,500.00	1,500.00
211-752-850.000	COMMUNICATIONS-NEWSLETTERS	7,665.69	12,000.00	12,000.00	9,000.00
211-752-853.000	TELEPHONE	5,199.03	2,000.00	2,000.00	6,000.00
211-752-853.001	INTERNET SERVICE	3,121.63	2,000.00	2,000.00	4,000.00
211-752-881.009	MARKETING	959.00	1,500.00	1,500.00	2,800.00
211-752-881.010	PROGRAM/ACTIVITY EXPENSE	14,305.75	10,000.00	10,000.00	12,000.00
211-752-921.000	ELECTRICITY & HEAT	13,929.09	14,500.00	14,500.00	15,000.00
211-752-927.000	WATER AND SEWER	3,807.28	2,500.00	2,500.00	3,000.00
211-752-930.000	REPAIRS & MAINTENANCE	248,777.79	227,000.00	227,000.00	55,786.00
211-752-930.003	OFFICE EQUIP. MAINT/SUPPORT	4,334.98	21,000.00	21,000.00	20,000.00
211-752-930.009	SENIOR CENTER LICENSES	422.60	450.00	450.00	450.00
211-752-956.000	GENERAL EXPENSES	2,201.45	739.00	739.00	0.00
211-752-957.002	VOLUNTEER EXPENSE	0.00	1,000.00	1,000.00	1,000.00
211-752-957.003	TRAVEL EXPENSE	55,247.35	86,000.00	86,000.00	60,000.00
211-752-957.004	SENIOR OUTREACH TECHNOLOGY	1,500.00	1,000.00	1,000.00	1,500.00
211-752-985.000	EQUIPMENT	1,391.19	9,000.00	9,000.00	5,200.00
Total Department SENIOR CENTER:		534,701.73	615,589.00	615,589.00	425,113.00
Appropriations		534,701.73	615,589.00	615,589.00	425,113.00
Fund 211 - SENIOR CITIZENS CENTER FUND:					
TOTAL ESTIMATED REVENUES		466,341.62	615,589.00	615,589.00	425,113.00
TOTAL APPROPRIATIONS		534,701.73	615,589.00	615,589.00	425,113.00
NET OF REVENUES & APPROPRIATIONS:		(68,360.11)	0.00	0.00	0.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Estimated Revenues					
248-000-402.000	CURRENT REAL PROPERTY TAXES	223,836.47	190,000.00	190,000.00	205,000.00
248-000-665.000	INTEREST ON INVESTMENTS	4,648.04	3,000.00	3,000.00	4,000.00
248-000-675.000	DONATIONS & SPONSORSHIPS	20,000.00	0.00	0.00	0.00
Total Department :		248,484.51	193,000.00	193,000.00	209,000.00
Estimated Revenues		248,484.51	193,000.00	193,000.00	209,000.00
Appropriations					
248-000-703.012	DIRECTOR/COMMUNITY ENGAGE WAGES	14,798.67	17,252.00	17,252.00	18,800.00
248-000-706.000	GENERAL WAGES	660.65	0.00	0.00	0.00
248-000-715.000	PAYROLL TAXES	866.43	1,330.00	1,330.00	1,500.00
248-000-718.000	RETIREMENT EXPENSES	1,161.75	1,380.00	1,380.00	1,700.00
248-000-720.000	EMPLOYEE INSURANCE	5,165.47	1,500.00	1,500.00	4,800.00
248-000-721.000	WORKMANS COMPENSATION	11.65	500.00	500.00	200.00
248-000-817.000	CONSULTANTS FEES	0.00	2,500.00	2,500.00	1,500.00
248-000-881.003	EVENTS	27,262.68	27,658.00	27,658.00	32,700.00
248-000-881.009	MARKETING	2,175.74	8,800.00	8,800.00	10,500.00
248-000-956.000	GENERAL EXPENSES	29,425.65	9,958.00	9,958.00	26,530.00
248-000-959.000	GRANT EXPENSE-DOWNTOWN FACADE	5,000.00	10,000.00	10,000.00	10,000.00
248-000-974.003	CAPITAL PROJECT	112,725.27	100,000.00	100,000.00	90,000.00
248-000-995.101	ADMIN. FEES TO GENERAL FUND	0.00	12,122.00	12,122.00	10,770.00
Total Department :		199,253.96	193,000.00	193,000.00	209,000.00
Appropriations		199,253.96	193,000.00	193,000.00	209,000.00
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:					
TOTAL ESTIMATED REVENUES		248,484.51	193,000.00	193,000.00	209,000.00
TOTAL APPROPRIATIONS		199,253.96	193,000.00	193,000.00	209,000.00
NET OF REVENUES & APPROPRIATIONS:		49,230.55	0.00	0.00	0.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
Fund: 405 POLICE EQUIPMENT FUND					
Estimated Revenues					
405-000-699.205	CONTRIBUTION FROM PUBLIC SAFETY	0.00	15,000.00	15,000.00	15,000.00
Total Department :		0.00	15,000.00	15,000.00	15,000.00
Estimated Revenues		0.00	15,000.00	15,000.00	15,000.00
Fund 405 - POLICE EQUIPMENT FUND:					
TOTAL ESTIMATED REVENUES		0.00	15,000.00	15,000.00	15,000.00
TOTAL APPROPRIATIONS					
NET OF REVENUES & APPROPRIATIONS:		0.00	15,000.00	15,000.00	15,000.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
Fund: 406 FIRE EQUIPMENT FUND					
Estimated Revenues					
406-000-699.205	CONTRIBUTION FROM PUBLIC SAFETY	0.00	15,000.00	15,000.00	7,500.00
Total Department :		0.00	15,000.00	15,000.00	7,500.00
Estimated Revenues		0.00	15,000.00	15,000.00	7,500.00
Fund 406 - FIRE EQUIPMENT FUND:					
TOTAL ESTIMATED REVENUES		0.00	15,000.00	15,000.00	7,500.00
TOTAL APPROPRIATIONS					
NET OF REVENUES & APPROPRIATIONS:		0.00	15,000.00	15,000.00	7,500.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
Fund: 590 SEWER FUND					
Estimated Revenues					
590-000-445.000	PENALTY FEES	0.00	0.00	0.00	11,000.00
590-000-607.000	TAP-IN FEES	0.00	30,000.00	30,000.00	30,000.00
590-000-607.001	SEWER CONNECTION CHARGES	229.90	12,000.00	12,000.00	10,000.00
590-000-642.000	USAGE FEES	856,267.42	870,000.00	870,000.00	890,000.00
590-000-665.000	INTEREST ON INVESTMENTS	15,721.31	12,000.00	12,000.00	13,000.00
Total Department :		872,218.63	924,000.00	924,000.00	954,000.00
Estimated Revenues		872,218.63	924,000.00	924,000.00	954,000.00
Appropriations					
590-000-702.001	GENERAL WAGES	35,215.93	40,000.00	40,000.00	48,800.00
590-000-703.010	DPW DIRECTOR WAGES	13,638.37	17,510.00	17,510.00	18,211.00
590-000-712.000	OPT OUT HEALTH INSURANCE	0.00	1,200.00	1,200.00	1,200.00
590-000-715.000	PAYROLL TAXES	2,852.04	4,600.00	4,600.00	5,127.00
590-000-718.000	RETIREMENT EXPENSES	2,282.12	2,800.00	2,800.00	3,218.00
590-000-720.000	EMPLOYEE INSURANCE	11,765.21	11,000.00	11,000.00	12,926.00
590-000-721.000	WORKMANS COMPENSATION	746.84	2,300.00	2,300.00	2,011.00
590-000-801.000	COUNTY SEWER CHARGE	537,306.65	490,000.00	490,000.00	490,000.00
590-000-804.000	INSURANCE	2,069.08	2,000.00	2,000.00	2,000.00
590-000-807.000	AUDIT FEES	3,000.00	3,000.00	3,000.00	3,000.00
590-000-921.000	ELECTRICITY & HEAT	4,495.12	4,760.00	4,760.00	4,900.00
590-000-930.000	REPAIRS & MAINTENANCE	118,542.45	85,000.00	85,000.00	85,000.00
590-000-956.000	GENERAL EXPENSES	1,952.35	3,000.00	3,000.00	3,000.00
590-000-985.000	EQUIPMENT	0.00	205,000.00	205,000.00	205,000.00
590-000-995.101	ADMIN. FEES TO GENERAL FUND	0.00	51,830.00	51,830.00	69,607.00
Total Department :		733,866.16	924,000.00	924,000.00	954,000.00
Appropriations		733,866.16	924,000.00	924,000.00	954,000.00
Fund 590 - SEWER FUND:					
TOTAL ESTIMATED REVENUES		872,218.63	924,000.00	924,000.00	954,000.00
TOTAL APPROPRIATIONS		733,866.16	924,000.00	924,000.00	954,000.00
NET OF REVENUES & APPROPRIATIONS:		138,352.47	0.00	0.00	0.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
Fund: 591 WATER FUND					
Estimated Revenues					
591-000-445.000	PENALTY FEES	17,314.46	9,000.00	9,000.00	14,281.00
591-000-607.000	TAP-IN FEES	0.00	30,000.00	30,000.00	30,000.00
591-000-642.001	WATER SALES	1,687,938.72	1,682,500.00	1,682,500.00	1,800,000.00
591-000-665.000	INTEREST ON INVESTMENTS	6,787.60	9,000.00	9,000.00	9,000.00
591-000-667.001	HYDRANT RENTAL	0.00	7,600.00	7,600.00	7,600.00
591-000-681.000	GENERAL REVENUE	12,494.28	3,000.00	3,000.00	5,000.00
Total Department :		<u>1,724,535.06</u>	<u>1,741,100.00</u>	<u>1,741,100.00</u>	<u>1,865,881.00</u>
Estimated Revenues		1,724,535.06	1,741,100.00	1,741,100.00	1,865,881.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
Fund: 591 WATER FUND					
Appropriations					
591-000-702.003	GENERAL WAGES	37,732.33	41,000.00	41,000.00	52,280.00
591-000-703.010	DPW DIRECTOR WAGES	13,636.90	17,510.00	17,510.00	18,211.00
591-000-712.000	OPT OUT HEALTH INSURANCE	0.00	1,200.00	1,200.00	1,200.00
591-000-715.000	PAYROLL TAXES	3,041.33	4,546.00	4,546.00	5,394.00
591-000-718.000	RETIREMENT EXPENSES	2,430.08	2,909.00	2,909.00	3,344.00
591-000-720.000	EMPLOYEE INSURANCE	12,426.61	10,300.00	10,300.00	13,849.00
591-000-721.000	WORKMANS COMPENSATION	800.17	2,184.00	2,184.00	2,116.00
591-000-730.000	POSTAGE	1,036.00	1,500.00	1,500.00	1,500.00
591-000-757.000	WATER METERS PURCHASED	0.00	4,000.00	4,000.00	7,500.00
591-000-775.000	SUPPLIES	495.41	3,500.00	3,500.00	3,500.00
591-000-787.000	WATER TREATMENT SUPPLIES	0.00	3,500.00	3,500.00	3,500.00
591-000-801.500	COUNTY WATER CHARGE	461,752.95	827,000.00	827,000.00	810,000.00
591-000-804.000	INSURANCE	5,022.08	5,000.00	5,000.00	0.00
591-000-807.000	AUDIT FEES	3,000.00	3,000.00	3,000.00	3,000.00
591-000-817.000	CONSULTANTS FEES	31,881.52	71,250.00	71,250.00	30,000.00
591-000-826.000	LEGAL FEES	300.00	0.00	0.00	0.00
591-000-831.000	TRAINING	0.00	1,000.00	1,000.00	1,000.00
591-000-853.000	TELEPHONE	2,112.13	900.00	900.00	0.00
591-000-921.000	ELECTRICITY & HEAT	6,378.68	10,000.00	10,000.00	10,000.00
591-000-930.000	REPAIRS & MAINTENANCE	48,699.78	143,609.00	143,609.00	400,000.00
591-000-930.008	WATER TESTS & LICENSE	6,121.34	4,000.00	4,000.00	4,000.00
591-000-956.000	GENERAL EXPENSES	1,155.07	1,500.00	1,500.00	1,500.00
591-000-968.000	DEPRECIATION	0.00	160,000.00	160,000.00	0.00
591-000-972.000	CAPITAL PROJECTS	73,140.99	0.00	0.00	0.00
591-000-985.000	EQUIPMENT	0.00	10,000.00	10,000.00	0.00
591-000-991.000	PRINCIPAL PAYMENTS ON DEBT	277,118.94	201,681.00	201,681.00	259,645.00
591-000-993.000	INTEREST ON PAYMENT	65,714.01	120,011.00	120,011.00	119,342.00
591-000-995.101	ADMIN. FEES TO GENERAL FUND	0.00	90,000.00	90,000.00	115,000.00
Total Department :		1,053,996.32	1,741,100.00	1,741,100.00	1,865,881.00
Appropriations		1,053,996.32	1,741,100.00	1,741,100.00	1,865,881.00
Fund 591 - WATER FUND:					
TOTAL ESTIMATED REVENUES		1,724,535.06	1,741,100.00	1,741,100.00	1,865,881.00
TOTAL APPROPRIATIONS		1,053,996.32	1,741,100.00	1,741,100.00	1,865,881.00
NET OF REVENUES & APPROPRIATIONS:		670,538.74	0.00	0.00	0.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
Fund: 868 SADDLEBROOK FARMS					
Estimated Revenues					
868-000-665.000	INTEREST ON INVESTMENTS	3.06	0.00	0.00	0.00
Total Department :		3.06	0.00	0.00	0.00
ADMINISTRATION					
868-261-451.000	SPECIAL ASSESSMENTS	37,345.21	37,000.00	37,000.00	35,000.00
868-261-665.000	INTEREST ON INVESTMENTS	8,026.50	10,000.00	10,000.00	10,000.00
Total Department ADMINISTRATION:		45,371.71	47,000.00	47,000.00	45,000.00
Estimated Revenues		45,374.77	47,000.00	47,000.00	45,000.00
Appropriations					
ADMINISTRATION					
868-261-730.000	POSTAGE	20.00	0.00	0.00	0.00
868-261-991.000	PRINCIPAL PAYMENTS ON DEBT	55,000.00	55,000.00	55,000.00	55,000.00
868-261-993.000	INTEREST ON PAYMENT	4,248.75	7,728.00	7,728.00	6,132.50
Total Department ADMINISTRATION:		59,268.75	62,728.00	62,728.00	61,132.50
Appropriations		59,268.75	62,728.00	62,728.00	61,132.50
Fund 868 - SADDLEBROOK FARMS:					
TOTAL ESTIMATED REVENUES		45,374.77	47,000.00	47,000.00	45,000.00
TOTAL APPROPRIATIONS		59,268.75	62,728.00	62,728.00	61,132.50
NET OF REVENUES & APPROPRIATIONS:		(13,893.98)	(15,728.00)	(15,728.00)	(16,132.50)

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
Fund: 869 LINDENWOOD SPECIAL ASSESSMENT					
Estimated Revenues					
869-000-451.000	SPECIAL ASSESSMENTS	110,535.84	116,000.00	116,000.00	111,787.00
869-000-665.000	INTEREST ON INVESTMENTS	50,253.06	3,000.00	3,000.00	3,000.00
Total Department :		160,788.90	119,000.00	119,000.00	114,787.00
Estimated Revenues		160,788.90	119,000.00	119,000.00	114,787.00
Appropriations					
869-000-991.000	PRINCIPAL PAYMENTS ON DEBT	75,000.00	75,000.00	75,000.00	75,000.00
869-000-993.000	INTEREST ON PAYMENT	22,550.00	43,225.00	43,225.00	39,475.00
Total Department :		97,550.00	118,225.00	118,225.00	114,475.00
Appropriations		97,550.00	118,225.00	118,225.00	114,475.00
Fund 869 - LINDENWOOD SPECIAL ASSESSMENT:					
TOTAL ESTIMATED REVENUES		160,788.90	119,000.00	119,000.00	114,787.00
TOTAL APPROPRIATIONS		97,550.00	118,225.00	118,225.00	114,475.00
NET OF REVENUES & APPROPRIATIONS:		63,238.90	775.00	775.00	312.00

BUDGET REPORT FOR CITY OF LINDEN

GL Number	Description	25-26 Activity	25-26 Amended Budget	25-26 Original Budget	26-27 Requested
Fund: 871 W. ROLSTON SPECIAL ASSESSMENT					
Estimated Revenues					
871-000-451.000	SPECIAL ASSESSMENTS PAYMENT	112,782.97	107,769.00	107,769.00	91,200.00
871-000-665.000	INTEREST ON INVESTMENTS	142.28	0.00	0.00	3,000.00
Total Department :		112,925.25	107,769.00	107,769.00	94,200.00
Estimated Revenues		112,925.25	107,769.00	107,769.00	94,200.00
Appropriations					
871-000-991.000	PRINCIPAL PAYMENTS ON DEBT	0.00	40,000.00	40,000.00	58,000.00
871-000-993.000	INTEREST ON PAYMENT	15,413.70	30,827.40	30,827.40	28,200.00
Total Department :		15,413.70	70,827.40	70,827.40	86,200.00
Appropriations		15,413.70	70,827.40	70,827.40	86,200.00
Fund 871 - W. ROLSTON SPECIAL ASSESSMENT:					
TOTAL ESTIMATED REVENUES		112,925.25	107,769.00	107,769.00	94,200.00
TOTAL APPROPRIATIONS		15,413.70	70,827.40	70,827.40	86,200.00
NET OF REVENUES & APPROPRIATIONS:		97,511.55	36,941.60	36,941.60	8,000.00
Report Totals:					
TOTAL ESTIMATED REVENUES - ALL FUNDS		7,436,025.86	8,877,537.00	8,877,537.00	8,740,276.00
TOTAL APPROPRIATIONS - ALL FUNDS		6,594,365.59	8,825,548.40	8,825,548.40	8,725,596.50
NET OF REVENUES & APPROPRIATIONS:		841,660.27	51,988.60	51,988.60	14,679.50

Ripley Road Ditching and Resurfacing 4-20-2026

Description	Quantity	Unit	Price	Total
Ditch Construction	1624	LF	\$8.00	\$12,992.00
Ditching	1168	LF	\$4.00	\$4,672.00
24-inch Culvert	94	LF	\$135.00	\$12,690.00
18-inch Culvert	182	LF	\$105.00	\$19,110.00
Driveway Restoration	11	EA	\$4,000.00	\$44,000.00
Limestone Resurfacing (3")	15726	CU. FT.	\$2.75	\$43,246.50
Tree Clearing	1	LS	\$35,000.00	\$35,000.00
SESC	1	LS	\$5,000.00	\$5,000.00
Clean Up	1	LS	\$35,000.00	\$35,000.00
Catch Basin	2	LS	\$4,500.00	\$9,000.00
18" Concrete Pipe	130	LF	\$110.00	\$14,300.00
Core existing Manhole	1	LS	\$5,000.00	\$5,000.00
				\$240,010.50
		Contingencies (15%)		\$36,001.58
		Engineering/Surveying (10%)		\$24,001.05
		Project admin and Inspection (2%)		\$4,800.21
		TOTAL		\$304,813.34



MEMO

From: Scott D. Sutter
Chief of Police

To: Ellen R. Glass
City Manager

Date: March 4, 2026

Re: Police Facility Infrastructure

This memorandum outlines critical facility deficiencies within the Police Department that present significant safety risks to personnel and fail to comply with [Michigan and Federal statutory mandates](#). Immediate budgetary consideration is requested to bring the department into legal compliance and ensure a secure operating environment.

Legal Compliance & Custody Requirements

- **Holding Cells:** Per Federal and Michigan Law, juveniles must be separated from adults by sight and sound. We currently have no holding areas, forcing officers to keep arrestees in their personal offices. Two secure holding cells (Adult/Juvenile) are required.
- **Custodial Interrogations:** Michigan Public Act 479 of 2012 mandates audiovisual recording of interrogations for major felonies. We lack the specialized room and equipment to fulfill this mandate.
- **Processing Area:** A dedicated space for fingerprinting and prisoner processing is necessary to remove these activities from general office areas.

Security & Evidence Integrity

- **Property Room:** Evidence, including narcotics and firearms, is currently stored in an unsecured employee hallway closet that has reached maximum capacity. A high-security property room is essential for chain-of-custody integrity.
- **Equipment & Locker Rooms:** Current locker rooms are shared with non-police staff and utilize insecure locks. We require separate, secure male and female locker rooms with

showers. A dedicated Equipment Room is needed for riot gear, rifles, and active violence equipment.

- **Sally Port:** An enclosed, secure "Sally Port" is required to safely transport prisoners from vehicles into the station without exposure to public areas.

Operational & Administrative Workspace

- **Report Writing:** Workspace is needed to accommodate 1 Sergeant and up to 11 full-time/part-time officers for paperwork and gear storage. Our current work space is approximately 180 square feet.
- **Administrative Offices:** Dedicated, private offices for the Chief of Police and Sergeant.
- **Health & Safety:** Additionally, indoor parking for cruisers is requested to protect fleet assets.
- **Staff Welfare:** A small break room for meals and group briefings

Conclusion

The current state of the facility represents an "extreme safety issue" for our officers. Modernizing these facilities is not merely a request for convenience but a necessity for legal risk mitigation and officer protection.



CITY OF LINDEN

CITY COUNCIL AGENDA MEMO

MEETING DATE: APRIL 27, 2026

DEPARTMENT: FIRE

To: Mayor and City Council
From: Brian Will, Fire Chief
Submitted: April 21, 2026
Subject: Motion to Approve Resolution No. 04-26 Approving MI-MABAS Agreement

INTRODUCTION/ HISTORY/EXPLANATION OF TOPIC

The Michigan Mutual Aid Box Alarm System (MI-MABAS) is a statewide mutual aid agreement that covers liability and authority to receive and provide mutual aid to Fire Departments. Through mutual aid, MI-MABAS has the capability to provide emergency response locally or statewide when lives, property or the environment is threatened by disasters or emergencies by deploying fire resources, emergency medical services, technical rescue teams, hazardous materials teams and other special rescue operations needed and requested by the stricken community.

STAFF RECOMMENDATION

Approval of this agreement would allow us to access MI-MABAS services in the event of large-scale emergency. City Council should discuss and consider approval of the resolution.

MOTION

Motion to approve Resolution No. 04-26 Approving Amended MI Mutual Aid Box Alarm System Association (MI-MABAS) Agreement.

SUPPORTING MATERIALS ATTACHED:

I CONCUR: Ellen R. Glass
ELLEN R. GLASS, CITY MANAGER

CITY OF LINDEN

RESOLUTION NO. 04-26

A RESOLUTION APPROVING AMENDED MICHIGAN MUTUAL AID BOX ALARM SYSTEM ASSOCIATION (MI-MABAS) AGREEMENT

WHEREAS, the City of Linden has the power, privileges and authority to maintain and operate a fire department providing fire protection, fire suppression, emergency medical services, technical rescue, hazardous incident response, and other emergency response services ("Fire Services"); and

WHEREAS, Fire Services can further be improved by cooperation between political subdivisions during times of public emergency, conflagration or disaster ("Incidents"); and

WHEREAS, the Michigan Constitution of 1963, Article 7, § 28, and the Urban Cooperation Act of 1967, Act No. 7 of the Public Acts of 1967, Ex. Sess., being MCL 124.501 et seq (the "Act"), permit a political subdivision to exercise jointly with any other political subdivision any power, privilege or authority which such political subdivisions share in common and which each might exercise separately; and

WHEREAS, the City of Linden desires to enter into an interlocal agreement, pursuant to the Act, to further improve Fire Services; and

WHEREAS, the Michigan Mutual Aid Box Alarm System (MI-MABAS), is a mechanism that may be used for either deploying or receiving personnel and equipment ("Resources") in a multi-jurisdictional or multi-agency emergency mutual aid response; and

WHEREAS, as a result of entering into an interlocal government agreement to further improve Fire Services, the City of Linden is a signing party to MI-MABAS; and

WHEREAS, the City of Linden has the authority to execute this Agreement pursuant to resolution of its governing body; and

THEREFORE, BE IT RESOLVED, The Linden City Council finds it is the best interest of its citizens from a safety and financial standpoint to enter into the interlocal Agreement joining the Michigan Mutual Aid Box Alarm System Association; and

1. That the City of Linden is authorized to enter into the Amended Michigan Mutual Aid Box Alarm System Association Agreement; and
2. That the City of Linden Fire Chief is hereby authorized to execute (sign) the attach agreement.

PASSED AND APPROVED by the City Council of the City of Linden, Michigan, this 27th day of April, 2026.

YEAS: _____

NAYS: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED.

Elizabeth Armstrong, Mayor

ATTEST:

Kristyn Kanyak, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Linden, County of Genesee, and State of Michigan, at a regularly scheduled meeting held this 27th day of April, 2026 and that notice of said meeting was given in accordance with the Open Meetings Act, as amended.

Kristyn Kanyak, City Clerk

**AMENDED MICHIGAN MUTUAL AID BOX ALARM SYSTEM ASSOCIATION
AGREEMENT**

Effective Date: 4/24/17

BETWEEN

**PARTICIPATING POLITICAL SUBDIVISIONS AS SIGNATORIES
TO THIS INTERLOCAL AGREEMENT**

This Agreement is entered into between the participating units of local government "Parties" that execute this Agreement and adopt its terms and conditions as provided by law. This Agreement supersedes any and all prior Agreements and amendments to the Michigan Mutual Aid Box Alarm System Association Agreement.

WHEREAS, the Constitution of the State of Michigan, 1963, Article VII, Section 28, authorizes units of local government to contract as provided by law; and,

WHEREAS, the Urban Cooperation Act, of 1967, 1967 PA 7, MCL 124.501, et seq., provides that any political subdivision of Michigan or of another state may enter into interlocal agreements for joint exercise of power, privilege, or authority that agencies share in common and might each exercise separately; and,

WHEREAS, the Parties have determined that it is in their best interests to enter into this Agreement to secure to each the benefits of mutual aid in fire protection, suppression, rescue and emergency medical assistance, hazardous materials control, technical rescue and/or other emergency support for an Emergency, Disaster, or other Serious Threat to Public Health and Safety; and,

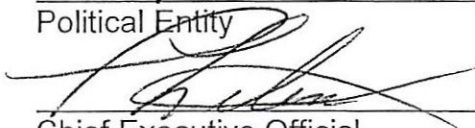
WHEREAS, the Parties have determined that it is in their best interests to form an association to provide for communications procedures, training, and other functions to further the provision of said protection of life and property during an Emergency, Disaster, or other Serious Threat to Public Health and Safety; and

necessary to perform all its obligations under this Agreement. Upon request, a Party shall furnish copies of any permit, license, certificate or governmental authorization to the requesting party.

- L. No Implied Waiver. Absent a written waiver, no fact, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.
- M. Notices. Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid to the person appointed to the governing board by the governing body of the participating agency.

City of Linden

Political Entity


Chief Executive Official

4/28/17
Date



CITY OF LINDEN

CITY COUNCIL AGENDA MEMO

MEETING DATE: APRIL 27, 2026

DEPARTMENT: DPW

To: Mayor and City Council
From: Ellen R. Glass, City Manager; Don Grice, Public Works Director
Submitted: April 21, 2026
Subject: Motion to Approve the 2026 Roadway Mill and Overlay Repair Program

INTRODUCTION/ HISTORY/EXPLANATION OF TOPIC

In addition to several recent major roadway reconstruction projects, the city has taken a more proactive approach to its roadway repair and maintenance program. These efforts are designed to extend the overall lifespan of city streets by protecting and preserving the initial investment, before full replacement becomes necessary. More specifically, the city has implemented an annual crack filling and over-banding program to prevent water and non-compressible materials from infiltrating the road surface, which can lead to premature failure. Along with this program, we are now launching a mill-and-overlay repair initiative targeting specific problem areas on roadways that are otherwise in fair condition. The project will include a two-inch mechanical milling of the roadway surface followed by a HMA surface patch. These repairs will reduce maintenance demands on DPW staff and improve the ride quality for motorists.

To solicit bids, city staff posted the Roadway Mill and Overlay Repair Program to the BidNet Direct website through the MITN Purchasing Group. This process advertised the project to over 400 prospective bidders. At the March 25, 2026, bid opening, staff received five (5) bids for the project. Bid opening results below identified Titan Pavement, as the low bidder.

Company	Cost per S/F	Total Project Cost
BSI Paving	\$4.70	\$78,620.63
Hutch Paving	\$2.82	\$47,325.00
R & R Asphalt	\$6.95	\$116,273.50
TBD Construction	\$4.75	\$79,467.50
Titan Pavement	\$2.80	\$46,844.00

Titan Pavement has been in business for over 20 years and appears to have the experience, staffing, and access to the necessary equipment to complete the project.

STAFF RECOMMENDATION

The introduction of a roadway mill and overlay program is the logical next step in the city's effort to preserve our roadways. These efforts will help lengthen the lifespan of our roads by addressing problem areas on specific roadways and improving rideability.

MOTION

Move to award the 2026 Roadway Mill and Overlay Repair Program to Titan Pavement in the amount of \$46,844.00; and furthermore, authorize city staff to expand the program to include other areas within the constraints of budget limitations.

SUPPORTING MATERIALS ATTACHED:

I CONCUR: Ellen R. Glass
ELLEN R. GLASS, CITY MANAGER

POLICE DEPARTMENT MONTHLY ACTIVITY REPORT
CITY OF LINDEN

March 2026

COMPLAINTS

Larceny 3
M.D.O.P. 0
Juvenile Runaway 0
Juvenile Activities 0
Assaults 0
Breaking & Entering 0
Domestic Violence 0

POLICE ASSISTS To From

Argentine 3 1
Co. Sheriff 8 4
MI State Police 0 0
Fenton City 1 0

RADIO CALLS- 90

ALL OTHER ARRESTS

Warrants 4
Felony Arrests 0
Misdemeanor Arrests 4
Lodged In Co. Jail 1

Business Checks- 522
Vacation Checks- 17
Medical Checks- 10

TRAFFIC

Accidents
Property Damage 1
Injuries 0
Hit&Run 1

Radar 35
Other
Passing 0
Exp & Susp License 1
Exp & Improper Plates 8
No Proof of Insurance 10
Seat Belts 0
O.U.I.L. (O.U.I.D.) 0
Disobey Traffic Signal 1
Defective Equipment 0
Warnings 47

NON TRAFFIC CITATIONS

Stolen Vehicle 0
Recovered Vehicle 0
Minors in Possession- Alcohol 0
Parking 3
Possession- Narcotics 0
Reckless/Careless Driving 0
Loud Music 0
Ordinance Violation 0

Chief Scott D. Sutter

City of Linden Police Department Code Enforcement

CODE ENFORCEMENT

Date:03/13	Adress: N. Bridge and Fairway	Violation(s) Yes: or No:
Comments/Actions taken: Officer called for Recycling Cans not being picked up from the roadside. When Officer arrived the homeowner was removing them. CLOSED		

Date:03/04	Adress:400 W. Broad St	Violation(s) Yes: or No:
Comments/Actions taken: Officer Removed Sales sign from the Right of Way. Sign was destroyed. Unable to locate an owner.		

Date: 03/09	Adress:278 Sweet Briar Ridge	Violation(s) Yes: or No:
Comments/Actions taken: Officer saw a vehicle parked AEX 5129 in violation of local ORD. A Warning was issued, unable to locate the driver at the time. Officer did F/U and vehicle was removed. CLOSED		

Date: 03/21	Adress: 300 Blk N.Bridge St	Violation(s) Yes: or No:
Comments/Actions taken: Officer removed a Sign in the Right Of Way. No owner was identified.		

Date: 03/18	Adress: 374 Saddlebrook	Violation(s) Yes: or No:
Comments/Action taken: CF 6126 parked over the sidewalk. Officer made contact with driver, the vehicle was moved. CLOSED		

Chief's Notes

We responded to a total of 27 calls for the month of March with 20 of them being EMS. Other calls consisted of 1 fire alarm, 2 lift assists, 2 open burn complaints and 2 assists for mutual aid.

We had a busier month for EMS calls this month, nothing abnormal, it's different all the time. For the year we are a normal track, 88 so far. Been a quiet month overall but April will be very busy with several training sessions. We are doing a mutual aid training with Fenton City FD and holding a CPR refresher class with our City staff.

As always if you have any questions, you can call me directly or email any concerns or comments.

Respectfully submitted,

Brian Will

APPARATUS AND EQUIPMENT

E12- No report or repairs

E11- No report or repairs

R16- No report or repairs

U-17- We are in the process of installing a new wench on the front of this truck. Being used as a grass truck once in a while we go off road with it so this tool helps us get unstuck which happens once a year it seems.

Fire Station

Now that the weather is warming up a bit we will begin our spring cleaning on the station. We power wash the floors and give it another coat of floor paint. Its an annual process but with that old floor paint to still very well and we like to keep it looking fresh and clean the best we can.

Training

We conducted 2 trainings this month with the first one being a walk through at Spring Meadows CC. This large building has numerous rooms in it with storage of 50+ gold carts inside the building. This walk through gives us a feel for the layout, its hazards and any other concerns in the event we get called for an incident. We also did a walkthrough at the Alpine store. Another large building with several rooms and complications if we respond to call.

Our second session team building and communications. We are formed in small groups and did some team exercises so everyone gets used to working together as a team for safety and efficiency benefits.

Personnel

We continue to find ways to get the word out that we are in need of Firefighters. It is a common issue with all departments recruiting new members. In today's busy lives, residents say they don't have the time to help out. We will continue this effort to see if we can fill our ranks for now and future needs.



DEPARTMENT OF PUBLIC WORKS

Memorandum

To: Ellen Glass, City Manager
From: Don Grice, Director of Public Works
Date: April 21, 2026
Re: DPW Monthly Report to Council

In addition to routine responsibilities, the Department of Public Works has accomplished the following over the past month.

- Received and staked out over 238 Miss Dig tickets throughout the community
- Dispense 2+ tons of cold- patch on surface roads and parking lots
- Work with residents on leak detections/pressure tests
- Change out water meters as needed
- Loose Center work:
 - Daily cleaning (M-F)
 - Assist with table and chair set ups
 - Reposition bumper blocks in parking lot
- Work with contractors, engineers, and architects on Mill Building Project
 - Contractors continue to work on foundations
 - Work for interior stairwell is underway
 - Investigations on remaining structural posts
- Install temporary parking lot for businesses affected by N. Bridge Street bridge project



- Work with engineers and contractors on preparations for E. Broad Street Project
- Work with engineers and contractors on Shiawassee bridge repair project
- Work with engineers and contractors on SRTS project
- Meet with Genesee County and Fenton Township to discuss including ditching work along Ripley Road as part of the Phase IV of the Southern Lakes Water Main Project
- Complete commercial inspection of E. Rolston Road sewer pump station
- Work on spring cleanup at cemetery and EWP
- Finish floor sealing at EWP restrooms and open for season
- Submit Annual Pumpage Report and Cross Connection reports to EGLE
- Start lead and copper water sample program
- Work on 26-27 DPW budget
- Respond to five-inch rainfall over Easter weekend.
 - We had over 10,000 gallons drafted off Ripley Road and E. Rolston Road lift stations to give the pumps time to catch up.
- Work with engineers to conduct hydrant fire flow testing for state mandated testing

Respectfully submitted,

Don Grice



To: Ellen Glass, City Manager

From: Tessa Sweeney, Director of Senior Services & Community Engagement

Date: April 22, 2026

Re: Loose Monthly Report to Council-April 2026

In addition to our routine programming, please see the following updates from the past month:

- **Facility & Operations:**

- Staff are exploring ideas to enhance the barn. This includes the potential conversion of the existing shed into a relaxed social gathering space. The vision is for an area centered around the pool table, with music and a variety of yard games, and with the possibility of adding exercise equipment in the future.
- Hall A projector and DVD player are no longer working. We have begun collecting and reviewing quotes for updating both Halls equipment.
- The library board is in early discussions about collaborating with the Loose Happy Stampers on an intergenerational program focused on creating and sending handmade cards.
- As previously announced, Dotti will transition to part-time beginning May 4 and will teach a weekly yoga class on Mondays at 5:00 p.m..
- Ladies Day Tea tickets sold out within hours; 80 tickets were available for purchase.
- We hosted a fun Men's Basketball Tournament Challenge; Rick L. was the lucky winner of the \$25 gift card.
- Biking Bunch Returns for the season on Wednesday, May 6 at 9:30
- Blue Lakes Charter has implemented a fuel surcharge due to rising fuel costs.
- Junk in the Trunk is scheduled for Friday, June 19, featuring Mahalo Brothers Pizza Co. on-site
- Due to strong participation, Drums Alive has introduced an additional class to better accommodate participants.
- Recent arthritis exercise class cancellations were due to instructor availability, including scheduled time off and other obligations. To minimize disruption, alternative options such as SilverSneakers exercise videos were offered for arthritis class participants, and the Director assisted with classes to help maintain continuity. Staff will continue exploring solutions to maintain consistency in programming when cancellations occur.
- The nutritional and health department inspections were completed, and both were passed.
- Working with Larry A. to explore the possibility of an intergenerational program focused on building birdhouses/bat houses.
- Staff successfully completed the required CPR training.

- **Genesee County Senior Services:**
 - In partnership with Genesee County Senior Services and the Genesee County Sheriff's Department, we will host a free shred event on June 24 at Hyatt Elementary

- **Community Events & Partnerships:**
 - **Senior Power Day** at Crossroads Village: Wednesday, May 20 9:00 a.m.-2:00 p.m.
 - **Community Foods** continues the fourth Thursday 3:30–6:30 p.m.
 - **Linden Fire Department** will host a free CPR informational class in June (limited registration; no certification card provided)
 - **Choice One Bank** (Jeanine Sapelak, Linden Branch) hosted a scam awareness session with 9 attendees.
 - **Linden Park & Recreation** will host a free fly-fishing event at Loose on Thursday, April 23 from 6:00–8:00 p.m., with a volunteer Bob R., from Loose.
 - **AARP Tax Program** concluded for the season, assisting over 300 individuals. Evening appointment times (up to 6:30 p.m.) were introduced this year
 - **Greenlight Innovations** will be hosting another Business Panelist on Thursday, May 21 at 8:00 a.m.
 - **Mass Transportation Authority:** In response to feedback regarding transportation to the Fenton Library, we partnered with MTA to provide a free shuttle service. There were no riders to date.
 - **Coffee & Conversations:** Genesee County Commissioner, Shaun Shumaker will host a coffee and conversation hour on Thursday, May 7 from 9:00 a.m.-10:00 a.m. for an open and informal dialogue.
 - Outreach has been made to Representative Mike Mueller's office to explore a similar engagement opportunity.
 - **Coffee & Conversation with the Director (April 7)**
13 attendees participated in an open discussion covering:
 - The Linden Shuttle Services
 - Ladies Day tea
 - Interest in a fix-it program
 - Osteoporosis; Physical Therapy; Occupational Therapy Exercise Programs
 - Potential free hot dog event.
 - Information given about the July patriotic event
 - TV's in the Annex and viewing more sports channels
 - Sports viewing/watch parties
 - Birthday celebrations (coffee and cake concept)
 - Evening programs for adults at 50+ and families in the evening hours.
 - Interest in a plant swap with the garden community
 - Registered Dietitian presentation interest
 - AARP programs and GCCARD lunch program discussion
 - Veterans benefits presentation interest.
 - Genesee County millage funding discussion
 - Class Scholarship for those in need.
 - Transportation presentation with MTA interest

- Interest in discounted golf rates at Shiawassee Shores
- **Genesee District Library Partnership**
Expanded collaboration is underway with upcoming programs (pre-registration required through GDL):
 - UFOs Over Michigan – May 4 at 1:00 p.m.
 - Cooking with Ming – May 18 at 9:30 a.m.
 - Composting Class – June 8 at 1:00 p.m.

Recent Programs:
The Wreck of Edmund Fitzgerald had 121 in attendance.
The Classic K9 Dancing Dog Show had 133 in attendance.
- **Southern Lakes Park & Recreation:**
 - SLPR will be offering pop-up fitness classes at Loose this spring and summer. The first session is scheduled for Thursdays, April 30, May 28, June 18 and July 16 from 7:00–8:00 p.m. Must pre-register thru SLPR.
- **Travel:**
 - Upcoming:
 - Million Dollar Quartet: Sold Out

Reporting Period: October 1, 2025- September 30, 2026

Total visitors: 1555

Linden/Argentine: 649

Fenton City/Township: 577

Flint: 31

Flushing: 21

Byron: 28

Howell: 10

Other in County: 18

Gaines: 42

Goodrich: 0

Grand Blanc:60

Swartz Creek: 59

Holly: 39

Other Out of County: 21



Respectfully submitted,
Tessa Sweeney
Director of Senior Service & Community Engagement

Attachments:

1. March Activity Report

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1	2025/2026 SENIOR MILLAGE															Number of New Senior Participants During This Activity Period:					237			
2	MONTHLY ACTIVITY LOG															Cumulative Duplicated Senior Participants:					0			
3	Senior Center Name: Loose Senior Center							Month: March 1 through March 31, 2026							Cumulative Number of Unduplicated Senior Participants Year to Date:					1280				
4	Socialization Activities			Education Activities			Health Activities			Nutrition Activities			Transportation Activities			Social Services			Outreach			Volunteerism/Planning		
5	Activity Title	Activity Frequency	# of Senior Persons	Activity Title	Activity Frequency	# of Senior Persons	Activity Title	Activity Frequency	# of Senior Persons	Activity Title	Activity Frequency	# of Senior Persons	Activity Title	Activity Frequency	# of Senior Persons	Activity Title	Activity Frequency	# of Senior Persons	Activity Title	Activity Frequency	# of Units	Activity Title	Activity Frequency	# of Hours of Service
6	Bingo	1	26	Balance Assessment	1	16	Arthritis Exercise 10:30	8	120				Read and Ride-MTA	4	0	Alzheimers Support	1	4				Income tax		64
7	Bus Trip	1	16	Book Club	1	13	Arthritis Exercise 9:30	8	92	Food Pantry	4	59				Ask a Lawyer	1	5				Greeting Cards	3	0
8	Euchre	7	106	Crochet/Knitting	4	21	Beginner Pickleball	4	23	Lunch	19	152				Medicare/Medicaid/MiCafe	4	8				MMAP/MICAFE	7	14
9	Euchre Tournament	1	16	Jewelry Class	1	4	Beginner Line Dancing	2	13	Community Soup	1	47				Grief Support	2	8				Special Events	1	3
10	Wii	1	2	Happy Stampers	1	3	Blood Pressure	2	0							Puzzles	19	70				Chorus	4	10
11	Mahjong	4	34	Oddities & Rarities-GDL	1	26	Cardio/Aerobic	7	78													Office Help		4
12	Newsletter	19	51	Loose Chorus	4	35	Chair Yoga	8	109							Loan Closet	19	15				Meals		2
13	Office Visit	19	151	Painting	3	18	Gentle Flow Yoga	11	201							Book Nook	8	89						
14	Out of County Membership	19	1	Quilting	4	14	Foot Doctor	0	0							Income Tax Prparation	4	79						
15	Pinochle	2	16	Wood Carving	2	14	Intermediate Line Dance	2	11															
16	Tax Form pick up	19	4	Be a volunteer	1	10	Massage	2	10															
17	Movie	1	18	Desert Angels Crafting	1	4	Strength & Balance-IVY	4	56															
18	Coffee	19	70				Pickleball	4	45															
19	Celtic evening	1	50				Strength & Balance	4	55															
20	Pinoche	2	16				Drums Alive	4	37															
21							Tia Chi	4	18															
22	Board Game Night	2	4																					
23																								
24																								
25																								
26	Total Socialization	118	581	Total Education	24	178	Total Health	74	868	Total Nutrition	24	258	Total Transportation	4	0	Total Social Services	58	278	Total Outreach	0	0	Total Volunteer/Planning	15	98

Record yearly UNDUPLICATED programming in this section. Use the same programming definitions as on page one.

Education Programs

Level 2 (6) Level 3 (10)

Wood Carving
Book Club
Crochet
Quilting
Knitting
Jewelry
Loose Chorus
Painting
Happy Stampers
Oddities & Rarities Presentation
Balance Assesment

Health Programs

Level 2 (10) Level 3 (14)

Arthritis Exercise Class 9:30
Arthritis Exercise Class 10:30
Beginner Pickleball
Beginner Line Dance
Health Fair
Cardio/Aerobic
Chair Yoga
Gentle Flow Yoga
Strength & Balance
Intermediate Line Dance
Massage
Strength & Balance IVY
Pickleball
Drums Alive
-

Social Services

Level 2 (6) Level 3 (10)

Alzhemier Support
Ask a Lawyer
Loan Closet
Grief Support
Secretary of State
MiCAFE
Dementia Support
Veteran Support
Puzzles



FREE Document Shredding Events for Seniors

Bring a bag filled with your confidential documents for FREE, SAFE and CONTACTLESS on-site paper shredding and recycling!
Medication take-back will also be available on site.

**Events are
10 am - 1 pm**

2026 Dates

Thursday, May 7

Mundy Miracle Commons
Presented by Mundy Senior & Enrichment
Center, 1286 W. Hill Road in Mundy Township

Wednesday, June 24

Hyatt Elementary
Presented by Loose Senior Center
325 Stan Eaton Drive in Linden

Thursday, September 24

Carman-Ainsworth Senior Center
2071 S. Graham Road in Flint Township

A Partnership Between:



GENESEE COUNTY
BOARD OF COMMISSIONERS



GENESEE COUNTY
DEPARTMENT OF SENIOR
SERVICES

This service is fully funded by the Genesee County Senior Millage funds. Your tax dollars are at work.

L **LOOSE** *L*

COFFEE & CONVERSATIONS County Commissioner for Genesee County's 6th District

Shaun Shumaker

Thursday, May 7 at 9:00 - 10:00 A.M.

Join the Commissioner, Shaun Shumaker, Thursday, May 7 at 9:00 AM for coffee and an open dialogue. This is an opportunity to chat face-to-face, share thoughts and hear about important local issues.



GENESEE COUNTY
— MICHIGAN —





CITY OF LINDEN

PUBLIC COMMENT CARD

Per Council Rules and Procedures, as amended.

PLEASE PRINT CLEARLY

Name or Group/Organization Name MONICA R LARNER		Date of Meeting 4-13-26
Street Address including City, State, ZIP Code [REDACTED] LINDEN MI 48451		
Email Address (in case we need to contact you): [REDACTED]	Phone Number (in case we need to contact you): [REDACTED]	
<input type="checkbox"/> General Comment (requiring no response)	<input checked="" type="checkbox"/> Question (requiring response)	
Description of comment or question: Why are my questions not addressed? American Legion Auxiliary - Military Child - Purple Up Loose classes- how effects Seniors		

Upon completion, please submit to the City Clerk.

Any person wishing to address the City Council will get 3 minutes. Individuals wishing to speak will be called upon utilizing the completed Public Comment Cards. Remarks should be addressed to the presiding officer and is not time for debate, but for comments or questions for Council and/or Staff to answer or research. Questions will be answered during the meeting if the information is readily available. If answers are not available during the meeting, Council or Staff will contact the individual within one week or 7 business days, or when the information becomes available. No person shall have the right to speak more than once on any particular subject until all persons wishing to be heard on that subject have the opportunity to speak.

FW: Public Comment Card Follow up - April 13, 2026

From Tessa Sweeney <tsweeney@lindenmi.us>

Date Thu 4/16/2026 1:53 PM

To Kristyn Kanyak <clerk@lindenmi.us>

Please see the response below regarding the request from the April 13 City Council meeting public comment card.

Tessa Sweeney

Director of Senior Services & Community Engagement

707 N. Bridge

Linden, MI 48451

tsweeney@lindenmi.us

810-735-9406

www.lindenmi.us / www.loosecenter.org



From: Tessa Sweeney

Sent: Thursday, April 16, 2026 1:52 PM

To: [REDACTED]

Subject: Public Comment Card Follow up - April 13, 2026

Hi Monica,

Per your request from your public comments and statements from the City Council meeting on Monday, April 13 regarding Loose, recent class cancellations were due to a variety of circumstances affecting the instructor, including previously scheduled personal time and other obligations within their organization. While situations such as scheduled time off or illness cannot always be prevented, we try to minimize disruptions to programming at the center whenever possible.

In the meantime, we have made efforts to ensure participants continue to have access to the arthritis exercise class. For example, we have been offering SilverSneakers exercise videos for those who still wish to attend and remain active. As you may recall, this option was communicated to participants at the start of class at both March 31 arthritis exercise classes, and the first offering of the alternative session began on Thursday, April 2 for those interested. We continue to explore alternative solutions so that when cancellations do occur, opportunities remain available whenever possible. Our goal is to maintain consistency while also being realistic and understanding about the challenges that can arise with staffing and instructor availability.

Thank you,

Tessa Sweeney

Director of Senior Services & Community Engagement

707 N. Bridge

Linden, MI 48451

tsweeney@lindenmi.us

810-735-9406

www.lindenmi.us / www.loosecenter.org





CITY OF LINDEN
PUBLIC COMMENT CARD

Per Council Rules and Procedures, as amended

PLEASE PRINT CLEARLY

Name of Group/Organization Name <i>Mike Dietz</i>		Date of Meeting <i>4-13-25</i>
Street Address in [REDACTED]		
Email Address (in case we need to contact you)		Phone Number (in case we need to contact you)
<input type="checkbox"/> General Comment (requiring no response)		<input type="checkbox"/> Question (requiring response)
Description of comment or question: <i>Electric mini bikes</i>		

Upon completion, please submit to the City Clerk.

Any person wishing to address the City Council will get 3 minutes. Individuals wishing to speak will be called upon utilizing the completed Public Comment Cards. Remarks should be addressed to the presiding officer and is not time for debate, but for comments or questions for Council and/or Staff to answer or research. Questions will be answered during the meeting if the information is readily available. If answers are not available during the meeting, Council or Staff will contact the individual within one week or 7 business days, or when the information becomes available. No person shall have the right to speak more than once on any particular subject until all persons wishing to be heard on that subject have the opportunity to speak.

4-14-26 Spoke to Mr. Dietz, adv. him on the law
to ordinance and advised him I sent an email
to my officers to keep a look out for any
violations





CITY OF LINDEN

PUBLIC COMMENT CARD

Per Council Rules and Procedures, as amended

PLEASE PRINT CLEARLY

Name or Group/Organization Name ED KOLEDO		Date of Meeting 4-13-26
Street Address (include City, State, ZIP Code) [REDACTED] Linden MI 48451		
Email Address (in case we need to contact you): [REDACTED]	Phone Number (in case we need to contact you): [REDACTED]	
<input checked="" type="checkbox"/> General Comment (requiring no response)	<input checked="" type="checkbox"/> Question (requiring response)	
Description of comment or question: Elka's Evolution - closed session - will the evolution be public knowledge?		

Upon completion, please submit to the City Clerk.

Any person wishing to address the City Council will get 3 minutes. Individuals wishing to speak will be called upon utilizing the completed Public Comment Cards. Remarks should be addressed to the presiding officer and is not time for debate, but for comments or questions for Council and/or Staff to answer or research. Questions will be answered during the meeting if the information is readily available. If answers are not available during the meeting, Council or Staff will contact the individual within one week or 7 business days, or when the information becomes available. No person shall have the right to speak more than once on any particular subject until all persons wishing to be heard on that subject have the opportunity to speak.

Public Comment Card Response - Linden City Council Meeting 4/13/2026

From Kristyn Kanyak <clerk@lindenmi.us>

Date Tue 4/21/2026 11:52 AM

To [REDACTED]

 1 attachment (24 KB)

Public Comment Card 4-13-2026.pdf;

Hello Ed,

Thank you for attending last week's Linden City Council meeting. In response to your attached comment card, no motion was made after the Closed Session held during the April 13, 2026. Any further action(s) would be discussed by the City Council.

Please let me know if you have any additional questions. Thank you!

Kristyn Kanyak, MiPMC

City Clerk

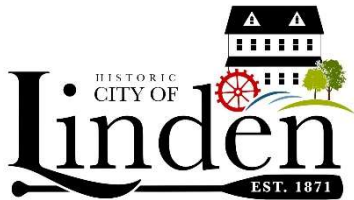
City of Linden

132 E. Broad St. P.O. Box 507

Linden, MI 48451

810.735.7980

www.lindenmi.us



BEGINNER KITE MAKING & FLYING EVENT

Sponsored by the City of Linden Parks and Recreation Committee



and the spirit of innovation inspired by
Benjamin Franklin



★ **FREE EVENT FOR CHILDREN!** ★

Bring your creativity and curiosity to a fun evening of kite building and flying! Perfect for beginners—no experience needed.



Date: May 14



Time: 6:00 PM – 8:00 PM



Location: Linden County Park

(Pavilion on the hill near the tennis courts)



What to Expect:

- Learn how to build your very own kite
- Decorate and personalize your design
- Take to the skies and fly your creation
- Enjoy a fun, hands-on outdoor experience



Who Can Attend:

Children of all ages (with adult supervision encouraged)



Cost: FREE **Attendance is Limited to The 1st 40 kite artists**

Come celebrate history, science, and outdoor fun with us—just like Benjamin Franklin would have loved!