



Diocese of Venice

SAFE ENVIRONMENT TRAINING

Memo for Student File

PARISH: _____

DATE: _____, 2026

RE: STUDENT NAME _____ GRADE _____

Safe Environment Training was held on the following date(s): _____

_____. Parents were contacted via (phone/email/note with child) on _____
to coordinate makeup opportunities.

_____. SET Home Materials were shared with parents via (email/sent home with child) on _____.
Parent acknowledgement of receipt of materials is in child's religious Education file. Follow up attempts to collect SET home materials were made by (note/phone/email) on _____.

_____. Parent was made aware of Diocesan SET requirements and refused to allow their child to participate.

Additional Notes for File:

Signature of Director of Religious Education: _____