

**Williamson County Emergency Services District #12
Board of Commissioners Meeting Minutes
2114 Downing Lane
Leander, TX 78641
6:00 P.M.**

Minutes of meeting for April 14th, 2026

Agenda items were addressed in the following order:

1. Call meeting to order – Meeting opened at 6:00 p.m. Present were Commissioners Eleanor Meltzer, Feliza Conway, Bob McBride Jr, Judy Pokorny and Laurie Carlson.
2. Public comment – No public present.
8. Guest speaker, Dan Martillotti presenting information on previous contract negotiations with the City of Cedar Park – Former Williamson County ESD No. 12 Commissioner Dan Martillotti was in attendance, and this item was addressed first. Commissioner Conway recapped the contract situation for Mr. Martillotti. Mr. Martillotti said it took about a year to come up with the original contract; there was lots of back and forth with The City of Cedar Park at that time. Mr. Martillotti explained the creation of Williamson County ESD No. 12. It was noted that in order to follow the law certain expenses are required, and Mr. Martillotti said there might be some leeway for negotiation. Mr. Martillotti noted that contracting with a different provider, if one was willing to provide service, could indirectly affect constituents' insurance rates. Both Commissioners Meltzer and McBride said constituents should be informed if the tax rate is increased, and Commissioner Conway was concerned that the timeline is too restrictive. Mr. Martillotti suggested several ways to reach out to constituents, such as community Facebook groups, Nextdoor, and community email. Commissioners thanked Mr. Martillotti for attending the meeting and for the valuable insight.
3. Receive monthly report from the Treasurer and consider:
 - a. approval of payment of monthly bills and invoices – Four bills were presented for approval for payment: NTD Interests \$500.00 for April 2026 space rental; Sheryl Morris \$500.00 for March 2026 contracted services; clicktunity \$149.00 for monthly website hosting & support; and Donald L Allman CPA \$6,000.00 for FY 2024-2025 audit. Commissioner McBride motioned to pay the bills as presented; seconded by Commissioner Carlson and approved 5-0.
 - b. approval of monthly financial reports – The March 2026 financial reports were presented and reviewed. Commissioner Conway motioned to approve the reports as presented; seconded by Commissioner McBride and approved 5-0.
4. Receive report from service provider representative, City of Cedar Park – No report was received. No Action taken.
5. Receive report from Williamson County Assistant Fire Marshal – Reports for December 2025 and January & February 2026 were received and reviewed. No Action taken.

6. Discuss and consider approval of minutes for the March 10, 2026 regular meeting – Minutes of the March 10th, 2026 regular monthly meeting were reviewed. Commissioner Meltzer motioned to approve the monthly minutes as presented, seconded by Commissioner Pokorny and approved 5-0.

7. Discuss and consider action regarding the service contract with the City of Cedar Park – Commissioners reviewed the letter/invoice from City of Cedar Park that was received and discussed the detailed breakdown on page 2 of the letter titled Computation of Compensation Due. Commissioner Conway said she had communicated with Attorney Michael Parsons from The Carlton Law Firm, who said they calculated the same numbers. The amount due for 2026 Quarter 1 is noted as \$65,976.00. Commissioner Meltzer advised communicating with the City of Cedar Park to let them know the Q3 payment will be difficult to pay in this full amount and offered to write a note and send it to Commissioner Pokorny to include with the Q1 payment. After discussion, Commissioner McBride motioned to pay the City of Cedar Park the amount due for Q1 of \$65,976.00 and include the note from Commissioner Meltzer; motion was seconded by Commissioner Carlson and approved 5-0.
An email from Commissioner Conway summarizing her conversation with Attorney Parsons was reviewed and discussed. The conversation included discussion of possible contract renegotiation. It was noted that it is the ESD's responsibility to see that service is provided, nobody wants to raise taxes but you need money to be able to provide service. Discussion included informing constituents if the tax rate needs to be increased, and methods of doing so. Commissioner Conway said she would address this with Attorney Parsons. No additional action taken.

9. Presentation of Fiscal Year 2024-2025 audit and discuss and consider action on approving Fiscal Year 2024-2025 audit – Sheryl provided Commissioners with copies of her email with CPA Don Allman. Commissioner Pokorny took a copy of the audit to review. Approval was tabled until the next meeting. No Action taken.

10. Conduct annual review of investment policy and investment strategies and adopt resolution confirming – This item was tabled until the next meeting. No Action taken.

11. Discuss and consider action on approving 2026 Q1 investment report – The 2026 Q1 investment report was presented and read aloud by Commissioner Pokorny. Commissioner McBride motioned to approve the report as presented, seconded by Commissioner Conway and approved 5-0.

12. Discuss agenda items, time, and date for next meeting – The next regular monthly meeting was scheduled for Tuesday, May 12th, 2026 at 6:00 p.m. Board discussed no new items to be added to the agenda at this time.

13. Adjournment – Meeting was adjourned at 7:25 p.m.

Monthly Minutes Approved

On May 12, 2026 (date); at 6:11 pm. (time)
 By Laurie D Carlson (Secretary)