

## **Minutes of the Regular Meeting and Organizational Meeting of the Board of Directors held on Wednesday June 25, 2025**

A regular meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held at KEYS Grace Academy at 6:00 pm.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Dr. Ramy Alosachie  
Edward Bajoka  
Zainab Hazimi

Also present for the entire meeting: Mr. Nathan Kalasho  
Absent with Notice: Hillary Sesi, Ashley Redding

### **Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice**

Dr. Alosachie called the meeting to order at 6:00 pm and roll call was taken.

### **Approval of Agenda and Meeting Minutes from Previous Board Meetings**

Motion by Mr. Bajoka to approve the Agenda and the minutes from the April 30<sup>th</sup> Regular Meeting, the motion was seconded by Ms. Hazimi. The agenda for the meeting and the minutes from April 30<sup>th</sup> were unanimously approved by the Attending Members.

### **Oath of Office**

Reappointment board members, Dr. Alosachie and Mr. Bajoka, which the authorizer approved on June 2<sup>nd</sup>. Both members took the oath of office.

### **Public Comment**

There was no public comment

1. Business Update – presented board with latest updates, including service renewals
2. Budget Update --
  - a. Final 2024-2025 Food Service Budget
    - i. Presented and discussed
  - b. Final 2024-2025 General Budget
    - i. Presented and discussed
  - c. Preliminary 2025-2026 Food Service Budget
    - i. Presented and discussed
  - d. Preliminary 2025-2026 General Budget
    - i. Presented and Discussed
3. Personnel Report
  - a. Presented board with the personnel report:

Hires: Rhana Shngoo and Caren Mason (prek lead and assistant)

4. Building

- a. Preliminary discussions of office changes and classroom placements

5. Information Items

Academic Performance Update

-MSTEP scores are embargoed

WIDA and PSAT scores will be available in July

End of year i-Ready data-

Link to: [Fall to Spring ELA](#)

Link to: [Fall to Spring Math](#)

LEO Literacy Coach Quarterly Report

Link to: [LEO Report](#)

Summer Program Update

160 students enrolled

We have staff calling families of students who did not show up on day 1 so that if we have students no longer joining, we can fill their spots with students on the waitlist .

The Session is from June 23-July 22

Events during Summer School: Weekly field trips to MINDGarden, Waterplay Thursday July 17<sup>th</sup>.

End of Year Items and Highlights

- Pre-k, kindergarten, and 8<sup>th</sup> grade graduation ceremonies

- 5<sup>th</sup> grade clap out

- Field Days

- Commissioning of the Grades assembly. A new tradition we started. The students loved this)

Enrollment Numbers

-as of today we have approximately 516 students enrolled in the 25/26 school year. We are continuing to call families for confirmation as well as families on waitlists

Epicenter Uploads- Presented

Attendance Numbers : Attendance numbers in June were notable high due to the exiting activities we organized for the last two weeks. Students eagerly and enthusiastically participated in a variety of fun events right up to summer break.

Teachers of the Year

Middle school: Kandance Watts (Middle School Writing)

Elementary: Brittney Benjamin (Kindergarten)

Nurse Update – Provided by Nurse Revas Killu. Presented.

### **Action Items**

Mr. Bajoka motioned, Ms. Hazimi seconded, and the board unanimously approved the following Action Item:

1. 24-25 Final General Budget

Mr. Bajoka motioned, Ms. Hazimi seconded, and the board unanimously approved the following Action Item:

2. 24-25 Final Food Service Budget

Mr. Bajoka motioned, Ms. Hazimi seconded, and the board unanimously approved the following Action Item:

3. 25-26 Preliminary General Budget

Mr. Bajoka motioned, Ms. Hazimi seconded, and the board unanimously approved the following Action Item:

4. 25-26 Preliminary Food Service Budget

Mr. Bajoka motioned, Ms. Hazimi seconded, and the board unanimously approved the following Action Item:

5. 25-26 Board Meeting Schedule

Mr. Bajoka motioned, Ms. Hazimi seconded, and the board unanimously approved the following Action Item:

6. Monthly Financials

Mr. Bajoka motioned, Ms. Hazimi seconded, and the board unanimously approved the following Action Item:

7. Personnel Report

Mr. Bajoka motioned, Ms. Hazimi seconded, and the board unanimously approved the following Action Item:

8. Transportation Agreement

Mr. Bajoka motioned, Ms. Hazimi seconded, and the board unanimously approved the following Action Item:

9. Nutritional and Food Staff renewal

Mr. Bajoka motioned, Ms. Hazimi seconded, and the board unanimously approved the following Action Item:

10. Kalasho Education Partnership Renewal

Action Items

Mr. Bajoka motioned, Ms. Hazimi seconded, and the board unanimously approved the following Action Item Resolutions:

1. Resolution to abide by all school board bylaws, policies, rules and regulations
2. Resolution to Approve Board agents to authorize and negotiate contracts with service providers and vendors/contractors
3. Resolution Appointing Principal Board Offices and Public Notice Posting Location as 27321 Hampden St. Madison Heights, MI 48071
4. Resolution Designating Local Newspaper in which Legal Notices are to be posted as C&G Madison Park News.
5. Resolution to appoint 25-26 Parent Advisory Committee (PAC) Representative as Ms. Maroki
6. Resolution Designating Bank Accounts for Deposit of State Aid Funds as current account at Bank of America
7. Resolution of the Board to Designate Account Signatory- Board President and Treasurer
8. Resolution Designating KEYS to Monitor Account Activity & Perform Required Reporting

**Extended Public Comment**

During the course of the meeting, there was no public comment.

**Comments from the Board**

Dr. Ramy Alosachie- The 8<sup>th</sup> grade graduation looked amazing. Hope the staff has an amazing Summer

Zainab Hazimi- The graduation was beautiful. So proud of the graduates and especially the scholarship winners. Have a great night

Mr. Bajoka- Thanks for the information today. A lot of great things to end the year.

**Future Meetings and Adjournment**

Scheduled for July 20, 2025

Ms. Hazimi moved to adjourn the meeting at approximately 7:30 p.m. and Mr. Bajoka seconded the motion, which the Attending Members unanimously approved.

Respectfully submitted,

Hillary Sesi  
Secretary