



Nevada Asset Preservation & Management MOVE OUT CHECKLIST

Property Address: _____

This checklist provides a list of our expectations at move out and should be followed to ensure the home is in satisfactory condition so we may quickly conduct your move out inspection and obtain authorization to complete the disposition and release any Deposits. We expect the premises to be in the identical condition, with the exception of normal wear and tear. Landlord makes the final decision in determining the condition of the premises and what is considered "normal wear and tear."

You must deliver all keys and remotes to our office during business hours and by appointment on or before your scheduled move out date. Once our office receives the keys and remotes, a staff member will perform an independent move out inspection documenting the property condition. The move out inspection will be compared to the original inspection report that was provided when you moved in.

ALL repairs or maintenance items that are necessary to return the premises to the condition of your move in are the **responsibility of the Tenant**. The Landlord may apply part or all of the refundable Deposits to any liability, cost, or damages, the property has suffered during tenancy including but not limited to the following:

- ☐ Cost to clean the entire premises, including but not limited to, fixtures, appliances, cabinets, walls, baseboards, outlets, switches, windows, flooring, exhaust fans, AC registers, driveway, garage, trash cans, kitchens, bathrooms, and bedrooms.
Refer to the Cleaning Checklist
- ☐ Carpet and tile/grout must be professionally "steam" cleaned by a licensed company and a receipt must be provided to our office. We may deny receipt if carpet cleaning is not completed at a market standard quality
- ☐ Cost to remove, repair and paint any areas as a result of, nail holes, LED light strips, mounting devices, excessive marks, lack of cleaning, and stucco damage, less normal wear and tear
- ☐ Costs for any damages to the premises or other property of Landlord
- ☐ Cost to replace dirty air filters, fridge filter, microwave/vent hood filters, burned out or missing light bulbs, and smoke detector batteries
- ☐ Cost to unclog drains due to blockages
- ☐ Cost to remove old moldy caulking from tubs, showers, and sinks
- ☐ All personal property, including furniture, motor vehicles and all other items not on the property when you moved in, must be removed from the home and surrounding property. *Anything left behind shall be regarded as abandoned and may be destroyed, hauled away or otherwise disposed of at **YOUR** expense.*
- ☐ Utilities must remain on until the date of termination, unless agreed otherwise in writing by the Property Manager
- ☐ Utilities must have a \$0 balance at the time of vacancy and you must provide a copy of the final utility bills showing such
- ☐ Make your final trash pick-up arrangements prior to your move out inspection and do not leave spoiled food in the trash cans or in the garage. A \$75 trip fee will be assessed if we have must return to the property to bring the trash cans in or out
- ☐ All doors and windows must be properly locked or fastened. DO NOT leave windows open. DO NOT leave doors unlocked and DO NOT leave keys anywhere inside or outside of the property.
- ☐ All keys and garage door remotes MUST be returned to our office. You will be charged for rekeying the locks and replacement of any unreturned keys or remotes
- ☐ Landscaping must be maintained and returned in the same condition that it was at the time of move in. This is to include: removal of trash, weeds, personal belongings, trimming of trees, bushes, plants, shrubs, repair of any damaged sprinklers or irrigation lines

In the event that cleaning, and repair costs exceed the refundable Deposits and damage is caused by the Tenant, Tenant shall be responsible for the additional cost. Landlord will seek collection for any remaining balance that exceeds the refundable Deposits through a third party collection agency.

By signing below, you have read and understood these terms of what is required by Nevada Asset Preservation & Management. We hope to make your move in and move out a smooth transaction. Please contact your NAPM representative if you have any questions or concerns.

_____ Tenant Signature	_____ Dated	_____ Tenant Signature	_____ Dated
_____ Tenant Signature	_____ Dated	_____ Tenant Signature	_____ Dated

Mailing Address: P.O. Box 750651, Las Vegas, NV 89136

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