

KEYS GRACE ACADEMY

Minutes of the Regular Meeting of the Board of Directors held on Monday December 22, 2025

A regular meeting of the Board of Directors (the “Board”) of KEYS Grace Academy (“KEYS”) was held at KEYS Grace Academy at 5:00 pm.

The following members of the Board (the “Attending Members”) attended the meeting and were present throughout:

Dr. Ramy Alosachie
Edward Bajoka
Zainab Hazimi
Hillary Sesi

Absent with Notice: Ashley Redding

Also present for the entire meeting: Nathan Kalasho-KEYS Director

Call to order: Roll Call; Confirmation of Quorum; Waiver of Notice

Dr. Alosachie called the meeting to order at 5:00 pm and roll call was taken.

Approval of Agenda and Meeting Minutes from Previous Board Meetings

Motion by Mr. Bajoka to approve the Agenda and the minutes from the November 26th Regular Meeting, the motion was seconded by Ms. Hazimi. The agenda for the meeting and the minutes from November 26th were unanimously approved by the Attending Members.

Public Comment

There was no public comment

Management Report

1. Business Update –

- a. Presented general operational and business update for the Academy.

2. Building

- a. Updates on facility operations and ongoing maintenance items including recommendation to approve Fortis as our new school safety officer group.

3. Budget Update --

- a. Audit – Final review of the 2024-2025 financial audit. After delays from the auditing firm, our audit was finally completed and submitted. We are still awaiting our single audit. Thankfully, MDE processed our November state aid a week after submission.
Single Audit – Update on the Single Audit progress for federal program compliance.

b. Grant Updates – Reviewed status of current grants, including: 31aa, Section 41 and 41b, and RAGS. RAGS has been approved to cover after school tutors and some transportation.

c. Summer Discovery 2026 Approval – Reviewed the Summer Discovery 2026 program plan and budget. Our plan and budget has been approved based on 175 students. Final allocation will be given once our final registrations and count is in.

4. Personnel Report

Presented board with the personnel report including hires, resignations, and current job postings.

5. Enrollment Update

a. Presented current enrollment numbers and trends.

Information Items

1. Attendance Numbers

a. Presented current attendance data.

2. After School Programming

a. Three weeks completed after school tutoring and sports. Tutoring is available for grades 3-8. Soccer and kickball for middle school students.

3. School Events & Activities

- a. Elementary winter concert
- b. Middle school band concert
- c. Faculty Friday
- d. Winter spirit week
- e. Lego project (team building and critical thinking activity)

4. Nurse Report

a. Provided by Nurse Killu. Presented.

Action Items

Mr. Bajoka motioned, Ms. Hazimi seconded, and the board unanimously approved the following Action Item:

- 1. Financials

Mr. Bajoka motioned, Ms. Hazimi seconded, and the board unanimously approved the following Action Item:

- 2. Personnel Report

Mr. Bajoka motioned, Ms. Hazimi seconded, and the board unanimously approved the following Action Item:

- 3. 2024-2025 Audit (Financial Statements and General Audit)

Mr. Bajoka motioned, Ms. Hazimi seconded, and the board unanimously approved the following Action Item:

4. SSO Agreement

Extended Public Comment

During the course of the meeting, there was no public comment.

Comments from the Board

Dr. Alosachie – Wished everyone happy holidays and thanked staff for an excellent first half of the year.

Mr. Bajoka – Thanked the team for finalizing the audit and the SSO agreement.

Ms. Hazimi – Agree with everyone. Great to see Summer Discovery 2026 plans already approved and wishes families a restful break.

Ms. Sesi- Echo everyone. Hope you all have a wonderful Christmas and New Year

Future Meetings and Adjournment

The next meeting is scheduled for January 28, 2026.

Ms. Hazimi moved to adjourn the meeting at approximately 6:30 p.m. and Mr. Bajoka seconded the motion, which the Attending Members unanimously approved.

Respectfully submitted,

Hillary Sesi
Secretary