



**CITY OF LINDEN**  
**CITY COUNCIL WORK SESSION MEETING AGENDA**  
**LOCATION: LOOSE SENIOR CENTER, 707 NORTH BRIDGE STREET, LINDEN, MI 48451**

Monday, January 12, 2026

6:30 P.M.

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

**C. ROLL CALL & INTRODUCTIONS**

- a. Excuse Absent Member(s)

**D. SPECIAL PRESENTATIONS**

- a. Dementia-Friendly Communities Workshop By: Jim Mangi, Dementia Friendly Services

**E. CORRESPONDENCE**

- a. Planning Commission 2025 Annual Report

**F. PUBLIC COMMENT**

Individuals wishing to speak will be called upon utilizing the completed Public Comment Cards. Remarks should be addressed to the presiding officer and is not time for debate, but for comments or questions for Council and/or Staff to answer or research. Questions will be answered during the meeting if the information is readily available. If answers are not available during the meeting, Council or Staff will contact the individual within one week or 7 business days, or when the information becomes available. No person shall have the right to speak more than once on any particular subject until all persons wishing to be heard on that subject have the opportunity to speak.

**G. CONSENT AGENDA**

- a. City Council Meeting Minutes from December 8, 2025
- b. Application to Use Public Property - LAFF Pathways Paddle & Pedal Festival: Saturday, June 13, 2026
- c. Amendment to the Fiscal Year 2025-2026 Fee Schedule (Cemetery Administrative Fee)
- d. Financial Reports

**H. DISCUSSION ITEMS**

- a. F.A.C.T. Consortium Cost Allocation for PEG Funding Applications
- b. Downtown Parking/Intersection Reconfiguration
- c. Budget Priorities

**I. MANAGER'S UPDATE**

**J. COUNCIL COMMENTS & REPORTS**

**K. CLOSED SESSION**

**L. ADJOURNMENT**



132 E. Broad Street • Linden, MI 48451 • P.O. Box 507  
Phone: (810) 735-7980 • Fax: (810) 735-4793

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TO: Mayor Armstrong and City Council Members

FROM: City of Linden Planning Commission

DATE: December 15, 2025

RE: 2025 Planning Commission Annual Report

The City of Linden Planning Commission is pleased to provide this Annual Report of its activities for calendar year 2025. This report is being submitted in compliance with Section 19 of the Planning Enabling Act, Public Act 33 of 2008, as amended. The Act states that: *A planning commission shall make an annual written report to the legislative body concerning its operations and the status of planning activities, including recommendations regarding actions by the legislative body related to planning and development.*

The following is a summary of the Planning Commission's activities in 2025:

Meetings:

- January 3, 2025 Regular Meeting
- February 3, 2025 Regular Meeting
- April 7, 2025 Regular Meeting
- May 5, 2025 Regular Meeting
- July 7, 2025 Regular Meeting
- August 4, 2025 Regular Meeting
- September 2, 2025 Regular Meeting
- October 6, 2025 Regular Meeting
- December 11, 2025 Special Meeting

Administrative Site Plans Approved

- 699 West Broad Street (Butch's Barber Shop) – New personal service use
- 1007 North Bridge Street (AT&T Mobility) – Equipment upgrades at the existing wireless tower
- 918 North Bridge Street (Houndstooth and Harlequin) – New retail store
- 274 Rockway Drive (Home Health Physical Therapy) – New home occupation

Preliminary Site Plans Approved

- 201 North Main Street – Linden Mills Building Improvements
- 208 Lindenwood Drive – New home occupation/sale of weapons
- 14479 Ripley Road – New group day care home

**Final Site Plans Approved**

- 201 North Main Street – Linden Mills Building Improvements
- Forest Ridge Estates – Recommended approval of the Final PUD Plan (later approved by City Council)

**Special Land Uses Approved**

- 208 Lindenwood Drive – New home occupation/sale of weapons
- 14479 Ripley Road – New group day care home

**Rezonings Approved**

- 210 Oak Street Conditional Rezoning – Recommended approval to City Council (later adopted by City Council)

**Zoning Amendments**

- Recommended approval of Planning Commission procedures amendments (later adopted by City Council)
- Recommended approval of exterior lighting amendments (later adopted by City Council)
- Recommended approval of a comprehensive amendments package pertaining to housing (pending decision by City Council)

In addition to the items listed above, the January 2025 meeting featured a mini-training session for new Planning Commission members.

In 2026, members of the Planning Commission will be notified of and may consider attending planning and zoning related training opportunities. Various training opportunities are available through organizations such as the Michigan Municipal League and the Michigan Association of Planning.

The Planning Commission welcomes any thoughts that the City Council may have related to the Commission's proposed 2026 work plan. If you would like the Planning Commission to address any particular topics, please let us know.

cc:      Zoning Board of Appeals  
            Downtown Development Authority  
            Historic District Commission



**CITY OF LINDEN  
CITY COUNCIL MEETING**

**MONDAY, DECEMBER 8, 2025 AT 6:30 P.M.**

**LOCATION: LOOSE SENIOR CENTER, 707 NORTH BRIDGE STREET, LINDEN, MI 48451**

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by Mayor Elizabeth Armstrong. The meeting was held at The Loose Senior Center located at 707 North Bridge Street, Linden, Michigan 48451.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all present. A Moment of Silence was observed for first responder heroes and military heroes that have lost their life in the line of duty this year and will not be joining their families this year for Christmas.

**City Council Present:** Mayor Elizabeth Armstrong, Mayor Pro tem Brad Dick, Tom Hicks, Pam Howd, Jerry Link, Denise Miller, Brenda Simons

**Absent:** None

**Others Present:** Ellen Glass, City Manager; Don Grice, Director of Public Works; Tessa Sweeney, Director of Senior Services and Community Engagement; Kristyn Kanyak, City Clerk; Mike Gildner, City Attorney; Adam Young, City Planner & Zoning Administrator

a. Excuse Absent Member(s)

None.

**SPECIAL PRESENTATIONS**

(A) Proclamation for Ed Koledo, Executive Director of SLPR  
Armstrong read and presented Koledo with a Proclamation.

**PUBLIC HEARINGS**

None.

**CORRESPONDENCE**

(A) Clerk's Office - Sunlight Award from MI Fair Elections Institute  
Armstrong acknowledged the item, Kanyak reviewed the purpose of the award.

**PUBLIC COMMENT**

Armstrong read and reviewed the public comment process.

Public comment regarding Board of Review membership and experience; requested clarification for removal; volunteer appreciation, treatment and notice; requested consideration regarding consent agenda item.

Public comment regarding reconsideration of Howd's removal from Parks and Recreation Commission, reasoning and thanked all volunteers.

Public comment about development and traffic concerns; snow plowing in subdivision and requested affordable housing clarification.

Public comment about the Applewood and requested reasoning it's not included at Loose anymore. Also shared details for upcoming Loose Choir performances.

Public comment about Community Soup; requested clarification regarding ADUs; why Shiawassee Shores was removed from MTA stop; also commented on financials, requested reasoning we pay when we have available in Linden.

Public comment regarding Historical Society doing another book, reasoning and details; upcoming event and details; if city has any plans for America's Birthday.

Armstrong clarified remaining public comments would be addressed during agenda items. Staff addressed comments pertaining to the referenced development; Applewood; ADUs; MTA; financials; America250, Armstrong also addressed.

#### **CONSENT AGENDA**

- (A) City Council Meeting Minutes from November 10, 2025
- (B) 2026 Boards and Commissions Appointments
- (C) Financial Reports

Simons requested further discussion on Item (B) and reasoning, Armstrong and Simons briefly discussed. Glass and Gildner clarified removal of item for discussion and motion.

Motion by Simons, second by Howd to approve the consent agenda, but remove Item (B) 2026 Boards and Commissions Appointments and add as Item (F) under New Business. Roll call. Motion failed 5-2.

**AYES:** Simons, Howd

**NAYS:** Dick, Miller, Hicks, Link, Armstrong

**ABSENT:** None

Motion by Miller, second by Hicks Simons to approve the consent agenda. Roll call. Motion carried 6-1.

**AYES:** Armstrong, Link, Howd, Dick, Miller, Hicks

**NAYS:** Simons

**ABSENT:** None

#### **UNFINISHED BUSINESS**

None.

#### **NEW BUSINESS**

- (A) Conditional Rezoning Request: 210 Oak St.

Public comment from applicant on the process; explained the request and reasoning.

Public comment sharing opinion on the agenda item; thanked staff for efforts, responses; commented on affordable housing shortage; Fenton Township growth; and the zoning ordinance update process. Armstrong clarified agenda item.

Link and Young discussed scenario if this property is sold or changes ownership; zoning runs with the land, referenced conditions of approval offered and further explained. Simons and the applicant briefly discussed improvements. Miller and Young further discussed request and conditions offered. Hicks and Gildner discussed conditional rezoning and the voluntary provisions.

Motion by Howd, second by Miller to approve the conditional request to rezone the R-3 Single-Family Residential District to the R-4 Multiple Family Residential District, with the conditions as proposed. Gildner confirmed motion language.

Roll call. Motion carried 4-3.

**AYES:** Link, Miller, Howd, Simons

**NAYS:** Hicks, Armstrong, Dick

**ABSENT:** None

**(B) Ordinance No. 425 An Ordinance Amending Section 154: Zoning (Housing Focused Zoning Ordinance Amendments)**

Glass explained reasoning why topic has returned. Young reviewed options, explained not all or nothing; clarified no changes proposed to zoning districts map; also further explained multi-family resident zoning district; what current zoning allows for, and what it now defines and clarifies and reasoning.

Public comment about various language within the proposed ordinance draft about housing size; accessory dwelling units; definitions; shared personal experience and developments in other cities; and opinion.

Public comment expressing concerns regarding congestion; high density, multi-unit housing; proper infrastructure with growth; safety concerns; reason why this was brought back; requested consideration of long-term impact.

Public comment on supporting change and growth; shared concerns about traffic and speed; love for community, concern with water pressure if units are allowed.

Public comment thanked Young for reaching out after last meeting, concerns with Master Plan, downtown development/redevelopment; traffic, congestions and concerns.

Public comment on local service district use-types; discussed property and non-conforming use, referenced draft ordinance language for consideration and reasoning.

Public comment about ordinance update, Planning Commission's effort, time spent on and number of meetings; contacted Councilors and only one response; time spent on other ordinances.

Motion by Hicks, second by Link to postpone until February.

Discussion regarding motion, Gildner clarified.

Miller discussed concerns with how people are treating each other; need time to hear from residents; length with the Planning Commission. Simons referenced Young's summary of changes, suggested voting on parts, Gildner reviewed options. Link further discussed importance and concerns brought up. Howd discussed looking at changes by sections to review for ease. Dick explained tasking staff with specifics. Armstrong discussed length with Planning Commission; shared concerns regarding doors that could be open because of the grant; interested in continuing to talk about it with residents. Howd and Gildner briefly discussed conditional rezoning. Gildner restated the motion and confirmed understanding with Councilors.

Roll call. Motion carried 7-0.

**AYES:** Miller, Simons, Howd, Dick, Link, Hicks, Armstrong

**NAYS:** None

**ABSENT:** None

(C) Resolution No. 24-25 Approving Relocation of the Early Voting Election Site

(D) Resolution No. 25-25 Approving Relocation of the Election Day Voting Polling Location

Public comment shared past experience as election worker when there was a ballot-item concern and the polling location had to be moved from a Church.

Howd discussed the location change. Link requested additional information; lack of notice and to further discuss. Simons explained the Loose Center meets all required criteria for a polling location. Miller discussed the current early voting location shared concerns with using Loose. Hicks requested pros and cons. Dick suggested ask Clerk for reasoning. Kanyak reviewed memo; addressed comments and requested specifics. Discussion between Council and Staff regarding Community Center; current locations used; programming and scheduling options; election materials and campaigning, Gildner clarified and Kanyak further discussed.

Public comment shared concerns with using Loose for elections, discussed Community Center use.

Brief discussion with Miller and Kanyak regarding designated entrance possibility.

Public comment about parking lot capacity and use of senior center.

Motion by Dick, second by Simons to approve Resolution No. 24-25 Approving Relocation of the Early Voting Election Site and Resolution No. 25-25 Approving Relocation of the Election Day Voting Polling Location. Roll call. Motion carried 6-1.

**AYES:** Simons, Dick, Miller, Link, Howd, Hicks

**NAYS:** Armstrong

**ABSENT:** None

(E) SLPR-Loose Financial/Cooperative Agreement

Glass reviewed the topic. No public comment was received. Councilors briefly discussed, no comment was received from Councilor Link.

Motion by Miller, second by Armstrong to accept. Roll call. Motion carried 7-0.

**AYES:** Howd, Link, Simons, Armstrong, Hicks, Miller, Dick

**NAYS:** None

**ABSENT:** None

## **CITY MANAGER'S REPORT**

Glass provided a verbal update on the following items:

- Thanked Departments for help with Holiday Happening event
- Police Department's success with No Shave November initiative
- Safe Routes to School update
- Mill Building project update
- Year End Wrap-up
- Meeting with Linden Presbyterian Church

## **CITY ATTORNEY'S REPORT**

Glass updated meeting recordings discussion will continue in the new year; discussed permanent space for meetings and evening programming within Loose. Gildner will reserve comments when information comes forward about recording meetings.

## **DEPARTMENT REPORTS**

Armstrong thanked the Departments for their reports which included reports from the Police Department, Code Enforcement, Fire Department and Senior Services Department.

## **COUNCIL COMMENTS AND REPORTS**

Simons requested emailed communications with Council and residents and reasoning; also thanked audience for participating.

Miller thanked Happening In Linden for Holiday Happening Event; commented on permanent meeting location and recording meetings; thanked Planning Commission for work on zoning ordinance; City Council brought gnome for Loose Center; wished everyone a Merry Christmas and commented on 2026.

Hicks thanked audience; wished everyone a Merry Christmas and commented on 2026.

Howd thanked Happening In Linden for Holiday Happening Event, shared volunteer experience; donations needed for food banks, shared items; and thanked various organizations for work in community.

Link shared concerns and referenced comments made, during last meeting, shared thoughts about and how to address moving forward.

Brief discussion between Armstrong and Simons about commenting. Armstrong thanked volunteers for serving Linden this year and read a personal statement/opinion. Armstrong thanked Dick; and wished all Merry Christmas and Happy New Year.

Simons commented on work session discussions and purpose; reasoning for asking questions; and the zoning ordinance returning. Brief discussion with Link and Simons. Armstrong reminded Simons of Rules of Procedure and asked for no interrupting. Link provided additional comments and his previous statements. Simons clarified her comments.

Hicks requested correspondence with him be city email. Glass and Simons commented on Open Meetings Act (OMA), Gildner further explained.

Armstrong further commented on her vote for zoning; who she contacted; brief discussion with Simons.

**CLOSED SESSION**

None.

**ADJOURNMENT**

Motion by Amstrong, second by Howd to adjourn. The meeting was adjourned by Mayor Armstrong at 8:38 p.m.

Respectfully Submitted,

\_\_\_\_\_  
Kristyn Kanyak, City Clerk

Approved: \_\_\_\_\_

APPLICATION/PERMIT TO USE PUBLIC  
PROPERTY, PUBLIC STREETS OR RIGHTS-  
OF-WAY

Your Approved form is your confirmation



RECEIVED  
BY: JAN 06 2026

132 East Broad Street • P.O. Box 507 • Linden, Michigan 48451-0507  
Telephone: (810) 735-7980 • Fax: (810) 735-4793

Notes to Applicants: Application and all attachments must be received by the city at least 90 days prior to event.

Name of Event: Paddle + Pedal Festival

LAFF Pathways Inc.

(Name of Sponsoring Organization)

Heather Durham

(Name of Organization Representative in Charge of Event)

1/6/2026

(Date Submitted)

N/A

(Tax Exempt Organization)

Tel. No.

Description of Event: (List times of any unusual events, i.e. Fireworks display, etc.) Give as much information regarding nature of event as possible. Attach additional sheet(s)/maps.

Paddling up + down the Shiawassee River  
Combined w/ Bicycling the LAFF pathway, Beg. + Ending at the Mill.

Date(s) of Event: June 13, 2026

Time of Event: (Begin)

(Each Day) (End) 9PM

Identify the Public Property that you are requesting to use: i.e. Streets, Parks, Parking Lots, etc. Rimble-Sharp Gazebo  
Park, Linden Mill's parking lot, Community Center + parking lot

(Use extra sheet if necessary. \*Provide a map of all the areas you are requesting use of, showing placement of any temporary equipment/vehicles etc. and traffic pattern for vehicles, if applicable.)

Number of Volunteers or Workers you will supply Info + Registration Table volunteers, Food truck  
Staff, Stage performers, Livery Staff

If Street Closure is Necessary - Time of Barricading (Each Day): (Begin) \_\_\_\_\_ (End) \_\_\_\_\_

Streets to be Closed: None

(See instructions on SPECIAL EVENT CHECKLIST - Identify those streets that will be closed - \*provide a map of the area indicating where barricades are to be placed)

- \*Map of area to be submitted indicating locations of all areas being used. Locate all existing structures and proposed festivities. In case of parades, parade route to be shown on a street map of the area.
- Charges may be imposed where cleanup of area is not satisfactory.  
Charges may be imposed for use of utilities (water/electricity).
- Amount of liability insurance organization is required to furnish: \$1,600,000 (to be submitted with application.)  
NOTE: CITY OF LINDEN TO BE LISTED AS AN ADDITIONAL INSURED
- Hold Harmless Agreement to be submitted with application.
- Special Event Check List - Review and acknowledge receipt and compliance with same. (initial by applicant)  
Return one copy with application; retain copy for your records.

*Groups, organizations, or promoters of events will be held liable for damage to any streets, parking lots, sidewalks, or other public property, and must fully cooperate with all City Departments. Failure to cooperate can lead to immediate revocation of permit issued by the City of Linden. I understand that, by law and policy, alcohol and controlled substances are forbidden on public property and smoking is not allowed in any building and that abuse of this may cause eviction and loss of usage.*

*I/We agree and will abide by these conditions.*

RECEIVED  
JAN 06 2026  
BY:

Applicant's Signature

1/6/2026

Date

(To be determined by City Administration)

Approval/Comments by:

Chief of Police:

*John D. Fitch*

Date: 7-7-26

Conditions of Approval:

*Ron*

Date: 1/8/26

Fire Chief:

Conditions of Approval:

City Manager:

*EG*

Date: 1/7/2026

Conditions of Approval:

Director of Public Works:

*Don Goss*

Date: 1/7/26

Conditions of Approval:

Certificate of Insurance Furnished: Yes/No

*A copy of this approval/denial was provided to:*

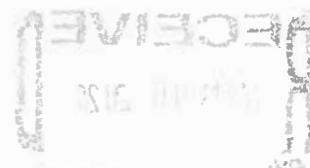
Applicant  Date \_\_\_\_\_

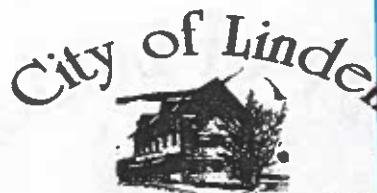
Police Chief  Date \_\_\_\_\_

Fire Chief  Date \_\_\_\_\_

DPW  Date \_\_\_\_\_

Street File (if applicable)  Date \_\_\_\_\_





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### SPECIAL EVENT CHECKLIST

The following items need to be addressed by applicant when a Special Event is requested. Please place an "X" beside all items that are applicable to this request, indicate if applicable, return one copy with application, retain one copy for your records.

Insurance -

\* City Approval, we will get the same type of policy as last year.

Tyler Carpenter

Complete applicable application/permit form and submit to the City of Linden.

Include:

- Location map (drawing) of area being used showing set-up of all equipment, entrance and exit points, fencing and barricades, food and beverage booth, tents or trucks, handicap parking, entertainment locations (stage, bands, music), and any other pertinent information.
- Date(s) and Times of Event.
- Hold Harmless Agreement.
- Insurance Certificate listing City of Linden as an Additional Insured.

N/A File an Application for any additional Signage which will be requested.

Food/Beverage being served? If yes, make necessary arrangements with Genesee County Health Department for Required Permits. If alcohol will be served, list location(s).

N/A Additional Trash Receptacles required? If yes, must be arranged by the applicant.

N/A Barricades required? If yes, applicant is responsible to make request for specific location. Applicant must get clearance from Linden Schools Transportation Dept. if closure is on school days and prior to 5:00 p.m.

Clean-Up of area to be responsibility of the applicant.

N/A Inflammables provided? List type and location.

N/A Porta-Johns requested? If yes, applicant is responsible for receipt and return of same. Must show on map (drawing) proposed location(s). Must provide handicap accessible restroom.

N/A Parking and Shuttles provided? Please describe.

Electrical Power source required? If yes, responsibility of applicant to provide. -Gazebo

Audio Equipment required? If yes, responsibility of applicant to arrange.

**Note:** The application may require the approval of the Police Chief and/or Fire Chief. Recommended that applicant meets with police chief to discuss security/parking.

Date: 1/6/26 Sponsor/Applicant S. Carpenter

Name of Event Paddle + Pedal Festival Date of Event 6/13/26



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Telephone: (810) 735-7980 • Fax: (810) 735-4793

### HOLD HARMLESS AGREEMENT

FOR AND IN CONSIDERATION of the grant by the City of Linden to permit/allow  
\*\* LAFF Paddle & Pedal Festival- Event of Paddling up & down the

Shiawassee Combined w/ Cycling the LAFF Pathway beg. & ending at  
the Linden Mill, along w/ Food truck vendors & Live music.

as requested by the undersigned, the undersigned does hereby agree to fully hold harmless, defend and indemnify the City of Linden and all of its officers, officials and employees, with respect to all claims, losses, damages, causes of action, judgments, costs and expenses, including reasonable attorney fees, whether or not the same are now known, liquidated, discovered, discoverable or justifiable, which may be asserted, brought or rendered against, incurred or suffered by, and/or imposed upon, the City of Linden and/or its officers, officials, and employees, by reason of or arising out of the grant or exercise of the rights stated above granted by the City of Linden the undersigned.

\*\* Insert information regarding what the activity is, date(s), time, and areas that are affected (public sidewalks, streets, parking spaces, etc.).

Witnesses: (Two (2) witness signatures are required)

(Print name beneath each signature)

Kathy Durbin

Angela M

Scott

\*Signature

Tyler Carpenter

Print Name

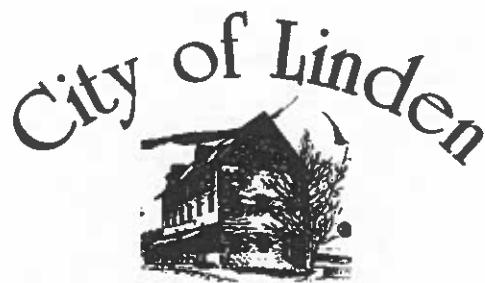
LAFF Pathways

Organization and Title

\* If the project is related to obstructing the public right of way for work on private property, the signature must be that of the subject property owner or of the contractor performing the work.

Date Approved: \_\_\_\_\_

Copy to: Applicant \_\_\_\_\_



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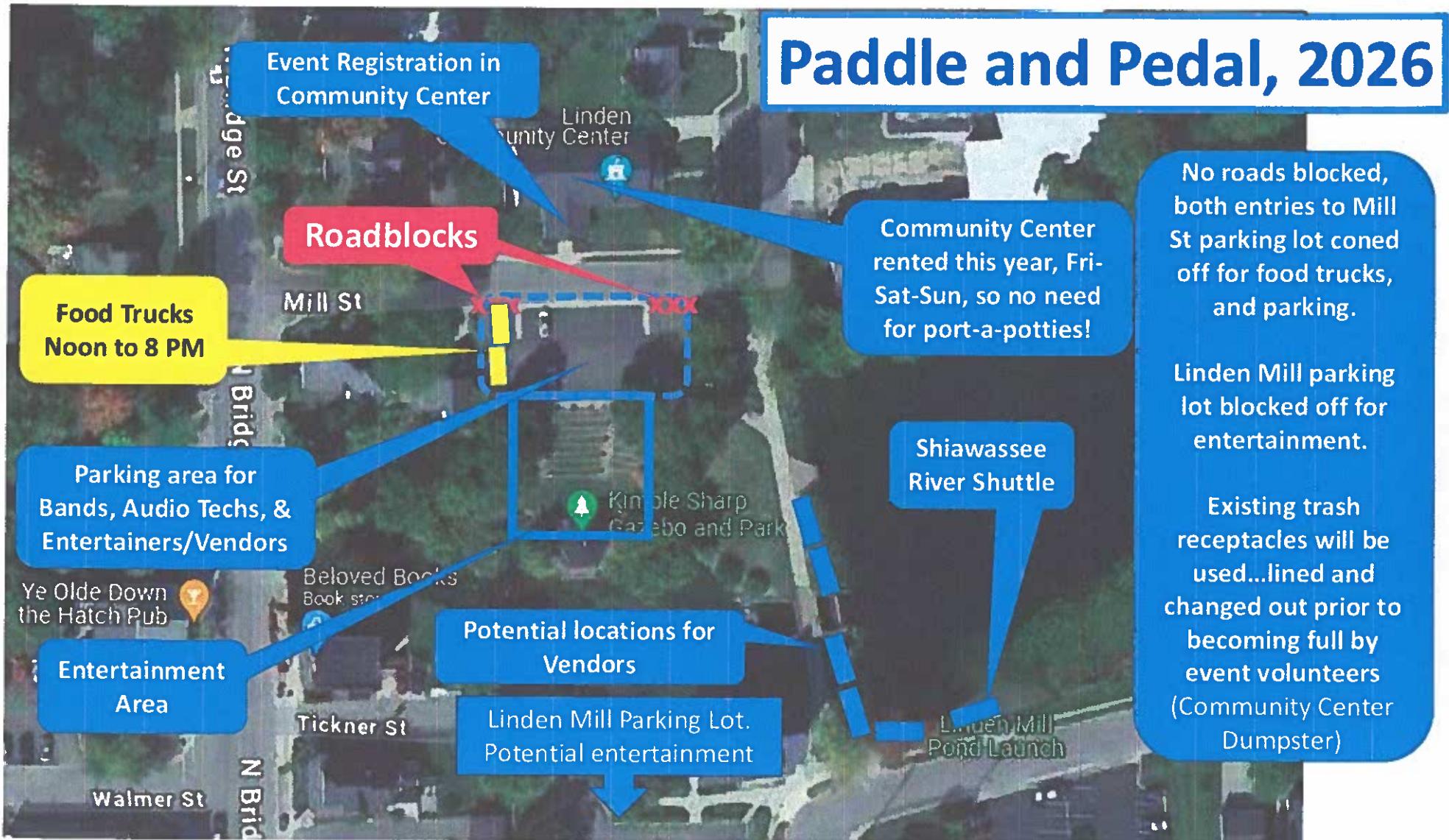
## **POLICY**

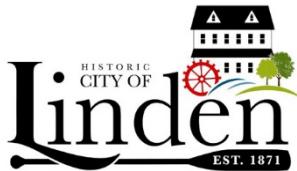
### **STREET CLOSURES OR WORK IN RIGHT-OF-WAY**

The following procedure will be utilized whenever an application is received for street closure or for work in the right-of-way not otherwise authorize.

1. Applicant must submit request to the City Council.
2. The City Council will set a date at which it will receive public comments on the request.
3. Applications will be referred to the City Manager for Staff input as well as comments from the Fire and Police Department. Notice will be given to property owners of City record adjacent to Street proposed for closure.
4. Applicant will include a map/description of the proposed area/event.
5. City Council will hear Staff, Citizens and Resident comments at the next Council meeting.
6. City Council will act on the application.

# Paddle and Pedal, 2026





# CITY OF LINDEN

## CITY COUNCIL AGENDA MEMO

**MEETING DATE:** January 12, 2026

**AGENDA TOPIC:** Consent Agenda Item

**To:** Mayor and City Council  
**From:** Kristyn Kanyak, City Clerk  
**Submitted:** January 7, 2026  
**Subject:** Amendment to the Fiscal Year 2025-2026 Fee Schedule (Cemetery Administrative Fee)

### INTRODUCTION/ HISTORY/EXPLANATION OF TOPIC

The City has been contracted with Genesee Valley Vault for cemetery services since 2021. Genesee Valley Vault provides us with an Annual Service Price List, indicating cost adjustments for the new year. After consulting with Don (DPW Director/Sexton) and staff, it is recommended a 10% administration fee be assessed to all cemetery fee items/transactions, to keep costs consistent as prices increase. We feel a percentage structure over flat rate fee increase, is fair and better aligns and keeps pace with rising cost trends, given this sensitive and unpredictable subject area.

### STAFF RECOMMENDATION

So long as City Council approves, effective January 13, 2026, all cemetery fee items will be assessed a 10% Administration Fee.

### MOTION

Approval of the consent agenda.

### SUPPORTING MATERIALS ATTACHED:

I CONCUR: Ellen R. Glass  
ELLEN R. GLASS, CITY MANAGER



## Fee Schedule FY 25/26

### RESOLUTION NO. 08-25

#### Cemetery

##### Grave Sites

Resident	\$750
Non-Resident	\$900

##### Grave Transfer Fees

Transfer of Grave	\$35
Replacement Deed	\$100
Certificate of Heir Transfer	\$35.00 for first
Each Additional Certificate of Heir	\$15.00 each additional

##### Grave Opening Fees

###### *Traditional Burial 8am-4pm*

Weekday Monday-Friday	\$725
Saturday	\$900

###### *Cremation Burial 8am-4pm*

Weekday Monday-Friday	\$350
Saturday	\$450

*\*No Sunday or Holiday burials*

##### Additional Cemetery Fees

Disinterment	\$715
Burials after 4pm	\$100 per hour

##### Foundation

*\$0.60/sq. inch \$150 minimum*

Veteran Marker	\$31
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\*All City transactions that are paid with a Debit/Credit Card will be charged a Processing Fee of 3% with a minimum of \$2.00

**Eff. January 13, 2026, all cemetery fee items will be assessed a 10% Administration Fee.**

## CHECK REGISTER FOR CITY OF LINDEN

CHECK DATE 12/02/2025 - 01/05/2026

BANK CODE: SBGEN - STATE BANK (3140) - CHECK TYPE: PAPER CHECK

Check Date	Check	Vendor Name	Description	Amount
<b>Bank SBGEN STATE BANK (3140)</b>				
12/05/2025	13515	ROWE PROFESSIONAL SERVICES	LINDEN WATER SYSTEM MAP OCT 2025	545.00
12/05/2025	13516	MARTHA DONNELLY	RETIREE HEALTH REIMBURSEMENT DEC 2025	417.36
12/05/2025	13517	REBECCA VANDRIESSCHE	RETIREE HEALTH REIMBURSEMENT DEC 2025	595.98
12/05/2025	13518	GRAFF CHEVROLET-DURAND INC	SES LIGHT AND HEAT REPAIRS CHEVY TAHOE	1,196.52
12/05/2025	13519	CHAMPS CLEANERS	POLICE UNIFORM CLEANING	105.00
			FIRE DEPT UNIFORM CLEANING	3.75
				<hr/> 108.75
12/05/2025	13520	HYDROCORP	CROSS CONNECTION PROGRAM NOV 2025	2,200.25
12/05/2025	13521	MACQUEEN	WHIR 54", EXTENSION BROOM, GUTTER BROOM	621.63
12/05/2025	13522	H2A ARCHITECTS INC	LINDEN MILL PROJECT	6,320.00
12/05/2025	13523	LOVES, BRYAN & DENISE	REISSUE CK# 13496 UB ACCOUNT OVERPAYMEN	164.33
12/05/2025	13524	JAMES SWYRTEK	MAILBOX DAMAGE 181 KATHY CIR	74.05
12/05/2025	13525	GEN2	RENOVATIONS AND REPAIRS	3,990.43
12/05/2025	13526	BRIGHTON ANALYTICAL L.L.C.	WATER TESTING	180.00
			WATER TESTING	360.00
				<hr/> 540.00
12/05/2025	13527	CHAPPLE ELECTRIC SERVICES	LL WIRE LIGHT FOR MILL	949.00
			REPAIR ELECTRIC WALL HEATER CITY HALL	255.00
				<hr/> 1,204.00
12/05/2025	13528	CHASE CARD SERVICE	DEPARTMENT CHARGES 10.14.25-11.12.25	3,330.98
12/05/2025	13529	FRONTIER	MILL BUILDING TELEPHONE	78.03
12/05/2025	13530	PAMELA HOWD	REIMBURSE FOR TRAINING GOVERNING ESSENT	50.00
12/05/2025	13531	CISLO TITLE COMPANY	UB refund for account: 0097730	146.43
12/05/2025	13533	MICHIGAN MUNICIPALLEAGUE	POOL RENEWAL PREMIUM 10.1.25-10.1.26	75,590.00
12/05/2025	13534	MML WORKERS' COMP FUND	INSTALLMENT #2 POLICY PREMIUM 7.1.25-7.	3,144.00
12/05/2025	13535	UNIQUE PAVING MATERIALS CORP	UMP COLD MIX, WINTER BULK	3,669.03
12/12/2025	13537	CONSUMERS ENERGY	GAS/ELECTRIC NOV 2025	10,655.83
12/12/2025	13538	GENESEE COUNTY TREASURER	TRAILER PARK FEES DEC 2025	695.00
12/12/2025	13539	CITY OF FENTON	QTRLY ASSESSING AGREEMENT OCT-DEC 2025	6,250.00
12/12/2025	13540	BECKS PEST CONTROL	PEST CONTROL CITY HALL 10.23.2025	51.00
12/12/2025	13541	MID TOWN ACQUISITION LLC	GAS/DIESEL NOV 2025	3,101.43
12/12/2025	13542	SME	LINDEN MILL PROJECT 10.27.25-11.23.25	1,600.00
12/12/2025	13543	EDW. C. LEVY CO.	ROAD REPAIRS	299.30
12/12/2025	13544	MES SERVICE COMPANY LLC	SERVICE CALL: BREATHING AIR	985.20
12/12/2025	13545	VC3, INC	COMPUTER INSTALL FIRE DEPT WORKSTATIONS	1,200.00
			COMPUTER INSTALL CITY MANAGER WORKSTATI	600.00
			COMPUTER INSTALL DPW WORKSTATIONS X2	600.00
			COMPUTER INSTALL POLICE WORKSTATION	600.00
			COMPUTER INSTALL DEP TREASURER WORKSTAT	600.00
			COMPUTER INSTALL CLERK WORKSTATION	600.00
			COMPUTER INSTALL ASSESSOR WORKSTATION	600.00
			DISPLAY PORT CABLE FIRE DEPT	36.05
				<hr/> 4,836.05

## CHECK REGISTER FOR CITY OF LINDEN

CHECK DATE 12/02/2025 - 01/05/2026

BANK CODE: SBGEN - STATE BANK (3140) - CHECK TYPE: PAPER CHECK

Check Date	Check	Vendor Name	Description	Amount
<b>Bank SBGEN STATE BANK (3140)</b>				
12/12/2025	13546	BRIGHTON ANALYTICAL L.L.C.	WATER TESTING	30.00
12/12/2025	13547	DETROIT SALT COMPANY, LLC	ROCK SALT	3,515.35
12/12/2025	13548	ELLEN GLASS	MILEAGE 7.1.25-12.11.25	1,164.80
12/12/2025	13549	MICHIGAN ASSOCIATION OF MAYOR	2026 MEMBERSHIP DUES	120.00
12/12/2025	13550	ORCHARD, HILTZ, & MCCLIMENT I	LINDEN MILLS MUSSEL SURVEY	11,031.25
12/12/2025	13551	SLOAN'S SALES & SERVICE LLC	SNOW PLOW PARTS	307.96
12/12/2025	13552	VERIZON WIRELESS-JP	DPW JET PACKS 10.24.25-11.23.25	120.03
12/12/2025	13553	VIEW NEWSPAPERS	PUBLICATIONS	450.00
12/12/2025	13554	XEROX CORPORATION		422.19
12/17/2025	13566	POLICE OFFICERS ASSN OF MICH	Remittance Check	333.48
12/19/2025	13567	GENESEE COUNTY DRAIN COMMISSI	COUNTY WATER USE 10.29.25-11.26.25	59,668.44
12/19/2025	13568	GENESEE CO. ROAD COMMISSION	CITY OF LINDEN SIGNAL MAINTENANCE NOV 2	223.11
			CITY OF LINDEN ROAD MAINTENANCE NOV 202	1,350.10
				<hr/> 1,573.21
12/19/2025	13569	ROWE PROFESSIONAL SERVICES	FOREST RIDGE PLAN REVIEW NOV 2025	1,000.00
			LINDEN MILL RESTORATION NOV 2025	786.25
			LINDEN SAFE ROUTES TO SCHOOL NOV 2025	54,685.00
			W. ROLSTON REHAB NOV 2025	520.00
			GAZEBO WALK & FUTURE PROJECT NOV 2025	1,770.00
				<hr/> 58,761.25
12/19/2025	13570	MARTA WRIGHT	MILEAGE 10.15.25-12.17.25	100.80
12/19/2025	13571	GLORIA KIRSHMAN	RETIREE HEALTH REIMBURSEMENT JAN 2026	684.82
12/19/2025	13572	ALL N ONE LAWN CARE SERVICE	SNOW REMOVAL SIDEWALKS	215.00
12/19/2025	13573	FIRST ADVANTAGE LNS OCC HEALT	DPW DRUG TEST SERVICES X2	258.64
12/19/2025	13574	MICHIGAN STATE POLICE	RECORDS MGMT SYSTEM FEES 10.1.25-9.30.2	1,500.00
12/19/2025	13575	RELIANCE STANDARD LIFE INSURA	EMPLOYEE SHORT TERM DISABLITY JAN 2026	463.30
12/19/2025	13576	KAREN HALL	REIMBURSE FOR MULCH FOR BEAUTIFICATION	19.46
12/19/2025	13577	GRAFF CHEVROLET-DURAND INC	HEAT/THERMOSTAT REPAIRS 2021 TAHOE #347	1,278.47
12/19/2025	13578	KERR PUMP AND SUPPLY, INC	SERVICE LIFT STATIONS X 4	5,109.50
12/19/2025	13579	DORNBOS SIGN, INC	REISSUE CK#13308 SIGNS	731.53
12/19/2025	13580	CUNNINGHAM-LIMP	PAY APP #3 LINDEN MILL PROJECT	153,699.00
12/19/2025	13581	PRIORITY WASTE, LLC	ROLL OFF CONTAINERS X 3	1,175.43
12/19/2025	13582	PURCHASE POWER	ACCT# 8000-9090-1147-6525 POSTAGE REFIL	1,836.69
12/19/2025	13583	MONICA LARNER	DECEMBER 2025 BOARD OF REVIEW	25.00
12/19/2025	13584	LU ANN EASLICK	DECEMBER 2025 BOARD OF REVIEW	25.00
12/19/2025	13585	MARSHALL HARGER	DECEMBER 2025 BOARD OF REVIEW	25.00
12/19/2025	13586	JOSEPH ORR	REIMBURSE FOR OFFICE SUPPLIES PURCHASED	7.72
12/19/2025	13587	KENNEDY INDUSTRIES, INC.	FLYGT SUBMERSIBLE PUMP INSTALL	13,450.00
12/19/2025	13588	POMP'S TIRE SERVICE, INC	TIRES	1,640.62
12/19/2025	13589	THOMAS TAYLOR	DECEMBER 2025 BOARD OF REVIEW	25.00
12/19/2025	13590	TERRA PHILLIPS	REFUND DEPOSIT FOR LCC RENTAL 12.6.25	200.00
12/19/2025	13591	DAVID BALLARD	REFUND DEPOSIT FOR LCC RENTAL 12.13.202	200.00
12/19/2025	13592	WELLNOW URGENT CARE	DOT PHYSICALS FOLAND, DAVIS	220.00
12/19/2025	13593	VC3, INC	VIDEO ADAPTER DP TO HDMI	28.24
12/19/2025	13594	ACE HARDWARE	DEPARTMENT CHARGES NOV 2025	339.87

## CHECK REGISTER FOR CITY OF LINDEN

CHECK DATE 12/02/2025 - 01/05/2026

BANK CODE: SBGEN - STATE BANK (3140) - CHECK TYPE: PAPER CHECK

Check Date	Check	Vendor Name	Description	Amount
<b>Bank SBGEN STATE BANK (3140)</b>				
12/19/2025	13595	BLUE CARE NETWORK	EMPLOYEE HEALTH INS JAN 2026	23,114.80
12/19/2025	13596	CHARTER COMMUNICATIONS	LCC 12.13.25-1.12.26 INTERNET 12.13.25-1.12.26 FIBER INTERNET 12.13.25-1.12.26 CITY HALL 12.13.25-1.12.26	109.99 150.00 650.00 348.44 1,258.43
12/19/2025	13597	DELTA DENTAL	EMPLOYEE DENTAL INS JAN 2026	1,760.40
12/19/2025	13598	MICHAEL DIETZ	DECEMBER 2025 BOARD OF REVIEW	25.00
12/19/2025	13599	HART INTERCIVIC	LICENSE AND SUPPORT RENEWAL	1,652.00
12/19/2025	13606	LINDEN'S COMPLETE AUTO REPAIR	OIL CHANGE 2021 GMC #4629	91.97
12/19/2025	13607	SHARE CORPORATION	SOCKET SET X 2, HAND RATCHET X 2	405.07
12/19/2025	13608	SONITROL TRI-COUNTY	ALARM 401 BLYTHE AVE 1.1.26-3.31.26	387.51
12/19/2025	13609	SOUTHERN LAKES PARKS	SUMMER CONCERTS LINDEN 2026	3,121.45
12/19/2025	13610	VERIZON WIRELESS	PHONE USE 10.24.25-11.23.25	1,266.48
12/19/2025	13611	WADE TRIM	MONTHLY PLANNING SERVICES NOV 2025 HDC ADMIN SERVICES NOV 2025	2,300.00 400.00 2,700.00
12/19/2025	13612	MICHIGAN LANDSCAPE SUPPLY CO	STRAW BLANKET	35.00
12/19/2025	13613	ACE-SAGINAW PAVING COMPANY	COMMERCIAL TOPPING	293.83
12/19/2025	13614	PRIORITY WASTE, LLC	MONTHLY TRASH SERVICE JAN 2026	23,763.06
12/19/2025	13615	VC3, INC	MONTHLY SUPPORT BILL DEC 2025	1,150.00
12/19/2025	13616	FRONTIER	ARSENIC TREATMENT PLANT 12.16-1.15.26	75.45
12/19/2025	13617	JOHNSON CONTROLS SECURITY	SOL ALARM SYSTEM 1.1.26-3.31.26	599.36
<b>SBGEN TOTALS:</b>				
Total of 84 Checks:				
Less 0 Void Checks:				
Total of 84 Disbursements:				
<b>\$514,917.44</b>				

## CHECK REGISTER FOR CITY OF LINDEN

CHECK DATE 12/02/2025 - 01/05/2026

BANK CODE: SBTAX - STATE BANK TAX (4282) - CHECK SOURCE: COMPUTER GENERATED CHECKS

Check Date	Check	Vendor Name	Description	Amount
<b>Bank SBTAX STATE BANK TAX (4282)</b>				
12/05/2025	2089	GENESEE COUNTY TREASURER	TAX DISTRIBUTION 11/1/2025-11/31/2025	3,639.41
12/05/2025	2090	LINDEN COMMUNITY SCHOOLS	TAX DISTRIBUTION 11/1/2025-11/31/2025	2,837.85
12/05/2025	2091	CITY OF LINDEN	TAX DISTRIBUTION 11/1/2025-11/31/2025	706.67
12/05/2025	2092	CITY OF LINDEN	TAX DISTRIBUTION 11/1/2025-11/31/2025	4,267.69
12/05/2025	2093	CITY OF LINDEN	TAX DISTRIBUTION 11/1/2025-11/31/2025	628.44
12/05/2025	2094	GENESEE INTERMEDIATE SCHOOL	TAX DISTRIBUTION 11/1/2025-11/31/2025	586.53
12/05/2025	2095	MOTT COMMUNITY COLLEGE	TAX DISTRIBUTION 11/1/2025-11/31/2025	404.88
12/08/2025	2096	MUSALL, JASON A & TERRA	2025 Sum Tax Refund 61-30-626-021	<u>869.80</u>
<b>SBTAX TOTALS:</b>				
Total of 8 Checks:				13,941.27
Less 0 Void Checks:				<u>0.00</u>
Total of 8 Disbursements:				<u>13,941.27</u>

\$13,941.27

## CHECK REGISTER FOR CITY OF LINDEN

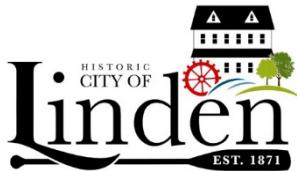
CHECK DATE 12/02/2025 - 01/05/2026

BANK CODE: SBSRC - LOOSE SENIOR CENTER (4822) - CHECK SOURCE: COMPUTER GENERATED CHECKS

Check Date	Check	Vendor Name	Description	Amount
<b>Bank SBSRC LOOSE SENIOR CENTER (4822)</b>				
12/05/2025	13870	LINDA BUCKNAM	LINE DANCE 11/18, 11/25 X 2	120.00
12/05/2025	13871	CHASE CARD SERVICE	LOOSE DEPARTMENT CHARGES 10.14.25-11.12	1,536.65
12/05/2025	13872	MICHIGAN MUNICIPALLEAGUE	POOL RENEWAL PREMIUM 10.1.25-10.1.26	2,226.00
12/05/2025	13873	SONITROL TRI-COUNTY	INSTALL CHARGES LOOSE	532.50
12/12/2025	13874	REMOTE SURVEILLANCE SOLUTIONS	CAMERAS PLUS HDMI CORDS-LOOSE SENIOR CE	1,391.19
12/12/2025	13875	LINDA BUCKNAM	LINE DANCE 12/2, 12/9 X2	120.00
12/12/2025	13876	TRACI JAMES	CARDIO 11/6-12/8/25 X7	210.00
12/12/2025	13877	MEADOW BROOK THEATRE	ALL SHOOK UP-LUNCH LELLI'S	2,615.00
12/12/2025	13878	KATHERYN SAIN	REFUND CANCELLED CHRISTMAS DINNER	36.00
12/19/2025	13880	ALL N ONE LAWN CARE SERVICE	SNOW REMOVAL LOOSE NOV 2025	420.00
12/19/2025	13881	RELIANCE STANDARD LIFE INSURA	EMPLOYEE SHORT TERM DISABILITY LOOSE JA	27.46
12/19/2025	13882	MICHELLE MURRAY	REFUND DEPOSIT LOOSE HALL RENTAL 12.13.	200.00
12/19/2025	13883	ACE HARDWARE	DEPARTMENT CHARGES LOOSE NOV 2025	82.91
12/19/2025	13884	BLUE CARE NETWORK	EMPLOYEE HEALTH INS LOOSE JAN 2026	1,732.93
12/19/2025	13885	DELTA DENTAL	EMPLOYEE DENTAL LOOSE JAN 2026	145.83
12/19/2025	13886	VERIZON WIRELESS	PHONE USE LOOSE 10.24.25-11.23.25	145.33
12/19/2025	13887	CONSUMERS ENERGY	GAS/ELECTRIC LOOSE 10.29.25-11.30.25	1,450.41
12/19/2025	13888	CASE CONSTRUCTION COMPANY, IN ANNEX RENOVATION	LOOSE	216,920.00
<b>SB SRC TOTALS:</b>				
Total of 18 Checks:				229,912.21
Less 0 Void Checks:				0.00
Total of 18 Disbursements:				229,912.21

General- \$514,917.44  
 Tax- \$ 13,941.27  
 Loose- \$ 229,912.21

Total: \$ 758,770.92



# CITY OF LINDEN

## CITY COUNCIL AGENDA MEMO

**MEETING DATE:** January 12, 2026

**AGENDA TOPIC:** F.A.C.T. Cost Allocation-PEG

**To:** Mayor and City Council  
**From:** Ellen Glass, City Manager; Kristyn Kanyak, City Clerk  
**Submitted:** January 7, 2026  
**Subject:** FACT Consortium Cost Allocation for PEG Funding Applications

### INTRODUCTION/ HISTORY/EXPLANATION OF TOPIC

Fenton, Lake Fenton, Linden and Hartland School Districts have submitted their PEG Funding applications to upgrade and/or replace video equipment for creation of PEG Channel video content, see enclosed applications. The FACT Consortium has reviewed and approved the applications.

Educational and governmental agencies that serve the communities are permitted to apply for funding through a grant process to take advantage of the Public Education Government (PEG) monies received from Charter Communications to the participating communities. The funds can only be used for capital equipment that is directly related to the production of programming for the public access channel. It is recommended municipalities approve an "up to" amount to allow the orders to be placed, to avoid delays and eliminate the need for recipients to return funds if final costs are lower.

### STAFF RECOMMENDATION

Discussion only at this time. At the January 26, 2026 meeting, City Council shall consider approval of the funding requests.

### MOTION

None.

### SUPPORTING MATERIALS ATTACHED:

I CONCUR: Ellen R. Glass  
ELLEN R. GLASS, CITY MANAGER

**FENTON AREA CABLE TELEVISION CONSORTIUM  
COST ALLOCATION FOR PEG FUNDING APPLICATIONS  
2025-26**

**Calculation of Cost Allocation - Municipalities**

Annual PEG Fee Receipts (2024 actual)	% of Total
Fenton Township	98,817
City of Fenton	58,416
Tyrone Township	37,799
City of Linden	22,497
<b>TOTAL</b>	<b>217,528</b>
	<b><u>100.0000%</u></b>

[\* Tyrone Township actual = 47,847; Reduced by 21% for Hartland Schools.]

**Allocation of 2025-26 PEG Funding Applications**

Funding Applicant	Project Amount	Fenton Township	City of Fenton	Tyrone Township	City of Linden
Fenton Area Public Schools	48,887.35	22,208.17	13,128.34	8,494.92	5,055.92
Lake Fenton Community Schools	29,246.96	13,286.08	7,854.06	5,082.11	3,024.71
Linden Community Schools	36,241.12	16,463.33	9,732.29	6,297.45	3,748.05
Hartland Consolidated Schools	14,350.43	0.00	0.00	14,350.43	0.00
Southern Lakes Parks & Recreation	0.00	0.00	0.00	0.00	0.00
FACT/PEG Coordinator	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>128,725.86</b>	<b>51,957.58</b>	<b>30,714.69</b>	<b>34,224.91</b>	<b>11,828.68</b>

# **FENTON AREA CABLE TELEVISION CONSORTIUM**

## **PEG Community Access Equipment Application**

### **Part I: Summary Information**

**Application/Project Title:** Fenton Area Schools Equipment Request

**Application/Request Amount:** \$48,887.35

**Is the Application/Request for Equipment?**  Yes  No

### **Applicant:**

Fenton Area Schools

### **Applicant is located in:**

Fenton Township  City of Fenton

City of Linden  Tyrone Township

### **Applicant/Project will serve Residents of:**

Fenton Township  City of Fenton

City of Linden  Tyrone Township

### **Contact Person, Including Phone Numbers:**

Kevin Smith  
[kesmith@fentonschools.org](mailto:kesmith@fentonschools.org)

## **Part II: Application/Project Narrative**

Please provide a narrative describing the application/project you are requesting by responding directly to the questions listed below. Applicants should provide clear and concise responses to the questions. Applicants should limit their responses to the space provided, however, applicants may attach additional sheets as necessary.

**A. Please provide a brief narrative of the application/project request. In particular respond to: What will the PEG funds be used to purchase? Will the application/project purchase capital equipment? Who will use the PEG funds?**

The PEG funds will be used to purchase 9 iMac desktop computers to replace broken and outdated ones in the classroom, expansion of their camera lenses and equipment, expansion of their audio recording capabilities, a podcasting station and teleprompters so students can see a script while filming, and several accessories to support this equipment. The PEG funds will be used to purchase equipment for the Fenton High School video program.

**B. Provide a narrative on how the application/project will be used. In particular respond to: What type of program(s) will be made if the application/project is awarded? How many programs will be produced? What is the expected audience for the program(s)?**

If awarded, the equipment purchased will support already existing video programs at Fenton High School, at several levels including a basic video course, an advanced video course and an IB film course. These programs give kids at Fenton High School access to equipment that will train them and support them as they move into college and ultimately a career, giving them hands on access and training needed in this field. The expected audience for the program is students at Fenton High School, their families and the local community.

**C. Provide a narrative on what the consequences would be if the application/project were not funded. In particular respond to: Explain other funding alternatives explored?**

If the application is not able to be funded, there would be limits on how many students have access to equipment needed to fulfill the course requirements. These video courses are based heavily on having access to the equipment already purchased, and that listed here for purchase, as well as enough of the equipment for the students to all have access to the equipment. Other funding alternatives would be relying on the school budget which would not be able to fund equipment at the level needed to support this course curriculum.

**D. How does application/project improve access to community television programming?**

This project would improve access to community television programming by providing the equipment needed for students to film and create the content needed for their course, which would in turn provide content to place on the local TV channel informing the local community on what they are learning, engaging the local community in activities happening within the local school like sports, ceremonies and teaching and giving the students exposure to the community that they would otherwise not have.

**Part III: Cost Estimates**

Please attach to this application a completed **FACT Equipment Acquisition Form**, which includes an itemized list of equipment requested, with costs. Attach additional information regarding equipment specifications, brochures or other supplemental information as needed.



**Part IV: Application/Project Schedule**

Please attach the proposed schedule for the application/project request, noting targeted purchase date of equipment, program production dates, etc.



**Part V: Assurances**

I certify that the information provided herein, including any and all attachments is true and complete to the best of my knowledge. I authorize the FACT Consortium and its representatives to investigate any and all statements and information contained herein as may be necessary in reviewing this application.

If the application is approved by the FACT Consortium, and funding approved by the local units of government, I assure that the funds will be properly administered. Any funds received under this program shall not be used to supplant funds normally budgeted or spent for the same activity/project and that funds received will be used solely for the activity/project approved by the FACT Consortium.

I have read and reviewed the FACT Consortium's Operating Rules, Regulations and Procedures for Public Access Television and will conform with these and all other FACT Consortium rules, regulations & funding award restrictions. I acknowledge and agree that any award and use of funds are subject to the Federal Communications Act of 1984, as amended, the Cable Television Consumer Protection and Competition Act of 1992, as amended, and any other State and Local Laws regulating the franchising of Cable Television Services, and any rules and regulations adopted pursuant to said Federal, State and Local Laws.

I will promptly provide the FACT Consortium with any and all additional requested information necessary, i.e. reviewing this application and the administration of funding if it is awarded. Additional information request may include, but is not limited to, interim progress reports and accounting, financial record, etc.

I agree to hold blameless and indemnify the FACT Consortium, its member jurisdictions of the City of Fenton, City of Linden, Fenton Charter Township and Tyrone Township, its officials, employees and representative, of any and all obligations, losses, claims, and damages made against them as a direct or proximate result of the administration and use of the PEG funding, if awarded.

I understand that any false or misleading information given in this application or information provided following the award of funding may result in the immediate termination of said funding, and that I will be responsible for returning the remaining portion, assets purchased with PEG funds or all of the PEG funds awarded

**Application Submitted By:**

**Name:** Kevin Smith / Michael Fox

**Title:** Video Teacher / PEG Coordinator

Kevin Smith  
**Signature:**

11/13/2025

**Date:**

# FENTON AREA CABLE TELEVISION CONSORIUM

## PEG FUNDING APPLICATION - EQUIPMENT LISTING

APPLICANT: Fenton Area Public Schools

EQUIPMENT	Qty	Unit	Total Cost	Product Link	Purpose / Needed For:	Existing	Additional
iMac Desktop Computer	9		2,299.00	20,691.00 <a href="http://www.apple.com">www.apple.com</a>	Replace failing/outdated iMacs	X	
Apple Care	9		169.00	1,521.00 <a href="http://www.apple.com">www.apple.com</a>	Warranty for computer		X
Canon RF 70-200mm	3		2,799.00	8,397.00 <a href="https://www.bhphotovideo.com/c/product/1510031-REG/canon_rf_70_200mm_f_2_8l_is.html">https://www.bhphotovideo.com/c/product/1510031-REG/canon_rf_70_200mm_f_2_8l_is.html</a>	Adding to our RF lens library		X
Lens Case for 70-200mm	3		24.95	74.85 <a href="https://www.bhphotovideo.com/c/product/1157396-REG/ruggard_icy_16x4_lens_case_6_0_x.html">https://www.bhphotovideo.com/c/product/1157396-REG/ruggard_icy_16x4_lens_case_6_0_x.html</a>	Protecting 70-200mm lenses		X
Canon RF 50mm	6		239.00	1,434.00 <a href="https://www.bhphotovideo.com/c/product/1601517-REG/canon_rf_50mm_f_1_8_lens.html">https://www.bhphotovideo.com/c/product/1601517-REG/canon_rf_50mm_f_1_8_lens.html</a>	Adding to our RF lens library		X
Lens Case for 50mm	6		16.99	101.94 <a href="https://www.bhphotovideo.com/c/product/1629741-REG/ruggard_icy_13x2_lens_case_3_x.html">https://www.bhphotovideo.com/c/product/1629741-REG/ruggard_icy_13x2_lens_case_3_x.html</a>	Protecting 50mm lenses		X
Zoom H6essential Field Recorder	6		299.99	1,799.94 <a href="https://www.bhphotovideo.com/c/product/1805576-REG/zoom_h6essential_32_bit_float.html">https://www.bhphotovideo.com/c/product/1805576-REG/zoom_h6essential_32_bit_float.html</a>	Expanding audio equipment		X
SanDisk 128GB Micro Memory Card w/ SD adapter	6		16.99	101.94 <a href="https://www.bhphotovideo.com/c/product/1692702-REG/sandisk_sdsqxaa_128g_an6ma_128gb_extreme_uhs_i_microsd.html">https://www.bhphotovideo.com/c/product/1692702-REG/sandisk_sdsqxaa_128g_an6ma_128gb_extreme_uhs_i_microsd.html</a>	Memory Cards for Zoom H6essential Field Recorders		X
Zoom H6essential Case	6		99.99	599.94 <a href="https://www.bhphotovideo.com/c/product/1825314-REG/skb_3i_0907_4h6e_iseries_zoom_h6essential_recorder.html">https://www.bhphotovideo.com/c/product/1825314-REG/skb_3i_0907_4h6e_iseries_zoom_h6essential_recorder.html</a>	Protecting Zoom H6essential Field Recorders		X
Zoom SSH-6e Shotgun Mic for Zoom H6essential	6		93.99	563.94 <a href="https://www.bhphotovideo.com/c/product/1841851-REG/zoom_zssh6e_ssh_6e_stereo_shotgun.html">https://www.bhphotovideo.com/c/product/1841851-REG/zoom_zssh6e_ssh_6e_stereo_shotgun.html</a>	Expanding audio equipment		X
Zoom WSU-2 Windshield	6		29.00	174.00 <a href="https://www.bhphotovideo.com/c/product/1889210-REG/zoom_zwsu2_hairy_windscreens_for_shotgun.html">https://www.bhphotovideo.com/c/product/1889210-REG/zoom_zwsu2_hairy_windscreens_for_shotgun.html</a>	Expanding audio equipment		X

# FENTON AREA CABLE TELEVISION CONSORIUM

## PEG FUNDING APPLICATION - EQUIPMENT LISTING

APPLICANT: Fenton Area Public Schools

EQUIPMENT	Qty	Unit	Total Cost	Product Link	Purpose / Needed For:	Existing	Additional
Saramonic Air 2-Person Mini Lav System	6		1,014.00	<a href="https://www.bhphotovideo.com/c/product/1905642-REG/saramonic_air02_air_2_person_mini_wireless.html/overview">https://www.bhphotovideo.com/c/product/1905642-REG/saramonic_air02_air_2_person_mini_wireless.html/overview</a>	Expanding audio equipment		X
Audio-Technica ATH-M20x Studio Headphones	40		59.00	<a href="https://www.bhphotovideo.com/c/product/1024219-REG/audio_technica_ath_m20x_closed_back_professional_studio.html">https://www.bhphotovideo.com/c/product/1024219-REG/audio_technica_ath_m20x_closed_back_professional_studio.html</a>	Replacing old headphones	X	
GVM 800-RGB LED 3-Light Kit	1		359.00	<a href="https://www.bhphotovideo.com/c/product/1492249-REG/gvm_800d_rgb_3l_800d_rgb_led_video_studio.html">https://www.bhphotovideo.com/c/product/1492249-REG/gvm_800d_rgb_3l_800d_rgb_led_video_studio.html</a>	Updating Studio Lights		X
Forecast Consoles Triangle-Shaped Podcast Console (Mini)	1		2,825.00	<a href="https://www.bhphotovideo.com/c/product/1724049-REG/forecast_consoles_fc_gp_s_triangle_shaped_podcast_console.html">https://www.bhphotovideo.com/c/product/1724049-REG/forecast_consoles_fc_gp_s_triangle_shaped_podcast_console.html</a>	Dedicated podcast desk	X	
Fortinge 12" Studio Teleprompter Set	3		1,890.00	<a href="https://www.bhphotovideo.com/c/product/1671006-REG/fortinge_ps_22_pros12_sdi_12_studio.html">https://www.bhphotovideo.com/c/product/1671006-REG/fortinge_ps_22_pros12_sdi_12_studio.html</a>	Replacing old teleprompters	X	
SanDisk 64GB Memory Card	20		59.99	<a href="https://www.bhphotovideo.com/c/product/1860631-REG/sandisk_sdssxdm_064g_gn4in_64gb_extreme_pro_uhs_ii.html">https://www.bhphotovideo.com/c/product/1860631-REG/sandisk_sdssxdm_064g_gn4in_64gb_extreme_pro_uhs_ii.html</a>	Increasing card inventory		X

**TOTAL**

**48,887.35**

# **FENTON AREA CABLE TELEVISION CONSORTIUM**

## **PEG Community Access Equipment Application**

### **Part I: Summary Information**

**Application/Project Title:** Lake Fenton High School Equipment Request

**Application/Request Amount:** \$29,246.96

**Is the Application/Request for Equipment?**  Yes  No

### **Applicant:**

Lake Fenton High School

### **Applicant is located in:**

Fenton Township  City of Fenton

City of Linden  Tyrone Township

### **Applicant/Project will serve Residents of:**

Fenton Township  City of Fenton

City of Linden  Tyrone Township

### **Contact Person, Including Phone Numbers:**

Andrea Brigitha

[abrigitha@lakefentonschools.org](mailto:abrigitha@lakefentonschools.org)

## **Part II: Application/Project Narrative**

Please provide a narrative describing the application/project you are requesting by responding directly to the questions listed below. Applicants should provide clear and concise responses to the questions. Applicants should limit their responses to the space provided, however, applicants may attach additional sheets as necessary.

**A. Please provide a brief narrative of the application/project request. In particular respond to: What will the PEG funds be used to purchase? Will the application/project purchase capital equipment? Who will use the PEG funds?**

The PEG funds will be used to purchase various equipment to support the video program at Lake Fenton, including: upgraded studio cameras with supporting lenses and equipment, software for video editing and sporting events and some accessories to support and protect this equipment. The PEG funds will be used to purchase equipment for the Lake Fenton High School video program.

**B. Provide a narrative on how the application/project will be used. In particular respond to: What type of program(s) will be made if the application/project is awarded? How many programs will be produced? What is the expected audience for the program(s)?**

If awarded, the equipment purchased will support already existing video programs at Lake Fenton High School, at several levels including a basic video course, and an advanced video course. These programs give students at Lake Fenton High School access to equipment that will train them and support them as they move into college and ultimately a career, giving them hands on access and training needed in this field. The expected audience for the program is students at Lake Fenton High School, their families and the local community.

**C. Provide a narrative on what the consequences would be if the application/project were not funded. In particular respond to: Explain other funding alternatives explored?**

If the application is not able to be funded, there would be limits on how many students have access to equipment needed to fulfill the course requirements. These video courses are based heavily on having access to the equipment already purchased, and that listed here for purchase, as well as enough of the equipment for the students to all have access to the equipment. Other funding alternatives would be relying on the school budget which would not be able to fund equipment at the level needed to support this course curriculum.

**D. How does application/project improve access to community television programming?**

This project would improve access to community television programming by providing the equipment needed for students to film and create the content needed for their course, which would in turn provide content to place on the local TV channel informing the local community on what they are learning, engaging the local community in activities happening within the local school like sports, ceremonies and teaching and giving the students exposure to the community that they would otherwise not have.

**Part III: Cost Estimates**

Please attach to this application a completed **FACT Equipment Acquisition Form**, which includes an itemized list of equipment requested, with costs. Attach additional information regarding equipment specifications, brochures or other supplemental information as needed.



**Part IV: Application/Project Schedule**

Please attach the proposed schedule for the application/project request, noting targeted purchase date of equipment, program production dates, etc.



**Part V: Assurances**

I certify that the information provided herein, including any and all attachments is true and complete to the best of my knowledge. I authorize the FACT Consortium and its representatives to investigate any and all statements and information contained herein as may be necessary in reviewing this application.

If the application is approved by the FACT Consortium, and funding approved by the local units of government, I assure that the funds will be properly administered. Any funds received under this program shall not be used to supplant funds normally budgeted or spent for the same activity/project and that funds received will be used solely for the activity/project approved by the FACT Consortium.

I have read and reviewed the FACT Consortium's Operating Rules, Regulations and Procedures for Public Access Television and will conform with these and all other FACT Consortium rules, regulations & funding award restrictions. I acknowledge and agree that any award and use of funds are subject to the Federal Communications Act of 1984, as amended, the Cable Television Consumer Protection and Competition Act of 1992, as amended, and any other State and Local Laws regulating the franchising of Cable Television Services, and any rules and regulations adopted pursuant to said Federal, State and Local Laws.

I will promptly provide the FACT Consortium with any and all additional requested information necessary, i.e. reviewing this application and the administration of funding if it is awarded. Additional information request may include, but is not limited to, interim progress reports and accounting, financial record, etc.

I agree to hold blameless and indemnify the FACT Consortium, its member jurisdictions of the City of Fenton, City of Linden, Fenton Charter Township and Tyrone Township, its officials, employees and representative, of any and all obligations, losses, claims, and damages made against them as a direct or proximate result of the administration and use of the PEG funding, if awarded.

I understand that any false or misleading information given in this application or information provided following the award of funding may result in the immediate termination of said funding, and that I will be responsible for returning the remaining portion, assets purchased with PEG funds or all of the PEG funds awarded

**Application Submitted By:**

**Name:** Andrea Brigittha / Michael Fox

**Title:** Video Teacher / PEG Coordinator

Andrea Brigittha  
**Signature:**

11/13/2025

**Date:**

**FENTON AREA CABLE TELEVISION CONSORTIUM**  
**PEG FUNDING APPLICATION - EQUIPMENT LISTING 2025-26**  
**APPLICANT: Lake Fenton High School - Andrea Brigittha**

Equipment	Qty	Unit Price	Total Cost	Product Link	Purpose / Needed For:	Replacing Existing Equipment	New or Additional Equipment
Blackmagic Micro Converter HDMI to SDI	2	\$52.27	\$104.54	<a href="#">Blackmagic Design Micro Converter HDMI to SDI 3G CONVCMIC/HS03G</a>	Hooking up equipment in studio	Y	Y
20PCS Clear SD Card Holder	3	\$7.59	\$22.77	<a href="#">SD Card Holder</a>	Cases go missing	Y	Y
AA Batteries	3	\$28.46	\$85.38	<a href="#">Duracell MN1500 Coppertop 1.5V AA Alkaline Batteries (36-Pack)</a>	Equipment	Y	
AAA Batteries	2	\$12.74	\$25.48	<a href="#">Duracell PC2400 Procell 1.5V AAA Alkaline Batteries 4133353648</a>	Equipment	Y	
External Harddrive	5	\$149.24	\$746.20	<a href="#">Samsung 2TB T7 Portable SSD (Titan Gray) MU-PC2T0T/AM B&amp;H Photo</a>	Extra storage		Y
External Harddrive Cases	5	\$8.37	\$41.85	<a href="#">Samsung 2TB T7 Portable SSD (Titan Gray) MU-PC2T0T/AM B&amp;H Photo</a>	Protect equipment		Y
Clips for Mic	5	\$3.71	\$18.55	<a href="#">Auray TC-OLM10 Tie Clip for Lavalier Microphone (2-Pack)</a>	Lapel mic clips	Y	
Tripod Bags	15	\$7.48	\$112.20	<a href="#">Sunpak 620-760 Medium Tripod Case</a>	Bags for tripods	Y	
Veo Tripod Bag	1	\$70.95	\$70.95	<a href="#">Tenba T538 TriPak 634-513 B&amp;H Photo Video</a>	Bag for Veo Tripod	Y	
USBC Flash Drive	5	\$42.99	\$214.95	<a href="#">SanDisk 512GB Ultra Dual Drive Luxe USB 3.2 Gen 1 Flash Drive (USB-C / USB-A)</a>	Transferring data	Y	Y
USBC Flash Drive	2	\$99.49	\$198.98	<a href="#">SanDisk 1TB Extreme PRO Dual Drive SDDDE1-1T00-G46 B&amp;H Photo</a>	Transferring data	Y	Y
USB Flash Drive	3	\$53.72	\$161.16	<a href="#">PNY 512GB PRO Elite V3 USB 3.2 Gen 2 Flash Drive P-FD512PROV3-GE</a>	Transferring data	Y	Y
Micro SD Cards	15	\$41.99	\$629.85	<a href="#">SanDisk 512GB Extreme UHS-I microSDXC Memory Card with SD Adapter</a>			
Micro SD Cards	2	\$29.97	\$59.94	<a href="#">SanDisk 32GB Extreme UHS-I microSDHC Memory SDSQXA1-032G-GN6MA</a>			
EarPods with USB-C Connector	5	\$16.99	\$84.95	<a href="#">Apple EarPods with USB-C Connector MYQY3AM/A B&amp;H Photo Video</a>			
Microfiber Cloth	20	\$6.99	\$139.80	<a href="#">Spudz Microfiber Cleaning Cloth with B&amp;H Logo</a>	Cleaning lenses		Y
Camera Panel	1	\$3,645.00	\$3,645.00	<a href="#">Blackmagic Design ATEM Camera Control Panel SWPANELCCU4 B&amp;H</a>	Camera Control	Y	
Ethernet	1	\$19.99	\$19.99	<a href="#">Netgear 8-Port Business Essentials Gigabit Ethernet GS308-300PAS</a>	For cameras	Y	
Lens	3	\$1,097.99	\$3,293.97	<a href="#">Panasonic Leica DG Vario-Elmarit 12-35mm f/2.8 ASPH H-ES12035</a>	Lens for cameras	Y	
Camera	3	\$2,055.00	\$6,165.00	<a href="#">Blackmagic Design Studio Camera 4K Pro G2</a>	New cameras for announcements	Y	

**FENTON AREA CABLE TELEVISION CONSORTIUM**  
**PEG FUNDING APPLICATION - EQUIPMENT LISTING 2025-26**  
**APPLICANT: Lake Fenton High School - Andrea Brigitha**

Focus Demand	3	\$275.00	\$825.00	<a href="#">Blackmagic Design Focus Demand</a>	For cameras		Y
Zoom Demand	3	\$275.00	\$825.00	<a href="#">Blackmagic Design Zoom Demand CINSTUDMFT/H/FZD</a> <a href="#">B&amp;H Photo Video</a>	For cameras		Y
Converter	3	\$1,055.00	\$3,165.00	<a href="#">Blackmagic Design Studio Converter</a> <a href="#">CINSTUDMFT/H/SC B&amp;H Photo</a>	Converters for announcements	Y	
Ethernet Cable	3	\$16.99	\$50.97	<a href="#">Pearstone Cat 7 Double-Shielded Ethernet Patch Cable</a> <a href="#">(50', Black)</a>		Y	
Motion Array Video Platform - Yearly Subscription	1	\$191.88	\$191.88	<a href="#">motionarray invoice 1980NnV0C6Dyl2ixz.pdf</a>	Create Intros and Videos	Y	
Veo - Yearly Subscription	1	\$5,997.60	\$5,997.60	<a href="#">Quote for - LAKE FENTON COMMUNITY SCHOOLS -</a> <a href="#">United States - No 4 (1).pdf</a>	Record sporting events	Y	
Adobe Creative Cloud Subscription - 4 years	1	\$2,350.00	\$2,350.00	<a href="#">Adobe Renewal.pdf</a>	Create Graphics, Editing Software, Create	Y	
<b>Totals</b>			<b>\$29,246.96</b>				

# **FENTON AREA CABLE TELEVISION CONSORTIUM**

## **PEG Community Access Equipment Application**

### **Part I: Summary Information**

**Application/Project Title:** Linden Area Schools Equipment Request

**Application/Request Amount:** \$36,241.12

**Is the Application/Request for Equipment?**  Yes  No

### **Applicant:**

Linden Area Schools

### **Applicant is located in:**

Fenton Township  City of Fenton

City of Linden  Tyrone Township

### **Applicant/Project will serve Residents of:**

Fenton Township  City of Fenton

City of Linden  Tyrone Township

### **Contact Person, Including Phone Numbers:**

Sherri St.Clair

[sstclair@lindenschools.org](mailto:sstclair@lindenschools.org)

## **Part II: Application/Project Narrative**

Please provide a narrative describing the application/project you are requesting by responding directly to the questions listed below. Applicants should provide clear and concise responses to the questions. Applicants should limit their responses to the space provided, however, applicants may attach additional sheets as necessary.

**A. Please provide a brief narrative of the application/project request. In particular respond to: What will the PEG funds be used to purchase? Will the application/project purchase capital equipment? Who will use the PEG funds?**

The PEG funds will be used to purchase various equipment to support the video program at Linden High School including: Yearly software fees, 1 New computer for students to edit on, replacement microphones, upgrading several cameras, upgraded audio equipment and accessories to support these items. The PEG funds will be used to purchase equipment for the Linden Area Schools video program.

**B. Provide a narrative on how the application/project will be used. In particular respond to: What type of program(s) will be made if the application/project is awarded? How many programs will be produced? What is the expected audience for the program(s)?**

If awarded, the equipment purchased will support already existing video programs at Linden High School, at several levels including a basic video course, and an advanced video course. These programs give students at Linden Area Schools access to equipment that will train them and support them as they move into college and ultimately a career, giving them hands on access and training needed in this field. The expected audience for the program is students at Linden High School, their families and the local community.

**C. Provide a narrative on what the consequences would be if the application/project were not funded. In particular respond to: Explain other funding alternatives explored?**

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**D. How does application/project improve access to community television programming?**

This project would improve access to community television programming by providing the equipment needed for students to film and create the content needed for their course, which would in turn provide content to place on the local TV channel informing the local community on what they are learning, engaging the local community in activities happening within the local school like sports, ceremonies and teaching and giving the students exposure to the community that they would otherwise not have.

**Part III: Cost Estimates**

Please attach to this application a completed **FACT Equipment Acquisition Form**, which includes an itemized list of equipment requested, with costs. Attach additional information regarding equipment specifications, brochures or other supplemental information as needed.



**Part IV: Application/Project Schedule**

Please attach the proposed schedule for the application/project request, noting targeted purchase date of equipment, program production dates, etc.



**Part V: Assurances**

I certify that the information provided herein, including any and all attachments is true and complete to the best of my knowledge. I authorize the FACT Consortium and its representatives to investigate any and all statements and information contained herein as may be necessary in reviewing this application.

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I agree to hold blameless and indemnify the FACT Consortium, its member jurisdictions of the City of Fenton, City of Linden, Fenton Charter Township and Tyrone Township, its officials, employees and representative, of any and all obligations, losses, claims, and damages made against them as a direct or proximate result of the administration and use of the PEG funding, if awarded.

I understand that any false or misleading information given in this application or information provided following the award of funding may result in the immediate termination of said funding, and that I will be responsible for returning the remaining portion, assets purchased with PEG funds or all of the PEG funds awarded

**Application Submitted By:**

**Name:** Sherri St.Clair / Michael Fox

**Title:** Video Teacher / PEG Coordinator

Sherri St. Clair  
**Signature:**

11/13/2025

**Date:**

# PEG FUNDING APPLICATION - EQUIPMENT LISTING

APPLICANT: Linden Community Schools

EQUIPMENT	Qty	Unit	Total Cost	Product Link	Purpose / Needed For:	Existing	Additional
Adobe Creative Suite	1	5,000.00	5,000.00	<a href="http://www.adobe.com">www.adobe.com</a>	Software used to edit videos	X	
USB C Memory card Reader	10	24.99	249.90	<a href="https://www.bhphotovideo.com/c/product/1378853-REG/xcellon_cr_m10_aluminum_usb_multi_card.html">https://www.bhphotovideo.com/c/product/1378853-REG/xcellon_cr_m10_aluminum_usb_multi_card.html</a>	Replace broken memory card readers	X	
Canon R50 kit	12	1,430.89	17,170.68	<a href="https://www.bhphotovideo.com/c/product/1907055-REG/canon_eos_r50_mirrorless_camera.html">https://www.bhphotovideo.com/c/product/1907055-REG/canon_eos_r50_mirrorless_camera.html</a>	replace old t3i and t5i cameras	X	
Microphone	5	199.00	995.00	<a href="https://www.bhphotovideo.com/c/product/1861645-REG/rode_wigogen3_wireless_go_iii_2_person.html">https://www.bhphotovideo.com/c/product/1861645-REG/rode_wigogen3_wireless_go_iii_2_person.html</a>	Used to record audio for video		X
Memory Card	30	14.99	449.70	<a href="https://www.sandisk.com/memory-cards/64gb-extreme-pro-uhs-i-sdxc-memory-card">SanDisk 64GB Extreme PRO UHS-I SDXC Memory Card</a>	Used to record video	X	
Memory Card - Sandisk 128 GB	5	23.99	119.95	<a href="https://www.sandisk.com/memory-cards/128gb-extreme-pro-uhs-i-sdxc-memory-card">SanDisk 128GB Extreme PRO UHS-I SDXC Memory Card</a>	Used to record video	X	
sdi cables 50 feet	4	44.95	179.80	<a href="https://www.bhphotovideo.com/c/product/1053956-REG/kopul_vbbc_450_premium_sdi_cable_bnc.html">https://www.bhphotovideo.com/c/product/1053956-REG/kopul_vbbc_450_premium_sdi_cable_bnc.html</a>	replace old cables	X	
Backdrop stand	2	264.95	529.90	<a href="https://www.bhphotovideo.com/c/product/1154354-REG/impact_bg_ps440_pro_backdrop_support_kit.html">https://www.bhphotovideo.com/c/product/1154354-REG/impact_bg_ps440_pro_backdrop_support_kit.html</a>	replace broken backdrop stand	X	
USBC Hub	35	27.99	979.65	<a href="https://www.amazon.com/Multiport-Adapter-Reader-Aluminum-MacBook/dp/B0C61LYRY5/ref=sr_1_3?crid=3FD05VSMHZ49L&amp;dib=eyJ2ljojMSJ9.2He17qr0m9mA9uKXfr5KRBy5B-oXJQtDx789bmnCMeQ8PAzux4bbCK15bys8T43gTDi3M4v_s7VpO2FLloeLOH6kzahKylsp3sucJwDiF9rn_1LfLPx3ghzk5sWB6JpMJDbykbN1Q7t7yvUXVnKwzirpipAasT7KRZ5Dq2MifZ45HZVK37iY5C6Gjqdb43_vOoPNniSRPY34Mnjv5vaEgcdW4sujc9VT-qXqHst9eE.GjNhoZlqGQiGc6LA_38QOGbaVjbaGQZf8CFeWulxGM&amp;dib_tag=se&amp;keywords=usb%2Bc%2Bhub%2Bfor%2Bimac&amp;qid=1759847189&amp;sprefix=usb%2Bc%2Bhub%2Bfor%2Bimac%2Caps%2C154&amp;sr=8-3&amp;th=1">https://www.amazon.com/Multiport-Adapter-Reader-Aluminum-MacBook/dp/B0C61LYRY5/ref=sr_1_3?crid=3FD05VSMHZ49L&amp;dib=eyJ2ljojMSJ9.2He17qr0m9mA9uKXfr5KRBy5B-oXJQtDx789bmnCMeQ8PAzux4bbCK15bys8T43gTDi3M4v_s7VpO2FLloeLOH6kzahKylsp3sucJwDiF9rn_1LfLPx3ghzk5sWB6JpMJDbykbN1Q7t7yvUXVnKwzirpipAasT7KRZ5Dq2MifZ45HZVK37iY5C6Gjqdb43_vOoPNniSRPY34Mnjv5vaEgcdW4sujc9VT-qXqHst9eE.GjNhoZlqGQiGc6LA_38QOGbaVjbaGQZf8CFeWulxGM&amp;dib_tag=se&amp;keywords=usb%2Bc%2Bhub%2Bfor%2Bimac&amp;qid=1759847189&amp;sprefix=usb%2Bc%2Bhub%2Bfor%2Bimac%2Caps%2C154&amp;sr=8-3&amp;th=1</a>	for new macs with out usb ports and memory card slots		X

# PEG FUNDING APPLICATION - EQUIPMENT LISTING

APPLICANT: Linden Community Schools

EQUIPMENT	Qty	Unit	Total Cost	Product Link	Purpose / Needed For:	Existing	Additional	
sdi cables 6 feet	5		19.95	99.75	<a href="https://www.bhphotovideo.com/c/product/1053966-REG/kopul_vbbc_406_premium_sdi_cable_bnc.html">https://www.bhphotovideo.com/c/product/1053966-REG/kopul_vbbc_406_premium_sdi_cable_bnc.html</a>	to replace old cables	<input checked="" type="checkbox"/>	
Lens adapter	12		89.95	1,079.40	<a href="https://www.bhphotovideo.com/c/product/1464592-REG/vello_lae_cef_canon_ef_to_eos.html">https://www.bhphotovideo.com/c/product/1464592-REG/vello_lae_cef_canon_ef_to_eos.html</a>	adapter to use current lenses	<input checked="" type="checkbox"/>	
Mac Studio	1		2,899.00	2,899.00	<a href="https://www.apple.com/shop/buy-mac/mac-studio/apple-m4-max-with-14-core-cpu-32-core-gpu-16-core-neural-engine-36gb-memory-512gb">https://www.apple.com/shop/buy-mac/mac-studio/apple-m4-max-with-14-core-cpu-32-core-gpu-16-core-neural-engine-36gb-memory-512gb</a>	For use in studio	<input checked="" type="checkbox"/>	
Apple Care	1		300.00	300.00			<input checked="" type="checkbox"/>	
Benq Monitor	1		549.00	549.00	<a href="https://www.amazon.com/BenQ-EW3290U-3840x2160-Exclusive-Technology/dp/B0DS3NZRX/ref=sr_1_1?crid=2MO7AFVQOQH&amp;th=1">https://www.amazon.com/BenQ-EW3290U-3840x2160-Exclusive-Technology/dp/B0DS3NZRX/ref=sr_1_1?crid=2MO7AFVQOQH&amp;th=1</a>	For use in studio	<input checked="" type="checkbox"/>	
XLR cables	5		31.95	159.75	<a href="https://www.bhphotovideo.com/c/product/845542-REG/Kopul_m4050_Kopul_Studio_Elite_4000.html">https://www.bhphotovideo.com/c/product/845542-REG/Kopul_m4050_Kopul_Studio_Elite_4000.html</a>	to replace old cables	<input checked="" type="checkbox"/>	
Teleprompter software			160.00	160.00	<a href="https://teleprompterpro.com/pricing">https://teleprompterpro.com/pricing</a>	App to use for teleprompters		<input checked="" type="checkbox"/>
	1							
Gimbal	4		427.00	1,708.00	<a href="https://www.bhphotovideo.com/c/product/1818281-REG/zhiyun_weebill_3_s_handheld_gimbal.html">https://www.bhphotovideo.com/c/product/1818281-REG/zhiyun_weebill_3_s_handheld_gimbal.html</a>	Another option		<input checked="" type="checkbox"/>
Blue Yeti Microphone	5		109.99	549.95	<a href="https://www.bhphotovideo.com/c/product/1103930-REG/blue_836213002070_yeti_usb_microphone_black.html/?ap=y&amp;ap=y&amp;sm=y&amp;sm=y&amp;store=420&amp;lft=BI%3A514&amp;gad_source=1&amp;gad_campaignid=1413135038&amp;qclid=CjwKCAiAoNbIBhB5EiwAZFbYGCQijWEoQdP3EGkhWv4QDIJyXJtRax52A27ARRrV5Luve3A5xuDWBoC0cQAvD_BwE">https://www.bhphotovideo.com/c/product/1103930-REG/blue_836213002070_yeti_usb_microphone_black.html/?ap=y&amp;ap=y&amp;sm=y&amp;sm=y&amp;store=420&amp;lft=BI%3A514&amp;gad_source=1&amp;gad_campaignid=1413135038&amp;qclid=CjwKCAiAoNbIBhB5EiwAZFbYGCQijWEoQdP3EGkhWv4QDIJyXJtRax52A27ARRrV5Luve3A5xuDWBoC0cQAvD_BwE</a>	Replacing ones with broken ports and adding more for recording		<input checked="" type="checkbox"/>
Rode go microphone	5		54.97	274.85	<a href="https://www.bhphotovideo.com/c/product/1496007-REG/rode_lavgo_lavalier_go_omnidirectional_lavaliер.html">https://www.bhphotovideo.com/c/product/1496007-REG/rode_lavgo_lavalier_go_omnidirectional_lavaliер.html</a>	Go with mics above		<input checked="" type="checkbox"/>
Rode Go Charge	5		89.00	445.00	<a href="https://www.bhphotovideo.com/c/product/1866004-REG/rode_roadchargecase_charge_case_for_wireless.html">https://www.bhphotovideo.com/c/product/1866004-REG/rode_roadchargecase_charge_case_for_wireless.html</a>	charger for mics above		<input checked="" type="checkbox"/>

## PEG FUNDING APPLICATION - EQUIPMENT LISTING

APPLICANT: Linden Community Schools

EQUIPMENT	Qty	Unit	Total Cost	Product Link	Purpose / Needed For:	Existing	Additional	
Canon M50 lens adapter	10		36.99	369.90	<a href="https://www.bhphotovideo.com/c/product/1456822-REG/viltrox_ef_eos_m_canon_ef_lens_mount.html">https://www.bhphotovideo.com/c/product/1456822-REG/viltrox_ef_eos_m_canon_ef_lens_mount.html</a>	adapters that are losing screws	<b>X</b>	<b>X</b>
headphones	30		32.00	960.00	<a href="https://www.bhphotovideo.com/c/product/1826897-REG/audio_technica_consumer_ath_s120c_bk_usb_c_on_ear_headphones_black.html">https://www.bhphotovideo.com/c/product/1826897-REG/audio_technica_consumer_ath_s120c_bk_usb_c_on_ear_headphones_black.html</a>	Replace old headphones	<b>X</b>	<b>X</b>
Elgato	4		248.99	995.96	<a href="https://www.bhphotovideo.com/c/product/1817550-REG/elgato_10gbh9901_game_capture_4k_x.html">https://www.bhphotovideo.com/c/product/1817550-REG/elgato_10gbh9901_game_capture_4k_x.html</a>	streaming games on consoles		<b>X</b>
HDMI Cables	2		7.99	15.98	<a href="https://www.pearstone.com/high-speed-hdmi-cable-with-ethernet-black-15.html">Pearstone High-Speed HDMI Cable with Ethernet (Black, 15')</a>			<b>X</b>
<b>TOTAL</b>				<b>36,241.12</b>				

# **FENTON AREA CABLE TELEVISION CONSORTIUM**

## **PEG Community Access Equipment Application**

### **Part I: Summary Information**

**Application/Project Title:** Hartland Consolidated Schools Equipment Request

**Application/Request Amount:** \$14,350.43

**Is the Application/Request for Equipment?**  Yes  No

### **Applicant:**

Hartland Consolidated Schools

### **Applicant is located in:**

Fenton Township  City of Fenton

City of Linden  Tyrone Township

### **Applicant/Project will serve Residents of:**

Fenton Township  City of Fenton

City of Linden  Tyrone Township

### **Contact Person, Including Phone Numbers:**

Paul Butzier

paulbutzier@hartlandschools.us

## **Part II: Application/Project Narrative**

Please provide a narrative describing the application/project you are requesting by responding directly to the questions listed below. Applicants should provide clear and concise responses to the questions. Applicants should limit their responses to the space provided, however, applicants may attach additional sheets as necessary.

**A. Please provide a brief narrative of the application/project request. In particular respond to: What will the PEG funds be used to purchase? Will the application/project purchase capital equipment? Who will use the PEG funds?**

The PEG funds will be used to purchase various equipment to support the video program at Hartland High School, including: video lighting, wireless microphones, a lenses to expand camera capabilities, upgraded audio equipment, and accessories to support and protect equipment. The PEG funds will be used to purchase equipment for the Hartland High School video program.

**B. Provide a narrative on how the application/project will be used. In particular respond to: What type of program(s) will be made if the application/project is awarded? How many programs will be produced? What is the expected audience for the program(s)?**

If awarded, the equipment purchased will support already existing video programs at Hartland High School, at several levels including a basic video course, and an advanced video course. These programs give students at Hartland High School access to equipment that will train them and support them as they move into college and ultimately a career, giving them hands on access and training needed in this field. The expected audience for the program is students at Hartland High School, their families and the local community.

**C. Provide a narrative on what the consequences would be if the application/project were not funded. In particular respond to: Explain other funding alternatives explored?**

If the application is not able to be funded, there would be limits on how many students have access to equipment needed to fulfill the course requirements. These video courses are based heavily on having access to the equipment already purchased, and that listed here for purchase, as well as enough of the equipment for the students to all have access to the equipment. Other funding alternatives would be relying on the school budget which would not be able to fund equipment at the level needed to support this course curriculum.

**D. How does application/project improve access to community television programming?**

This project would improve access to community television programming by providing the equipment needed for students to film and create the content needed for their course, which would in turn provide content to place on the local TV channel informing the local community on what they are learning, engaging the local community in activities happening within the local school like sports, ceremonies and teaching and giving the students exposure to the community that they would otherwise not have.

**Part III: Cost Estimates**

Please attach to this application a completed **FACT Equipment Acquisition Form**, which includes an itemized list of equipment requested, with costs. Attach additional information regarding equipment specifications, brochures or other supplemental information as needed.



**Part IV: Application/Project Schedule**

Please attach the proposed schedule for the application/project request, noting targeted purchase date of equipment, program production dates, etc.



**Part V: Assurances**

I certify that the information provided herein, including any and all attachments is true and complete to the best of my knowledge. I authorize the FACT Consortium and its representatives to investigate any and all statements and information contained herein as may be necessary in reviewing this application.

If the application is approved by the FACT Consortium, and funding approved by the local units of government, I assure that the funds will be properly administered. Any funds received under this program shall not be used to supplant funds normally budgeted or spent for the same activity/project and that funds received will be used solely for the activity/project approved by the FACT Consortium.

I have read and reviewed the FACT Consortium's Operating Rules, Regulations and Procedures for Public Access Television and will conform with these and all other FACT Consortium rules, regulations & funding award restrictions. I acknowledge and agree that any award and use of funds are subject to the Federal Communications Act of 1984, as amended, the Cable Television Consumer Protection and Competition Act of 1992, as amended, and any other State and Local Laws regulating the franchising of Cable Television Services, and any rules and regulations adopted pursuant to said Federal, State and Local Laws.

I will promptly provide the FACT Consortium with any and all additional requested information necessary, i.e. reviewing this application and the administration of funding if it is awarded. Additional information request may include, but is not limited to, interim progress reports and accounting, financial record, etc.

I agree to hold blameless and indemnify the FACT Consortium, its member jurisdictions of the City of Fenton, City of Linden, Fenton Charter Township and Tyrone Township, its officials, employees and representative, of any and all obligations, losses, claims, and damages made against them as a direct or proximate result of the administration and use of the PEG funding, if awarded.

I understand that any false or misleading information given in this application or information provided following the award of funding may result in the immediate termination of said funding, and that I will be responsible for returning the remaining portion, assets purchased with PEG funds or all of the PEG funds awarded

**Application Submitted By:**

**Name:** Paul Butzier / Michael Fox

**Title:** Video Teacher / PEG Coordinator

Paul Butzier  
**Signature:**

11/13/2025

**Date:**

**FENTON AREA CABLE TELEVISION CONSORIUM**
**PEG FUNDING APPLICATION - EQUIPMENT LISTING**
**APPLICANT:**
**Hartland Consolidated Schools**

EQUIPMENT	Qty	Unit Price	Total Cost	Product Link	Purpose / Needed For:	Replacing Existing Equipment	New or Additional Equipment
Camcorder Bag	4	19.95	79.80	<a href="https://www.bhphotovideo.com/c/product/981541-REG/ruggard_vsy_145b_onyx_45_camera_camcorder_shoulder.html">https://www.bhphotovideo.com/c/product/981541-REG/ruggard_vsy_145b_onyx_45_camera_camcorder_shoulder.html</a>	Canon Vixia HF G70		X
Batteries	4	189.99	759.96	<a href="https://www.bhphotovideo.com/c/product/963146-REG/canon_8598b002_bp_828_battery_pack_2550mah.html">https://www.bhphotovideo.com/c/product/963146-REG/canon_8598b002_bp_828_battery_pack_2550mah.html</a>	Canon Vixia HF G70		X
Tripod	4	79.95	319.80	<a href="https://www.bhphotovideo.com/c/product/842090-REG/magnus_vt_300_video_tripod_w_2_way.html">https://www.bhphotovideo.com/c/product/842090-REG/magnus_vt_300_video_tripod_w_2_way.html</a>	Magnus VT-300		X
Tripod	2	199.00	398.00	<a href="https://www.bhphotovideo.com/c/product/842086-REG/Magnus_VT_4000_VT_4000_Tripod_System.html">https://www.bhphotovideo.com/c/product/842086-REG/Magnus_VT_4000_VT_4000_Tripod_System.html</a>	Magnus VT-4000		X
Monopod	2	169.95	339.90	<a href="https://www.bhphotovideo.com/c/product/1610119-REG/robus_rcm_336_6_section_carbon_fiber.html">https://www.bhphotovideo.com/c/product/1610119-REG/robus_rcm_336_6_section_carbon_fiber.html</a>	For SLR		X
Telephoto Lens 70-200	1	3,299.00	3,299.00	<a href="https://www.bhphotovideo.com/c/product/1859142-REG/canon_6594c002_rf_70_200mm_f_2_8_l.html">https://www.bhphotovideo.com/c/product/1859142-REG/canon_6594c002_rf_70_200mm_f_2_8_l.html</a>	Canon EOS R6 Mark II		X
Telephoto Lens 100-500	1	2,699.00	2,699.00	<a href="https://www.bhphotovideo.com/c/product/1547011-REG/canon_rf_100_500mm_f_4_6_3l_is.html">https://www.bhphotovideo.com/c/product/1547011-REG/canon_rf_100_500mm_f_4_6_3l_is.html</a>	Canon EOS R6 Mark II		X
256GB SD Cards	5	42.99	214.95	<a href="https://www.bhphotovideo.com/c/product/1692698-REG/sandisk_sdsdxxd_256g_ancin_256gb_extreme_pro_uhs_i.html">https://www.bhphotovideo.com/c/product/1692698-REG/sandisk_sdsdxxd_256g_ancin_256gb_extreme_pro_uhs_i.html</a>			X
Filters SLR Lenses 82mm	1	41.99	41.99	<a href="https://www.bhphotovideo.com/c/product/1770455-REG/neewer_66601948_82mm_lens_filter_kit.html">https://www.bhphotovideo.com/c/product/1770455-REG/neewer_66601948_82mm_lens_filter_kit.html</a>			X
UV Filters	3	20.00	60.00	<a href="https://www.bhphotovideo.com/c/product/72720-REG/Tiffen_82UVP_82mm_UV_Protector.html">https://www.bhphotovideo.com/c/product/72720-REG/Tiffen_82UVP_82mm_UV_Protector.html</a>			X
Filters stepup 77-82mm	2	6.95	13.90	<a href="https://www.bhphotovideo.com/c/product/809653-REG/Sensei_sur7782_77_82mm_Step_Up_Ring.html">https://www.bhphotovideo.com/c/product/809653-REG/Sensei_sur7782_77_82mm_Step_Up_Ring.html</a>			X
Wireless Mics	2	269.00	538.00	<a href="https://www.bhphotovideo.com/c/product/1800665-REG/dji_cp_m_00000325_01_dji_mic_2_2.html">https://www.bhphotovideo.com/c/product/1800665-REG/dji_cp_m_00000325_01_dji_mic_2_2.html</a>	Similar to last year		X
Stabilizer Gimbal	2	305.00	610.00	<a href="https://www.bhphotovideo.com/c/product/1874870-REG/dji_cp_m_00000442_02_rs_4_mini_handheld.html">https://www.bhphotovideo.com/c/product/1874870-REG/dji_cp_m_00000442_02_rs_4_mini_handheld.html</a>			X

**FENTON AREA CABLE TELEVISION CONSORIUM**
**PEG FUNDING APPLICATION - EQUIPMENT LISTING**
**APPLICANT:**
Hartland Consolidated Schools

EQUIPMENT	Qty	Unit Price	Total Cost	Product Link	Purpose / Needed For:	Replacing Existing Equipment	New or Additional Equipment
Camcorder Gimbal	1	1,075.00	1,075.00	<a href="https://www.bhphotovideo.com/c/product/1816789-REG/dji_cp_m_00000346_01_rs_4_pro_gimbal.html">https://www.bhphotovideo.com/c/product/1816789-REG/dji_cp_m_00000346_01_rs_4_pro_gimbal.html</a>			X
1-2 TB External SSD	4	179.99	719.96	<a href="https://www.bhphotovideo.com/c/product/1595432-REG/sandisk_sdssde61_2t00_q25_2tb_extreme_portable_sd.html">https://www.bhphotovideo.com/c/product/1595432-REG/sandisk_sdssde61_2t00_q25_2tb_extreme_portable_sd.html</a>			X
Lighting Kit	1	359.00	359.00	<a href="https://www.bhphotovideo.com/c/product/1492249-REG/gvm_800d_rgb_3l_800d_rgb_led_video_studio.html">https://www.bhphotovideo.com/c/product/1492249-REG/gvm_800d_rgb_3l_800d_rgb_led_video_studio.html</a>			X
Handheld Mic	1	109.00	109.00	<a href="https://www.bhphotovideo.com/c/product/68463-REG/Shure_SM58_LC_SM58_LC_Cardioid_Dynamic.html">https://www.bhphotovideo.com/c/product/68463-REG/Shure_SM58_LC_SM58_LC_Cardioid_Dynamic.html</a>			X
Green Screen Stands	1	264.95	264.95	<a href="https://www.bhphotovideo.com/c/product/1154354-REG/impact_bg_ps440_pro_backdrop_support_kit.html?overview">https://www.bhphotovideo.com/c/product/1154354-REG/impact_bg_ps440_pro_backdrop_support_kit.html?overview</a>	To hold the green screens we bought 2 years ago		X
Spring Clamps	4	3.45	13.80	<a href="https://www.bhphotovideo.com/c/product/1261392-REG/bessey_xm5_b_stainless_spring_clamp_black.html">https://www.bhphotovideo.com/c/product/1261392-REG/bessey_xm5_b_stainless_spring_clamp_black.html</a>	To hold the green screens we bought 2 years ago		X
USB-C SD Card Readers	5	29.99	149.95	<a href="https://www.bhphotovideo.com/c/product/1387608-REG/sandisk_sddr_409_a46_extreme_pro_sd_tm_uhs_ii.html">https://www.bhphotovideo.com/c/product/1387608-REG/sandisk_sddr_409_a46_extreme_pro_sd_tm_uhs_ii.html</a>			X
XLR to USB-C Adaptors	2	219.99	439.98	<a href="https://www.bhphotovideo.com/c/product/1778213-REG/focusrite_scarlett_2i2_4g_scarlett_2i2_usb_c_audio.html">https://www.bhphotovideo.com/c/product/1778213-REG/focusrite_scarlett_2i2_4g_scarlett_2i2_usb_c_audio.html</a>			X
USB A to C Adaptors	5	11.93	59.65	<a href="https://www.bhphotovideo.com/c/product/1141588-REG/belkin_f2cu036btblk_1_5a_usb_3_1_c.html">https://www.bhphotovideo.com/c/product/1141588-REG/belkin_f2cu036btblk_1_5a_usb_3_1_c.html</a>			X
Stronger Mics for Black Magic camcorders	2	837.92	1,675.84	<a href="https://un.html/?ap=y&amp;ap=y&amp;sm=y&amp;sm=y&amp;store=420&amp;lsft=Bl%3A6879&amp;qad_source=1&amp;qad_campaignid=22123516982&amp;qclid=CjwKCAiAwqHIBhAEEiwAx9cTeQl6HdbVuHWptyRGgwF">https://un.html/?ap=y&amp;ap=y&amp;sm=y&amp;sm=y&amp;store=420&amp;lsft=Bl%3A6879&amp;qad_source=1&amp;qad_campaignid=22123516982&amp;qclid=CjwKCAiAwqHIBhAEEiwAx9cTeQl6HdbVuHWptyRGgwF</a>			X
DJI Osmo Mobile 6 Smartphone Gimbal	1	109	109.00	<a href="https://www.bhphotovideo.com/c/product/1726185-REG/dji_cp_os_00000213_01_osmo_mobile_6.html?overview">https://www.bhphotovideo.com/c/product/1726185-REG/dji_cp_os_00000213_01_osmo_mobile_6.html?overview</a>			X

**TOTAL**
14,350.43

**City of Linden**  
**Mayor, Manager, and City Council**  
**Workshop Summary**  
**February 19, 2025**

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**I. Facilitator Observations:**

*Effectively, this is a new leadership team. The challenge for the members of this team is how to move from a hotly contested and, at times, ugly campaign to a posture of serving the citizens and the community. In other words, how do you move from being opponents to governing together? These are very real challenges; nonetheless, I was very encouraged by what I saw and heard in this workshop. I saw people from both "sides" who strongly desired to move beyond any past ugliness into a posture of mutual respect and consideration. Indeed, as outlined in the expectations of team members, it is evident this team has huge potential in addressing the City's numerous challenges. They just have to do what they have agreed to do.*

**II. Four Questions:**

**1) *What are the expectations of the Mayor?***

- Respect
- Control meetings
- Listen
- Speak
- Support
- Open, honest communication
- Equal voice
- Leadership
- Be the face of Linden
- Lead the Council
- Team builder
- Motivator

**2) *What are the expectations of the Council Members?***

- Cooperation
- No gossip
- Respectful
- Kindness
- Understanding
- Support
- Open, honest communication
- Respect
- No speaking over or trying to educate
- Listen
- Make decisions based on data and information available
- Suggestions, seek input from staff, and take action

**3) *What are the expectations of the City Manager?***

- Respect

- Openness
- Wisdom
- Willingness to listen
- Support
- Manage day-to-day
- Keep the Council informed
- Run the City
- Communicate with the Council
- Have a finger on the pulse of the City.
- Options, data, execute
- People problem solving
- Let the Council know what is happening with the staff and the City.

**4) *What do we need to do differently to be more effective?***

- Honesty
- Work for the best
- Listen to each other
- Support
- Open communication
- Get over the nonsense
- Make decisions as a team
- The Mayor and Manager have the same message and information
- The Council members give questions to the staff and manager for resolution
- Avoid the appearance of lack of unity

**III. SUGGESTIONS**

- 1) Experiment with a work session packet for the Council members.
- 2) Make work sessions effective. No voting. An opportunity to explore ideas, challenges, issues and proposals. Usually bigger challenges.
- 3) Review and discuss these expectations.
- 4) Each person on the team serves as an enforcer of the rules and expectations outlined by the team.
- 5) Meet with Lew again in three months.

**IV. Goals:**

1. Adopt facilities plan
  - Explore shared services
  - Explore streaming meetings
2. Explore Legal review and update of ordinances

*Respectfully submitted:*

*Lewis G. Bender, Ph.D.*

*618-792-6103 (Cell)*

*January 7, 2026*

**July 31, 2025 Follow Up Session**

## Communication

1. Send Ellen note when referencing a Citizen
2. Ellen send update on ongoing bigger topics (ex: Mill)
3. Ellen-staff closed the loop with Council on the item
4. Managers report at meeting – status on any citizen referral since last council meeting

## **2025 Projects**

- *County Water Connection*
  - *Ripley Water Main Extension*
- *Lindenwood SAD*
- *Rolston Rd SAD*
- *Broad Street – Bridge to Ripley Mill & Resurface*
- *Safe Routes to School Hyatt Lane & Stan Eaton*
- *Capital Improvement Plan*
- *Bridge Work on Bridge St & Ripley St.*
- *Mill Area Walkway*
- *Loose renovation with Sunroom and Annex*
- *Municipal Collaboration*
- *Facilities/Redevelopment Opportunities*
  - *Marketing the community*
- *Mill Renovations*
  - *Renovations*
  - *RFP for Development*
  - *Future Use*

# TRIPLE THREAT



## BINGO

ON THE THIRD WEDNESDAY OF THE MONTH  
JANUARY 21<sup>ST</sup>, FEBRUARY 18<sup>TH</sup> MARCH 18<sup>TH</sup>, APRIL 15<sup>TH</sup>, 2026  
SESSIONS AT 6:00 PM AND 7:00 PM

Join us for a night of fun and games at our Bingo Night! Get ready to shout "Bingo!" as we play for Cash prizes during three separate sessions.

## BINGO | PULL-TABS | SNACKS



Linden Community Center  
105 Mill St. Linden, MI 48451

[www.happeninginlinden.com](http://www.happeninginlinden.com)





Happening In Linden  
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TOURNAMENT**



**FEBRUARY 15<sup>th</sup>, 2026**

**PANCAKE BREAKFAST,  
CHILI COOK-OFF,  
RAFFLES, FAMILY FUN**  
**[hilinden.com](http://hilinden.com)**