



John Pujajangka-Piyirn Catholic School

Enrolment Policy

SOURCES OF AUTHORITY	
CECWA POLICY	Community Policy
EXECUTIVE DIRECTIVE	Enrolment Policy (2022)

This policy explains how students can join Catholic schools run by Catholic Education Western Australia (CEWA). It follows the rules of the **School Education Act 1999 (WA)** and the Bishops' guidelines.

Main Principles

- Catholic schools are here to give children a Catholic education.
- Every child is special and unique.
- Schools try to be fair and kind to everyone, especially students who may need extra support.
- Schools follow laws that protect students with disabilities and make sure they are treated fairly.
- Money should never stop a child from going to a CEWA school.
- Parents are important partners because they are a child's first teachers.
- Catholic students are usually given first priority for enrolment.
- Aboriginal students are also given priority.
- Being accepted into one CEWA school does not guarantee a place in another.
- Attending programs (like daycare or preschool) does not guarantee enrolment later.
- Students must have their vaccinations up to date to enrol.

Important Rules (Directives)

- Principals must follow CEWA's enrolment priorities and process.

Priorities

Primary School:

1. Catholic children from the local parish (with a priest's reference)
2. Catholic children from other parishes (with a priest's reference)
3. Other Catholic children
4. Brothers or sisters of current students
5. Children from other Christian families
6. Other students

Secondary School:

Priority is similar, with Catholic students generally first, followed by siblings and then non-Catholic students.

Sometimes, the principal can ask for special permission to change the order if needed.

How Enrolment Works (Process)

- Make a time to meet with the Principal for an enrolment interview
- Schools may ask for:
 - A baptism certificate (if applicable)
 - An immunisation record
- Families will usually have an interview before a place is offered.
- Schools must follow rules about the number of Catholic and non-Catholic students.

Other Important Points

- Children must be the right age to start school.
- Enrolment is open from Kindergarten to Year 10
- Parents can choose to delay starting Kindergarten until Pre-Primary.

Students with Additional Needs

- Application forms do not ask about disabilities at first.
- More information may be shared later during the interview.
- A child's needs will not stop them from being accepted, but it helps the school plan support. This is important given our remote location and limited access to specialised support and suitably qualified staff


After Applying

- The principal decides if a place is offered
- Families will be told the decision.
- If a place is not offered, the school will explain why.

What Parents Must Agree To

Parents need to confirm that they:

- Gave all important and correct information
- Shared any legal documents (like custody orders)
- Understand their child will take part in all school programs, including Religious Education
- Agree to the school's fees and rules
- Received the school's privacy information

Authorised by School Representative	Principal – Rachel Lechmere
Signature:	
Date Reviewed:	March 2026
Next Review Date:	March 2028