



CITY OF LINDEN

PARKS AND RECREATION COMMISSION REGULAR MEETING AGENDA

LOCATION: LOOSE SENIOR CENTER, 707 NORTH BRIDGE STREET, LINDEN, MI 48451

Thursday, September 17, 2026

6:00 P.M.

I. CALL TO ORDER

II. ROLL CALL

(A) Excuse Absent Member(s)

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

(A) July 9, 2026 Special Meeting

V. PUBLIC HEARINGS/SPECIAL PRESENTATIONS

VI. PUBLIC COMMENT – PERSONS WISHING TO ADDRESS THE COMMISSION ARE ASKED TO STATE THEIR NAME AND ADDRESS FOR THE RECORD AND LIMIT THEIR COMMENTS TO FIVE (5) OR TEN (10) MINUTES IF REPRESENTING A GROUP OF PERSONS.

VII. CORRESPONDENCE

VIII. UNFINISHED BUSINESS

(A) 2026 Events and Programming Updates

(B) Parks and Recreation Plan Objectives and Goals

IX. NEW BUSINESS

(A) Hyatt/Linden El PALS Sponsorship

(B) 2027 Meeting Schedule

(C) 2027 Events and Programming

X. COMMISSIONER AND COMMITTEE REPORTS

XI. ADJOURNMENT



CITY OF LINDEN
PARKS AND RECREATION COMMISSION SPECIAL MEETING MINUTES
THURSDAY, JULY 9, 2026 AT 6:00 P.M.
LOCATION: LOOSE SENIOR CENTER, 707 NORTH BRIDGE ST., LINDEN, MI 48451

CALL TO ORDER

The meeting of the City of Linden Parks and Recreation Commission was called to order by Chairperson Dietz at 6:00 p.m. The meeting was held within Loose Senior Center located at 707 North Bridge Street, Linden, MI 48451.

ROLL CALL/INTRODUCTIONS

MEMBERS PRESENT: Aaron Wiens, Larry Allen, Mike Dietz, Stephanie Shaw, Sadie Kosin, Elizabeth Armstrong, Heidi Fletcher

ABSENT: None

OTHERS PRESENT: Ellen Glass, City Manager and Don Grice, Director of Public Works

(A) Excuse Absent Member(s)

None.

APPROVAL OF AGENDA

Motion by Wiens, second by Fletcher to approve the agenda. Motion carried 7-0.

APPROVAL OF MINUTES

Motion by Shaw, second by Allen to approve the minutes from the May 21, 2026 Regular Parks and Recreation Commission meeting. Motion carried 7-0.

PUBLIC HEARINGS/SPECIAL PRESENTATIONS

None.

PUBLIC COMMENT

None.

CORRESPONDENCE

None.

UNFINISHED BUSINESS

(A) 2026 Events and Programming Updates

Kosin updated on Little Explorers event. Allen updated on the kayak event. Commissioners discussed Bats in Backyard event details and partnering with Genesee District Library (GDL) and partnering with the Library Board for the upcoming Little Explorers event with storyboard. Allen discussed kayaking with seniors event details and coordinating with Tessa and with Shiawassee River Shuttle. Armstrong and Shaw discussed the knit a thon event.

(B) Parks and Recreation Plan Objectives and Goals

Glass and Grice went over some new ideas for property behind the cemetery and possible new park ideas and discussed goals and objectives more in depth. Discussion regarding survey at the end of 2026 or beginning of 2027, Armstrong suggested a QR code.

(C) Shiawassee River Shuttle

Allen discussed donation or how to pay for the Senior Kayak event in September.

NEW BUSINESS

(A) Sign Up Genius Account Details

Wiens suggested making a shared account and reasoning and also suggested Google Forms.

(B) Photo Release Form Details

Commissioners and staff discussed no form is available if you are in a public place and no expectation of privacy.

(C) Secretary Role Discussion

Shaw asked about someone from the city taking the minutes and reasoning, Glass discussed.

Fletcher left the meeting at 7:35 p.m.

COMMISSIONER & COMMITTEE REPORTS

Dietz thanked Grice for helping and congratulated him on retirement.

ADJOURNMENT

The meeting was adjourned by Chairperson Dietz at 7:41 p.m.

Respectfully Submitted,

Stephanie Shaw, Secretary

Approved: _____

Goals and Objectives

The City of Linden Parks and Recreation Plan identifies goals and objectives for the next five years. They are broad enough to encompass the needs expressed by residents, Parks and Recreation Commission members, City officials and staff, as well as address the observed deficiencies in the parks and recreation resources of the area. They also consider demographics, current and anticipated growth and development, the area's physical resources and general recreational trends.

Goals can best be broken up into general categories of *Development, Cooperation, Balance and Community Health, Preservation and Conservation, Accessibility and Connectivity* and *Community Development*. They are as follows:

Development

Goal: *Develop a recreation system within the City of Linden which will provide for the full range of recreation and open space needs of City residents.*

Objective: Renovate, improve, and where possible and appropriate, expand existing and future parks and recreation facilities.

Objective: Continue the development of Eagles Wooden Park as a unique community park by making various park improvements.

Objective: Encourage developers of new subdivisions to provide dedicated open space and pathway connections within the neighborhood and to adjoining neighborhoods.

Objective: Look for opportunities to acquire land that:

- Is within neighborhoods which do not have neighborhood parks;
- Is adjacent to or near existing parks;
- Could provide increased and enhanced recreation opportunities;
- Will help to ensure preservation and access to the natural features in the community; and/or,
- Will preserve elements necessary for recreation and fishing.

Lands located along the Shiawassee River and the Mill Pond should specifically be targeted.

Objective: Develop and implement consistent signage within parks and along access roads to raise the level of awareness of park locations and facilities, including multi-use trails/trailheads and water trails/access sites.

Objective: Take advantage of regional recreation programs and facilities (i.e., Linden County Park) to promote and provide information relative to local Linden parks and recreation facilities.

- Objective:* Monitor and conduct surveys of park usage, to better understand and accommodate the diverse needs of City residents and visitors.
- Objective:* Work with entities such as the Southern Lakes Parks & Recreation Commission in the development of a dog park which would serve residents within the region.

Cooperation

- Goal:* ***Promote cooperation between all groups, individuals, organizations and neighboring communities that are involved with recreation planning for area residents.***
- Objective:* Study, in conjunction with Linden Schools, the possibility of further utilizing school facilities to meet the needs of area residents.
- Objective:* Promote coordination of common goals with neighboring municipalities.
- Objective:* Support entities such as Southern Lakes Parks & Recreation and the Loose Senior Citizens Center in providing recreational programming to area residents.
- Objective:* Foster, promote, and encourage cooperative relationships and communication with other recreational entities and interests such as: Linden DDA; Linden Schools; Loose Senior Center; Genesee County Parks; Genesee County Regional Trail Council; Genesee County Metropolitan Planning Commission; Genesee County Road Commission; Keepers of the Shiawassee; Shiawassee River Water Trail Coalition; LAFF Pathways; and, the Michigan Department of Natural Resources in the provision of local and regional recreation facilities, programs and trail networks.

Balance and Community Health

- Goal:* ***Develop a balanced year-round recreation program for Linden that will encompass a full range of facilities and activities, serve individuals of all ages and abilities, and promote healthy living.***
- Objective:* Provide a variety of activities that can occur in each season of the year.
- Objective:* Promote recreation activities that will allow all residents to take part, including disabled and senior citizens.
- Objective:* Promote the planning and design of complete streets to ensure safe and efficient access for all road users.
- Objective:* Support the operation of a farmers' market within the Linden community.
- Objective:* Support and promote various community events throughout the year, such as parades, festivals and races.

Preservation and Conservation

Goal: *Dedicate and preserve sufficient and suitable land for recreation and open space.*

Objective: Locate and preserve passive recreation facilities and to take advantage of natural features.

Objective: Preserve irreplaceable wetland resources within the City through land development controls, property purchase, putting land into conservancies to prevent future development, stabilization projects, or other mechanisms.

Accessibility and Connectivity

Goal: *Ensure that parks and recreation facilities are accessible, and provide non-motorized links to promote a walkable and connected community.*

Objective: Develop linkages between residential neighborhoods/developments to all City Parks.

Objective: Ensure connectivity between the downtown area and nearby parks (including Eagles Wooden Park) through paths, trails, and non-motorized bridges.

Objective: Ensure barrier free accessibility to all parks within the community, including paths, transfer points, resilient surfacing, picnic tables, play equipment, curb cuts, parking, etc.

Objective: Ensure connectivity between the City of Linden and adjacent communities and destinations (nearby parks and schools) through sidewalks, multi-use paths, bike lanes and water trails (Shiawassee River). An enhanced pedestrian connection along South Bridge Street to the Linden County Park has specifically been identified as a key community need.

Objective: Support and coordinate with the LAFF Pathway planning efforts for the development of a regional non-motorized trail connecting the communities of Linden, Fenton, Fenton Township and Argentine Township.

Objective: Support and coordinate with the Keepers of the Shiawassee planning efforts to promote and improve the Shiawassee River State and National Water Trail.

Objective: Improve accessibility by providing additional amenities such as bike racks, restrooms, pedestrian crossings, lockers at kayak launches, and fishing docks.

Community Development

Goal: *Implement recreation projects and programs which complement other federal, state, local and private investments being made in the community and which further the City's development strategy.*

- Objective:* Plan and locate needed recreation facilities in such a manner as to complement existing resources and reinforce other investments which have been made in the City's historic downtown area.
- Objective:* Plan and locate needed facilities in such a manner as to compliment and reinforce the City's strategy for neighborhood preservation.
- Objective:* Plan and locate facilities in such a manner to promote an attractive living and working environment and to foster community identity and community pride.
- Objective:* Consider the conversion of the City DPW yard to a City park to provide additional recreation land and facilities for City residents.
- Objective:* Allow for and encourage the development of recreation-supportive land uses within the City, such as sporting goods stores, bait and tackle shops, and bicycle/canoe/kayak sales, rental and repair businesses.

Action Program

The action program details the manner in which the goals and objectives will be met. It includes a list of suggested capital improvement projects along with a sequence and strategies for implementation.

Capital Improvements Schedule

Potential capital improvements for this Parks and Recreation Plan have been established not only to provide a guide and foundation for decision makers, but also to enable the City to apply for grant funding for proposed projects. The capital improvements schedule is not a fixed element and is neither all inclusive nor exclusive. The schedule reflects the results of discussion with the Parks and Recreation Commission, City staff, and input from the public workshop, public meetings, and public hearing. As a complement to the Capital Improvements Schedule, an **Action Plan Map** has been developed and is included in this chapter to highlight the locations of the proposed improvement projects.

The Capital Improvements Schedule is to be used as a general guide for decision-making. The estimated costs listed in the schedule are a gauge of the financial resources needed to implement the project, but are not meant to strictly dictate future City budgeting. It is very likely that the schedule and plan will be amended at some point during its life due to unanticipated circumstances such as private donations, changing recreation trends, community opinion, and/or available funding. The schedule should be considered in close conjunction with the goals and guidelines of the plan. The following capital improvements schedule provides an outline and guide as to the desires of the community.

Year 1 – 2023

Project	Estimated Cost	Potential Funding Sources
Sidewalk/Pathway Improvements Along S. Bridge Street to Linden County Park • Sidewalk maintenance/repairs • Signage	\$5,000 to \$10,000	GF; TE; SR2S
Eagles Wooden Park Improvements • Boardwalk improvements • Playscape improvements, including ADA and safety surfacing	\$150,000 - \$250,000	GF; LWCF; RP
Kimble-Sharp Gazebo & Park Improvements • Fencing/railing repairs • Repave walkways • ADA improvements (amphitheater & gazebo) • Replace observation deck with ADA fishing deck • New/upgraded amenities (bike rack, planter, bollard lighting) • New seawall near gazebo • Parking lot improvements	\$250,000 - \$500,000	GF; LWCF; RP; SPARK
State Bank Trail Construction • Silver Lake Road multi-use pathway (east City limits to Triangle Park) – Construction planned for 2023	N/A – Under Construction	LAFF
State Bank Trailhead Construction (at Triangle Park) • 8' concrete sidewalk • Picnic tables • Trail information kiosk • Off-street curbed parking • ADA & van accessible signs • Bike racks	N/A – Under Construction	LAFF
Installation of Parks & Non-Motorized Amenities at Strategic Locations throughout City • Bike racks, benches, trash receptacles, recycling receptacles, signage, etc.	TBD	GF; DDA
Key: TBD = To Be Determined; NA = Not Applicable; GF = General Fund; DDA = Downtown Development Authority; CDBG = Community Development Block Grant; TF = Michigan Natural Resources Trust Fund; LWCF = Land and Water Conservation Fund; RP = Recreation Passport; SPARK = Spark Grant; TE = Michigan Department of Transportation Enhancement Program; SR2S = Safe Routes to School Program; LAFF = LAFF Pathway Funding/Partnership		

Year 2 – 2024

Project	Estimated Cost	Potential Funding Sources
Mill Pond Park Improvements - Improved, ADA accessible canoe/kayak launch - Portage improvements - Canoe locker/rack - Swing seating along waterfront - Shoreline stabilization - Floating dock	\$80,000 - \$120,000	GF; DDA; LWCF; RP; SPARK; CDBG
Signage/Information Kiosk at Linden County Park To advertise local Linden recreation facilities to regional park users	\$1,000 to \$5,000	GF
Hyatt Lane / Stan Eaton Drive Pathway Development Construct new multi-use trail along Hyatt Street and Stan Eaton Drive, providing safe pedestrian routes for students to and from Linden and Hyatt Elementary Schools	\$400,000	GF; SR2S; CDBG
Installation of Parks & Non-Motorized Amenities at Strategic Locations throughout City Bike racks, benches, trash receptacles, recycling receptacles, signage, etc.	TBD	GF; DDA
Key: TBD = To Be Determined; NA = Not Applicable; GF = General Fund; DDA = Downtown Development Authority; CDBG = Community Development Block Grant; TF = Michigan Natural Resources Trust Fund; LWCF = Land and Water Conservation Fund; RP = Recreation Passport; SPARK = Spark Grant; TE = Michigan Department of Transportation Enhancement Program; SR2S = Safe Routes to School Program; LAFF = LAFF Pathway Funding/Partnership		

Year 3 – 2025

Project	Estimated Cost	Potential Funding Sources
Triangle Park - Establish Veteran's Honor Roll - Service Branch Flags - Lighting for Honor Roll - Flowers and Plantings - Decorative sponsor bricks	\$25,000 to \$50,000	GF; TF; LWCF; RP; American Legion/VFW Partnerships
Pathway Connection from Eagles Wooden Park to Downtown Linden - Develop new non-motorized connection from Eagles Wooden Park to Downtown - Includes 10' wide asphalt trail section	\$100,000 - \$150,000	GF; DDA; TF
Installation of Parks & Non-Motorized Amenities at Strategic Locations throughout City Bike racks, benches, trash receptacles, recycling receptacles, signage, etc.	TBD	GF; DDA
Key: TBD = To Be Determined; NA = Not Applicable; GF = General Fund; DDA = Downtown Development Authority; CDBG = Community Development Block Grant; TF = Michigan Natural Resources Trust Fund; LWCF = Land and Water Conservation Fund; RP = Recreation Passport; SPARK = Spark Grant; TE = Michigan Department of Transportation Enhancement Program; SR2S = Safe Routes to School Program; LAFF = LAFF Pathway Funding/Partnership		

Year 4 – 2026

Project	Estimated Cost	Potential Funding Sources
Eagles Wooden Park • Campground facility • Bridge over Shiawassee River, which would open up the north side of the park for development	\$500,000 - 750,000	GF; DDA; TF; LWCF; RP
Riverfront Pathway • Along North Side of River from new bridge at Eagle’s Wooden Park to Downtown	\$250,000-500,000	GF; DDA; TF; LWCF; RP
Installation of Parks & Non-Motorized Amenities at Strategic Locations throughout City • Bike racks, benches, trash receptacles, recycling receptacles, signage, etc.	TBD	GF; DDA
Key: TBD = To Be Determined; NA = Not Applicable; GF = General Fund; DDA = Downtown Development Authority; CDBG = Community Development Block Grant; TF = Michigan Natural Resources Trust Fund; LWCF = Land and Water Conservation Fund; RP = Recreation Passport; SPARK = Spark Grant; TE = Michigan Department of Transportation Enhancement Program; SR2S = Safe Routes to School Program; LAFF = LAFF Pathway Funding/Partnership		

Year 5 – 2027

Project	Estimated Cost	Potential Funding Sources
Shiawassee River Water Trail Improvements - Throughout the 5-year life of this plan, continue to coordinate with the Keepers of the Shiawassee, Inc. and the Shiawassee River Water Trail Coalition in planning efforts to promote and improve the Shiawassee River Water Trail. - Refer to specific actions outlined on page 47 of this plan.	TBD	Keepers of the Shiawassee, Inc. Funding/Partnership
Land Acquisition for Future Recreation Facility Development	TBD	GF; DDA; TF
Installation of Parks & Non-Motorized Amenities at Strategic Locations throughout City Bike racks, benches, trash receptacles, recycling receptacles, signage, etc.	TBD	GF; DDA
Key: TBD = To Be Determined; NA = Not Applicable; GF = General Fund; DDA = Downtown Development Authority; CDBG = Community Development Block Grant; TF = Michigan Natural Resources Trust Fund; LWCF = Land and Water Conservation Fund; RP = Recreation Passport; SPARK = Spark Grant; TE = Michigan Department of Transportation Enhancement Program; SR2S = Safe Routes to School Program; LAFF = LAFF Pathway Funding/Partnership;		

LINDEN & HYATT EL PALS

TRUNK OR TREAT FUNDRAISER

October 7th from 6-8p at the Linden El & Hyatt El Bus Loop

\$1 per trick or treater (3 & under are free!)
\$10 per car entry (Deadline is Oct 2nd)

Please return trunk form with payment to your child's teacher or office

- Trunk or Treat participants must provide their own goodies to hand out of their trunk
- Trunk entry fee is for ONE space, if you need more than one parking space please turn in a form and fee for each space needed
- There will be no electrical support for decorations
- You are responsible for set up and clean up of your trunk location
- Registered & approved trunks may begin set up at the bus loop at 4:45p & must be done by 5:45p. All cars MUST be decorated!
- All trunks MUST stay through the duration of the event. For safety purposes, vehicles will NOT be permitted to leave or move until the event is over; even if you run out of goodies
- In the event of inclement weather, we have a back up date of October 21st
- Can't enter a trunk? Candy donations are greatly appreciated!
- Any questions can be sent to lindenelementarypals.pto@gmail.com

FUN FOR ALL AGES! PRIZES FOR BEST DECORATED TRUNK & BEST COSTUME!

Car Entry Form

Name: _____

Business/Organization: _____

Mailing Address: _____

Phone: _____ Email: _____

Cash or Check payable to Linden Elementary PALS
Mailing address: 400 South Bridge St. Linden MI 48451

CITY OF LINDEN

RESOLUTION NO. -26

A RESOLUTION ESTABLISHING THE REGULAR MEETING SCHEDULE FOR 2027

WHEREAS, the Linden City Council wishes to establish its regular meeting schedule for 2027; and

WHEREAS, the Linden City Council wishes to provide proper posting for all City Boards and Commissions Meetings, in accordance with the Open Meetings Act; and

WHEREAS, meeting times may change, and special meetings may be scheduled from time-to-time, revisions to the regular meeting schedule below shall be posted in City Hall, in accordance with the Michigan Open Meetings Act;

NOW, THEREFORE BE IT RESOLVED, the Linden City Council instructs the City Clerk to post notification of the following regular meetings:

CITY COUNCIL

Regular meetings are held on the fourth Monday of each month at 6:30 p.m. within The Loose Senior Center, located at 707 North Bridge Street, Linden MI 48451 unless otherwise noted:

January 25, 2027
February 22, 2027
March 22, 2027
April 26, 2027

May 24, 2027
June 28, 2027
July 26, 2027
August 23, 2027

September 27, 2027
October 25, 2027
*November 8, 2027
*December 13, 2027

CITY COUNCIL WORK SESSIONS

Work sessions are held on the second Monday of each month at 6:30 p.m. within The Loose Senior Center, located at 707 North Bridge Street, Linden MI 48451 unless otherwise noted:

January 11, 2027
February 8, 2027
March 8, 2027
April 12, 2027

May 10, 2027
June 14, 2027
No July Work Session
August 9, 2027

September 13, 2027
*October 12, 2027
No November Work Session
No December Work Session

PLANNING COMMISSION

Regular meetings are held on the first Monday of each month at 6:30 p.m. within The Loose Senior Center, located at 707 North Bridge Street, Linden, MI 48451 unless otherwise noted:

January 4, 2027
February 1, 2027
March 1, 2027
April 5, 2027

May 3, 2027
June 7, 2027
*July 6, 2027
August 2, 2027

*September 7, 2027
October 4, 2027
November 1, 2027
December 6, 2027

ZONING BOARD OF APPEALS

Meets the second Tuesday (as needed) of January, April, July and October at 6:30 p.m. within The Loose Senior Center, located at 707 North Bridge Street, Linden MI 48451 unless otherwise noted:

January 12, 2027
April 13, 2027

July 13, 2027
*October 13, 2027

**Special meeting dates may be scheduled on an as-needed basis on the second Tuesday of the month.

*Denotes meeting dates adjusted due to holidays.

HISTORIC DISTRICT COMMISSION Meets the third Wednesday of each quarter at 6:30 p.m. within The Loose Senior Center, located at 707 North Bridge Street, Linden MI 48451 unless otherwise noted:

January 20, 2027	July 21, 2027
April 21, 2027	October 20, 2027

LIBRARY BOARD Meets the first Thursday of the months below at 6:30 p.m. within The Loose Senior Center, located at 707 North Bridge Street, Linden MI 48451 unless otherwise noted:

January 7, 2027	June 3, 2027	December 2, 2027
April 1, 2027	September 2, 2027	

PARKS & RECREATION COMMISSION Meets the third Thursday of every other month at 6:00 p.m. or as needed:

January 21, 2027	May 20, 2027	September 16, 2027
March 18, 2027	July 15, 2027	November 18, 2027

DOWNTOWN DEVELOPMENT AUTHORITY Meets the fourth Thursday of each month at 8:30 a.m. at The Linden Community Center, located at 105 Mill Street, Linden MI 48451 unless otherwise noted:

January 28, 2027	May 27, 2027	September 23, 2027
February 25, 2027	June 24, 2027	October 28, 2027
March 25, 2027	July 22, 2027	*November 18, 2027
April 22, 2027	August 26, 2027	No December Meeting

SIGN COMMITTEE Meets Thursday at 8:30 a.m. if there is an agenda item in City Hall, 132 East Broad Street

BOARD OF REVIEW

March 2, 2027	Organizational meeting only 9:00 a.m.
March 8, 2027	3:00 p.m. – 9:00 p.m.
March 9, 2027	9:00 a.m. – 3:00 p.m.
July 20, 2027	9:00 a.m.
December 14, 2027	9:00 a.m.

*Denotes meeting dates adjusted due to holidays.

**MINUTES OF ALL MEETINGS ARE AVAILABLE FOR REVIEW UPON REQUEST MADE TO THE CITY CLERK
CHECK SUPPLEMENTAL POSTINGS TO CONFIRM MEETING TIMES AND DATES. ALL AGENDA PACKETS
ARE POSTED ON THE CITY'S WEBSITE.**

Adopted by the Linden City Council at their regular meeting held on Monday, _____, 2026.

Elizabeth Armstrong, Mayor

Attest:

Kristyn Kanyak, City Clerk