

Minutes of the meeting of Yarnton Parish Council

Meeting held on 3rd October at 6.30pm at Yarnton Village Hall

Attendees	
David Brown (DB)	Yarnton Parish Councillor – Chairman
Mike Groves (MG)	Yarnton Parish Councillor – Vice Chairman
Jackie Hoyle (JH)	Yarnton Parish Councillor
Fiona Mawson (FB)	Yarnton Parish Councillor
Ian Middleton (IM)	Yarnton Parish Councillor, Oxfordshire County Councillor
Steve Smith (SS)	Yarnton Parish Councillor
David Thornhill (DT)	Yarnton Parish Council Clerk

1. Apologies	
Dorothy Walker (DW)	Cherwell District Councillor

2. Declaration of interests	Members were asked to declare any personal interest and the nature of that interest which they may have in any of the agenda items under discussion at this meeting. SS disclosed an interest in the planning application ref 24/02357/F IM and FM disclosed an interest in the planning application ref 24/00539/F No other declarations of interests were made.
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3. Minutes	The minutes of the monthly meeting held on 4th September 2024 having been previously circulated were accepted as a true record by all.
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4. Matters arising from the minutes without decision	No matters were arising.
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5. Public participation & questions	Two members of the public attended the Parish Council meeting.
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6. Report of the District Councillors	There was no representation from Cherwell District Council.
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7. Report of the County Councillor	<p>IM provided a full report prior to the meeting.</p> <ul style="list-style-type: none">Discussions were held with Yarnton Parish Councillors concerning elements of the proposed football stadium planning application.Local transport strategies were also discussed as well as recent flooding issues which were supported by maintenance from OCC Highways.Cassington quarry was also mentioned in reference to extensions to lease agreements.Internal changes were also noted to be presently taking place at OCC. <p>For further information see 22a/2024 for items relevant to Yarnton.</p>
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8. Police liaison	There was no Police Liaison report as the next meeting with the Police liaison team will be in the coming months.
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9. Schools	There was nothing to report at the meeting.
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10. Planning

10a. The Council considered the following planning applications:

Planning ref:	Description:
24/02432/TPO	3 Ryder Close, Yarnton, OX5 1UW T1-2 (Willow) - to reduce the trees by half to leave a final height of approx 8-10m above ground level - subject to TPO 16/2005. Update 3/10/24: The council did not object to the planning application and resolved to leave the tree with the TPO to the expert tree surgeons.
24/02357/F	9 Stocks Tree Close, Yarnton, OX5 1LU Two storey side extension, single storey front and rear extensions, enlarge existing garage following partial conversion and insertion of three roof windows on ground floor. Update 3/10/24: The council did not object to the planning application in principal, however concerns were raised concerning the disposal of water from hard landscaping and rainwater connections in all pending new planning applications.
24/00539/F	Land To The East Of Stratfield Brake And West Of Oxford Parkway Railway Station, Oxford Road, Kidlington Erection of a stadium (Use Class F2) with flexible commercial and community facilities and uses including for conferences, exhibitions, education, and other events, club shop, public restaurant, bar, health and wellbeing facility/clinic, and gym (Use Class E/Sui Generis), hotel (Use Class C1), external concourse/fan-zone, car and cycle parking, access and highway works, utilities, public realm, landscaping and all associated and ancillary works and structures. Update 3/10/24: Ongoing discussions were noted to be occurring between IM, FM and CDC planning re this application.
24/02367/F	53 Merton Way, Yarnton, OX5 1NW Two storey side extension and single storey rear extension. Update 3/10/24: The council did not object to the planning application in principal, however concerns were raised concerning the disposal of water from hard landscaping and rainwater connections.

10b. The Council noted the following planning decisions:

23/02742/F	52 Merton Way, Yarnton OX5 1NW Erection of a three bedroom dwelling house on land to the side with associated parking and garden (resubmission of 23/01167/F) Application permitted.
24/-14-6/F 41	Spencer Avenue, Yarnton, OX5 1NQ RETROSPECTIVE: Outbuilding storage shed Application permitted. (Note: PC comment too late)
24/01957/F	84 Great Close Road, Yarnton, OX5 1QR Application permitted.

11. Emergency management plan

I	<p>Issue: Council to consider actions to support YFD and the purchase and supply of emergency equipment when necessary.</p> <p>Update 3/10/24:</p> <ul style="list-style-type: none"> DT requested that Yarnton Flood Defence Group could be supported by YPC funding to purchase additional flood defence equipment. DT requested that flood signage be purchased to ensure that quick deployment can be made.
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	<ul style="list-style-type: none"> • The council requested that YFD provide YPC with a list of flood related items with costs for consideration at the next meeting. • The Parish Council recommended that funding for public information for residents concerning flood resilience and where to source equipment from could be made available. • The Parish Council recorded their thanks to Yarnton Flood Defence Group for their assistance to residents during the recent flood events.
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12. Highway matters

1	<p>Issue: Speedwatch – update from Council concerning speedwatch activities</p> <p>Update 3/7/24: MG is still awaiting confirmation that speed watch data is being processed, and will update the Council at the next meeting.</p> <p>Update 3/10/24: MG reported that there was no information apparent from the Police regarding speed related data.</p> <p>Action: DB will write to Jean Conway regarding an update on speedwatch activities at CDC.</p>
2	<p>Issue: A resident has emailed again to request a new section of pavement on Cassington Road. YPC put a request into OCC for this early in 2023.</p> <p>Update 7/3/24: Concern was raised by Councillors that the drainage ditch alongside might make it dangerous for a footpath to be installed. The resident has also mentioned a new pair of speed limit signs that have been put on the grass verge that they walk on. IM has asked an officer to look at these two things.</p> <p>Update 9/5/24: No comments were made by Councillors regarding this issue during the meeting so this item will carry over to the next meeting for update.</p> <p>Update 6/6/24: Due to time constraints, IM was not able to provide an update on the proposed new section of pavement on Cassington Rd verge/pathway, therefore this issue will carry over to the next meeting.</p> <p>Update 3/7/24: IM was not present at the Parish Council meeting, so as no update was available this item will carry over to the next meeting in September.</p> <p>Update 3/10/24: IM was not able to provide an update on this issue at the present time so this item will carry over to the next meeting.</p>
3	<p>Issue: Council to discuss extension of property boundary in to ordinary watercourse on Cassington Rd.</p> <p>Update 3/7/24: The Council agreed to include this area on the Highways walk-around, as the Council were not aware of any application for a dropped kerb to be permitted to allow access to the property in question. The Council agreed that it would be necessary to inform Cherwell District Council of the boundary breach and obstruction of an ordinary watercourse, which was not disclosed in the planning application for the property.</p> <p>Update 3/10/24: The Council resolved to challenge CDC in terms of their making a robust approach to the enforcement of planning applications.</p> <p>Action: IM will raise the issue with OCC Highways directly and provide an update at the next meeting.</p>
4	<p>Issue: Council to discuss parking restrictions following resident complaints</p> <p>Update 3/7/24: DB has been in discussion with OCC about extending white lines/yellow lines around corners along The Garth and The Paddocks, and along the slip road by Budgens. The Council agreed that white or double-yellow lines may be necessary to curb dangerous parking on the street corners of key streets. DB will continue to engage with the OCC Highways team to ensure that parking restrictions which have been drawn up are implemented, and any further areas are considered via Public Consultation.</p> <p>Update 4/9/24: The Chairman noted that he has put an article in the parish magazine regarding yellow lines in the village. The Chairman is working with Oxfordshire County Council (OCC) to come up with suggestions.</p> <p>Update 3/10/24: Councillors commented on the proposals to introduce double yellow lines in key areas of the village. YPC has presented the proposals to residents via the Village News and public noticeboards.</p> <p>Action: The Council resolved to consider the financial implications of public consultation and to support the presentation of proposals to OCC regarding the painting of new double yellow lines in the areas of the village which have been identified.</p>
5	<p>Issue: Installation of new bus shelter on south side of Great Close Road</p> <p>Update 3/10/24:</p>

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	The Parish Council resolved that they are happy to support the County Council's arrangement with EDF to install bus shelter on the south side of Cassington Road, opposite Great Close Road.
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13. Village hall

1	Issue: The Village Hall is still undertaking research and planning for solar panel improvements. A further update to the Council will be provided in due course.
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14. Environmental matters including airport and orchard

1	<p>Issue: Council to consider maintenance for the Orchard (trees and wild areas) following resident complaints.</p> <p>Update 4/9/24: This was deferred to a meeting when IM and FM are in attendance.</p> <p>Update 3/10/24:</p> <p>The Council resolved to write an article in the Village News proposing a team of garden volunteers to help maintain the Orchard, and will consider whether a paid part-time gardener is viable in the coming budget.</p>
2	<p>Issue: Defibrillator checks to be updated on shared spreadsheet with access codes</p> <p>Update 6/6/24: Once a digital workspace is set up, DT will share secure folders with defibrillator access codes and monthly defibrillator check tracking sheets.</p> <p>Update 3/7/24: Updates required from all responsible Cllrs re defibrillator status. DT suggested that all Cllrs could send WhatsApp defibrillator status reports at the beginning of each month, and if any issues then all responsible Cllrs should bring their defibrillator status report to each monthly Council meeting.</p> <p>Update 4/9/24: The Locum Clerk will check that all defibrillators are covered by the councillor checks and update their status on The Circuit.</p> <p>Update 3/10/24:</p> <p>Yarnton Nurseries defib has been taken out of service by the Ambulance Service after use.</p> <p>Action: DT will purchase a new battery for the YN defib, and new pads for the Park Close defib from the same supplier to ensure all defibs are in service.</p> <p>Note 9/10/24: DT has purchased and installed replacement defib batteries in both the Village Hall and Yarnton Nurseries defibs which have both been listed on The Circuit as being ready for service. DT has sourced a volunteer to undertake regular Yarnton Nurseries defib checks should the relevant Councillor be unable to.</p>
3	<p>Issue: Transfer of Littlemarsh defib from YPC to PFC responsibility on The Circuit.</p> <p>Update 3/10/24:</p> <p>The Council resolved to transfer the responsibility for the LM defib back to the Playing Field Committee as the defib is locked behind gates and closed doors and is not publicly available.</p> <p>Action: DT to liaise with the PFC groundskeeper regarding transfer of the Little Marsh defib on The Circuit.</p>
4	<p>Issue: Following resident complaint about the persistent noise from aeroplanes flying over Yarnton, particularly jets, an update is required from IM re flight path discussions with London Oxford Airport.</p> <p>Update 3/7/24: IM was not present at the Parish Council meeting, so as no update was available this item will carry over to the next meeting in September.</p> <p>Update 3/10/24:</p> <p>Council to note new Airbus helicopter depot and large jets. IM will continue to liaise with the airport and will provide an update to the Council at the next meeting.</p>
5	<p>Issue: Council to consider the trimming of Council hedges and pathways.</p> <p>Update 4/9/24: Council to consider trimming of Council hedges and pathways: The Council raised the issue of ownership/responsibility. The Council RESOLVED the following:</p> <ul style="list-style-type: none"> • The Locum Clerk will contact the grounds maintenance contractor about trimming the hedge. • The Council will organize a working party to cut the brambles. • The Locum Clerk will contact the Countryside Access team with regards to the issues along the right of way. • The council will wait until after the meeting with the Playing Fields Committee (PFC) to decide a way forward with regards to the hedge by RLP. <p>Update 3/10/24: DB to show DT the hedge in need of cutting in order that quotes can be obtained.</p>

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6	<p>Issue: Narrowing of the watercourse adjacent to the A44 verge on Highways land.</p> <p>Update 9/5/24: DT to send IM the What3Words geo-location by email to enable him to make a site visit and to follow-up with OCC Highways for action to remedy the issue. It was noted that DB and SS who were not present at the meeting has made a site visit and has confirmed the restriction was present.</p> <p>Update 6/6/24: DT has sent IM details of the obstruction IM reported that he had not yet had time to visit the location and request action from Highways to resolve the problem.</p> <p>Update 3/7/24: IM was not present at the Parish Council meeting, so as no update was available this item will carry over to the next meeting in September. DB and SS will include this issue during the upcoming Highways walkaround on 20th August.</p> <p>Update 20/8/24: This item was not discussed at the Parish Council meeting</p> <p>Update 3/10/24: DT has a scheduled meeting with the EA 23/10/24 to review the issue and will provide an update at the next Council meeting.</p>
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15. Playing fields

1	<p>Issue: To consider a change to the current financial arrangements with the PFC.</p> <p>Update 3/10/24:</p> <ul style="list-style-type: none"> The Parish Council resolved to form a working group to work to help continue to resolve financial arrangements between YPC and the PFC. The Parish Council resolved to propose a meeting between the Parish Council working group and the PFC in the coming weeks.
2	<p>Issue: RoSPA report findings</p> <p>Update 4/9/24: It was reported that although responsibility needs to be reviewed with the PFC, the Council RESOLVED to carry out the two works that were noted with red flags in the report:</p> <p>i. Bark needs to be placed. The Council RESOLVED to proceed with the purchase of bark. The Locum Clerk will contact the PFC regarding the amount needed.</p> <p>ii. There is a gap in one of the pieces of play equipment which needs urgent repair. The Chairman has found a contractor to do this for £200. The Council RESOLVED to carry out this repair.</p> <p>Update 3/10/24: Due to time constraints this item was not discussed at the meeting.</p>
3	<p>Issue: CCTV system at Littlemarsh, payments from third parties, purchase of a TV at Littlemarsh</p> <p>Update 4/9/24: The Council RESOLVED for this to be discussed at the meeting with the PFC.</p> <p>Issue closed</p>

16. Risk assessment

1	<p>Issue: Council to consider updating the village risk assessment in light of recent flood events.</p> <p>Update 3/10/24: Due to time constraints this item was not discussed at the meeting.</p>
2	<p>Issue: Council to consider management of emergency situations.</p> <p>Update 3/10/24: Due to time constraints this item was not discussed at the meeting.</p>
3	<p>Issue: Undertaking of necessary repairs to A44 footbridge</p> <p>Update 9/5/24: Due to time constraints this issue was not discussed at the Council meeting. DT has provided the repair quotation by email for approval by the Councillors. If there are no objections the Clerk will instruct the company who repaired the handrail on the other side of the footbridge for expediency, as this is a health and & safety issue requiring urgent attention.</p> <p>Update 6/6/24: The Village Handyman has repaired the broken handrail at a minimum materials only cost, however DB and SS noted issues with the completeness of the work, so there may be remedial work necessary due to children playing on the posts before the post-crete was set. DT has asked the Village Handyman to revisit the job, to ensure the ends of the posts and rails are cut flush and that posts are properly secured.</p>

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	<p>Update 3/7/24: The Council agreed to pay for the necessary bridge repairs to the whole of one side of the bridge. Work will be undertaken on 31st July, with reuse of previously installed materials where possible in order to reduce cost.</p> <p>Action: A risk assessment needs to be generated for the A44 wooden bridge. SS volunteered to undertake this task imminently.</p> <p>Update 4/9/24: Due to time constraints this item was not discussed at the meeting.</p> <p>Update 3/10/24: Due to time constraints this item was not discussed at the meeting.</p>
4	<p>Issue: Council to review current asset register</p> <p>Update 3/7/24: The Asset register was reviewed in part, and the Council agreed that more time would be needed to fully consider the items on the asset register which are current property, and those items which need to be removed from the asset register, so this item will roll over to the next meeting.</p> <p>Update 4/9/24: The Council RESOLVED to review this following the outcome of the meeting with the PFC.</p> <p>Update 3/10/24: Due to time constraints this item was not discussed at the meeting.</p>

17. Burial ground/St Bartholomew's churchyard

1	<p>Issue: To consider removing the two tree saplings.</p> <p>Update 3/10/24: Due to time constraints this item was not discussed at the meeting.</p>
2	<p>Issue: Resident complaints regarding vehicles driving over graves, loud music, people drinking in the graveyard and rowdy, inappropriate behaviour not befitting a place of rest. Verbal abuse to residents has also been reported from people attending the cemetery in cars.</p> <p>Update 6/6/24: The Council agreed that Yarnton Manor should be approached concerning the installation of a code-lock on the vehicular bridleway gate from Church Lane, and a code-lock will also be installed on the cemetery vehicular gate. Codes to be shared with funeral directors, the grave digger and visitors with registered disabilities only, and by prior application to the Clerk to the Council.</p> <p>Update 3/7/24: DB is in touch with Yarnton Manor, however no update was able to be provided so this issue will be carried forward to the next meeting.</p> <p>Update 4/9/24: Due to time constraints this issue was not discussed at the meeting.</p> <p>Update 3/10/24: As no contact has been made with Yarnton Manor to date, and routine vehicular access is required this issue is closed. Issue closed</p>
3	<p>Issue: To consider the quotes for the burial ground noticeboard.</p> <p>Update 3/10/24: Due to time constraints this item was not discussed at the meeting.</p>
4	<p>Issue: Graveyard vehicular access – damage to the grass by visitors in vehicles.</p> <p>Update 6/6/24: The Council agreed that the man gate could potentially be expanded to allow for disabled access, with a key-code access padlock on the vehicle gate to allow vehicular access to authorised visitors.</p> <p>Update 3/7/24: Following installation of the larger disabled access gate, a code-lock will be fitted to the vehicular-access gate to prohibit unauthorised access. The code will be provided to residents with registered disabilities, funeral directors and cemetery contractors. See also 16.2</p> <p>Update 4/9/24: Due to time constraints this issue was not discussed at the meeting.</p> <p>Update 3/10/24: As complaints have been made by residents concerning the need for open access to the cemetery, no further action will be made by the Council in terms of access restrictions at this time. Issue closed</p>

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5	<p>Issue: Possible replacement of the small rubbish bin in cemetery with a larger wheely-bin.</p> <p>Update 9/5/24: The Council agreed for purchase of a larger wheely-bin from CDC for use in the cemetery.</p> <p>Update 6/6/24: The larger green wheely bin has been delivered to St Bartholomew's Church. DT will move it to the cemetery lane for collection purposes.</p> <p>Update 3/7/24: DT has contacted CDC Environmental Services, who should be delivering a larger green bin soon, as an incorrect size had been delivered by CDC.</p> <p>Update 3/10/24: DT has moved the new bin to the Cemetery /Church Lane location to enable collection. The Village tidier will have duties which will include putting the cemetery bins out for collection on the appropriate day.</p> <p>Issue closed</p>
6	<p>Issue: Yarnton Manor contact and cemetery access lane gate repair</p> <p>Update 6/6/24: The Council agreed that Yarnton Manor should be approached concerning the installation of a code-lock on the vehicular bridleway gate from Church Lane, and a code-lock will also be installed on the cemetery vehicular gate. Codes to be shared with funeral directors, the grave digger and visitors with registered disabilities only, and by prior application to the Clerk to the Council.</p> <p>Update 3/7/24: An update was not able to be provided at the meeting in terms of communication with Yarnton Manor, so this item will carry over to the next meeting.</p> <p>Update 4/9/24: The Council asked the Locum Clerk to contact Yarnton Manor regarding the issue</p> <p>Update 3/10/24: Due to time constraints this item was not discussed at the meeting.</p>

18. Recent Correspondence	See section 17 regarding issues raised by residents in person and writing.
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18. Finance and general purpose	
1	<p>Issue: Council to consider recurring payments for 2024/2025 (see attachment 1)</p> <p>Update 4/9/24: The Locum Clerk suggested that a list of recurring payments be added to the October agenda for approval for 2024/2025 – the Council agreed.</p> <p>Update 3/10/24: The council approved all recurring payments.</p>
2	<p>Issue: Council to consider payments (see attachment 2)</p> <p>Update 3/10/24: The council approved all payments from September.</p>
3	<p>Issue: To consider the increase in subs for Oxfordshire Association of Local Council's 2025/2026 fees</p> <p>Update 3/10/24: The Council resolved to approve the increase in OALC fees for 2025/26.</p>
4	<p>Issue: Council to consider the appointment of a new Village Tidier</p> <p>Update 4/9/24: Add cemetery bins to the job description or the village tidier</p> <p>Update 3/10/24: The Council resolved to advertise the proposed village tidier position following recommendations by the Clerk to do so prior to making any new appointments.</p>
5	<p>Issue: Council to consider Unity bank card for Council business</p> <p>Update 3/10/24: The Council resolved to approve the acquisition of a Unity Corporate Multipay card for online transactions.</p> <p>Update 3/10/24: The Council resolved that in accordance with the current financial regulations the Clerk will now be able to purchase sundry items under delegated authority, pending transaction approval by the account signatories. with the amount subject to review of the NALC 2024 New model Financial Regulations at the next meeting.</p>
6	<p>Issue: Council to consider adopting NALC model financial regulation</p> <p>Update 3/10/24: The Council resolved to adopt the NALC new model financial regulations subject to review, and following completion by DT</p>
7	<p>Issue: Oxfordshire Councils Charter: To consider adopting the charter</p> <p>Update 3/10/24: The Council resolved to adopt the Oxfordshire Councils Charter</p>

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8	<p>Issue: To consider the purchase of a poppy wreath for Remembrance Sunday and arrangements.</p> <p>Update 3/10/24: The PC resolved to purchase a poppy wreath for £25 with a £5 donation to the RBL</p>
9	<p>Meeting dates: To consider future meeting dates as the second Wednesday of the month.</p> <p>Update 3/10/24: The Parish Council resolved to move the PC meetings from the 1st Wed of each month to the second Wed of each month from Jan 2025 onwards.</p>
10	<p>Issue: Council to approve introduction of shared digital work space</p> <p>Update 6/6/24: The purchase of Google Workspace cloud software was approved by the Council. DT to initiate and provide information to all Cllrs regarding how to use the new online shared document system.</p> <p>Update 3/7/24: Due to time constraints, the Clerk has not been able to initiate the change to Google Workspace as yet, and will update the Council at the next meeting concerning how this will work with changes to the .gov email and website. The purchased and implementation of Google Workplace is intended to be undertaken in August.</p> <p>Update 4/9/24: Due to time constraints this issue was not discussed at the meeting.</p> <p>Update 3/10/24: This project will be combined with the future new YPC website project, .gov domain and email accounts once quotations for website design and hosting have been obtained.</p>
11	<p>Issue: The Community Service Team have been emailed to ask what The Parish Council needs to do to bring the team back to Yarnton.</p> <p>Update 9/5/24: MG has volunteered to take on responsibility for liaison with the Community Service Team going forward. An update will be provided by MG at the next Council meeting.</p> <p>Update 6/6/24: MG will liaise with the Community Service Team and task the volunteers to clear the debris from the metal surface of the bridleway that leads from Church Lane to the cemetery.</p> <p>Update 3/7/24: Due to the handover of staff at the Community Service Team office, there has been a break in communication. MG is actively trying to resolve this and will update the Council at the next meeting.</p> <p>Update 3/7/24: Update from MG re Community Service team: The Community Service Team have had a handover in personnel. MG updated the Council in regard recent contact and will continue to chase a response from the CST on a monthly basis.</p> <p>Update 4/9/24: Update 4/9/24: The Vice Chairman reported he is contact with the relevant person, but they have been on sick leave.</p> <p>Update 3/10/24: Due to time constraints this issue was not discussed at the meeting.</p>
12	<p>Issue: As nobody asked for an election to fill the vacancy for the post of Councillor this can be filled by co-option.</p> <p>Update 9/5/24: There were no co-options at the Council meeting.</p> <p>Update 3/7/24: There were no co-options at the Council meeting. Several members of the public have recently enquired about becoming Councillors, and were invited, but did not attend the Council meeting.</p> <p>Update 4/9/24: Due to time constraints this issue was not discussed at the meeting.</p> <p>Update 3/10/24: There were no co-options at the Council meeting. One member of the public had recently enquired about becoming a Councillor and was invited but did not attend the Council meeting.</p>
13	<p>Issue: Council to discuss annual loan of Yarnton Bell to the Red Lion pub</p> <p>Update 9/5/24: The Council agreed to write an agreement forming a long-term loan of the replica HMS Yarnton bell to the Red Lion pub. The Council also agreed to a long-term loan of the King's portrait to the Royal British Legion.</p> <p>Update 6/6/24: DT will write the loan agreement, and following approval by the Council will deliver the bell and framed documentation to the Red Lion pub.</p> <p>Update 3/7/24: DT has not yet undertaken to write the loan agreement, and intends to do so in August.</p> <p>Update 4/9/24: Due to DT sick leave this item has not been actioned to date.</p> <p>Update 3/10/24: DT will action this issue when time permits.</p>

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14	<p>Issue: Council to discuss insurance claim for resident's drive/tree roots.</p> <p>Update 9/5/24: YPC insurance details with Case reference number to be passed on to resident in Meadow Way regarding his driveway.</p> <p>Update 6/6/24: No further communications have been received to date.</p> <p>Update 3/7/24: The Council are in the process of locating the information supporting the answers to questions raised by Zurich, and will confirm with the insurer. DB and CB offered to support the Clerk in finding the relevant information in the Parish Council records.</p> <p>Update 4/9/24: It was noted that the insurer has denied liability as they said the roots have been cut. The question as to whether the stump had been poisoned was raised. The Locum Clerk will investigate this.</p> <p>Update 3/10/24: Zurich have responded to the resident denying liability.</p> <p>Issue closed</p>
15	<p>Issue: Council to discuss to marquee/gazebo loan policy, and fee for use</p> <p>Update 3/7/24: The Council agreed that rather than charge for use of marquees/gazebos, which may put an unnecessary burden on the Council for maintenance and upkeep of the equipment to be rented, the three marquee/gazebos would be donated as follows: 1 to the Scouts, 1 to the Playing Field Committee and 1 to William Fletcher School.</p> <p>Update 4/9/24: Due to DT sick leave this item has not been able to be actioned.</p> <p>Update 3/10/24: DT will action this item in due course.</p>
16	<p>Issue: Council to review current asset register</p> <p>Update 3/7/24: The Asset register was reviewed in part, and the Council agreed that more time would be needed to fully consider the items on the asset register which are current property, and those items which need to be removed from the asset register, so this item will roll over to the next meeting.</p> <p>Update 4/9/24: Due to time constraints this issue was not discussed at the meeting.</p> <p>Update 3/10/24: The Council resolved to review the current asset register along-side conversations with the PFC which are to be held by the PFC working group in the coming weeks.</p>

The meeting ended at 10.00pm

Date of next meeting – Wednesday 6th November 2024 at 6.30pm at Yarnton Village Hall.

Signed as a correct record:

Date:

Attachment 1**Recurring payments**

1. Scribe, direct debit
2. Ricky Smith
3. Village Hall - rental of office space
4. Tetbury Accounting- Payroll Administration
5. Function 28
6. Matthew Rudge
7. Nest, direct debit
8. Clerk's salary

Attachment 2**Payments (Inc-VAT) from 1/9 to 27/9:**

Description	Total
Bark for RLP repairs	82.91
Printing of YFD agencies meeting action list and agenda	63.00
Sandbags for emergency YFD flooding use	221.75
Bank charges	20.80
Electricity at Little Marsh	223.00
Members Allowance	98.40
Members Allowance	123.00
Clerk's salary	884.24
PFC groundsman's wages	456.09
Locum Clerk's salary	1120.64
HMRC PAYE	2389.99
Clerk's Office and Council meeting rent	252.00
Website and email costs	36.00
Grass cutting	300.00
Grass cutting	500.00
Scribe Accounts monthly DD	75.60

22/2024**District Councillors Report:**

The District Councillor did not provide a report this month.

20a/2024**The County Councillor's Report:**

OCC report for August/September 2024

Cllr Ian Middleton – OCC

OUD (PR8)

Outline planning has now been passed by CDC. There is still plenty of work to do along the way before everything is finalised. We both spoke remotely at the planning meeting as we were away at the time. Points that were highlighted were that OUD should not assume that the affordable housing would be for their exclusive use and that the issue over the future closure of

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Sandy Lane and any alternative routes should be settled ASAP. OUD have proposed funding a pedestrian and cycle crossing but there were no details. We also raised concerns about Sandy Lane being used as an access road for the works as the last time this happened the verges were severely damaged by HGVs.

Sports facilities provision

The 6 Kidlington CDC councillors have been working on a PR wide sports strategy with CDC to see where the S106 money is to be best spent.

Transport strategy

The same 6 councillors will also work on the PR wide transport strategy to include cycle paths, walking, bus routes etc. This will encompass the connectivity between the villages. We feel that the councillors are best placed to try and work through this to get the best outcome from the developers.

Golf course update (PR6b)

There was some discussion at the sports strategy meeting and it appears that the new golf course will only be provided if there is shown to be need. At present the North Oxford golf course is one of the most well used in Oxfordshire. We are pressing for clarity on this.

Flooding

Yarnton Flood Defence Group have met with CDC to discuss how best to deal with sewage/flooding in Yarnton and the surrounding areas. The new PR8 site backs onto Kidlington and KPC are setting up a flood defence group to tackle certain areas in the village. This may impact onto Gosford so input from GWEPC would be welcome.

Occupation of site near on Bicester Road

A company calling itself 'Unique Landscaping' has started to operate from the site near Hebborn's Yard without any planning permission. This has been reported to CDC and is also in the hands of TVP.

Heidleberg HGVs on the Bicester Road

Ian met with representatives from the company and discussed alternative routes from Parkway on to the A34 via Freize Way. He is still waiting on a reply.

Cassington Quarry

As above, Ian's meeting was at Cassington Quarry to discuss the extension of their planning permission there. It was established that the extension will only be to enable remediation of the site into a wildlife area. The company need the extension due to delays in getting materials etc. Ian agreed to withdraw his objection through OCC on the condition that no further quarrying works will be allowed on the site. The company have agreed to this and Ian has confirmed to OCC planning that he is happy with this. It's hoped that the works will be completed by the end of next year.

Kidlington Rising Bollard/ANPR

No further news on this with respect to the ANPR proposals, but CDC are about to joint a community CCTV project with TVP and other local councils which may see the bollard more effectively monitored. If that happens it may start working properly again. But in the meantime Ian is still pursuing the idea of ANPR although at the last meeting he was told this wouldn't be scheduled until February 2025 and even then there was no firm commitment to this.

Water Eaton Lane

A new OCC officer has now been appointed to deal with yellow lining and Ian is speaking to him about the proposals for yellow and white lines. Unfortunately he seems to be starting from first principles so some more work will need to be done. Hopefully this can be completed quickly. The road sign at the top of the lane that was reported as damaged is going too be replaced by CDC.

OUFC Stadium

The planning application for this continues to be updated and is likely to be considered by the planning committee early next year. Legal agreements have been signed off by OCC but there are concerns that the commitments to community benefits are still vague and the agreements that have been made public appear to be very weak. Most of the details of the lease option have not been made public. Ian has written to the OCC CEO and Monitoring Officer as well as the Cabinet member for property

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and the OCC Leader asking for more clarity on why agreements were signed without the promised consultation with parish councils.

Begbroke crossing

Ian is still pursuing this and arranged a meeting with the new officer dealing with it along with BPC Chair Malcolm Ryder. It was agreed that we would have regular monthly meetings with updates from now on. A start date for the project of 6th January 2025 was provided and it looks likely that this will now be a reliable commitment. But we will keep pressing to ensure this date is not missed,

PR9 appeal costs

As everyone will probably know, Merton College are looking to recover costs and punitive damages from both CDC and OCC over the appeal on the Spring Hill site. As neither authority really put up much of a fight on the day, it's perhaps not surprising that this would happen. We're waiting to see how much it comes to, but it could be a dangerous precedent to set given that there are other sites in the pipeline. The other concern is that part of the appeal resulted in a reduction of the affordable element from 50% down to 43%. This may also be something that the other sites look to replicate

OCC reorganisation

There is another officer reorganisation going on at OCC, but this one really only affects senior levels. Some new positions have been created but at the moment it's a little unclear what they will be doing. The whole matter is confidential but the papers for the debate at the last full council meeting didn't reach members until 2 days before the meeting and some didn't see them until the day of the meeting. This caused some consternation from members. However things are now going to consultation. I am assured that these changes will have no impact on local projects/services but that remains to be seen.

Campsfield House

The government has announced that they intend to continue with the refurbishment of Campsfield House in line with the previous government's plans. We have both attended several meetings of the local 'Keep Campsfield Closed' group and Ian spoke at a rally in Oxford a few weeks ago. Ian raised a question with the leader of OCC and asked her to write to the Home Secretary making our concerns clear, particularly in terms of the impact on residents and on local businesses, as well as moral objections.

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