



## Application Form for Membership of the Board of Directors

### Fourth Term (2026 - 2028)

#### Candidate's Basic Information

Full Name:	CPR no.:
Unit(s) No.:	DOB:
Mob.:	E-mail:
Address:	

I, the undersigned, hereby declare, while being in full legal capacity, as follows:

#### First: Eligibility for Board Membership

I undertake, while being in full legal capacity and being no less than twenty-one (21) years of age, that I meet all the requirements for nomination to the Board of Directors of the Association as set out below and as stipulated in the Association's By-Laws and applicable regulations. I further confirm that all information and details provided in this application form are true and accurate, and I accept full legal responsibility for any incorrect or misleading information.

- Be a member of the Association or a representative of a member of the Association.
- Not be less than twenty-one (21) Gregorian years of age, if a natural person.
- Be resident in the Kingdom of Bahrain.
- No owner owning more than one unit shall stand for election except for one unit only, and shall not nominate any other person to stand for election in respect of the remaining units.
- Not have been adjudged bankrupt or convicted of a crime involving dishonor or breach of trust, unless rehabilitated.
- Have no outstanding arrears in respect of annual service charges or any other financial obligations payable to the Association.
- Not have received any notice of violation of the applicable rules and regulations, unless such violation has been rectified and its effects remedied.



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## Second: Duties and Responsibilities of the Board of Directors

I undertake, if elected, to perform the following duties and obligations as a Board member:

- Serving a two-year term on the Board from the date of election.
- Assuming Board powers and responsibilities immediately upon election.
- Performing my duties with integrity, honesty, and responsibility, in a manner that serves the best interests of the Association and safeguards the rights of the owners.
- Complying with the provisions of the Association's By-Laws, applicable regulations, and the resolutions issued by the General Assembly and the Board of Directors.
- Exercising due care in the performance of my duties, without prejudice to legal liability in cases of intentional misconduct or gross negligence.

## Third: Approval of the Election Procedures

I hereby approve the Board of Directors election procedures adopted by the Association and undertake to comply with them in accordance with the approved mechanisms below.

- **Formation of the Board of Directors**

1. The Board shall consist of five (5) main members and two (2) reserve members.
2. A reserve member shall replace any main member in the event of a vacancy, in accordance with the order of votes obtained.

- **Eligibility for Nomination**

3. Any unit owner in the Riffa Views community, in any of the three (3) estates Oasis, Lagoon, and Park shall be eligible to run for Board membership without discrimination.

- **Voting Rights**

4. Voting rights shall be exclusively granted to unit owners in Riffa Views. Tenants or occupants shall not be entitled to vote.
5. Each residential unit shall be entitled to one (1) vote in the election process.
6. Where a unit is jointly owned, only one owner may vote on behalf of the unit, subject to the consent of the other owners and the Association's approved mechanism.
7. An owner who owns more than one unit in Riffa Views shall be entitled to vote according to the number of units owned.

- **Ballot Form and Voting Mechanism**

8. The ballot shall include a list of all candidates for Board membership.
9. For a ballot to be valid, the owner must select a number of candidates not less than five (5) and not more than seven (7).
10. Votes shall be counted separately for each candidate.
11. Any ballot containing fewer than five (5) selections or more than seven (7) selections shall be deemed invalid and excluded from the vote counting process.



- **Vote Counting and Announcement of Results**

12. Seven (7) candidates with the highest number of votes shall be elected.
13. The top five (5) candidates shall be appointed as main Board members, and the next two (2) candidates shall be appointed as alternate members.
14. Any tie for the final seat shall be resolved under an Elections Committee approved mechanism, including a public draw if required.

- **Approval of Results**

15. The election results shall be approved by the Elections Committee, officially announced, and recorded in the minutes of the General Assembly meeting.
16. The Board of Directors shall be deemed validly and duly constituted upon the election of a minimum of five (5) main members, and the absence or non-election of reserve members shall not affect the validity of the Board's formation or the enforceability of its decisions.

#### **Fourth: Submission of Required Documents**

I undertake to submit all required documents within the specified timeframes and acknowledge that failure or delay may result in rejection. The required documents include:

- Copies of my passport, national ID, and unit ownership document.
- A CV with qualifications, experience, and a digital personal photograph.

#### **Fifth: Acknowledgment of Application Review and Decision**

- I acknowledge that my application will be reviewed by the Board of Directors, and that I will be notified of the approval or rejection decision.
- I further acknowledge my right to appeal any rejection before the competent authorities, including RERA or the relevant courts, in accordance with applicable laws.

#### **For Use by the Board of Directors**

The nomination application and the accompanying documents have been reviewed. After verifying compliance with the approved conditions and criteria, the following decision has been made:

Application Approved     Application Rejected

(Reasons: \_\_\_\_\_)

Decision approved by:

RVOA Stamp & Date:

Name: \_\_\_\_\_

Signature: \_\_\_\_\_