

FRAMEWORK SUBCONTRACT AGREEMENT

Date:

Parties:

1. "CMG": **Cowan Recovery Limited, (01339144)** a Company registered in England with its registered office at Church View Chambers, 38 Market Square, Toddington, Dunstable, Bedfordshire, LU5 6BS
2. "The Subcontractor": [] **Limited, ()** a Company registered in England with its registered office at []

Background:

1. The Subcontractor carries on the business as a vehicle recovery specialist
2. CMG requires vehicle recovery specialists in order to provide various recovery services for and on behalf of CMG to its various customers
3. CMG and the Subcontractor have agreed terms for the Subcontractor to bid for various recovery services that CMG require to be carried out from time to time, such services when successful being provided on the terms set out in this Agreement

IT IS AGREED

1. In this Agreement, unless the context otherwise requires, the definitions set out in schedule 1 shall apply throughout this agreement
2. The Schedules form part of this agreement and shall have effect as if set out in full in the body of this agreement. Any reference to this agreement includes the Schedules.
3. Unless the context otherwise requires:
 - a. words in the singular shall include the plural and the plural shall include the singular.
 - b. a reference to one gender shall include a reference to the other genders.
4. A **person** includes a natural person, corporate or unincorporated body (whether having separate legal personality).
5. A reference to a **company** shall include any company, corporation or other body corporate, wherever and however incorporated or established.
6. A reference to a statute or statutory provision shall include all subordinate legislation made from time to time under that statute or statutory provision.
7. Any obligation on a party not to do something includes an obligation not to allow that thing to be done.
8. Except as expressly provided in this Agreement, the rights and remedies provided under this Agreement are in addition to, and not exclusive of, any rights or remedies provided by law.

SIGNED by and on behalf of)
"The Subcontractor")
)
 DIRECTOR

SIGNED by and on behalf of)
"CMG")
)
 DIRECTOR

Schedule 1

1. INTERPRETATION

The following definitions and rules of interpretation apply in this agreement.

1.1 Definitions:

Applicable Laws: all applicable laws, statutes, regulations and codes from time to time in force.

Business Day: a day other than a Saturday, Sunday or public holiday in England when banks in London are open for business.

Certifications: means the minimum certifications that the Subcontractor must hold from time to time in order to be able to carry out any Services under this agreement, a copy of the current certifications that the Subcontractor must hold are set out in Schedule 2.

Charges: the sums agreed to be paid for each accepted Job Request that has been completed as detailed in the Portal System.

Completed: means the carrying out by the Subcontractor of the relevant Services in relation to an accepted Job Request in accordance with the terms of this agreement and the term "Complete" and "Completion" shall be construed accordingly.

Customer(s): any Customer of CGM for whom the Subcontractor is directly or indirectly providing Services to under this agreement in order to carry out an accepted Job Request.

Data Protection Legislation: the UK Data Protection Legislation and any other European Union legislation relating to personal data and all other legislation and regulatory requirements in force from time to time which apply to a party relating to the use of Personal Data (including, without limitation, the privacy of electronic communications).

Data Subject: an individual who is the subject of Personal Data.

Domain: <https://loadfinder.cmg-org.com/> or such other domain that the Portal System is from time to time accessed from.

End Location: the location details set out in the Portal System where a Vehicle is to be delivered to.

Job Request: a request issued by CMG on the Portal System to the various subcontractors requesting that one of them to accept the request and carry out the Services in respect of that request.

Locations: The Collection Location and End Location where the Vehicle is to be picked up from and delivered to in respect of an accepted Job Request.

Login Details: the specific login details provided to the Subcontractor in order to enable access to the Portal System.

Materials: all equipment, tools, goods, objects, devices and/or information on, in or about a Vehicle, which are in the care and custody of and/or the control of the Subcontractor, by virtue to them carrying out the relevant Services in connection with that Vehicle.

Minimum Requirements: The minimum insurance requirements that the Subcontractor must from time to time maintain during the term of this agreement, details of such current requirements are set out in Schedule 4.

Notification: means email confirmation given to the Subcontractor that an accepted Job Request issued by the Subcontractor has been accepted by CMG.

Personal Data: shall have the meaning as defined in the Data Protection Legislation.

Pick Up Location: the location details set out in the Portal System where a Vehicle is to be picked up from.

Portal System: the web-based digital platform system accessed via the Domain using the Subcontractors Login Details.

Regulations: the additional rules, regulations, requirements and protocols from time to time and introduced by CMG governing the carrying out of services similar to the Services carried out by its various commercial subcontractors in respect of any accepted Job Request - a copy of those current rules, regulations, requirements and protocols are detailed in Schedule 3 and copies of any additional said regulation will be provided to the Subcontractor from time to time via the Portal System.

Relevant Paperwork: means such notified reports, photos, documents and other information in such required forms that CMG from time to time require from the Subcontractor upon Completion of an accepted Job Request.

Restricted Customer: any person firm or company who is at Completion, or who has been at any time during the term of this agreement, a customer, who the Subcontractor has indirectly or directly provided Services to pursuant to an accepted Job Request.

Services: The Vehicle recovery services that are to be provided from the relevant Locations by the Subcontractor from time to time as detailed on the Portal System in accordance with these Terms.

Subcontractors Equipment: any equipment, including tools, systems, cabling or facilities, provided by the Subcontractor, its agents, subcontractors or consultants and used directly or indirectly in the supply of the relevant Services, including any such items specified in an accepted Job Request.

Terms: the terms and conditions contained and/or referred to in this Schedule 1.

Vehicle: the relevant Vehicle details of which are set out in the Portal System upon which the Subcontractor and agreed to carry out the Services on.

VAT: value added tax chargeable under the Value Added Tax Act 1994.

2. COMMENCEMENT AND DURATION

2.1 This agreement shall commence on the date hereof and shall continue, unless terminated earlier in accordance with clause 11, until either party gives to the other party written notice to terminate.

2.2 If there are no accepted Job Requests as at the date notice to terminate is served under clause 11.1, such notice shall terminate this agreement with immediate effect. If and to the extent that this Agreement is terminated by CMG pursuant to the provisions of clause 11.1 this Agreement will terminate forthwith notwithstanding that the Company has any accepted Job Requests that have not at that point been Completed.

2.3 Upon commencement of this Agreement CMG will send the Subcontractor its Login Details in order for it to be able to access the Portal System.

3. THE SERVICES

3.1 Subject always to compliance by the Subcontractor with its obtained set out and/or referred to on this agreement:

- (a) The Subcontractor shall be offered the opportunity to carry out various services from time to time for and on behalf of CMG by accessing the Portal System and deciding whether to accept a Job Request;
- (b) CMG shall supply the Subcontractor with all relevant details, conditions, prerequisites and other information relating to the Services, that CMG believes that any subcontractor will need in order to decide whether to accept a particular Job Request;
- (c) If the Subcontractor accepts a Job Request and receives a Notification, then the Subcontractor will be obliged to carry out the Services in respect of the accepted Job Request in accordance with the Terms.

3.2 Once Notification has been received by the Subcontractor that a Job Request has been accepted no amendment shall be made to it except in accordance with clause 5.

3.3 Each Job Request which is accepted by CMG shall be part of this agreement and shall not form a separate contract to it.

4. SUBCONTRACTOR'S RESPONSIBILITIES

4.1 The Subcontractor shall:

- (a) provide the relevant Services in accordance with the details set out in the relevant accepted Job Request in accordance with the Terms including without limitation the timelines set out in the accepted Job Request;
- (b) take proper and careful notice and give due regard to the information contained in the Portal System which the Subcontractor has been provided with to the extent that it will assist the Subcontractor in carrying out any agreed Services;
- (c) perform the relevant Services with the highest level of care, skill and diligence in accordance with best practice in the Subcontractor's industry, profession or trade;
- (d) to carry out the Services from time to time in accordance with the Regulations;
- (e) co-operate with CMG in all matters relating to the accepted Job Request, and comply with CMG's further instructions from time to time communicated to the Subcontractor;
- (f) observe all health and safety rules and regulations and any other reasonable security requirements that apply at any of the Locations from time to time where the Subcontractor is to carry out the relevant Services;
- (g) hold any Vehicle and any Materials in safe custody at its own risk, and to maintain such Vehicle and/or Materials in good condition until returned to the End Location (as appropriate), and not dispose of or use any Vehicle and/or the Materials other than in accordance with the Regulations;
- (h) not do or omit to do anything in relation to carrying out the Services with accordance with the Terms which may cause CMG to lose any licence, authority, consent or

permission on which it relies for the purposes of conducting its business;

- (i) before the date on which it accepts a Job Request, to ensure, obtain and maintain during the term of the provision of the relevant Services that all of the Subcontractors Equipment used in order to carry out the Services comply with all Applicable Laws including making sure that its vehicles are properly taxed, insured and maintained and fit for purpose;
 - (j) clearly display the Subcontractor's business name and contact details with adequate prominence
 - (k) it shall comply with the Applicable Laws insofar as they directly or indirectly relate to or are connected with the Sub Contractor carrying out the Services in accordance with the Terms;
 - (l) comply with all applicable requirements of the Data Protection Legislation;
 - (m) not recover and drive any Vehicle away from any of the Locations of recovery or otherwise other than on an appropriate transporter;
 - (n) at all times during the term of this agreement hold and retain the Certifications and from time to time to provide CMG with such evidence and confirmations that it requires in order to satisfy that the Subcontractor continues to hold and retains the appropriate Certifications;
 - (o) forthwith to notify CMG of:
 - (i) any loss or damage howsoever caused to any Vehicle and/or Materials whilst in the custody, care or control of the Subcontractor; and
 - (ii) details of all complaints received which said complaints will be dealt with in accordance with CMG's complaint procedure from time to time in force;
 - (p) Upon Completion of an accepted Job Request (if required under such Job Request) the Subcontractor shall promptly provide CMG with all Relevant Paperwork.
- 4.2 Time is of the essence in relation to the performance of an accepted Job Request for the Subcontractor. If the Subcontractor fails to meet the relevant deadlines, then (without prejudice to CMG's right to terminate this agreement and any other rights it may have), CMG may:
- (a) purchase substitute services from elsewhere and reclaim from the Subcontractor any additional costs incurred as a result of procuring such services from a third party instead of the Subcontractor;
 - (b) hold the Subcontractor accountable for any loss and additional costs incurred; and
 - (c) have any sums previously paid by CMG to the Subcontractor in respect of the accepted Job Request refunded by the Subcontractor.
- 4.3 The Subcontractor shall indemnify and hold CMG indemnified against all costs claims actions liabilities expenses proceedings loss injury or damage sustained by CMG and/or its Customer arising as a direct or indirect result of the Subcontractor failing to comply with their obligations set out in this agreement and in particular in relation to any accepted Job Request.

5. CHANGES TO AN ACCEPTED JOB REQUEST

5.1 Neither party may propose changes to the scope or execution of an accepted Job Request without the prior approval of the other party.

6. CHARGES AND PAYMENT

6.1 In consideration of the provision of each relevant accepted Job Request that is Completed, CMG shall pay the relevant Charges to the Subcontractor.

6.2 The Subcontractor shall invoice CMG for the relevant Charges within 5 Business Days of Completing the relevant Services and provided that CMG receive such invoice within the said 5 Business Days then CMG shall pay each correct invoice submitted to it by the Subcontractor as said (subject to compliance by the Subcontractor with the provision of clause 4.1(p)) within 30 days from the end of the calendar month in which the invoice was received.

6.3 Without prejudice to any other right or remedy that it may have, if CMG fails to pay the Subcontractor any undisputed sum due under this agreement on the due date, CMG shall pay interest on the overdue amount at the rate of 2% per annum above Lloyds Bank plc base rate from time to time. Such interest shall accrue on a daily basis from the due date until actual payment of the overdue amount, whether before or after judgment.

6.4 If CMG disputes a payment, then the interest payable under clause 6.3 is only payable after the dispute is resolved on sums found or agreed to be due, from 3 days after the dispute is resolved until payment.

6.5 CMG may, at any time, without notice to the Subcontractor, set off any liability of the Subcontractor to CMG against any liability of CMG to the Subcontractor, whether either liability is present or future, liquidated or unliquidated, and whether or not either liability arises under this agreement. Any exercise by CMG of its rights under this clause shall not limit or affect any other rights or remedies available to it under this agreement or otherwise.

7. INSURANCE

7.1 During the term of this agreement the Subcontractor shall:

- (a) must maintain valid insurance with a reputable insurance company which must meet the Minimum Requirements; and
- (b) upon the date of this Agreement, annually thereafter and at such other times as CMG reasonably requires to procure that their insurance company or broker provides a completed declaration in a form reasonably agreeable to CMG of the up-to-date insurances of the Subcontractor that remain on risk in relation to its provision of Services.

8. SOCIAL MEDIA, DEROGATORY STATEMENTS & NON-SOLICITATION

8.1 The Subcontractor covenants with CMG that it shall not at any during the term of this agreement and nor thereafter

- (a) make and shall procure that its employees shall not make any adverse or derogatory comments of any kind about CMG, any of its Customers and either of their directors or employees including without limitation not:
 - (i) making any social media communications or otherwise that could damage CMG's or any Customer's business interests or reputation, directly or indirectly; and
 - (ii) using social media or otherwise to defame or disparage CMG or any of its customers or to make false or misleading statements;
 - (iii) expressing opinions on CMG's behalf via social media or otherwise, unless expressly authorised in writing to do so by CMG;
 - (iv) posting comments about sensitive business-related topics, such as performance, or do anything to jeopardise any of CMG or its Customers trade secrets, confidential information and intellectual property;
 - (v) keep, upload, stream, use publish or otherwise any video content, photographic images or otherwise which directly or indirectly relate to CMG, any of its customers and/or the Available Services without the prior written consent of CMG.

and the Subcontractor shall use reasonable endeavours to ensure that its employees and officers shall not make any of the foregoing;

- (b) do anything which shall, or may, bring the Subcontractor its directors or employees into disrepute and the Subcontractor shall use reasonable endeavours to ensure that its employees and officers shall not do anything that shall, or may, bring CMG and/or any Customer into disrepute;
- (c) The Subcontractor will not make any announcement and/or post any comment in any verbal or written form (be it on the internet and/or otherwise) without the prior written consent of CMG with that announcement save to the extent such communications are sent to CMG in order to comply with its obligations contained or referred to in this Agreement.

8.2 The Subcontractor covenants with CMG that it shall not at any time during this agreement and for a period of 24 months commencing on the termination of this agreement undertake, canvass, solicit or otherwise seek the custom from any person firm or company with a view to providing services to them in competition with the services and the way the services are being provided by CMG under this agreement.

8.3 The covenants in clauses 8.1 and 8.2 **Error! Reference source not found.** are intended for the benefit of, and shall be enforceable by, CMG and shall apply to actions carried out by the Subcontractor in any capacity (including as shareholder, partner, director, principal, consultant, officer, agent or otherwise) and whether directly or indirectly, on its own behalf or on behalf of, or jointly with, any other person.

8.4 The Subcontractor shall indemnify and hold CMG indemnifies against all liabilities, costs, expenses, damages and losses (including but not limited to any direct, indirect or consequential losses, loss of profit, loss of reputation and all interest, penalties and legal costs (calculated on a full indemnity basis) and all other professional costs and expenses) suffered or incurred by CMG and any of its Customers arising out of or in connection with any breach of the obligations set out or referred to in clause 8.

9. CONFIDENTIALITY

9.1 Each party undertakes that it shall not at any time during this agreement, and for a period of five years after termination of this agreement, disclose to any person any confidential information concerning the business, affairs, customers, clients or suppliers of the other party, except as permitted by clause **Error! Reference source not found.**

9.2 Each party may disclose the other party's confidential information:

- (a) to its employees, officers, representatives or advisers who need to know such information for the purposes of exercising the party's rights or carrying out its obligations under or in connection with this agreement. Each party shall ensure that its employees, officers, representatives or advisers to whom it discloses the other party's confidential information comply with this clause 9.2; and
- (b) as may be required by law, a court of competent jurisdiction or any governmental or regulatory authority.

9.3 No party shall use any other party's confidential information for any purpose other than to exercise its rights and perform its obligations under or in connection with this agreement.

10. LIMITATION OF LIABILITY

10.1 Nothing in this agreement: shall limit or exclude the Subcontractor's or CMG's liability for:

- (a) death or personal injury caused by its negligence, or the negligence of its personnel, agents or subcontractors;
- (b) fraud or fraudulent misrepresentation; or
- (c) breach of the terms implied by section 2 of the Supply of Goods and Services Act 1982 (title and quiet possession) or other liability which cannot be limited or excluded by applicable law.

11. TERMINATION

11.1 Without limiting any of CMG's rights, CMG may suspend the performance of any Services, or terminate this Agreement with immediate effect by giving written notice to the Subcontractor if:

- (a) The Subcontractor fails to deliver a Vehicle to the relevant End Location pursuant to an accepted Job Request;
- (b) save to the extent pursuant to clause 11.1(a) above the Subcontractor commits a material breach of any term of this agreement;
- (c) the Subcontractor takes any step or action in connection with it entering administration, provisional liquidation or any composition or arrangement with its creditors (other than in relation to a solvent restructuring), being wound up (whether voluntarily or by order of the court, unless for the purpose of a solvent restructuring), having a receiver appointed to any of its assets or ceasing to carry on business or, if the step of action is taken in another jurisdiction, in connection with any analogous procedure in the relevant jurisdiction;
- (d) the Subcontractor suspends, threatens to suspend, cease or threatens to cease to carry on all or a substantial part of your business; or
- (e) the Subcontractors financial position deteriorates to such an extent that in CMG's opinion the Subcontractors capability to adequately fulfil its obligations under this Agreement has been placed in jeopardy.

11.2 Termination of this Agreement will not affect your or our rights and remedies that have accrued as at termination.

11.3 Any provision of this Agreement that expressly or by implication is intended to come into or continue in force on or after termination will remain in full force and effect.

12. ASSIGNMENT AND OTHER DEALINGS

12.1 The Subcontractor shall not assign, transfer, mortgage, charge, subcontract, declare a trust over or deal in any other manner with any of its rights and obligations under this agreement.

12.2 CMG may at any time assign, mortgage, charge, declare a trust over or deal in any other manner with any or all of its rights under this agreement, provided that it gives prior written notice of such dealing to the Subcontractor.

13. VARIATION

No variation of this agreement shall be effective unless it is in writing and signed by the parties (or their authorised representatives).

14. ENTIRE AGREEMENT

14.1 This agreement constitutes the entire agreement between the parties and supersedes and extinguishes all previous agreements, promises, assurances, warranties, representations and understandings between them, whether written or oral, relating to its subject matter.

14.2 Each party agrees that it shall have no remedies in respect of any statement, representation, assurance or

warranty (whether made innocently or negligently) that is not set out in this agreement. Each party agrees that it shall have no claim for innocent or negligent misrepresentation or negligent misstatement based on any statement in this agreement.

15. NOTICES

15.1 Any notice given to a party under or in connection with this agreement shall be in writing and shall be:

- (a) delivered by hand or by pre-paid first-class post or other next Business Day delivery service at its registered office (if a company) or its principal place of business (in any other case); or
- (b) by email to the addresses specified in schedule 2 or such other email addresses as either party shall notify the other from time to time in writing.

15.2 Any notice shall be deemed to have been received:

- (a) if delivered by hand, on signature of a delivery receipt or at the time the notice is left at the proper address;
- (b) if sent by pre-paid first-class post or other next Business Day delivery services, at 9.00am on the second Business Day after posting or at the time recorded by the delivery service; or
- (c) if sent by email, at 9.00am on the next Business Day after transmission.

15.3 This clause does not apply to the service of any proceedings or any documents in any legal action or, where applicable, any arbitration or other method of dispute resolution.

16. COUNTERPARTS

16.1 This agreement may be executed in any number of counterparts, each of which when executed and delivered shall constitute a duplicate original, but all the counterparts shall together constitute the one agreement.

17. WAIVER

If CMG do not insist that the Subcontractor performs any of its obligations under this Agreement, or if CMG do not enforce its rights against the Subcontractor, or if CMG delay in doing so, that will not mean that CMG have waived its rights against the Subcontractor or that the Subcontractor does not have to comply with those obligations. If CMG do waive any rights, CMG will only do so in writing, and that will not mean that CMG will automatically waive any right related to any later default by the Subcontractor.

18. SEVERANCE

Each paragraph of the Terms operates separately. If any court or relevant authority decides that any of them is unlawful or unenforceable, the remaining paragraphs will remain in full force and effect.

19. THIRD PARTY RIGHTS

This Agreement is between us and no other person has any rights to enforce any of its terms.

20. GOVERNING LAW AND JURISDICTION

This Agreement is governed by English law and we each irrevocably agree to submit all disputes arising out of or in connection with this Agreement to the exclusive jurisdiction of the English courts.

Schedule 2

Trading Address

Tel. Number..... Back Up Mobile No.....

Email address

Apex ANS No.

Compliance Regulations

The Subcontractor must at the start of this Agreement and during the term of this Agreement have either of the following:

1. PAS43 Yes No Certificate No..... Supply Copy
2. O Licence Yes No O Licence No. Supply Copy

If neither of the above apply at the start of this agreement or at any time during the term of this agreement in order to be eligible to provide or continue to provide the Services under this agreement the Subcontractor must have completed the then current e- learning programme of CMG relating to the following:

- safe winching,
- safe loading
- unloading and securing of a vehicle.
- Site H&S rules, including PPE
- correct protocols for carrying out a vehicle inspection
- imaging vehicles and recording damage

In order to be entitled to continue to make Job Requests under this agreement and carry out the Services the Subcontractor may be required to carry out additional e- learning programmes from time to time.

Capabilities – Please circle which are applicable



Open Multi-Car Transporters with vehicle number



Covered Multi-Car Transporters with vehicle number



Low Loader



Lift & Tow

Customers

Please can you confirm if you are a contractor for any of the following work providers:



Schedule 4

Validation

1. Please provide a copy of your Driving Licence along with a utility bill with matching addresses.
2. Please provide photos of the front and side of your vehicles.

Upon receipt we will arrange either a video call or meeting with you to verify these details.

Your insurance values will depict the range of work that can be taken from the portal, our minimum insurance requirement is £50,000.

£50,000 insurance will show around 75% of the work.

£150,000 or over you will give you access to 100% of the work

Schedule 4

Regulations

The CMG Loadfinder Portal is designed specifically to provide subcontractors with additional workflow through their current pre-planned routes. CMG cannot be responsible for users accepting work that is considerably away from these routes.

1. Before accepting any job, the Subcontractor must adhere to meet both collection and delivery windows for a particular Job Request.
2. Contractors must advise CMG live on-scene and clear times.
3. The vehicle used by the Subcontractor must be capable of completing the job legally and be compliant with regards weight, vehicle capacity and delivery instructions.
4. If the Subcontractor is an Apex RMS desktop user, it is an express requirement that the Subcontractor's drivers adhere to the general damage reporting rules.
5. Pictures must be supplied to CMG upon collection and delivery of vehicles (at least 5 per vehicle at each point)
6. A completed damage report must be signed and supplied to CMG upon completion of each vehicle movement
7. Subcontractors that are not on Apex RMS will be provided with a unique driver I.D and the Subcontractor will be required to download the Apex RMS android applications to be able to complete damage reports and send photos to CMG. Whilst dealing with an accepted Job Request the Subcontractor must take pictures of the Vehicle on collection and delivery), and complete a requisite damage report and get the delivery note signed using the Apex RMS App
8. Once an accepted Job Request is complete it will be the Subcontractors responsibility to log out of the APEX RMS software. If the Subcontractor remains logged in, CMG will be able to track the phone location. Specific training will be given for the mobile software.
9. Subcontractors who are Apex/RMS users may wish to stay logged in to communicate with CMG.
10. All rates on the portal are fixed and no additional fees will be paid.
11. Jobs cancelled at scene will be paid in full subject to advance authorisation from CMG. Jobs cancelled on-route may accrue an aborted payment to a maximum of £25 but only if CMG have been advised that you are on-route.

Waiting time at customers premises cannot be paid until after the first hour, after the first hour charges payable will be to a maximum of £20/hr and are subject to authorisation at the time from CMG.

Schedule 5 Insurances Insurance declaration

This declaration must be completed by you and your insurance company or broker

CMG103e Loadfinder Portal - Contract Agreement

The below is a summary of business activity albeit not limited to this summary please see the Sub-Contract Contract if greater detail required for this declaration:

- This is Hire and reward related activity
- The ability to move individual and or multiple vehicles in one load/multi car transport
- Collection from Customers location
- Delivery to Customers location
- Vehicles (Includes new and or used vehicles)

Subcontractors Name: Subcontractors address including postcode:	
Signed on behalf of Subcontractor:	Position:
To be completed by the Subcontractors insurers or their representatives	
Name of Insurance Company: Policy No:	
Expiry Date:	

	The current insurance policy covers	Cover	Sum Insured
A	Public liability including service and sale of goods and products liability - Yes / No (Minimum indemnity cover required £5,000,000) if Different - £ Please advise if excess layer exists - Yes / No Please state PL excess £ Confirm if work away in force exists? Yes / No Confirm if Heat work away exclusions exist - Yes / No Name Insurance Companies:	Yes/No	
B	Employers Liability Inc. work away in UK or Europe - Yes / No (Minimum indemnity cover required £10,000,000) - Yes / No	Yes/No	
C	Comprehensive Road Risks cover - Yes / No Please state Road Risk excess - £ Minimum indemnity any one vehicle custody or control £50,000 - Yes / No Name Insurance Companies:	Yes/No	
D	Material damage - All risk basis - Yes / No Minimum indemnity any one vehicle custody or control £50,000 - Yes / No Customers personal effects Cover (Minimum indemnity £3,000) any one vehicle limit? Commercial loads (Minimum indemnity of £250,000) - Yes / No Fraud/Trick Cover Yes / No Name Insurance Companies: Please state Material Damage excess - £ Please state Personal effects excess if different to above - £	Yes/No	
E	Marine Cover / Goods in transit Policy for UK operations Full value legal liability - All risk basis - Yes / No Minimum Indemnity any one load - cars/LGV/HGV/caravans/trailers/motorhomes/boats £300,000 - Yes / No Minimum indemnity any one vehicle custody or control £50,000 - Yes / No Please state Policy Excess - £ Name Insurance Companies:	Yes/No	

Please attach a copy of the Road Risk Certificate and current Insurance schedule

We the undersigned, confirm this information has been declared to the Insurance Company and/or Insurance broker for validation and that the requirements set out in this document have been met and that a valid policy is currently in place.

The need of notification/disclosure of any material changes to the covers/indemnity limits as and when they occur if different from what stated on the dated documents.

Signed:	Date:	Insurance Company / Broker Stamp
Address:		
Postcode:		

Please post original copy to: CMG, PO Box 600, Newport Pagnell, MK16 8YR

Proof of continued cover must be supplied to CMG. If you elect to find an alternative insurance provider or renegotiate terms, a copy of a cover note, or a temporary certificate showing our requirements have been met is acceptable. All Subcontractors must maintain valid insurance which must meet the minimum requirements set out in this document. It is the Subcontractors responsibility to ensure CMG hold a valid insurance declaration.