

**All Councillors are hereby summoned to attend the Annual Meeting of Yarnton Parish Council
on Wednesday 13th May 2026 at 6.30pm in Yarnton Village Hall.**

The meeting will be held in order to conduct the following business listed on the agenda below.

Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Agenda	
1	Election of Chair
2	Election of Vice-Chair
3	Signing of declarations of acceptance of office
4	Apologies
5	Appointment of committees and working groups
6	Appointment of representatives to other bodies
7	Council to review Register of Interests
8	Council to review key documents: Standing orders, financial regulations, code of conduct, risk assessments, insurance arrangements
9	Review of subscriptions: BBOWT, CPRE, CFO, ICCM, ICO, NALC, OALC, Parish Online, SLCC
10	Co-options to the Parish Council
11	Declaration of interests*
12	Minutes of the meeting of the 8th April 2026
13	Matters arising from the minutes without decision
14	Public participation and questions
15	Recent Correspondence
16	Report of the District Councillors
17	Report of the County Councillor
18	<p>Planning</p> <p>a) Planning applications to consider:</p> <ul style="list-style-type: none"> ● Application No.: 26/00767/F Proposal: Installation of solar panels in the garden for domestic purposes only Location: College House, 91 Cassington Road, Yarnton, Kidlington, OX5 1QB ● Application No.: 26/00733/F Proposal: Change of Use of amenity land to domestic use and the erection of a fence Location: 32 Great Close Road, Yarnton, Kidlington, OX5 1QN ● Council to consider street trading application ST0120 <p>b) Planning decisions to note:</p> <ul style="list-style-type: none"> ● 26/00218/F - 51 Aysgarth Road Yarnton OX5 1ND – application permitted I. Update from DW re planning enforcement issues at Merton Way and Cassington Road
19	<p>Police Liaison</p> <p>I. Council to note vandalism to trees, and CRN</p>
20	William Fletcher School

21	Emergency Management 2. Defibrillator check update from all responsible Cllrs
22	Highways 1. Council to consider SIDs post installation costs (update from IM/DT)
23	Village Hall
24	Environmental matters including Airport and Orchard 1. Council to consider trees at Great Close Rd/The Paddocks 2. Update from IM re litter and dog bins
25	Playing Fields 1. Council to consider PFC and hirers risk assessments 2. Council to consider PFC and hirers safeguarding policies 3. Council to consider the RLP lease/sub-letting arrangements
26	Burial ground/St Bartholomew's churchyard 1. Council to consider recommendations made in the cemetery consultant's report 2. Council to consider the updated cemetery risk assessment 3. Council to consider memorial testing
27	Finance and General Purpose including monthly finance report 1. Council to consider recurring payments for 2025/2026 (see attachment 1) 2. Council to consider payments (see attachment 2 and shared finance file for pending invoices) 3. Council to consider land valuations 4. Council to consider High Sheriffs Award nominations 5. Council to consider insurance renewal 6. Council to consider the Data Use & Access Act 2025 (DUAA) 7. Council to consider ownership liabilities and VAT reclaims 8. Council to consider Clerk's additional hours

*Notes on declarations of interest:

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

David Thornhill

Parish Clerk

7th May 2026

Yarnton Parish Council

www.yarnton-pc.gov.uk

Attachment 1
<p>Recurring payments:</p> <ol style="list-style-type: none"> 1. Google, direct debit 2. Scribe, direct debit 3. Nest pensions, direct debit 4. Clerk's salary 5. Gardener's salary 6. Village tidier's salary

Attachment 2**Payments (Inc-VAT):****BACS payments**

Date	Description	Amount
01 Apr 2026	Direct Debit (BBOWT - MEMBERSHIP)	-46.00
02 Apr 2026	B/P to: Professional Land	-570.00
09 Apr 2026	B/P to: Playing Field Comm	-3617.40
09 Apr 2026	B/P to: HMRC Cumbernauld	-2484.05
09 Apr 2026	B/P to: Playing Field Comm	-5390.60
16 Apr 2026	B/P to: Tara Taylor	-67.56
16 Apr 2026	B/P to: Village Hall	-20000.00
16 Apr 2026	B/P to: Village Hall	-2898.00
16 Apr 2026	B/P to: Tara Taylor	-20.16
16 Apr 2026	B/P to: Cherwell DC	-844.27
28 Apr 2026	B/P to: Fiona Mawson	-111.90
28 Apr 2026	B/P to: Ian M Middleton	-104.50
30 Apr 2026	Service Charge	-8.95

Multipay card payments & receipts

Date	Description	Amount
21/04/2026	SCREWFIX DIRECT	-27.35
23/04/2026	POST OFFICE COUNTER	-9.95
23/04/2026	POST OFFICE COUNTER	-1.80
23/04/2026	FRASER'S BUDGENS	-2.99
05/05/2026	MONTHLY FEE	-3.00

BACS Receipts:

Date	Description	Amount
14 Apr 2026	OXFORDSHIRE MEMORIALS	140.00
20 Apr 2026	BANBURY MEMORIALS	130.00
22 Apr 2026	HAVEN MEMORIALS	105.00
24 Apr 2026	CENTRAL ENG COOP	400.00