



Nevada Asset Preservation & Management CLEANING CHECKLIST

Property Address: _____

This checklist provides a guide to ensuring the home is in clean condition according to market standards. This checklist should be used as a guide only and should also be used in conjunction with the Move Out Checklist. Any necessary cleaning will be deducted from your refundable deposits if not completed. Your deposit will not be processed until all your possessions are removed, the property is cleaned, and all keys and remotes have been returned.

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| Interior Walls: | <input type="checkbox"/> Clean all smudges and soiled areas, especially near switches, range, microwave, and sink |
| Window Coverings: | <input type="checkbox"/> Dust and clean all blinds and/or window coverings |
| Windows & Screens: | <input type="checkbox"/> Clean and properly reinstall screens if they are down |
| | <input type="checkbox"/> Clean windowsills, sliding glass doors and vacuum/dust tracks |
| Fans & A/C Vents: | <input type="checkbox"/> Clean all fan blades |
| | <input type="checkbox"/> Clean all air conditioner vents and replace filters |
| | <input type="checkbox"/> Clean all ventilators/exhaust fans including those in the kitchen, laundry and bathrooms |
| Light Fixtures: | <input type="checkbox"/> Clean out all light globes and covers |
| Kitchen: | <input type="checkbox"/> Defrost and clean refrigerator including shelves, drawers and gaskets (DO NOT leave refrigerator unplugged or turned off) |
| | <input type="checkbox"/> Clean stove/oven removing all grease/oil stains (DO NOT use oven cleaner on self-cleaning ovens) |
| | <input type="checkbox"/> Clean cabinets/drawers, pantry shelves and doors inside and out |
| | <input type="checkbox"/> Clean all tile floors including areas beneath and around movable appliances |
| | <input type="checkbox"/> De-grease or change hood/micro hood fan filters |
| | <input type="checkbox"/> Clean dishwasher including removal of any food or debris in dishwasher and drain cover |
| Bathrooms: | <input type="checkbox"/> Clean toilet, basin sink, and shower/tub (Remove all soap film or mildew in grout; re-caulk if necessary) |
| | <input type="checkbox"/> Clean cabinets, shelves and drawers including any closet shelves and doors, inside and out |
| | <input type="checkbox"/> Wash and clean shower doors including the tracks |
| | <input type="checkbox"/> Scrub bathroom floors and walls behind and around toilet |
| Carpets & Floors: | <input type="checkbox"/> Vacuum carpets |
| | <input type="checkbox"/> Have carpet and tile grout professionally steam cleaned (provide receipt to Management) |
| | <input type="checkbox"/> Other types of floors should be thoroughly cleaned |
| Exterior & Entry: | <input type="checkbox"/> Clean and de-grease driveway/garage |
| | <input type="checkbox"/> Power wash concrete areas and garbage cans (if needed) |
| | <input type="checkbox"/> Sweep and clean all balconies, patios, walkways and garage |
| | <input type="checkbox"/> Trim, weed and clean yard |
| | <input type="checkbox"/> Remove all trash, rubbish and miscellaneous items from the property |
| | <input type="checkbox"/> Garbage cans to be emptied. Any cans full of trash or food must be brought to the curb for pick-up by Republic Services prior to your move out inspection. DO NOT leave spoiled food in the house or garage. |
| Laundry Room: | <input type="checkbox"/> Clean behind and around laundry units (if applicable) |
| | <input type="checkbox"/> Clean out lint trap in dryer and excess lint behind or around units |
| | <input type="checkbox"/> Clean washing machine to remove detergent build up in agitator, drum, bleach/softener caps etc. |
| | <input type="checkbox"/> Clean cabinets, shelves and drawers |
| | <input type="checkbox"/> Wipe down/out washer of any mildew or soap scum |

By signing below, you have read and understood these terms of what is required by Nevada Asset Preservation & Management. We hope to make your move in and move out a smooth transition. Please contact your NAPM representative if you have any questions or concerns.

_____ Tenant Signature	_____ Dated	_____ Tenant Signature	_____ Dated
_____ Tenant Signature	_____ Dated	_____ Tenant Signature	_____ Dated