



NORWICH SCHOOL

Food Allergens Statement

Purpose of statement

To clearly communicate with parents, pupils and staff how Norwich School manages food allergens.

Definition of a food allergy

Food allergy is an abnormal response to a food triggered by your body's immune system. Allergic reactions to food can sometimes cause serious illness and death.

Notifying Norwich School of a food allergen

Norwich School will keep a central list of all pupils who tell the school they have a food allergy, what food they are allergic to, and what treatment should be administered if they come into contact with the food. Parents must complete the school's Dietary Information Form and Medical Conditions History before the start of each academic year, and then notify the school's Health Officer (healthofficer@norwich-school.org.uk) as soon as they become aware of a new allergen or if any details of their child's allergy change. This information will be shared with the school's catering supplier and any other appropriate member of staff.

Food produced or provided by Norwich School

Norwich School uses an outsourced catering contractor, Thomas Franks, to manage all aspects of catering for the school. Thomas Franks are responsible for managing the production of food and for identifying and displaying when any food allergens which might be present in food being served on behalf of the school, whether this be on-site or at an off-site location.

Food produced for Norwich School by Thomas Franks, or any other supplier, is produced in a kitchen where allergens are used. Norwich School and its suppliers take every precaution to prevent food that contains allergens from contaminating food which has not had allergens added to it. However, all food prepared for and supplied to Norwich School is prepared in the same kitchen, and it is therefore not possible for the school or its suppliers to guarantee that cross-contamination will not take place. Parent, pupils and staff should make their own risk-based decisions about whether to consume food served by Norwich School.

Statement on nuts

Neither Norwich School nor its catering suppliers buy nuts of any variety (including peanuts) or products that contain whole nuts. No nuts are added to food which is prepared by Norwich School or its catering supplier. Many of the



NORWICH SCHOOL

food products purchased by Norwich School or its catering supplier state that they may contain traces of nuts or that they have been produced in a factory which also uses nut products. Norwich School is therefore not able to guarantee that food supplied will not contain traces of nuts.

Statement on sesame

Norwich School or its catering suppliers do not buy sesame of any variety or products which have specifically had sesame added to them. No sesame is added to food which is prepared by Norwich School or its catering supplier. Many of the food products purchased by Norwich School or its catering supplier state that they may contain traces of sesame or that they have been produced in a factory which also uses sesame products. Norwich School is therefore not able to guarantee that food supplied will not contain traces of sesame.

Food produced or provided by pupils or staff

Any food that pupils or staff bring into school that is to be shared with other pupils must be food that is pre-packaged and shop-bought, with a full and clear list of ingredients. It cannot be baked at home and brought into school. This includes (but is not limited to) bake sales held to raise money and 'Cake Friday' for tutor groups whereby pupils take it in turns to bring something in for the whole tutor group to enjoy. This is to prevent the risk of cross-contamination from allergens, and to ensure that all those who may wish to purchase or eat these treats will be able to view the full ingredient list and make an informed decision.