



## John Pujajangka-Piyirn Catholic School

### Parent Code of Conduct Guidelines:

### Respectful Communication & Engagement

SOURCES OF AUTHORITY	
CECWA POLICY	Community Policy
EXECUTIVE DIRECTIVE	<a href="#">Code of Conduct (2023)</a>

### Building Our Catholic School Community: A Shared Mission

Our school works best when families and staff work together.  
We all help children learn, feel safe and grow in faith.

We follow Gospel values by being kind, respectful and honest.  
All adults help make the school a safe and welcoming place.

This Code of Conduct explains how we should behave.  
It reminds us to:

- Keep students safe
- Respect everyone
- Act responsibly

By working together, we help children learn, grow and live with love and care.

### The 12 Code of Conduct Statements: Key Values and Expectations

**1. You act safely and competently.**

Make safe and responsible choices.

**2. You give priority to students' safety and well-being in all your behaviour and decision-making.**

Always put students' safety first.

**3. You act in accordance with the values of the Gospel as defined in the Code of Ethical Conduct.**

Be kind, honest and respectful.

**4. You conduct yourself in accordance with laws, agreements, policies and standards relevant to your relationship with the school community.**

Follow school rules and the law.

**5. You respect the dignity, culture, values and beliefs of each member of the school community.**

Respect everyone, no matter their background.

**6. You treat personal information about members of the school community as private and confidential.**

Keep personal information private.

**7. You give impartial, honest and accurate information about the education, safety and wellbeing of students.**

Be honest and fair.

**8. You support all members of the school community in making informed decisions about students.**

Work together and listen to others.

**9. You promote and preserve the trust and privilege inherent in your relationship with all members of the school community.**

Build and keep trust.

**10. You maintain and build on the community's trust and confidence in Catholic schools and the Church.**

Help others trust the school and Church.

**11. You act reflectively and ethically.**

Think before you act. Do the right thing.

**12. You give students a voice in their education, safety and wellbeing.**

Listen to children and value their ideas.

## Expectations for Parents/Carers

### Communication

- Speak kindly and respectfully to everyone
- Use polite words (in person, online and in writing)
- Make appointments for meetings
- Support school events
- Share concerns calmly (start with your child's teacher)
- Help your child think positively and learn from problems
- Celebrate success respectfully
- Respect school rules and staff time
- Understand staff may not reply after hours
- Do not gossip or say hurtful things
- Ask before sharing photos or information
- Raise concerns early

- Talk about serious issues in person when possible

### **Relationships**

- Remember every student matters
- Help your child be respectful and ready to learn
- Encourage your child to join in
- Stay calm and focus on solutions
- Do not discuss problems in front of children
- Do not approach or message other children
- Tell the school about any concerns

### **Support for School Policies/Procedures**

- Follow and support school rules
- Respect school decisions
- Make sure your child comes to school on time
- Tell the school about absences or lateness
- Pick up children on time
- Attend meetings and events when you can

### **Conflict Management**

- Work with the school to solve problems
- Follow the complaints process
- Respect school decisions
- Speak politely if you need help
- Do not act in ways that harm others or the school

### **Unacceptable Behaviours**

Parents/carers must not:

- Use rude, angry or threatening language
- Expect quick replies outside school hours
- Demand meetings without booking
- Enter classrooms without permission

- Post hurtful comments online
- Share private information without permission
- Harass or intimidate others

### Consequences for Breaches

The principal will try to solve problems by talking respectfully.

If the Code is not followed, actions may include:

- A reminder
- Limits on contact or school access
- A formal warning
- Contacting authorities if needed
- Further action in serious cases

All actions will be fair and focused on safety.


Parents/carers can use the complaints process if they disagree.

### Commitment to a Safe, Respectful School Culture

When we work together, we help all children feel safe and succeed.

We build a school based on:

- Pinakarri – Listening
- Yara – Goodness & Respect
- Ngurra – Community

Authorised by School Representative	Principal – Rachel Lechmere
Signature:	
Authorised by Parent Representative	
Signature:	
Date Reviewed:	March 2026
Next Review Date:	March 2028