



**CITY OF LINDEN**

**PARKS AND RECREATION COMMISSION SPECIAL MEETING AGENDA**

**LOCATION: LOOSE SENIOR CENTER, 707 NORTH BRIDGE STREET, LINDEN, MI 48451**

Thursday, July 9, 2026

6:00 P.M.

**I. CALL TO ORDER**

**II. ROLL CALL**

(A) Excuse Absent Member(s)

**III. APPROVAL OF AGENDA**

**IV. APPROVAL OF MINUTES**

(A) May 21, 2026 Meeting

**V. PUBLIC HEARINGS/SPECIAL PRESENTATIONS**

**VI. PUBLIC COMMENT – PERSONS WISHING TO ADDRESS THE COMMISSION ARE ASKED TO STATE THEIR NAME AND ADDRESS FOR THE RECORD AND LIMIT THEIR COMMENTS TO FIVE (5) OR TEN (10) MINUTES IF REPRESENTING A GROUP OF PERSONS.**

**VII. CORRESPONDENCE**

**VIII. UNFINISHED BUSINESS**

- (A) 2026 Events and Programming Updates
- (B) Parks and Recreation Plan Objectives and Goals
- (C) Shiawassee River Shuttle

**IX. NEW BUSINESS**

- (A) Sign Up Genius Account Details
- (B) Photo Release Form Details
- (C) Secretary Role Discussion

**X. COMMISSIONER AND COMMITTEE REPORTS**

**XI. ADJOURNMENT**



**CITY OF LINDEN  
PARKS & RECREATION COMMISSION:  
NOTICE OF RESCHEDULED MEETING  
THURSDAY, JULY 9, 2026**

NOTICE IS HEREBY GIVEN, the Parks and Recreation Commission meeting that was originally scheduled for Thursday, July 16, 2026 at 6:00 p.m. has been canceled due to an event scheduling conflict. This meeting has been rescheduled and will be held on Thursday, July 9, 2026 at 6:00 p.m. within the Loose Senior Center at 707 North Bridge Street, Linden, Michigan, 48451.

Please contact the City Clerk by phone at (810) 735-7980 or email: [clerk@lindenmi.us](mailto:clerk@lindenmi.us) should you have any questions concerning this notice or requests for accommodations.

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Posted: 6/29/2026



**PARKS AND RECREATION COMMISSION REGULAR MEETING MINUTES**  
**THURSDAY, MAY 21, 2026 AT 6:00 P.M.**  
**LOCATION: LOOSE SENIOR CENTER, 707 NORTH BRIDGE ST. LINDEN, MI 48451**

**CALL TO ORDER**

The meeting of the City of Linden Parks and Recreation Commission was called to order by Chairperson Dietz at 6:00 p.m. The meeting was held within Loose Senior Center located at 707 North Bridge Street, Linden, MI 48451.

**ROLL CALL**

**VOTING MEMBERS PRESENT:** Aaron Wiens, Mike Dietz, Sadie Kosin, Elizabeth Armstrong, Heidi Fletcher

**ABSENT:** Larry Allen, Stephanie Shaw

**OTHERS PRESENT:** None

(A) Excuse Absent Member(s)  
Dietz excused Allen and Shaw.

**APPROVAL OF AGENDA**

Motion by Fletcher, second by Armstrong to approve the agenda. Motion carried 5-0.

**APPROVAL OF MINUTES**

(A) April 16, 2026 Special Meeting  
Motion by Fletcher, second by Armstrong to approve the Parks and Recreation Commission meeting. Motion carried 5-0.

**PUBLIC HEARINGS/SPECIAL PRESENTATIONS**

None.

**PUBLIC COMMENT**

None.

**CORRESPONDENCE**

Assistance was requested by the city for the Memorial Day Picnic at 9:30AM, May 25, at the Linden Community Center.

**UNFINISHED BUSINESS**

Discussion Only.

Wiens: Fly fishing event was successful - about 17 people participated.

Fletcher: Kite flying was successful - about 35 participated

Kosin: The Little Explorers event is scheduled for June 18th. Flyers will go out by Tuesday, May 26, 2026. New signs may be needed as the 2025 signs have yet to be located. Kosin was waiting to hear back from the city.

Dietz: The bat event with GDL and contracted with Seven Ponds is scheduled for July 16.

Kosin: The second Little Explorers event is scheduled for August 6, but its development is still in early stages.

Dietz: Senior kayaking is scheduled for September 17. Allen is looking into MTA shuttle services for participants.

Armstrong: Gilmore Girls is currently scheduled for September 17, but an alternate date is being considered as Armstrong has a family event out of state at that time. Dietz will follow up with Allen regarding potential date changes.

### **NEW BUSINESS**

Discussion Only: How effectively are we meeting our objectives and goals?

Dietz: Perhaps we should meet with the Beautification Committee.

Wiens: We'd like to organize a special meeting with Ellen, Don, and the commission to review item by item our P&R objectives, and where we currently are.

Wiens offered to contact city regarding a Sign Up Genius account and a photo release form for future events and marketing.

### **COMMISSIONER AND COMMITTEE REPORTS**

None.

### **ADJOURNMENT**

Motion by Fletcher, second by Wiens to adjourn the meeting. The meeting was adjourned by Chairperson Dietz at 6:45 p.m.

Respectfully Submitted,

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Aaron Wiens, Vice President

Approved: \_\_\_\_\_

LINDEN PARKS & REC PRESENTS

# BATS IN YOUR BACKYARD



THURSDAY,  
JULY 16



6:00  
PM

**FREE**  
COMMUNITY  
EVENT



EAGLES WOODEN PARK

WITH



GENESE  
DISTRICT  
LIBRARY

AND



SEVEN PONDS  
NATURE CENTER



LEARN ABOUT  
NATIVE MICHIGAN  
BAT SPECIES



DISCOVER THEIR  
HABITS, DIET, AND  
ADAPTATIONS



CHECK OUT SOME  
BAT SPECIMENS



ENJOY BAT GAMES  
AND ACTIVITIES



*follow us at*  
City of Linden, MI  
Parks & Recreation



**BATS ARE  
AWESOME!**

# **LINDEN PARKS & REC EVENT SCHEDULE**

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**April 23 – Fly Tying, Loose Center**

**May 14 – Ben Franklin Kite Making & Flying, Linden County Park**

**May 25 – Memorial Day Kayaking, Mill Pond Begins at noon**

**June 18 – Little Explorers, Eagle's Wooden Park**

**July 16 – Bats in our Backyard, Eagle's Wooden Park**

**August 6 – Little Explorers, Eagle's Wooden Park**

**September 24 – Senior Kayaking, Mill Pond**

**NEW DATE!**

**Knit-a-thon, Kimble-Sharp Gazebo**

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**Events begin at 6:00 p.m. unless otherwise noted**

 **Follow City of Linden, MI Parks & Recreation for event info & updates**

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## Goals and Objectives

The City of Linden Parks and Recreation Plan identifies goals and objectives for the next five years. They are broad enough to encompass the needs expressed by residents, Parks and Recreation Commission members, City officials and staff, as well as address the observed deficiencies in the parks and recreation resources of the area. They also consider demographics, current and anticipated growth and development, the area's physical resources and general recreational trends.

Goals can best be broken up into general categories of *Development, Cooperation, Balance and Community Health, Preservation and Conservation, Accessibility and Connectivity* and *Community Development*. They are as follows:

### Development

**Goal:** *Develop a recreation system within the City of Linden which will provide for the full range of recreation and open space needs of City residents.*

**Objective:** Renovate, improve, and where possible and appropriate, expand existing and future parks and recreation facilities.

**Objective:** Continue the development of Eagles Wooden Park as a unique community park by making various park improvements.

**Objective:** Encourage developers of new subdivisions to provide dedicated open space and pathway connections within the neighborhood and to adjoining neighborhoods.

**Objective:** Look for opportunities to acquire land that:

- Is within neighborhoods which do not have neighborhood parks;
- Is adjacent to or near existing parks;
- Could provide increased and enhanced recreation opportunities;
- Will help to ensure preservation and access to the natural features in the community; and/or,
- Will preserve elements necessary for recreation and fishing.

Lands located along the Shiawassee River and the Mill Pond should specifically be targeted.

**Objective:** Develop and implement consistent signage within parks and along access roads to raise the level of awareness of park locations and facilities, including multi-use trails/trailheads and water trails/access sites.

**Objective:** Take advantage of regional recreation programs and facilities (i.e., Linden County Park) to promote and provide information relative to local Linden parks and recreation facilities.

- Objective:* Monitor and conduct surveys of park usage, to better understand and accommodate the diverse needs of City residents and visitors.
- Objective:* Work with entities such as the Southern Lakes Parks & Recreation Commission in the development of a dog park which would serve residents within the region.

## Cooperation

- Goal:* ***Promote cooperation between all groups, individuals, organizations and neighboring communities that are involved with recreation planning for area residents.***
- Objective:* Study, in conjunction with Linden Schools, the possibility of further utilizing school facilities to meet the needs of area residents.
- Objective:* Promote coordination of common goals with neighboring municipalities.
- Objective:* Support entities such as Southern Lakes Parks & Recreation and the Loose Senior Citizens Center in providing recreational programming to area residents.
- Objective:* Foster, promote, and encourage cooperative relationships and communication with other recreational entities and interests such as: Linden DDA; Linden Schools; Loose Senior Center; Genesee County Parks; Genesee County Regional Trail Council; Genesee County Metropolitan Planning Commission; Genesee County Road Commission; Keepers of the Shiawassee; Shiawassee River Water Trail Coalition; LAFF Pathways; and, the Michigan Department of Natural Resources in the provision of local and regional recreation facilities, programs and trail networks.

## Balance and Community Health

- Goal:* ***Develop a balanced year-round recreation program for Linden that will encompass a full range of facilities and activities, serve individuals of all ages and abilities, and promote healthy living.***
- Objective:* Provide a variety of activities that can occur in each season of the year.
- Objective:* Promote recreation activities that will allow all residents to take part, including disabled and senior citizens.
- Objective:* Promote the planning and design of complete streets to ensure safe and efficient access for all road users.
- Objective:* Support the operation of a farmers' market within the Linden community.
- Objective:* Support and promote various community events throughout the year, such as parades, festivals and races.

## Preservation and Conservation

**Goal:** *Dedicate and preserve sufficient and suitable land for recreation and open space.*

**Objective:** Locate and preserve passive recreation facilities and to take advantage of natural features.

**Objective:** Preserve irreplaceable wetland resources within the City through land development controls, property purchase, putting land into conservancies to prevent future development, stabilization projects, or other mechanisms.

## Accessibility and Connectivity

**Goal:** *Ensure that parks and recreation facilities are accessible, and provide non-motorized links to promote a walkable and connected community.*

**Objective:** Develop linkages between residential neighborhoods/developments to all City Parks.

**Objective:** Ensure connectivity between the downtown area and nearby parks (including Eagles Wooden Park) through paths, trails, and non-motorized bridges.

**Objective:** Ensure barrier free accessibility to all parks within the community, including paths, transfer points, resilient surfacing, picnic tables, play equipment, curb cuts, parking, etc.

**Objective:** Ensure connectivity between the City of Linden and adjacent communities and destinations (nearby parks and schools) through sidewalks, multi-use paths, bike lanes and water trails (Shiawassee River). An enhanced pedestrian connection along South Bridge Street to the Linden County Park has specifically been identified as a key community need.

**Objective:** Support and coordinate with the LAFF Pathway planning efforts for the development of a regional non-motorized trail connecting the communities of Linden, Fenton, Fenton Township and Argentine Township.

**Objective:** Support and coordinate with the Keepers of the Shiawassee planning efforts to promote and improve the Shiawassee River State and National Water Trail.

**Objective:** Improve accessibility by providing additional amenities such as bike racks, restrooms, pedestrian crossings, lockers at kayak launches, and fishing docks.

## Community Development

**Goal:** *Implement recreation projects and programs which complement other federal, state, local and private investments being made in the community and which further the City's development strategy.*

- Objective:* Plan and locate needed recreation facilities in such a manner as to complement existing resources and reinforce other investments which have been made in the City's historic downtown area.
- Objective:* Plan and locate needed facilities in such a manner as to compliment and reinforce the City's strategy for neighborhood preservation.
- Objective:* Plan and locate facilities in such a manner to promote an attractive living and working environment and to foster community identity and community pride.
- Objective:* Consider the conversion of the City DPW yard to a City park to provide additional recreation land and facilities for City residents.
- Objective:* Allow for and encourage the development of recreation-supportive land uses within the City, such as sporting goods stores, bait and tackle shops, and bicycle/canoe/kayak sales, rental and repair businesses.

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## Action Program

The action program details the manner in which the goals and objectives will be met. It includes a list of suggested capital improvement projects along with a sequence and strategies for implementation.

### Capital Improvements Schedule

Potential capital improvements for this Parks and Recreation Plan have been established not only to provide a guide and foundation for decision makers, but also to enable the City to apply for grant funding for proposed projects. The capital improvements schedule is not a fixed element and is neither all inclusive nor exclusive. The schedule reflects the results of discussion with the Parks and Recreation Commission, City staff, and input from the public workshop, public meetings, and public hearing. As a complement to the Capital Improvements Schedule, an **Action Plan Map** has been developed and is included in this chapter to highlight the locations of the proposed improvement projects.

The Capital Improvements Schedule is to be used as a general guide for decision-making. The estimated costs listed in the schedule are a gauge of the financial resources needed to implement the project, but are not meant to strictly dictate future City budgeting. It is very likely that the schedule and plan will be amended at some point during its life due to unanticipated circumstances such as private donations, changing recreation trends, community opinion, and/or available funding. The schedule should be considered in close conjunction with the goals and guidelines of the plan. The following capital improvements schedule provides an outline and guide as to the desires of the community.

## Year 1 – 2023

| Project                                                                                                                                                                                                                                                                                                                                                                                                                                          | Estimated Cost           | Potential Funding Sources |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|---------------------------|
| Sidewalk/Pathway Improvements Along S. Bridge Street to Linden County Park <ul style="list-style-type: none"> <li>Sidewalk maintenance/repairs</li> <li>Signage</li> </ul>                                                                                                                                                                                                                                                                       | \$5,000 to \$10,000      | GF; TE; SR2S              |
| Eagles Wooden Park Improvements <ul style="list-style-type: none"> <li>Boardwalk improvements</li> <li>Playscape improvements, including ADA and safety surfacing</li> </ul>                                                                                                                                                                                                                                                                     | \$150,000 - \$250,000    | GF; LWCF; RP              |
| Kimble-Sharp Gazebo & Park Improvements <ul style="list-style-type: none"> <li>Fencing/railing repairs</li> <li>Repave walkways</li> <li>ADA improvements (amphitheater &amp; gazebo)</li> <li>Replace observation deck with ADA fishing deck</li> <li>New/upgraded amenities (bike rack, planter, bollard lighting)</li> <li>New seawall near gazebo</li> <li>Parking lot improvements</li> </ul>                                               | \$250,000 - \$500,000    | GF; LWCF; RP; SPARK       |
| State Bank Trail Construction <ul style="list-style-type: none"> <li>Silver Lake Road multi-use pathway (east City limits to Triangle Park) – Construction planned for 2023</li> </ul>                                                                                                                                                                                                                                                           | N/A – Under Construction | LAFF                      |
| State Bank Trailhead Construction (at Triangle Park) <ul style="list-style-type: none"> <li>8' concrete sidewalk</li> <li>Picnic tables</li> <li>Trail information kiosk</li> <li>Off-street curbed parking</li> <li>ADA &amp; van accessible signs</li> <li>Bike racks</li> </ul>                                                                                                                                                               | N/A – Under Construction | LAFF                      |
| Installation of Parks & Non-Motorized Amenities at Strategic Locations throughout City <ul style="list-style-type: none"> <li>Bike racks, benches, trash receptacles, recycling receptacles, signage, etc.</li> </ul>                                                                                                                                                                                                                            | TBD                      | GF; DDA                   |
| <b>Key:</b><br>TBD = To Be Determined; NA = Not Applicable; GF = General Fund; DDA = Downtown Development Authority; CDBG = Community Development Block Grant; TF = Michigan Natural Resources Trust Fund; LWCF = Land and Water Conservation Fund; RP = Recreation Passport; SPARK = Spark Grant; TE = Michigan Department of Transportation Enhancement Program; SR2S = Safe Routes to School Program; LAFF = LAFF Pathway Funding/Partnership |                          |                           |

## Year 2 – 2024

| Project                                                                                                                                                                                                                                                                                                                                                                                                                                          | Estimated Cost       | Potential Funding Sources      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|--------------------------------|
| <b>Mill Pond Park Improvements</b> <ul style="list-style-type: none"> <li>Improved, ADA accessible canoe/kayak launch</li> <li>Portage improvements</li> <li>Canoe locker/rack</li> <li>Swing seating along waterfront</li> <li>Shoreline stabilization</li> <li>Floating dock</li> </ul>                                                                                                                                                        | \$80,000 - \$120,000 | GF; DDA; LWCF; RP; SPARK; CDBG |
| <b>Signage/Information Kiosk at Linden County Park</b> <ul style="list-style-type: none"> <li>To advertise local Linden recreation facilities to regional park users</li> </ul>                                                                                                                                                                                                                                                                  | \$1,000 to \$5,000   | GF                             |
| <b>Hyatt Lane / Stan Eaton Drive Pathway Development</b> <ul style="list-style-type: none"> <li>Construct new multi-use trail along Hyatt Street and Stan Eaton Drive, providing safe pedestrian routes for students to and from Linden and Hyatt Elementary Schools</li> </ul>                                                                                                                                                                  | \$400,000            | GF; SR2S; CDBG                 |
| <b>Installation of Parks &amp; Non-Motorized Amenities at Strategic Locations throughout City</b> <ul style="list-style-type: none"> <li>Bike racks, benches, trash receptacles, recycling receptacles, signage, etc.</li> </ul>                                                                                                                                                                                                                 | TBD                  | GF; DDA                        |
| <b>Key:</b><br>TBD = To Be Determined; NA = Not Applicable; GF = General Fund; DDA = Downtown Development Authority; CDBG = Community Development Block Grant; TF = Michigan Natural Resources Trust Fund; LWCF = Land and Water Conservation Fund; RP = Recreation Passport; SPARK = Spark Grant; TE = Michigan Department of Transportation Enhancement Program; SR2S = Safe Routes to School Program; LAFF = LAFF Pathway Funding/Partnership |                      |                                |

### Year 3 – 2025

| Project                                                                                                                                                                                                                                                                                                                                                                                                                                   | Estimated Cost        | Potential Funding Sources                          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|----------------------------------------------------|
| Triangle Park <ul style="list-style-type: none"> <li>Establish Veteran's Honor Roll               <ul style="list-style-type: none"> <li>Service Branch Flags</li> <li>Lighting for Honor Roll</li> <li>Flowers and Plantings</li> <li>Decorative sponsor bricks</li> </ul> </li> </ul>                                                                                                                                                   | \$25,000 to \$50,000  | GF; TF; LWCF; RP; American Legion/VFW Partnerships |
| Pathway Connection from Eagles Wooden Park to Downtown Linden <ul style="list-style-type: none"> <li>Develop new non-motorized connection from Eagles Wooden Park to Downtown</li> <li>Includes 10' wide asphalt trail section</li> </ul>                                                                                                                                                                                                 | \$100,000 - \$150,000 | GF; DDA; TF                                        |
| Installation of Parks & Non-Motorized Amenities at Strategic Locations throughout City <ul style="list-style-type: none"> <li>Bike racks, benches, trash receptacles, recycling receptacles, signage, etc.</li> </ul>                                                                                                                                                                                                                     | TBD                   | GF; DDA                                            |
| Key:<br>TBD = To Be Determined; NA = Not Applicable; GF = General Fund; DDA = Downtown Development Authority; CDBG = Community Development Block Grant; TF = Michigan Natural Resources Trust Fund; LWCF = Land and Water Conservation Fund; RP = Recreation Passport; SPARK = Spark Grant; TE = Michigan Department of Transportation Enhancement Program; SR2S = Safe Routes to School Program; LAFF = LAFF Pathway Funding/Partnership |                       |                                                    |

#### Year 4 – 2026

| Project                                                                                                                                                                                                                                                                                                                                                                                                                                   | Estimated Cost      | Potential Funding Sources |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------------|
| Eagles Wooden Park <ul style="list-style-type: none"> <li>• Campground facility</li> <li>• Bridge over Shiawassee River, which would open up the north side of the park for development</li> </ul>                                                                                                                                                                                                                                        | \$500,000 - 750,000 | GF; DDA; TF; LWCF; RP     |
| Riverfront Pathway <ul style="list-style-type: none"> <li>• Along North Side of River from new bridge at Eagle’s Wooden Park to Downtown</li> </ul>                                                                                                                                                                                                                                                                                       | \$250,000-500,000   | GF; DDA; TF; LWCF; RP     |
| Installation of Parks & Non-Motorized Amenities at Strategic Locations throughout City <ul style="list-style-type: none"> <li>• Bike racks, benches, trash receptacles, recycling receptacles, signage, etc.</li> </ul>                                                                                                                                                                                                                   | TBD                 | GF; DDA                   |
| Key:<br>TBD = To Be Determined; NA = Not Applicable; GF = General Fund; DDA = Downtown Development Authority; CDBG = Community Development Block Grant; TF = Michigan Natural Resources Trust Fund; LWCF = Land and Water Conservation Fund; RP = Recreation Passport; SPARK = Spark Grant; TE = Michigan Department of Transportation Enhancement Program; SR2S = Safe Routes to School Program; LAFF = LAFF Pathway Funding/Partnership |                     |                           |

## Year 5 – 2027

| Project                                                                                                                                                                                                                                                                                                                                                                                                                                    | Estimated Cost | Potential Funding Sources                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------------------------------------------------|
| Shiawassee River Water Trail Improvements <ul style="list-style-type: none"> <li>Throughout the 5-year life of this plan, continue to coordinate with the Keepers of the Shiawassee, Inc. and the Shiawassee River Water Trail Coalition in planning efforts to promote and improve the Shiawassee River Water Trail.</li> <li>Refer to specific actions outlined on page 47 of this plan.</li> </ul>                                      | TBD            | Keepers of the Shiawassee, Inc. Funding/Partnership |
| Land Acquisition for Future Recreation Facility Development                                                                                                                                                                                                                                                                                                                                                                                | TBD            | GF; DDA; TF                                         |
| Installation of Parks & Non-Motorized Amenities at Strategic Locations throughout City <ul style="list-style-type: none"> <li>Bike racks, benches, trash receptacles, recycling receptacles, signage, etc.</li> </ul>                                                                                                                                                                                                                      | TBD            | GF; DDA                                             |
| Key:<br>TBD = To Be Determined; NA = Not Applicable; GF = General Fund; DDA = Downtown Development Authority; CDBG = Community Development Block Grant; TF = Michigan Natural Resources Trust Fund; LWCF = Land and Water Conservation Fund; RP = Recreation Passport; SPARK = Spark Grant; TE = Michigan Department of Transportation Enhancement Program; SR2S = Safe Routes to School Program; LAFF = LAFF Pathway Funding/Partnership; |                |                                                     |

## **PARKS AND RECREATION COMMISSION**

### **§ 31.040 ESTABLISHED; COMPOSITION; TERMS OF MEMBERS.**

[REDACTED]

(2011 Code, § 2.30.010) (Ord. 340, passed 12-10-2012) \*See amended ordinance section, as approved by Council.

### **§ 31.041 ORGANIZATION.**

The Parks and Recreation Commission shall, at the first meeting of each year, elect a Chairperson, a Vice Chairperson, and a Secretary. The Commission shall keep a correct record of the proceedings and shall meet at such times as it may determine but not less than once each quarter. The meetings of the Parks and Recreation Commission shall be subject to the Open Meetings Act, Public Act 267 of 1976, being M.C.L.A. §§ 15.261 through 15.275.

(2011 Code, § 2.30.020) (Ord. 340, passed 12-10-2012)

### **§ 31.042 CONTROL OF PARKS AND PUBLIC GROUNDS.**

The Parks and Recreation Commission shall have the power and the duty to make recommendations regarding all public parks, waterfront, or lakes as allowed by state law, and any lands or lots heretofore devised and bequeathed to or purchased by the city for park purposes and shall make recommendations regarding the ornamenting, adorning, laying out, and improving of the grounds of such parks and may recommend the adoption of any and all rules necessary for the use of such parks. All recommendations shall be made to the City Council, either directly or through the City Manager.

(2011 Code, § 2.30.030) (Ord. 340, passed 12-10-2012)

### **§ 31.043 RECEIPTS; DONATIONS; DISPOSITION OF FUNDS.**

All receipts on account of the city parks, whether arising from rental fees, donations, sale of any part thereof, or of any lands so willed and devised by any persons to the city, shall be exclusively expended and applied under the direction and control of the City Council. All payments of rents, fees, donations, or other monies shall be paid at City Hall. In the event that any money is paid to a city employee not at City Hall or to a member of the Parks and Recreation Commission, that payment shall be paid to the appropriate official at City Hall as soon as practicable. All such money shall be placed in the General Fund of the city. Any recommendations of the Parks and Recreation Commission will be considered prior to such expenditures.

(2011 Code, § 2.30.040) (Ord. 340, passed 12-10-2012)

**CITY OF LINDEN**

**ORDINANCE NO. 426**

**AN ORDINANCE AMENDING SECTION 31.040 OF CHAPTER 31  
OF THE CODE OF ORDINANCES**

**THE CITY OF LINDEN ORDAINS THAT:**

**Section 1. Amendment of Section 31.040 of Chapter 31 of the Code of Ordinances.**

The City hereby amends Section 31.040 ESTABLISHED; COMPOSITION; TERMS OF MEMBERS of the Code of Ordinances so that it reads as follows:

There is hereby established a Parks and Recreation Commission for the city which shall consist of seven city resident members appointed by the Mayor with the consent of the City Council serving three-year terms, and one student advisory non-voting representative member, who may be a city resident or non-resident, and serve a one-year term. One regular member may also be a City Councilor. Three voting, city resident members present shall be a quorum. Only city resident voting members are eligible to hold Officer positions. All vacancies shall be filled for the remainder of the unexpired term. Vacancies at the time of expiration of the term of reappointments shall be filled for a term of three years.

**Section 2. EFFECTIVE DATE**

This Ordinance shall become effective ten (10) days following publication.

At a regular meeting of the Linden City Council held on April 13, 2026, adoption of the foregoing

ordinance was moved by Howd and supported by Dick.

Voting for: Armstrong, Link, Simons, Howd, Dick, Miller, Hicks

Voting against: None

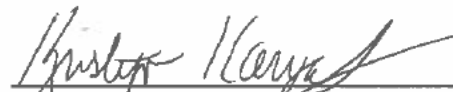
The Mayor declared the ordinance adopted.

  
Kristyn Kanyak, City Clerk

  
Elizabeth Armstrong, Mayor

**CERTIFICATION**

The foregoing is a true copy of Ordinance No. 426 which was enacted by the Linden City Council at a regular meeting held on April 13, 2026, and that said ordinance was ordered to be given publication in the manner required.

  
Kristyn Kanyak, City Clerk

**BY-LAWS OF THE PARKS AND RECREATION COMMISSION**  
**CITY OF LINDEN, MICHIGAN**

**ARTICLE I: OBJECTIVES**

The objectives and purposes of the City of Linden Parks and Recreation Commission are those set forth in Chapter 31: Organizations, Ordinance No. 340 PARKS AND RECREATION COMMISSION of the City of Linden, Michigan, Genesee County.

**ARTICLE II: OFFICERS AND THEIR DUTIES:**

- A. The officers of the Parks and Recreation Commission shall consist of a Chairperson, Vice Chairperson and Secretary, all of whom shall be appointed members of the commission.
- B. The Chairperson shall have the privilege of discussing all matters before the commission and to vote on these matters. The Chairperson shall call meetings, preside at all meetings, appoint such committees as shall from time to time be deemed necessary, sign all vouchers authorized by the commission and perform other duties that may be delegated by the commission.
- C. The Vice Chairperson shall act in the absence of the Chairperson.
- D. The Secretary shall keep the minutes and records of the commission.
- E. The City Manager or designee, shall act as staff for the Parks and Recreation Commission. As such, he/she shall attend to correspondence of the commission, prepare the agendas of regular or special meetings, provide notice of meetings to commission members, arrange proper and legal notice of hearings, and keep a copy of all transcripts, records, plans, plats, etc. brought before the commission.

**ARTICLE III. ELECTION OF OFFICERS:**

- A. Only city resident voting members are eligible to hold Officer positions. Nominations of officers shall be made from the floor at the annual organizational meeting, which shall be the first meeting of the calendar year in January, and the elections shall follow immediately thereafter. Newly elected officers will assume their office immediately.
- B. A candidate receiving a majority vote of the membership present shall be declared elected.
- C. Member vacancies may be filled by recommendation to the City Council.

**ARTICLE IV. MEETINGS**

- A. The Parks and Recreation Commission shall hold regular meetings on the third Thursday of every other month. Meetings will commence at 6:00 p.m. at the designated location of the Loose Senior Center, located at 707 North Bridge Street, Linden, Michigan 48451, or otherwise, as publicly noticed. Special meetings will be scheduled on an as-needed basis. When a regular meeting is scheduled on a holiday, the meeting

shall be held on such other day as determined by the commission. All meetings are to be held in compliance with the Open Meetings Act (OMA).

- B. The Parks and Recreation Commission shall consist of seven (7) voting city-resident members with one (1) student advisory (non-voting) representative member, who may be either a city resident or non-resident. One regular member may also be a City Councilor. Three (3) voting, city resident members of the commission shall constitute a quorum and the number of votes necessary to transact business. A record of the vote shall be kept as a part of the minutes.
- C. All members of the commission shall vote on every motion placed on the floor unless there is a conflict of interest. In the event that a member of the commission shall question whether he/she or any other member has a conflict of interest, the question shall be submitted to the City Attorney who shall review the facts and issue an opinion.
- D. Robert's Rules of Order shall be used except where they conflict with the By-Laws, State Statute, the City Charter or the City of Linden Municipal Code.
- E. All meetings shall be open to the general public.
- F. Any member of the Parks and Recreation Commission who misses three (3) consecutive meetings of the commission may be subject to removal by a majority vote of the City Council. Written notice to the member being considered for removal shall be made at least seven (7) days prior to the City Council meeting at which removal will be considered.

#### **ARTICLE V. ORDER OF BUSINESS:**

The order of business at regular meetings shall be:

- I. Call to Order
- II. Roll Call
  - a. Excuse Absent Member(s)
- III. Approval of Agenda
- IV. Approval of Minutes
- V. Public Hearings/Special Presentations
- VI. Public Comment - Persons wishing to address the Commission are asked to state their name and address for the record and limit their comments to five (5) or ten (10) minutes if representing a group of persons.
- VII. Correspondence
- VIII. Unfinished Business
- IX. New Business
- X. Commissioner and Committee Reports
- XI. Adjournment

**ARTICLE VI. COMMITTEES:**

The Chairperson shall appoint such committees as he/she deems necessary subject, however, to and in accordance with the mandates of the State Statutes, City Charter, and the City of Linden Municipal Code. Any committee appointed shall be given a specific task along with a specific date upon which the committee will expire.

**ARTICLE VII. AMENDMENTS:**

These By-Laws may be amended by a two-third (2/3) vote of those present at the meeting.

ADOPTED, as amended, by the City of Linden Parks and Recreation Commission at a regular meeting on the 19<sup>th</sup> day of March, 2026.



Michael Dietz, Chairperson

Attest:



Kristyn Kanyak, City Clerk