## Employment Application

# WYOLINA KENNELS



|  |
| --- |
| Applicant Information |
| Full Name: |       |       |     | Date: |       |
|  Last | First | M.I. |
| Address: |       |       |
|  Street Address | Apartment/Unit # |
|  |       |       |       |
|  City | State | ZIP Code |
| Phone: | (     )       | E-mail Address: |       |
| Date Available: |       |  |       | Desired Salary: | $      |
| Position Applied for: |       Are you 16 or older?: Do you have your driver’s license and vehicle?  |
| Are you a citizen of the United States? | YES[ ]  | NO[ ]  | If no, are you authorized to work in the U.S.? | YES[ ]  | NO[ ]  |
| Have you ever worked for this company? | YES[ ]  | NO[ ]  | If yes, when? |       |
| Have you ever been convicted of a felony? | YES[ ]  | NO[ ]  |  |
| If yes, explain: |       |
|  Shift Availability – Please list the times you are available to work |
|  Monday: Tuesday: Wednesday: Thursday: Friday: Saturday: Sunday:  **\*\*\*\*Please note that due to the nature of our business, we are all required to work all major holidays and rotating weekend shifts (both Saturday and Sunday). Spring/Summer are our busiest times so we prefer any vacation time to be scheduled either outside of these months or at time of interview. Vacation time within a year of employment will be handled on a case by case basis. If you are under 18, we ask that you discuss this with your family and have a parent initial below along with your signature, acknowledging this policy. Over 18 please sign acknowledging your agreement to this policy.**  **Parent Initials: \_\_\_\_\_\_\_ Employee Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_**  |
| Education |
| High School: |       |  |  |
| From: |       | To: |       | Did you graduate? | YES[ ]  | NO[ ]  | Degree: |       |
| Other: |       |  |  |
| From: |       | To: |       | Did you graduate? | YES[ ]  | NO[ ]  | Degree: |       |
|  |
| References |
| Please list two professional references. |
| Full Name: |       | Relationship: |       |
| Company: |       | Phone: | (     )       |
| Address: |       |
|  |  |  |  |
| Full Name: |       | Relationship: |       |
| Company: |       | Phone: | (     )       |
| Address: |       |
|  |  |  |  |
|  |  |  |  |
| Previous Employment |
| Company: |       | Phone: | (     )       |
| Address: |       | Supervisor: |       |
| Job Title: |       | Starting Salary: | $      | Ending Salary: | $      |
| Responsibilities: |       |
| From: |       | To: |       | Reason for Leaving: |       |
| May we contact your previous supervisor for a reference? | YES[ ]  | NO[ ]  |  |
|  |  |  |  |
| Company: |       | Phone: | (     )       |
| Address: |       | Supervisor: |       |
| Job Title: |       | Starting Salary: | $      | Ending Salary: | $      |
| Responsibilities: |       |
| From: |       | To: |       | Reason for Leaving: |       |
| May we contact your previous supervisor for a reference? | YES[ ]  | NO[ ]  |  |
|  |  |  |  |
|  |
| Disclaimer and Signature |
|  |
| *Your employment with Wyolina Kennels is at will. This means your employment is for an indefinite period of time and it is subject to termination by you or Wyolina Kennels, with or without cause, with or without notice, and at any time. Nothing in this policy or any other policy of Wyolina Kennels shall be interpreted to be in conflict with or to eliminate or modify in any way, the at will employment status of Wyolina Kennels employees. I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. I understand not adhering to the holiday/vacation/weekend policy as stated above could result in termination of employment.*  |
| Signature: |  | Date: |  |