

**All Councillors are hereby summoned to attend an Ordinary Meeting of Yarnton Parish Council
on Wednesday 10th September 2025 at 6.30pm in Yarnton Village Hall.**

The meeting will be held in order to conduct the following business listed on the agenda below.

Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Agenda	
1	Apologies
2	Co-options to the Parish Council
3	Declaration of interests*
4	Minutes of the monthly meeting of the 9th July 2025
5	Matters arising from the minutes without decision
6	Public participation and questions
7	Police Liaison Report
8	William Fletcher School 1. Council to consider parking issues at WFS. School representative to attend the meeting.
9	a) Planning applications to consider: <ul style="list-style-type: none"> ● 25/02109/TPO. Various works as per tree schedule. Yarnton Residential And Nursing Home, Rutten Lane, Yarnton, OX5 1LW ● R3.0064/25. - A new signalised junction on the A40 to allow access and egress from the Eynsham Park & Ride site. <ul style="list-style-type: none"> - A new 3.5m wide eastbound bus lane for 7km providing priority for buses operating along the A40 between the Eynsham Park & Ride site and the A34 overbridge (including over the bridges in the Duke's Cut area). - A new 3.5m wide westbound bus lane for 3km providing priority for buses operating along the A40 on the approaches to the Cassington Junction and then up to the Eynsham Park & Ride site. - Major junction improvements and capacity enhancement at A40 Eynsham / Lower Road roundabout and Cassington signals: - New 3m wide Shared Use Facility (SUF) for active travel to the south of the bus lanes between the Eynsham Park & Ride site and the A34 overbridge (including over the bridges in the Duke's Cut area). - New 3m wide Shared Use Facility (SUF) for active travel to the north of the bus lanes between the Eynsham Park & Ride site and the Lower Road Roundabout, Eynsham. - New 2.5m wide pedestrian facilities at locations along the north of the bus lanes between Lower Road Roundabout, Eynsham and Duke's Cut Bridges - Five new and two upgraded controlled crossings at points along the A40 corridor; including in the Eynsham area. - New bus stops and bus shelters throughout. - Road safety improvements, new road signage as well as new lighting through built up areas. - New planting and landscaping, improved drainage and flood risk management measures at HIF2 - A40 Corridor between the Eynsham Park and Ride Site and North Oxford, Oxfordshire. ● Application No.: 25/02113/F. Proposal: RETROSPECTIVE - Change of Use from agricultural storage to domestic storage in association with the residential units on the site. Location: Minnis Farm, Woodstock Road, Yarnton, OX5 1PQ

	<p>b) Planning decisions to note:</p> <ul style="list-style-type: none"> ● 25/01101/F - 17 Aysgarth Road Yarnton OX5 IND. RETROSPECTIVE - single storey rear extension and box dormer to roof. Application permitted. ● 25/01056/F - 1 The Garth Yarnton Kidlington OX5 ILZ. Application permitted. ● Application No.: 25/01762/F. Proposal: Single storey rear and two storey side extension. Location: 48 The Garth, Yarnton, Kidlington, OX5 IN. Application permitted. ● MW.0048/25 - Planning Permission for Severn Trent Green Power The Stables, Radford, Chipping Norton, Oxfordshire, OX7 4EB for: Planning Application for the proposed erection of lightning protection equipment, including sixteen large modified HVI masts and four telescopic air rods mounted on existing structures, as well as reuse and minor modification to the existing mast at the anaerobic digestion facility at Cassington Anaerobic Digestion Facility, Worton Farm, Worton, Witney, Yarnton, OX29 4FL. Application permitted. <ol style="list-style-type: none"> 1. Update from DW re planning enforcement issues at Merton Way and Cassington Road 2. Council to consider proposed closure of Begbroke Lane public footpath 3. Council to consider resident complaints concerning 25/010506/F 1 The Garth
10	<p>Emergency Management</p> <ol style="list-style-type: none"> 1. Council to review and minute the effectiveness of internal controls (including risk assessment) for the following areas: Playing Fields 2. Council to consider safe spaces – update from DM 3. Council to consider the S.19 flood report EA FRAP requirements 4. Council to note the defibrillator donation of the Westlake Pharmacy
11	<p>Highways</p> <ol style="list-style-type: none"> 1. Council to consider the lining scheme outside William Fletcher School 2. Speedwatch – update from Parish Council concerning speedwatch activities 3. Council to consider SIDS installation costs – update from LM 4. Update from LM re refreshing the lining scheme around Budgens – update from LM 5. Council to consider 20mph signs – update from SaS 6. Council to consider Thames Water works and localised disruption 7. Council to consider 50mph zone on A44 8. Council to consider trees on The Garth/Rutten Lane junction
12	<p>Village Hall</p> <ol style="list-style-type: none"> 1. Council to consider donation of the extension 2. Council to consider planning permission for Village Hall roof development
13	<p>Environmental matters including Airport and Orchard</p> <ol style="list-style-type: none"> 1. Council to consider resident noise complaints from overflying aircraft 2. Council to consider legal advice and flood mitigation drainage works 3. DM to provide an update on liaison with the Community Service Team 4. Council to consider labelling YPC owned trees 5. Council to note reports of vermin near bus stops 6. Council to consider the Planning Inspectorate Open Floor Hearing re Botley West Solar Farm 7. Update from all Cllrs re gulley inspections 8. Council to consider the Orchard lectern design quotation 9. Narrowing of the watercourse adjacent to the A44 verge on Highways land/S.19 report 10. Council to consider mulching/planting of cleared area adjacent to 37 Meadow Way 11. Council to consider EA flood mitigation project requirements 12. Council to consider tree I39266 responsibility on The Paddocks
14	<p>Playing Fields</p> <ol style="list-style-type: none"> 1. Update from the Clerk concerning the EDF bill 2. Council to consider PFC and hirers risk assessments 3. Council to consider PFC and hirers safeguarding policies

	4. Council to consider Audit recommendation 7 concerning responsibilities and regulations
15	Risk Assessment and Management <ol style="list-style-type: none"> 1. SS to provide an update on the village risk assessments 2. Parish Council to consider updating the village risk assessment in light of recent flood events 3. Council to consider the Gardener's and the Village Tidier's risk assessments
16	Burial ground/St Bartholomew's churchyard <ol style="list-style-type: none"> 1. Council to note the replacement of the cemetery gate
17	Recent Correspondence
18	Report of the District Councillors
19	Report of the County Councillor
20	Finance and General Purpose including monthly finance report <ol style="list-style-type: none"> 1. Council to consider recurring payments for 2025/2026 (see attachment 1) 2. Council to consider payments (see attachment 2 and shared finance file for pending invoices) 3. Two Cllrs to sign schedule of invoices on payment approval 4. Council to consider grant applications 5. Council to consider voluntary pension threshold 6. Council to consider return of unspent grants 7. Council to consider paying the balance of the PFC EDF electricity account at Littlemarsh 8. Council to review Audit recommendation 13 re financial risk assessment 9. Council to note the report from the External Auditor 10. Report from Cllrs FM & DW re Campsfield House 11. Council to consider legal advice concerning property extension built on YPC land 12. Council to consider ownership liabilities and VAT reclaims 13. Council to consider the Clerk's additional hours

*Notes on declarations of interest:

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

David Thornhill

Parish Clerk

4th September 2025

Yarnton Parish Council

www.yarnton-pc.org.uk

Attachment 1
Recurring payments: <ol style="list-style-type: none"> 1. Scribe, direct debit 2. Nest pensions, direct debit 3. Clerk's salary 4. Village tidier's salary 5. Gardener's salary 6. Google 7. Parish Online

Attachment 2**Payments (Inc-VAT):****BACS payments**

Date	Description	Amount
10 Jul 2025	Ricky Smith	-800.00
10 Jul 2025	Glasdon UK Limited	-129.10
10 Jul 2025	Wickes	-206.73
10 Jul 2025	M Rudge Trees	-1837.50
10 Jul 2025	Zurich Town Parish	-2476.78
10 Jul 2025	Blue Monkey Trees	-720.00
14 Jul 2025	Screwfix	-20.42
14 Jul 2025	Amazon	-133.52
14 Jul 2025	London Power Tool & Fixings	-225.00
14 Jul 2025	Onbuy.com	-88.50
14 Jul 2025	High Speed Training	-224.40
21 Jul 2025	EDF Energy	-223.00
24 Jul 2025	Oxfordshire County Council	-4.80
24 Jul 2025	Clerk's travel expenses	-41.58
31 Jul 2025	Bank Service Charges	-9.15
14 Aug 2025	Viking	-452.08
14 Aug 2025	Amazon	-231.50
14 Aug 2025	Viking	-22.99
14 Aug 2025	Ricky Smith	-800.00
14 Aug 2025	M Rudge Trees	-1837.50
18 Aug 2025	BT	-227.44
18 Aug 2025	Multipay card	-805.82
20 Aug 2025	EDF Energy	-223.00
31 Aug 2025	Bank Service Charge	-10.05

Multipay card payments

02 Jul 2025	Toolstation	-38.25
03 Jul 2025	Austen Group	-169.96
04 Jul 2025	OnBuy.com	-185.60
14 Jul 2025	Screwfix	-126.69
15 Jul 2025	The Oxford Snob	-12.30
21 Jul 2025	Cherwell DC	-98
22 Jul 2025	2260299	-85.20
23 Jul 2025	High Speed Training	-62.40
25 Jul 2025	Screwfix	15.33 CR
25 Jul 2025	Post Office	-19.90
28 Jul 2025	GS Workwear	19.53
02 Aug 2025	eBay	-56.88
03 Aug 2025	eBay	56.88CR
04 Aug 2025	Monthly fee	-3.00

Receipts:

Date	Description	Amount
02 Jul 2025	CARL BOSWELL LTD	360.00
29 Jul 2025	CARL BOSWELL LTD	175.00
29 Jul 2025	OCC AP	2941.23
30 Jul 2025	YARNTON PLAYING FIELDS	1242.59

05 Aug 2025	CENTRAL ENG COOP	644.00
07 Aug 2025	WAREHAM B	50.00
08 Aug 2025	CARL BOSWELL LTD	175.00
18 Aug 2025	BANBURY MEMORIALS	140.00
27 Aug 2025	BANBURY MEMORIALS	95.00